

**Albemarle CPMT  
Charlottesville CPMT  
VIRTUAL  
Joint Committee Meeting Minutes  
Wednesday, September 16, 2020**

**Present:** Phyllis Savides, Kaki Dimock, Katrina Lee, Jenny Jones, Diane Kuknyo, Crystal Lantz, Erin Callas, Lori Allshouse, Martha Carroll, Jennifer Wells, Katie Ralston, Suzanne Fladd

**Absent:** Tarn Singh, Michelle Busby

Quorum for Albemarle: Yes

Quorum for Charlottesville: Yes

*Phyllis Savides, Chair for Albemarle CPMT, called the meeting to order at 3:31 pm*

**Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes and Financial Reports**

**Presenter:** Chair

**Discussion/Summary:** Phyllis asked Charlottesville for a motion to approve the consent agenda including the Agenda, Minutes and Financial Reports. Phyllis asked Albemarle for a motion to approve the consent agenda including the Agenda, Minutes and Financial reports.

**Documents/Resources:** September Agenda, August minutes, financial reports

**Next Steps/Action(s) Taken:** Erin Callas made a motion to approve the consent agenda for Charlottesville CPMT which was seconded by Diane Kuknyo. Lori Allshouse made a motion to approve the consent agenda for Albemarle CPMT which was seconded by Erin Callas. Both motions were approved.

**Agenda Item: Action Item: Provider Agreement Revisions**

**Presenter:** CSA Coordinators

**Discussion/Summary:** Phyllis asked Katie to give an overview of the Charlottesville provider revisions. The Grafton revision is typical of what we have seen in previous years. IRC also submitted similar revisions as submitted last year as well as Keys Academy. The Charlottesville Attorney asked for the IRC revisions to be included. The Keys Academy agreement revisions pertain to COVID-19. Phyllis asked to proceed approving Charlottesville revisions. Phyllis asked Jennifer to also give an overview for the Albemarle Provider Agreement Revisions. Kids Peace was sent out because Foster Care was looking to make a placement. It has to do with them being a national agency and the ability to make the services equitable. Keys Academy submitted revisions that similar to the city. The County Attorney has approved both. Phyllis asked for a motion to approve the Albemarle Revisions.

**Documents/Resources:** documents sent by email

**Next Steps/Action(s) Taken:** **Martha Carroll made a motion to approve the Charlottesville Provider Agreement revisions. Erin Callas seconded. Erin Callas made a motion to approve provider the Provider Agreement Revisions for Albemarle. Lori Allshouse seconded. Both motions were approved.**

**Agenda Item:** FAPT Update

**Presenter:** CSA Coordinators

**Discussion/Summary:** The County does not have much of an update. Parent participation continues to do well. The City has a similar update. Things seem to be going pretty well. Meeting virtually has allowed for better participation and more efficiency.

**Documents/Resources:**

**Next Steps/Action(s) Taken:** informational

**Agenda Item:** Review of Routine Foster Care Expenses/FAPT approvals

**Presenter:** CSA Coordinators

**Discussion/Summary:** No Foster Care Expense forms to review for September. CPMT was asked if there were any questions regarding the FAPT documents sent by email. Lori asked in the new COVID world what kind of changes are we seeing? Jennifer said the biggest change is how providers are providing services and with schools starting there is a shift in what needs are. In City FAPT there are a lot of parents and family members who have lost jobs or had reduced hours. More requests are being seen for help with bills and childcare. Phyllis asked if we have any kids placed in jurisdictions that are going to school face to face. Katie said Orange, Louisa, Greene and private schools are doing in person schooling. Phyllis said that the Foster Care Supervisors said there are challenges finding placements for kids with concerns of possible exposure to COVID (kids that had been on the run specifically). Katie said she was told it was thought that Foster Care parents would be asking more for plans for their foster kids supervision, but those requests did not come in as heavy as was anticipated.

**Documents/Resources:** FAPT documents sent by email

**Next Steps/Action(s) Taken:** Informational

**Agenda Item:** CSA Coordinator Update

**Presenter:** CSA Coordinators

**Discussion/Summary:** Katie shared that the registration has been sent out for the CSA conference and it will be virtual. Jennifer got feed back from risk management and the County Attorney regarding providers remaining virtual permanently. These providers were asking if they could drop general liability since they will no longer have offices or see clients face to face. The risk manager and the attorney agree that will still be a requirement that Albemarle will require because it covers more than personal injury, but also things such as defamation and liable. Phyllis asked if providers gave any

feedback. One provider is going to renew their policy, so it doesn't seem to be a hinderance at this time.

**Documents/Resources:**

**Next Steps/Action(s) Taken: informational**

**Agenda Item:** Review of OCS Communications

**Presenter:** CSA Coordinators

**Discussion/Summary:** Jennifer asked if there were any questions regarding any of the documents from OCS? Phyllis was interested in the protected funds memo. She had never heard that term used for this and would like clarification on what the memo is trying to say. Katie believes that protected actually means non-mandated. Some localities are timid about using non-mandated funds and it is understood that by changing the name of the funding "protected" maybe localities will be more willing to use the funding. Martha said it seems like there is a determined plan to change the usage around this. Phyllis asked if we got any feedback about the new document regarding utilization review? The document was attached to the memo. Katie reviewed the document briefly and said that Jennifer, Katie and Cheryl will meet to discuss. They feel we are in good shape but since both CPMT's will be having audits coming up they want to be sure we are meeting the guidelines. Jennifer said a few years ago we met with Region Ten regarding our UR and it might be good to do that again to make sure we are still good.

**Documents/Resources:** Memo #'s 20-07, 20-08, 20-09, CSA Handbook, Special Education Manual, Allocations

**Next Steps/Action(s) Taken: Informational**

**Agenda Item:** Program Committee Update

**Presenter:** Jenny Jones

**Discussion/Summary:** Program met at the beginning of September before school started. They discussed how each agency is providing services and what the challenges have been so far. Some youth in outlying counties are experiencing face to face school but most of our clients are attending school virtually in Charlottesville and Albemarle. Program would like to focus on what kinds of services they can offer the school kids. Program also wanted to ask if CPMT has any specific guidance. Jenny said services are being delivered well. Overall, Program is pleased with how services are going. The Pandemic has brought on a lot of needs for material supports as mentioned above.

**Documents/Resources:** n/a

**Next Steps/Action(s) Taken: informational**

**Agenda Item:** Work-plan Review

**Presenter:** Kaki Dimock

**Discussion/Summary:** The CPMT's have been trying to decide what data we want to look at. This is all data that is collected by localities and reported to OCS. We want to

look at Total Number of Children Served, % of Youth with Decreases in CANS School Domain Scores, (the higher the score the higher the need) % of youth with decreases in CANS Child Behavior//Emotional needs domain scores, % of youth with decreases in CANS Child Strengths domain score. We tend to consistently outperform the state on some of these. % of Youth Receiving Intensive Case Coordination Against Those in Residential Target 75% should be receiving intensive care coordination- we do outperform the state. All of the kids the city has placed through Region Ten gets ICC but not sure if all kids placed through DSS would get ICC. Is this residential placement? Residential agreements? These numbers represent youth in residential placements receiving ICC. You can't bill ICC during the whole course of residential so have these kids received ICC? The OCS website don't make the distinction in what they mean by residential. The data is reported likely by the locality. With standardized service name services/placements are reported. Katie feels this shows that the kids were in residential placement and received ICC at some point in the year. Kaki will try to get some clarification. % of Youth Receiving Community Based Services Out of All CSA Youth, we also outperform the state consistently in this category as well. % of Youth in Foster Care Placed in Family Based Placement Target 85% we do well. Strong local focus on kinship. OCS Composite Score-there is no explanation from OCS on how these scores are weighted. % of Youth in Foster Care Who Exit to Permanent Living Arrangements-Target 85%-State has never met target. Albemarle only met once. Something for us to pay attention to as numbers go down. Length of Stay-something to pay attention to. There is not a state average listed for this category. (this is an average of all services) Spending Per Child- Charlottesville and Albemarle have fairly flat lines. Lori asked the CPMT groups if there was any data presented that jumped out. Phyllis wonders if in the Foster Care world if kids aging out count in the % of Youth in Foster Care who exit to permanent living arrangements. Jenny also wonders on how the timeline fits in to the exit to permanency and she does not believe that children that age out would count in that category. Phyllis has long said there is no way that they want to make the Federal Target of reunification because she feels we would be returning children to home too soon. We want to make sure that kids will be safe when they are returned home particularly in substance abuse cases. Jenny said this is also data that we look like and that is provided by safe measures. Its interesting, we may have questions, but this is data that we are already monitoring. Phyllis thinks its good that the CPMT does a review of this data on a regular basis. Kaki feels that State and Federal governments set targets connected to funding. Its wise for us to pay attention.

**Documents/Resources:** Accountability Tool Power Point Presentation

**Next Steps/Action(s) taken:** See power point for more details. Lisa will send the presentation out to CPMT. Kaki would welcome feedback on how she presented the data.

**Agenda Item:** Agency Updates-

**Presenter:** Chair(s)

**Discussion/Summary:** Erin wanted to mention starting tomorrow once a month on 3<sup>rd</sup> Thursday the Health Department will have a clinic at Yancey Elementary School. Appointment only. She asks that everybody wish them luck. It should hopefully serve

folks who are not able get to Charlottesville.

**Documents/Resources:**

**Next Steps/Action(s) informational**

**Agenda Item:** Other Business from CPMT Members

**Presenter:** All

**Discussion/Summary:**

**Documents/Resources:** nothing this month.

**Next Steps/Action(s) taken informational**

*Phyllis Savides, Chair for Albemarle CPMT, adjourned the meeting at: 4:23 pm*

**Next scheduled meeting: October 21, 2020 3:30-5:00 Virtual meeting by ZOOM**

Respectfully Submitted:

Lisa Jordan