

## Albemarle County Electoral Board

Meeting Minutes for Canvass of Scottsville Town Election Results and for Virtual and Regular Meeting

May 20, 2020

Location: Albemarle County Office Building, 5<sup>th</sup> Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, and Lauren Eddy

Counsel: Anthony Bessette

Guests: Abigail Turner, Counsel, Albemarle Democratic Committee; Pat Cochran, League of Women Voters; Kerin Yates, League of Women Voters

The Canvass of Results for Mayor and Town Council of the Town of Scottsville began at 1:05 pm. There being no provisional ballots, there was no provisional ballot meeting. The Abstracts of Results were signed by the Chairman and Secretary. Due to a change in the Charter of the Town of Scottsville, the election for Town Council was to result in the top three vote-getters getting a 4-year term and the next three vote-getters getting a 2-year term. However, there was a tie for the third place. The Charter Change being silent on the issue of breaking a tie, Jake is consulting the Department of Elections on the proper procedure for breaking the tie and determining the winner of the third 4-year seat.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(Michael Rodemeyer, Anthony Bessette, Abigail Turner, Kerin Yates, and Pat Cochran electronically present. All others physically present.)* The Board will take public comment immediately before any closed session or just prior to the conclusion of the meeting, at which time each person will have a maximum of three minutes to address the Board.

The agenda was unanimously adopted.

The minutes for May 6 were unanimously approved.

Remarks by Abigail Turner. Abigail presented a summary of her comments from a report to the Board that she sent on behalf of the Albemarle County Democratic Committee, to wit:

- A request to the Board to adopt a policy concerning use of face masks and gloves by election officers and voters for the June 23 primary.
- Encourage a media blitz for voters to wear protective masks.
- Provide all our long-term care facilities with absentee ballot applications.
- Post on our departmental website a fillable absentee ballot application.

Jim then went through her report and discussed the feasibility of each item requested.

Gloves and Protective Masks. Jim made a motion that the Board mandate the use of masks by all Election Officers at the June 23 Primaries while on duty and strongly encourage the use of gloves. The motion passed unanimously. Pat Cochran, a retired nurse anesthetist, then noted that most medical professionals discourage the use of gloves unless they are disposed of after every touching of a surface that may harbor viruses. Jim then asked for a reconsideration of his previous motion. The Board agreed to reconsider. Jim then made the same motion but striking the words "and strongly encourage the use of gloves". The motion passed unanimously.

Long-term Care Facilities. Lauren noted that, per their request, a packet of absentee ballot applications was sent to the Colonnades facility. She said that she will contact all other long-term care facilities in the County and ask if they would like a similar packet.

Pre-processing of Absentee Ballots. Due to the expected high volume of absentee ballots for the June 23 primary, we had discussed at the last meeting some degree of pre-processing to be performed before the actual primary day. Discussion ensued. It was noted that there would be no actual tabulation of results until after 7 pm on Primary day.

June 23 Primary:

- The Board reviewed and discussed our current roster of Chief Officers and Assistants for the primary. Several openings will need to be filled before June 23.
- Training – Clarice presented ideas for the training, including: refresher on how to run a dual primary; new practices on officers bringing food so that there is no sharing of food or utensils; more intensive training on issuing provisional ballots to those voters who have requested absentee ballots but show up in person. We will also plan to develop on-line training. We will set up the training so that officers may come in person or virtually attend a meeting on June 17 to discuss the previously viewed electronic training.
- Michael stated his belief that we should leave it to the discretion of our Chief Officers as to what degree voters should be encouraged to vote outside the polls (curbside voting). We agreed that we would like to finalize a plan at our next meeting (proposed for Wednesday, May 27) for safe techniques to use inside the precinct as well as in conducting curbside voting.

Other Matters.

- Jim suggested that we send letters of thanks to our Albemarle County Election Officers who volunteered and worked as Election Officers in Waynesboro for their May 19 City Election. Clarice agreed to do this.
- Jim asked about our ability to have a fillable absentee ballot application on our local website (per Abigail's request). Clarice noted that it is already on there but somewhat hard to find due to issues with the website – which will soon be renovated.

Executive Session. Michael moved the following: RESOLVED, that the Albemarle County Electoral Board go into a closed meeting, as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Section 8, (i) to consult with legal counsel to the Board regarding specific legal matters requiring the provision of legal advice, relating to the June primaries, (ii) for the purpose of discussion and consideration of the Board's Voting System Security Plan, as provided by Sections 2.2-3711.A.35 and 24.2-625.1 of the Code of Virginia, and (iii) for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2020, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 2:49 pm.

The Board came out of Executive Session at 3:40 pm. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

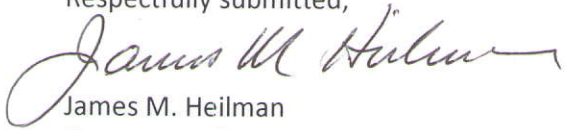
Jim moved the appointment of 8 new Officers of Election for a term of one year beginning March 1, 2020. The motion passed unanimously. Their names shall be attached to these minutes.

New Staff Position. Jake announced that the Board of Supervisors, in their proposed FY20-21 budget, has approved the new full-time position of Assistant Election Manager.

Polling Place Name Change. Jim moved that, in keeping with the new name of the school, the Cale Precinct name be changed to the Mountain View Precinct. The motion passed unanimously.

The meeting was adjourned at 3:45 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "James M. Heilman". The signature is written in black ink and is positioned above the printed name and title.

James M. Heilman  
Secretary, Albemarle County Electoral Board

# ABSTRACT of VOTES

Cast in the Town of SCOTTSVILLE in ALBEMARLE COUNTY, VIRGINIA at the 2020 May Town General Election held on May 19, 2020 for,

## Mayor

District: SCOTTSVILLE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED (IN FIGURES)

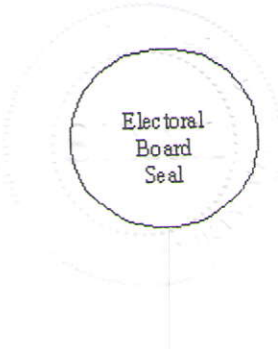
Ronald L. "Ron" Smith	59
Charlotte Staton-Joyner	9
Total Write-In votes [From Write-Ins Certifications]	1
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor.

Ronald L. "Ron" Smith

Given under our hands this 20<sup>th</sup> day of MAY, 2020

[Signature], Chairman  
[Signature], Vice Chairman  
James M. Hillman, Secretary  
James M. Hillman, Acting Secretary



# ABSTRACT of VOTES

Cast in the Town of SCOTTSVILLE in ALBEMARLE COUNTY, VIRGINIA  
at the 2020 May Town General Election held on May 19, 2020 for,

## Member Town Council

District: SCOTTSVILLE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED  
(IN FIGURES)

Laura C. Mellusi	54
Zachary P. Bullock	53
Edward A. Payne Jr.	50
Stuart C. Munson	50
Raymond Daniel Gritsko	45
Jim J. Tocci	42
Matthew L. Thacker	25
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	6
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council.

1. Laura C. Mellusi
2. Zachary P. Bullock
3. Edward A. Payne Jr.
4. Stuart C. Munson
5. Raymond Daniel Gritsko
6. Jim J. Tocci

Given under our hands this 20<sup>th</sup> day of MAY, 2020

[Signature]

, Chairman

, Vice Chairman

[Signature]

, Secretary

[Signature]

, Acting Secretary



## Election Officials: Appointed May 20, 2020

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
305	COCHRAN	PATRICIA		1-yr	02/28/2021	Unknown	No
	MATTHEW	GORDON		1-yr	02/28/2021	Unknown	No
306	HARRIS	JACQUELYNNE		3-yr	02/28/2021	Democratic	No
405	DAVENPORT	KAREN		1-yr	02/28/2021	Unknown	No
407	HART	SAMANTHA		1-yr	02/28/2021	Unknown	No
504	DYER	JAMES		1-yr	02/28/2021	Unknown	No
	DYER	JESSICA		1-yr	02/28/2021	Unknown	No
603	MCGEHEE	DEBORAH		1-yr	02/28/2021	Unknown	No