



COUNTY OF ALBEMARLE
Department of Community Development
401 McIntire Road, North Wing
Charlottesville, Virginia 22902-4596
434-296-5832

ALBEMARLE COUNTY ARCHITECTURAL REVIEW BOARD

TENTATIVE Agenda for January 6, 2020

ALBEMARLE COUNTY OFFICE BUILDING

1:00 PM – Room 241

NOTE: Plans and other items submitted for the regular review items listed below are available for viewing at the County Office Building. If you are interested in viewing these documents, please contact the Department of Community Development using the information listed in the letterhead.

1. Call to order
2. Establish a Quorum
3. **Election of Chair and Vice Chair**
4. **Adoption of Rules of Procedure**
5. Disclosures
6. Public Comment
7. Consent Agenda
8. Work Session

9. **Regular Review Items**
 - a. **ARB-2019-135: Associa Sign and Hollymead Professional Center Comprehensive Sign Plan**
Contact: Steve Melton
 - b. **ARB-2019-146: Beaver Creek Medical Office Final**
Contact: Craig Kotarski
 - c. **ARB-2019-148: Overlook Hotel**
Contact: Justin Shimp

10. **Other Business**
 - a. **ARB-2019-01: 5th Street Commercial Minor: Canopy change**
 - b. **ARB-2020-01: Brookhill Block 1A**
 - c. **ARB-2019-160: AHS Metal Panels**
 - d. **Minutes Approval: December 16, 2019**
 - e. **Next ARB Meeting: January 21, 2020 (Tuesday)**

11. Adjournment

Consent Agenda

NOTES REGARDING PUBLIC MEETINGS

1. Each applicant is allowed to make a single presentation not exceeding 15 minutes in length. The applicant may divide the 15-minute allotment among various presenters, but the total presentation time will not exceed 15 minutes.
2. Each member of the general public who wishes to speak on a matter shall be allowed one appearance not to exceed 3 minutes.
3. Any person aggrieved by any decision of the Architectural Review Board may demand a review of the application by the Board of Supervisors. Such demand shall be made by filing a request therefore in writing with the clerk of the Board of Supervisors within ten calendar days of the date of such decision. For additional information see section 30.6.8 of the Zoning Ordinance.

NOTES REGARDING ARB ACTIONS

1. Certificates of Appropriateness are valid for the same period that the corresponding site plan is valid. If there is no site plan required for the proposed work, the Certificate of Appropriateness is valid for 3 years. Applicants requesting an extension of the period of validity must do so in writing. The letter must be received by the Director of Planning prior to the expiration date.