

# **PANTOPS COMMUNITY ADVISORY COMMITTEE**

## **MINUTES**

**Monday, October 23, 2017 – 6:15 PM**

**Martha Jefferson Hospital – Cancer Center Conference Room  
500 Martha Jefferson Drive, Charlottesville, VA 22911**

**1. Call to Order / Confirmation of Quorum (6:15 PM)** – This regular meeting of the PCAC was called to order at 6:15 PM by Chair, Calvin Morris. Members present were Diane Berlin, Olivia Branch, Larry Brown, George Emmitt, Richard Hiss, LJ Lopez, Stephanie Lowenhaupt, Rob Neil, Laurel Olson, Nicole Sullivan, and Lauri Wilson. Elaine Echols and Cameron Langille were present representing the County’s planning department; Daphne Spain was present representing the Planning Commission and Norman Dill was present representing the Board of Supervisors. Guests in attendance were Bridget Swingle and Deanna Hummell from Monticello High School.

**2. Approval of Minutes from Preceding Meeting** – Motion was made by Mr. Brown to approve the minutes of the 9/25/17 meeting as corrected. The motion was seconded by Mr. Hiss. The motion carried and the minutes were approved to be placed among the records of the Committee.

**3. Daphne Spain – Report from Planning Commission Liaison** – Ms. Spain shared that she missed the Planning Commission meeting due to a conflict. She extended accolades to the Planning Department, notably Emily Kilroy, for the exemplary execution and delivery of the Joint CAC meeting held on October 2, 2017.

**4. Norman Dill – Report from Board of Supervisors** – Mr. Dill shared that economic planning and development is a high priority of the County with a focus on site readiness and attracting business from near and far. The feasibility of the movement of the County functions to kick-start economic development, i.e. redevelopment of Fashion Square Mall is under study. Mr. Dill is not in favor of moving the court functions siting traditions, ease of crossover and sharing of resources would be jeopardized.

The Lewis and Clark exhibition located in Darden Towe Park is struggling financially. They will be hosting the national group in the future and that could stimulate interests and visits.

Cal Morris requested a future presentation on the County’s Tier development planning.

## **5. Old Business –**

**A. NIFI projects** -Cameron Langille led the discussion to review the potential NIFI projects for the Pantops area. In recognition of the County’s view that the Free Bridge Trail project would have the greatest impact on the Pantops area, a motion was made by Dave Emmitt to submit this project to the Board of Supervisors as the first priority, and chisel out the trail parking lot and access to the river trail from the 250 Walkability project as second priority. The motion was seconded by Stephanie Lowenhaupt and the motion carried.

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**B. Recruiting of PCAC members** - Cal Morris and Elaine Echols suggested re-engaging previous PCAC members who were involved in the previous Master Planning process and to garner participation from under-represented areas in Pantops: Fontanna, Cascadia and Hyland Ridge neighborhoods, as well as apartment and condominium residents.

**C. Pantops Master Plan Update** – Elaine Echols highlighted the core areas for the update-

- General updating of base maps and modernizing format and land use colors(staff)
- Parks and Green Systems update
- Transportation update
- Better flesh out redevelopment opportunities and strategies
- Review boundaries of the Development Area.
- Update implementation strategies

Ms. Echols emphasized that this process should result in refining and updating the current Master Plan and not re-writing the plan. Rob Neil thanked Ms. Echols for the parameters as they will help guide the forums.

**D. Retirement of Committee member** - Diane Berlin notified the attendees of her plans to retire from the Pantops Community Advisory Committee following the November meeting.

**6. Adjournment** – There being no further business of the Committee, the meeting was duly adjourned at 7:55 PM.

*Placed before the Committee for approval on 11/27/17 by Lauri Wilson.*