

Albemarle County Electoral Board

Virtual Meeting

September 11, 2020

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, Lauren Eddy, and Erin Davis

Guest: Abigail Turner, Albemarle Democratic Party; Sue Lewis, League of Women Voters

The meeting began at 1:08 pm.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(All were electronically present.)*

The agenda was unanimously adopted.

Delivery of Ballots. Jim noted that our ballots are going to be very late in arriving, hopefully next Tuesday or Wednesday – and plans are being made to go get them.

Comments from Public. Abigail noted that new instructions for mail ballots had been issued by ELECT and that we may be on shaky legal ground if we don't use them. Clarice said we will have to continue to use the old instructions – with an additional insert – because thousands have already been packed.

Early In-person Voting. Jake gave a walk-through of the procedures that will be used for this. He said we will start with three scanners. At the end of each day, the ballots will be removed from the ballot box and stored in a secure location. Peter asked if new registrants will appear on the electronic poll books (EPBs). Lauren said they would be, and that we plan to use for EPBs every day.

Mail Ballot Drop-boxes. It was noted that we should have a ballot drop-box installed outside the County Office Building – 5th Street (COB – 5th) by next Wednesday.

Politicking Outside COB – 5th. Jake noted that the County administrators are still considering whether to allow signs, tents, and campaigners outside during Early Voting. Abigail noted that the Democratic Party's concerns were less about signs and more about being able to have a tent for workers. She also asked whether outside campaigners will be able to use bathrooms in the COB.

Drop-off Centers. Peter announced that he was still awaiting word from the School System about using parking lots of certain schools as ballot drop-off centers. Michael noted that potential back-ups could be the libraries.

Training for Early Voting EOs. Clarice noted that there will be a training video for those working at Early Voting. We will also be using some state training videos. Michael expressed willingness to update these. There will also be meetings ahead of time with those designated as Chiefs.

Public Outreach. Jim gave a report on his public outreach activities. Sue Lewis noted that the City Registrar is contacting Public Housing sites and wondered if we could do the same for the County.

Policy Concerning Politicking et.al. at Early Voting Site. Michael moved that the Board adopt a policy that Early Voting at COB-5th be treated as under the same rules that apply at regular election day polling places to the extent possible. The motion passed unanimously.

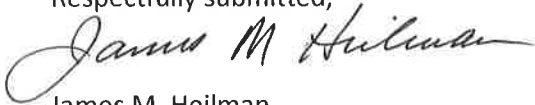
Executive Session. Michael moved the following: RESOLVED, that the Board enter into executive session for the purpose of the appointment of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2020, as provided by section 2.2-3711.A.34 and A.31. of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 2:26 pm.

The Board came out of Executive Session at 2:30 pm. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 4 new Officers of Election for a term of one year beginning March 1, 2020. The motion passed unanimously. Their names shall be attached to these minutes.

The meeting was adjourned at 2:34 pm.

Respectfully submitted,



James M. Heilman
Secretary, Albemarle County Electoral Board

Election Officials: Appointed September 11, 2020

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
000	ALLEVATO	DESIREE		1-yr	02/28/2021	Unknown	No
301	OAKLAND	DAVID		1-yr	02/28/2021	Unknown	No
	TAKAHASHI	NANCY		1-yr	02/28/2021	Unknown	No
507	WINCHEL	JENNIFER		1-yr	02/28/2021	Unknown	No

