

**Crozet Community Advisory Committee**  
**Crozet Elementary School**  
**Wednesday, April 17, 2017 from 7:00 PM to 9:00 PM**

Dave Stoner: Welcome's everyone and turns meeting over to Emily Kilroy and Lori Allshouse, both with Albemarle County.

A quorum is established.

Citizens Present: Mike Marshall, Meg Holden, John Savage, Bob Hermann, Paul Grady, Terry Newell, Brian Day, Pat Groot, Heidi Curlstedt, Teri Costico, Bob Dombrowe, David Miyamoto, Terri Miyamoto, Jim Crosby, Patsy Crosby, Jim Neligan

CCAC Members Present: Dave Stoner, Mike Kunkel, John McKeon, Kim Guenther, Phil Best, Tom Loach, Allie Pesch, Doug Bates, Martin Violette, Leslie Burns, Sandra Mears, Shawn Bird

County Representatives Present: Ann Mallek, Jennie More, Emily Kilroy, Lori Allshouse

Emily Kilroy and Lori Allshouse (Albemarle County Director of Management and Budget) speak about the Neighborhood Improvement Funding Initiative (NIFI)

- Emily provided a recap the March CCAC meeting of generating ideas.
- Since the March meeting, the ideas that were generated were streamlined in a list for the community to vote on.
- The methodology of the streamlined list:
  - o Small dollar ideas voted separately from larger ideas; small dollar given one \$ sign (under \$50K) and larger ideas given two \$\$ signs (over \$50K).
  - o Parking lot ideas were separated out (not eligible for NIFI or already happening, NIFI one-time capital improvement, etc.)

Meg Holden: Added that a Market Study was included in the streamlined list

Dave Stoner: Are there any other ideas to add or ideas that anyone wants to include? Do we want to add an Economic Development (including tourism) project? Perhaps add a solar project?

Kim Guenther: What is the timing for funding of projects? County approved project?

Emily Kilroy: The timing of funding and approval of projects will be discussed at the May 5 Board of Supervisors meeting.

Emily Kilroy: Described the methodology of the streamlined list in more detail. If there was an asterisk on the project, it was not collapsed down further. Some project ideas were combined, while others remained separate.

Dave Stoner: Emphasized the iterative nature of the streamlined list. We (CCAC) should get the lists down to the top 5-ish. Then, after prioritizing, detail can be added later to each project on the list.

Phil Best: Brought up crushed stone for trails project. Also mentioned that all project ideas were mutually exclusive. Crushed stone.

Ann Mallek: Offered to the group that we should focus on issues that can be funded.

Doug Bates: Reviewed the streamlined list and asked why the holistic plan was under the two-dollar sign category?

Martin Violette: How many people do each of these benefit? We need to consider this in prioritizing.

Dave Stoner: Ask yourself what the biggest bang for the buck is when you consider what projects to vote for.

Lori Allshouse: Explained the Guiding Principles for Project Evaluation for NIFI.

Emily Kilroy: No expiration of funds available for NIFI. The Board of Supervisors would prefer actionable projects.

Lori Allshouse: These are funds from FY 16 Budget. The monies (\$1.4 million) are available now and can be re-appropriated until the funds are used.

Emily and Lori: Both explained the two lists and the system that the group would use to vote on the single and double dollar sign list. The voting would be a system of colored dots with varying values. The two-dollar sign list would use three dots while the single dollar sign list would have two colored dots. The lists were placed on a white board and poster boards so that all present could vote. Each person present was given a strip with 5 total dots to use between the two lists to place next to their personal preferences. After everyone present had their opportunity to place their preferences, the votes would be counted. The totals from those present at the CCAC meeting would be added to the totals of the items voted on by the community online prior to the meeting.

The group then was put on a break in order to vote on the NIFI projects.

Dave Stoner re-adjourned the meeting after the voting was completed in order to work through the monthly agenda while the votes were tallied.

Dave Stoner facilitated introduction of all CCAC members, thanked each of those that had completed their time on the CCAC in March, and welcomed new members to the CCAC.

New CCAC Members:

- Doug Bates
- Shawn Bird
- Tom Loach
- Sandra Mears
- Allie Pesch

Thanks and appreciation for departing CCAC members:

- Beth Bassett
- Mary Gallo
- Alice Lucan
- Lisa Marshall
- John Savage

March CCAC minutes were approved.

Emily and Lori announced that tallying was complete. Votes totals below were announced.

Votes for \$ (in order of votes received; same order as online voting):

- Crozet Park Improvements such as disc golf, exercise stations and a drone course (340 points) – Terry, Phil Best
- Crushed Stone for Crozet trails (290 points) –
- Street lights/Seasonal Decorations (234 points) – Diane Burns

Votes for \$\$+:

- Develop Western Park in Old Trail – Jim Nelly
- Square Improvements (to address parking, runoff, sidewalk issues, and walkability on the north side of the tracks) – Dave Stoner
- Bike 240 – Phil and Crozet Trails
- Trail Improvements (incl gravel, signage, and new multi-use trail along Three Notched Road from Highlands into Crozet) –
- Crozet Small Town Feel – Diane Burns
- Crozet Park Amenities – Kim Guenther

After the voting tally announcements, the meeting was opened again for discussion.

Ann Mallek: The Board of Supervisor meetings on May 3 and 10 will discuss NIFI.

Dave Stoner encouraged attendance at the May 10 Board of Supervisors meeting so the supervisors can see community interest and then get the project lists back to the respective CACs for their refinement and final selection.

Dave Stoner: Who prioritizes and scopes the projects: Staff or CAC or Community?

Kim Guenther: Crozet Park is the hub of trail network.

Dave Stoner also requested points of contact or volunteers from the CCAC to add detail to the top projects so they could be discussed during the May 17 CCAC meeting.

Dave Stoner will also compile a list of projects that were important for the CCAC to discuss at the next CCAC meeting May 17.

Design for project discussed at Planning Commission. PC asked to look at the concept put forth Chris Fuller, not specifically the St. George Avenue Cottages. PC asked about road management unit, accessory unit management.

Kim Guenther: Talked about happenings at Crozet Park and that it is busy now. Starr Hill VIP festival to be held on May 6. May 13-14 the semi-annual Arts and Crafts Festival will be held. May 20 Car Show – coordinated by Steve Sellers.

Mike Marshall: Asked for everyone's thoughts for Nancy Virginia Bain, a founding member of CCAC, who had passed away. She was a co-founder of Green Olive Tree, which gives to Crozet Charities (incl. cheap clothing).

The meeting was adjourned at 8:55 PM.