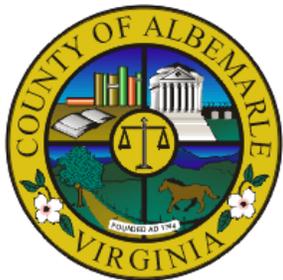


Strategic Investments That Strengthen Our Future



Adopted Operating and Capital Budget - FY 2015 County of Albemarle, Virginia

www.albemarle.org/budget

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Board of Supervisors	Ella W. Jordan
Circuit Court	Denise M. Hodges
Clerk to the Circuit Court	The Honorable Debra C. Shipp
Commonwealth's Attorney	The Honorable Denise Lunsford; Stacey Trader
Community Development	Mark B. Graham; V. Wayne Cilimberg; Amelia G. McCulley; James N. Schlothauer; David B. Benish; Glenn Brooks; Ana D. Kilmer; Kenneth C. "Tex" Weaver
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Sheriff

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Social Services

Katherine A. Ralston; Kevin J. Wasilewski; Heather H. Taylor; Sara Fisher



BUDGET MESSAGE

The Honorable Members of the Board of Supervisors
County of Albemarle
401 McIntire Road
Charlottesville, Virginia 22902

Dear Honorable Members of the Board of Supervisors of Albemarle County:

I am pleased to present to you and the citizens of Albemarle County the adopted Fiscal Year 2015 combined capital and operating budget totaling \$351,989,969. The budget reflects the impact of a modest improvement in the economy and property values that have not declined for the first time in five years. However, neither the recovering economy nor the slight change in property values have kept pace with increasing mandates and obligations and the growth in demand for improved services. As a result, this budget relies on the strategic investment of new revenues to accomplish necessary and specific steps that will strengthen our community's future.

Strategic investment at a critical time for Albemarle County: We have been challenged since 2008 to weather a significant downturn in the economy, while at the same time experiencing increasing state and federal mandates, a growing population, and increasing expectations and aspirations largely driven by the community's well-founded desires to move important community issues forward. Some of these steps forward include new libraries, increased police staffing, improved fire rescue services, and a continued commitment to providing the school system with 60% of the County's growth in revenues. While our economy has stabilized and begun to show modest improvement, our organization's capacity to provide high quality services has been diminished in some key functional areas and we are challenged to provide essential services within continued financial constraints.

The adopted budget is balanced with a tax rate of 79.9 cents and reflects our continued attention to fiscal restraint. That tax rate keeps the tax bill for the average homeowner below the 2009 level, however the rate does translate into an increase in the amount of the average tax bill compared to last year. We had been able to decrease tax bills for the average homeowner every year for four years during the worst of the recession, with decreases beginning in 2010 and continuing through the current year. We are no longer able to absorb continuing reductions so this rate will result in the first increase in the average tax bill since 2009. We have taken some careful steps to rebuild and restore critical staff capacity in this budget, however, general government per capita staffing remains at the same level as ten years ago. Our staffing does look much different, with significantly higher percentages in public safety positions and reduced capacity in other functional areas as we have realigned priorities.

Last year's budget took a more forward thinking approach than we were able to take in prior years of the recession. That budget focused on the use of alternative revenues and creative solutions to promote resilience and invest in modest strategic advancement across the organization. For example, the FY 2014 budget provided a pay-for-performance increase for the first time in four years to help ensure the retention of high achieving employees. It also supported an expansion of our fire and emergency medical response to dramatically improve citizen safety, and, operational support was provided to protect the County's new capital investment in parks, fire stations and libraries.

Important choices about the County's future: We have emerged from the most challenging times as a leaner and more adaptable and opportunistic organization, but we are facing significant new mandates and long-deferred pressures that need consideration. Difficult decisions made during the height of the downturn to respond to declining revenues must be revisited now as we are experiencing increased construction and business activity, a steadily growing population and increased expectations. While the strengthening economy and improved revenues have helped us to meet the full obligation of recent service expansions such as the Northside and Crozet libraries and new park properties, the County is unable to address new mandates such as increased water quality requirements and to keep up with critical staff capacity needs within projected revenue growth.

Given the challenges we face, we have prepared a balanced budget that stabilizes expansions made last year, that meets mandates, that helps us maintain a healthy organization capable of providing necessary services, and that attempts to move the community's most critical expectations and aspirations forward. Because this budget cannot achieve those requirements without additional investment, a 3.3 cent tax rate increase is included. A portion of that increase (0.7) will be dedicated entirely to funding water resource protection mandates associated with our obligations to improve the health of the Chesapeake Bay and a portion (0.9 cents) will be dedicated to the School Division to help ease pressure from mandates. The remaining new real estate tax revenues (1.7 cents) will provide additional resources to our capital program and will begin to shore up critical capacity needs in local government services.

To address the challenges the County faces in the year ahead, staff focused on the following goals to provide recommendations for your consideration regarding the upcoming fiscal year:

- **Meet continually evolving challenge of mandates and obligations:** This budget recognizes the significant operating and capital impacts of water resource protection mandates, including additional staff in Community Development and General Services. Additional funding is provided for other mandates like increasing Comprehensive Services Act (CSA) requirements and for obligated items like an 8% increase in employee health care. The budget also provides additional support for the School Division to address their challenges including enrollment growth and significant increases in Virginia Retirement System (VRS) mandates.
- **Stabilize modest service advancements initiated in recent years:** Last year's budget allocated resources to advance identified strategic priorities that focused on forward progress such as library projects and significant public safety expansions. This budget continues funding for these expansions and fills in gaps created by expiring grants for fire rescue personnel and equipment. Additional funds are allocated to take our efforts to grow jobs and capital investment to the next level by establishing an economic development office and to support the continuation of important financial management initiatives.
- **Build critical capacity that supports quality service delivery:** Our organizational capacity remains significantly impacted by dramatic reductions during the recession that resulted in the elimination of 66 positions and took us back to a FY 2002 per capita staffing level. As our revenues have improved since the depth of the downturn, new positions have been added in public safety and health and welfare (police, fire rescue and social services) but we have experienced net losses in all other functional areas. This budget addresses some of the most critical capacity issues and tries to address balance across the organization by adding one position in community development and restoring a position in community engagement, in addition to adding public safety and human services positions. While taking some steps forward to address capacity, we are still only slightly above the FY 2005 per capita staffing level.
- **Sustain an efficient, adaptable organization:** Funding is committed to critical efforts that boost organizational productivity, improve service, and maintain our ability to shift quickly to meet evolving needs and issues, including continued support to the Innovation and Fellowship Funds. We are focused on recruiting, training and retaining a skilled and experienced workforce that is agile enough to meet challenges and take advantage of future opportunities as reflected in funding dedicated to professional development. Even as our situation improves, we remain focused on the hallmarks of a high performing organization –repositioning our resources and streamlining our operations to be as efficient as possible. We work from the foundation of a unified organization committed to excellence on behalf of our citizens.

Financial Planning and Accountability: This budget reflects the longer term priorities identified during development of the Five-Year Financial Plan and incorporates principles of zero-based budgeting by systematically reviewing, reprioritizing and shifting funding support from activities that no longer align properly with our objectives to build organizational resilience, create capacity and support strategic priorities. Services have been assessed, evaluated and reprioritized as opposed to simply basing budgeting decisions on previous year's funding levels. This year's Five-Year Financial Plan process continued closer coordination and communication with the School Board and School Division staff. The Board of Supervisors and School Board committed to a more integrated process that allowed for earlier and more detailed discussions between the two boards, resulting in a Five-Year Plan process that includes a fuller range of financial considerations for local government and schools.

Organizational Excellence and Citizen Engagement:

We strive to involve employees in our efforts to create one unified organization committed to excellence. Through quarterly employee town hall meetings held at both McIntire and Fifth Street, employees hear about current issues and events and engage in peer networking. Employees from every level of the organization are active on all seven Strategic Plan goal teams and are leading efforts to achieve the individual objectives and actions included in this budget plan.

Our citizen surveys continue to tell us that meaningful public engagement is one of the community's most important priorities. Our partnership with citizens will be critical as we continue to transform our local government and to understand the evolving needs and expectations of residents and businesses. This budget continues our commitment to government transparency and engagement by restoring the previously eliminated Community Engagement position to help manage major public engagement efforts including water resource protection mandates, the police firing range, solid waste management and the court system project, and to support the County's active involvement with its four appointed Community Advisory Councils, with two additional new councils to be appointed in 2014. The budget continues to support enhancements to the County's website that improve accessibility and convenience for citizens.

At a crossroads for meeting tomorrow's challenges: Because of improving revenues, careful fiscal stewardship and strategic investments, this recommended budget makes positive progress, building on the modest steps taken in last year's budget. While

we see things moving in a better direction, we also recognize that challenges exist that are not addressed, and that significant unmet needs remain.

This budget will begin important conversations about how to address some of these challenges as we work towards creating a more positive future for Albemarle County. The capacity of our capital program will be challenged in the next few years by the courts project and water resource mandates. We are faced with the continuing impacts of required programs such as the Chesapeake Bay TMDL, as well as considering how to make progress on important initiatives like geopolicing to improve our community's safety. Addressing these and other important issues will create major budget impacts in the future. Establishing an economic development office that will meet our mission of increased quality job opportunities and capital investment is a new direction that will also take energy and focus.

The effects of our growing population and improving economy create additional requirements for a staff that has been reduced to very lean levels. Funding for programs that contribute to our quality of life as a community has been significantly reduced and, in some cases, eliminated as we have concentrated on core service protection. As we envision our future, our definition of "quality of place" and how that is achieved will be an important consideration.

In the year ahead, we will focus on this continuing conversation with the Board of Supervisors to help us keep a strategic and intentional focus on future needs and how they should be accommodated in the County's financial and operational planning. The Board's annual Strategic Planning Retreat will be an important opportunity to have meaningful dialogue on these issues as Board members articulate their vision of being a "thriving county."

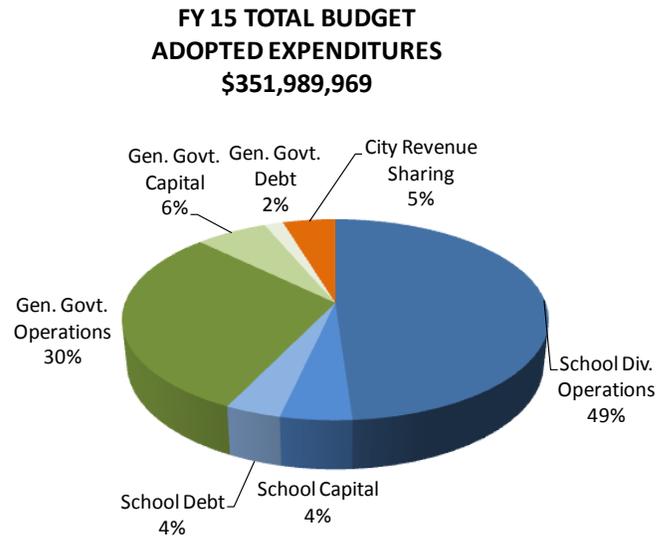
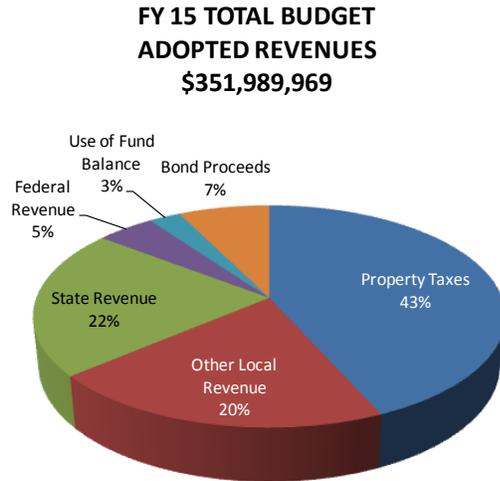
Respectfully submitted,

Thomas C. Foley,
County Executive

BUDGET OVERVIEW:

ALL FUNDS SUMMARY

The County's adopted Fiscal Year 2015 combined capital and operating budget totals \$351,989,969, net of transfers. *The total budget shown below includes the General Fund, Other General Government Funds, School Fund, and School Self-Sustaining Funds.*



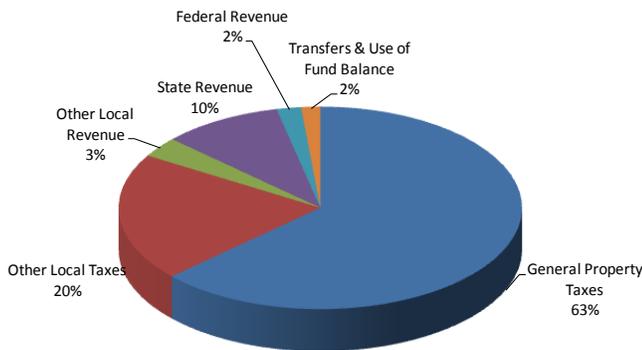
- The Total Budget includes the General Fund, School Division Fund, and the Capital Fund as well as special revenue funds and the debt service fund.
- The overall increase in revenues, which includes proceeds from anticipated borrowing, increases \$29.5 million, or 9.2% when compared to the FY 2014 Adopted Budget:
 - Of the total revenues, \$14.7 million (approximately half) is due to a planned increase in borrowing for Capital projects.
 - Property tax revenues, which includes taxes such as real estate and personal property are anticipated to increase by \$8.8 million or 6.1%. This is primarily due to a \$8.3 million or 7.3% increase in real estate tax revenues. The real estate tax revenues reflect a tax rate of 79.9 cents.
 - The “Other Local Revenues” category includes revenues from sources such as sales taxes, business licenses, and food and beverage taxes as well as those received from the County’s local partners such as those participating in the Regional Public Safety Firearms Training facility. Overall, this category of revenues is projected to increase by \$5.8 million or 8.8%.
 - State revenues are projected to increase by \$1.8 million or 2.4% due to a \$1 million increase in State Funds for the School Division and an increase in state funding for the transportation revenue sharing in the Capital budget.
 - Federal revenues are projected to decrease by \$0.9 million or 5.3%, due primarily to the School Division’s loss of Federal Safe Schools and Healthy Students grant funding.
 - Overall, the planned use of prior year fund balance monies has decreased 7.1% or \$687,013.
- Expenditures:
 - General Government operations budget (net of transfers) increases by \$4.2 million or 5.0%, primarily to meet the County’s mandates, support the community’s public safety and social services needs, and to support other essential governmental services.
 - School Division operations budget (net of transfers) increases by \$5.1 million or 3.3%.
 - The local transfer to the School Division is an increase of \$6.5 million or 6.3% over last year’s Adopted Budget.
 - The Capital Improvement Plan covers the time period of FY 2015 - FY 2019. Only the first year of the Plan is included in the FY 2015 Total Budget. For FY 2015, the Capital Budget is \$39.6 million. This funding supports \$22.8 million in General Government expenditures and \$16.7 million in School Division expenditures and also provides \$0.1 million funding to support stormwater expenditures in FY 2015.

The total budget is comprised of three major funds, the General Fund, the School Budget, and the Capital Budget. A closer look at those three components is provided below.

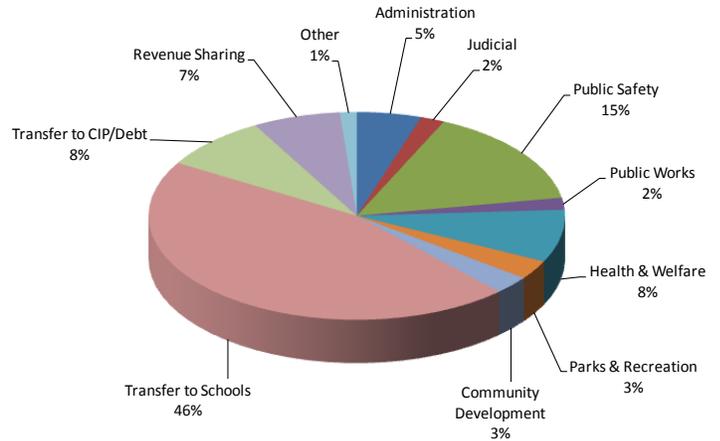
A Closer Look at the General Fund:

The General Fund Budget is where the majority of County revenues, including local tax revenues, are received and allocated to support all operations of the County including local government, schools and the capital program.

**FY 15 ADOPTED
GENERAL FUND REVENUES
\$241,479,450**



**FY 15 ADOPTED
GENERAL FUND EXPENDITURES
\$241,479,450**



GENERAL FUND BUDGET – REVENUE AND EXPENDITURE HIGHLIGHTS

Revenues:

General Fund revenues increase by 5.7%, or \$13.0 million.

- General Property Tax revenues are expected to increase in FY 2015 by \$8.8 million, or 6.1%, over the adopted FY 14 budget, primarily due to increases in real property values, new construction, changes in land use rates, and increases in personal property taxes.
 - Real estate tax revenues are projected to increase by \$8.3 million, or 7.3% (note: this includes general tax rate increase and tax rate increase dedicated to water resources). This projected overall rise in real estate tax revenue reflects increases in real property reassessments, growth in new construction, changes in land use rates, and the proposed real property tax rate.
 - Local personal property tax revenues are projected to increase by \$0.7 million or 3.0%.
- Other local tax revenues, including sales, and food and beverage taxes, are projected to increase \$2.6 million or 5.6%.
- State revenues are projected to increase by \$130,599 or by 0.6%.
- Federal revenues are projected to increase by \$510,524 or 12.0%.

Expenditures:

General Fund expenditures increased by 5.7%, or \$13.0 million. As has been the case in the past, the largest increases in General Fund spending are focused on support for education, public safety expenditures and mandates, particularly those associated with increased water resource protection requirements. The spending priorities included in the adopted budget are highlighted below:

Meet continually evolving challenge of mandates and obligations:

- Transfer to School Division – provides \$6.5 million in additional funding.
- Water resource protections mandate impacts – both in capital and operating costs – including additional water resources staff in Community Development and General Services.
- Additional funding for increased Comprehensive Services Act (CSA) expenses.
- Transfer to CIP/Debt Service – provides \$1.2 million in additional funding.
- Anticipates increase for both employer and employee contributions to health insurance.

Stabilizing modest service advancements initiated in recent years

- Funding a full year of partial FY 2014 funded positions/programs:
 - Risk Management position.
 - Clerk of Circuit Court – Chief Deputy/bookkeeper position expected to begin in March - FY 14.

- Expanded funding of Economic Development program to establish a stand alone office including a full time Director and a part time administrative assistant.
- Providing for Northside Library impacts and continued impacts of the new Crozet Library.
- Support for Access Albemarle software maintenance costs.
- Finance Systems Business Manager – previously this was a contracted position, transitioned to a permanent on-going position.
- Increased building/grounds maintenance to protect recent investments:
 - Parks –increase in park property to be maintained.
 - General Services – maintenance costs for new libraries and fire stations, including the Rescue 8 building.
 - Increase in maintenance costs for Rescue 8 Building.
- Funding for previously grant-funded activities:
 - Partial year funding for 7 of the 9 Fire Rescue positions previously funded by a FEMA grant.
 - Fire Rescue training captain position - previous funding was provided by a grant.

Building critical capacity that supports quality service delivery:

- Building inspector position in Community Development to handle increase in new building activity.
- Five additional police officers.
- New foster care eligibility worker and foster care family services specialist in Social Services to handle significant caseload increase.
- Restored community engagement position to meet growing workload related to major public engagement processes and support for community advisory councils.
- EMS cost recovery analyst to manage growing responsibilities associated with that program.

Sustaining an efficient, adaptable organization:

- Provides 1% pay increase for employees.
- Funds employee professional development including training funding to meet core training needs and support our evolving workforce.
- Continues funding of Innovation Fund to support organizational initiatives that improve productivity and customer service.
- Continues funding Fellowship Fund to provide for a flexible response to evolving workload needs.
- Provides for essential department operational needs that have been deferred due to resource constraints in recent years.
- Increased overtime for public safety personnel.

A Closer Look at the School Budget:

This budget represents an increase in local dollars to support the School Division. The local transfer represents an increase of \$6.5 million or 6.3%, from last year's approved budget which results from projected natural revenue growth and also from the proposed tax rate increase. While this increase does not fully fund the School Board's requested budget, it does provide some additional resources to meet pressing needs associated with mandates such as those associated with the Virginia Retirement System.

The School Division's operating budget total \$160.4 million, which includes \$109.8 million in the local transfer to the School Division, the use of \$211,237 from the School Division's fund balance, \$2.1 million in other local funding, and transfers of \$875,000 from other funds. The budget also includes \$44.4 million in anticipated funding from the state and \$3.0 million in anticipated federal funding.

Additional details on the School Division Budget are provided in a separate budget documents published by the School Division.

A Closer Look at the Capital Budget:

The County's Capital Improvement Program has been severely impacted by the economic downturn over the last several years. While revenues are gradually increasing, the Capital Improvement Plan (CIP) continues to be focused on meeting mandates, maintaining our existing infrastructure, and investing in those projects that allow the County to continue core and necessary services without substantial increases in operational costs. The Adopted CIP assumes that there will be an on-going dedicated Water Resource Protection revenue source to offset the costs of stormwater-related projects over the years of the plan. The Plan also assumes the use of fund balance monies, as well as two additional pennies on the tax rate dedicated to Capital in FY 2016 and an additional penny on the tax rate dedicated to Capital in FY 2018. The need for additional resources in the out years are driven primarily by needed Court renovations and expansion and upgrades to public safety technology.

The Adopted Budget for the Five-Year CIP totals \$179.8 million of which \$115.9 million is allocated for General Government projects, \$58.0 million for School Division projects, and \$5.9 million for mandated Water Resource projects.

The General Fund transfer to CIP and for Debt Service in the FY 2015 Adopted Budget totals \$20.2 million, which is an increase of \$1.2 million or 6.2% increase over last year's transfer. This increase is based on the County's transfer formula. The transfer of new revenues to support Water Resources transfer is implemented in FY 2015 and totals \$49,000, with significant growth projected in the out years of the CIP. Additionally, \$2.5 million of the FY 2013 General Fund fund balance is projected to support the funding of the CIP. All of these funds in total support the projects listed below:

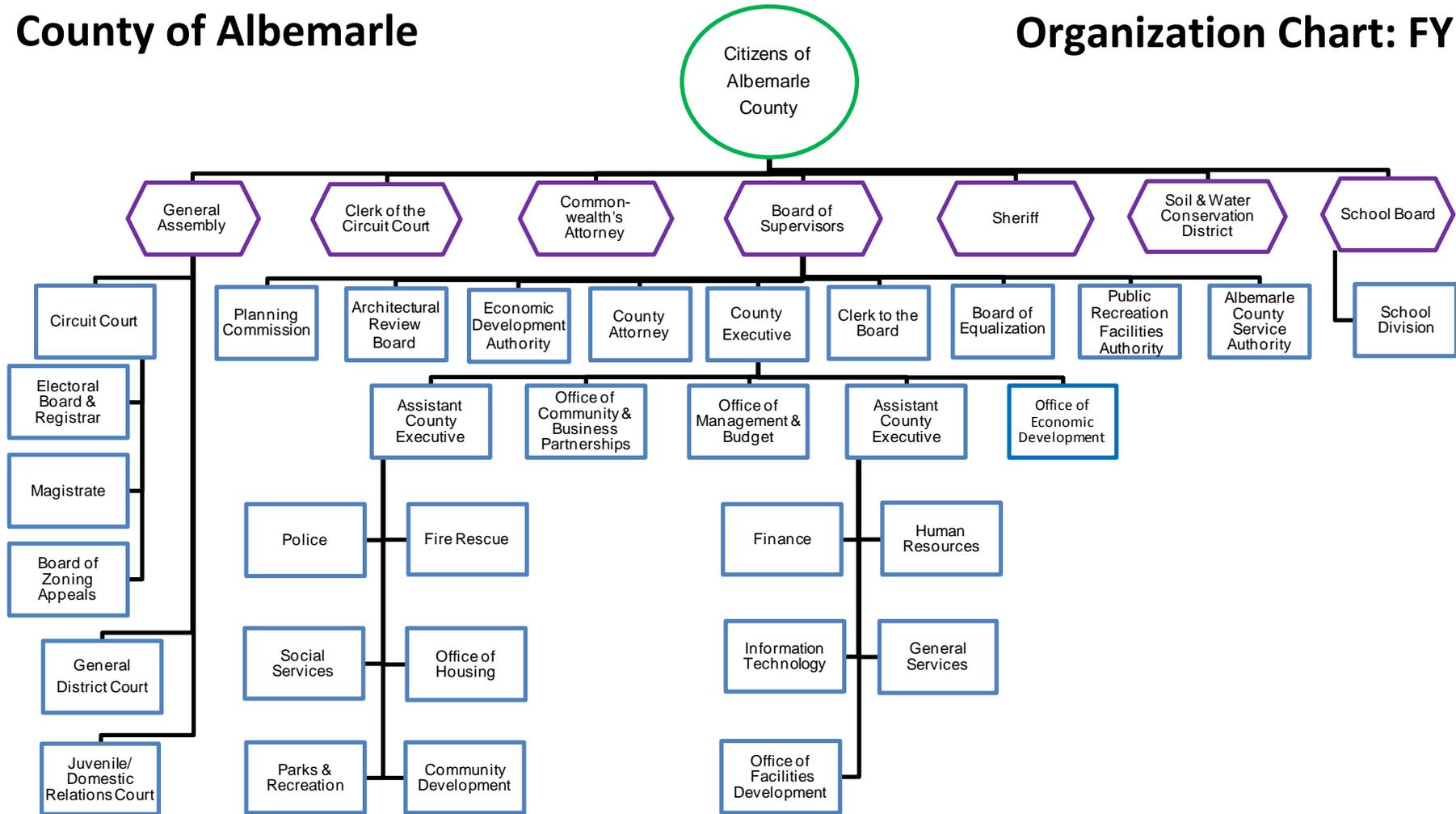
- Maintenance and replacement needs for schools and general government;
- Emergency Communications Center (ECC) Integrated Public Safety Technology Project;
- Hollymead Dam repair;
- School safety upgrades;
- Court upgrades;
- Regional Indoor Firearms range facility;
- Henley Gym Addition;
- Transportation revenue sharing; and
- Funding for the ACE Program.

Even with funding over the five years of the CIP to accomplish the projects listed above, \$121.3 million or 40% of the requested CIP projects were unable to be funded with current resources.

Additional details on the Capital Budget are provided on pages 221-266 of this document and in the separate Capital Improvement Program Budget Manual.

County of Albemarle

Organization Chart: FY 15



In addition to the above chart, the County jointly funds and/or operates many regional agencies and authorities in several functions including Public Safety (Emergency Communications Center, Regional Jail, Juvenile Detention Center, SPCA); Public Works (Rivanna Solid Waste Authority, Rivanna Water and Sewer Authority); Human Development (JAUNT, Jefferson Area Board for Aging, Health Department, Region Ten Community Services Board); Parks, Recreation and Culture (Convention and Visitor's Center, Regional Library); and Community Development (Albemarle Housing Improvement Program, Piedmont Housing Alliance, Charlottesville Area Transit, Thomas Jefferson Planning District Commission, Virginia Cooperative Extension).

STRATEGIC PLAN

The County's Strategic Plan

Albemarle County has an ongoing and active strategic planning process. In partnership with citizens and with leadership from the Board of Supervisors, the County's Strategic Plan establishes goals and timelines that respond to community priorities.

Over the years, Albemarle County has been engaged in a strategic planning process that guides the alignment of resources with customer needs and expectations so that we can respond effectively to the opportunities presented by our changing circumstances.

Staff and the Board of Supervisors reviews the progress on the Strategic Plan on a quarterly basis and the Plan informs the County's budgeting process. Specific actions, programs, capital investments, staffing requirements, and funding levels have been developed over the years in response to the needs identified in the Strategic Plan. Critical decisions regarding resource allocation during the budget process are evaluated for consistency with and support of the identified strategic priorities.

Some examples of how this year's proposed budget supports the Board's FY13-17 Strategic Plan include:

Goal 1: Excellence in Education

- *Increases funding for the School Division - by \$4.47M*
- *Increases support for Libraries*
 - *Contribution to Jefferson-Madison Regional Library (JMRL) increases \$343,544 or 10%*
 - *This includes \$258,773 for the County's share of the costs for the new Northside Library*
- *The Capital Improvement Plan (CIP):*
 - *Provides for School Division security improvements*
 - *Provides for an addition to the Henley Middle School Gym*
 - *Continues funding for the School Division's Contemporary Learning Spaces*

Goal 2: Provide Community Facilities that meet existing and future needs

- *The FY 15 transfer to the CIP increases by \$1M*
- *The FY 15 - FY 19 CIP includes funding for projects such as:*
 - *Building maintenance and replacement projects for the School Division and General Government facilities*
 - *Court Upgrades*
 - *Meeting Stormwater mandates including the repair of the Hollymead Dam*
 - *Pantops Fire/Rescue Sub-Station*
 - *Emergency Communication Center (ECC) Projects:*
 - *800 Mhz Communications Program*
 - *Integrated Public Safety Technology Project*
 - *Matching funding for the State Transportation Revenue Sharing Program*

Goal 3: Encourage a diverse and vibrant local economy

- *Provides funding to establish an Economic Development Office*
 - *Adds 1.5 FTE positions- a full-time Director and a part-time Office Associate*
- *Continues the provision of \$250,000 in funding for Economic Development Fund*
- *Continues funding for the County's membership in the Central VA Small Business Development Center (CV SBDC) and the Chamber of Commerce*

Goal 4: Protect the County's parks and its natural, scenic and historic resources

- *Establish a Water Resources Fund so that the County is able to meet the State and Federal water resource mandates. Funding is increased in both the operating and capital budgets*
 - *Provides funding for 3.5 FTE positions in Community Development and 2 FTE positions in General Services*
- *Increases funding for park maintenance*
- *Increases funding for more frequent median mowing and landscaping along highways*
- *Provides funding for a Parks and Recreation comprehensive trail map*

- *The FY 15 – FY 19 CIP includes funding for the County’s Acquisition of Conservation Easements program (ACE)*

Goal 5: Ensure the health and safety of the community

- *Police Department*
 - *Adds three Police Officer positions*
 - *Provides additional technology for Police Officers in the field*
 - *CIP - Provides for a Regional Indoor Firearms Training facility*
- *Fire/Rescue Department*
 - *Provides on-going funding for 7 Fire/Rescue positions that are currently grant-funded*
 - *Provides on-going funding for a Training Captain position that is currently grant-funded*
- *Community Development Department*
 - *Provides for an additional building inspector to meet increasing demands*
- *Department of Social Services*
 - *Provides additional funding for Comprehensive Services Act (CSA) administration*
 - *Provides funding for a Foster Care worker position to support increased workloads*

Goal 6: Promote individual responsibility and citizen ownership of community challenges

- *Provides for a Community Engagement position to support increased public engagement processes*
- *Provides increased funding to support Volunteer Fire/Rescue Departments operations*

Goal 7: Promote a valued and responsive workforce that ensures excellent customer service

- *Provides funding to support a 2% salary increase for County employees*
- *Increases funding for employees’ training*
- *Continues the County’s Fellowship program that provides learning opportunities for recent college/university graduates and increases the County’s workforce capacity*
- *Continues funding for an Innovation Fund to support innovative ideas/improve customer service, initiate process improvements*



VISION:

A thriving County, anchored by a strong economy and excellent education system, that honors its rural heritage, scenic beauty and natural and historic resources while fostering attractive and vibrant communities.

MISSION:

To enhance the well-being and quality of life for all citizens through the provision of the highest level of public service consistent with the prudent use of public funds.

VALUES:

Integrity
Innovation
Stewardship
Learning

FY13-17 Albemarle County Strategic Plan

- 1. Provide excellent educational opportunities to all Albemarle County residents**
 - a. Increase the availability and quality of pre-kindergarten learning opportunities and adult workforce development opportunities.
 - b. Improve coordination to support goals shared between the School Division's Strategic Plan for K-12 Education and the County's overall Strategic Plan.
- 2. Provide community facilities that meet existing and future needs**
 - a. Improve the evaluation practices and procedures used to assess the community's facility needs.
 - b. Increase the capacity of the Capital Program.
 - c. Identify and implement appropriate alternative construction project procurement methods (design/build, CM Agency, Job Order Contracting, PPEA, etc.) to reduce costs and improve project execution
- 3. Encourage a diverse and vibrant local economy**
 - a. Complete all objectives of last two years of the Economic Vitality Action Plan.
 - b. Establish fully functioning economic development program for the County.
 - c. Assess and implement appropriate incentive options to support economic development in the County.
- 4. Protect the County's parks and its natural, scenic and historic resources in accordance with the County's established growth management policies**
 - a. Work in conjunction with key stakeholders to protect the health of our local waterways and other critical natural resources.
 - b. Preserve and maintain the quality of the County's investment in its parks and its recreational trail and greenway/blueway system.
 - c. Maintain and preserve County-owned historic resources and facilities and work in conjunction with key stakeholders to enhance awareness of the rich historic assets of this region.
- 5. Ensure the health and safety of the community**
 - a. Work in conjunction with key community partners to establish multi-disciplinary teams to address specific public health and/or safety issues, emerging trends and or vulnerable groups.
 - b. Enhance the safety of the County by improving emergency response times and increasing prevention activities and services.
- 6. Promote individual responsibility and citizen ownership of community challenges**
 - a. Increase County's volunteer management capability
 - b. Increase opportunities for citizen self reliance and responsibility for addressing community issues
- 7. Promote a valued and responsive County workforce that ensures excellent customer service**
 - a. Demonstrate improvements to internal and external customer service.
 - b. Reinforce a culture of using cross departmental efforts to improve communications and teamwork for cost effective solutions.
 - c. Expand opportunities for training and professional development.
 - d. Assure staff is supported and recognized for excellence in service.

Strategic Plan Implementation - A County Wide Effort

All County departments contribute to the implementation of our FY 13- FY 17 Strategic Plan. The following matrix gives an overview of the strategic goals and objectives on which each departments is focusing.

Strategic Plan Goals Department	1. Excellence in Education		2. Provision of Community Facilities			3. Encourage Diverse/Vibrant Economy			4. Protect Natural Scenic and Historic Resources			5. Ensure Health and Safety		6. Promote Citizen Ownership of Community		7. Promote Valued County Workforce/Excellent Customer Service			
	1.a	1.b	2.a	2.b	2.c	3.a	3.b	3.c	4.a	4.b	4.c	5.a	5.b	6.a	6.b	7.a	7.b	7.c	7.d
Community Development	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X
Clerk of the Court																	X	X	X
Commonwealth's Attorney		X										X							
County Attorney		X		X	X	X		X	X			X		X	X	X	X	X	X
County Executive	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Economic Development	x					x	x	x									x	x	x
Facilities Development	X		X	X	X				X		X						X	X	X
Finance		X		X	X	X		X									X	X	X
Fire Rescue												X	X				X	X	X
General Services			X	X	X				X	X	X						X	X	X
Housing												X					X	X	X
Human Resources		X												X	X	X	X	X	X
Information Technology	X	X							X				X	X		X	X	X	X
OMB	X	X	X	X	X		X	X						X		X	X	X	X
Parks & Recreation		X							X	X	X					X	X	X	X
Police		X										X	X			X	X	X	X
Registrar		X																	
Sheriff																X	X	X	X
School System	X	X					X					X							
Social Services	X	X										X	X			X	X	X	X

COMMUNITY PROFILE

Overview

Albemarle County is located in central Virginia, 110 miles southwest of Washington, D.C. and 70 miles west of the state capital in Richmond. At the center of the County is the ten-square mile City of Charlottesville. Albemarle County's urban areas include the development area around Charlottesville, as well as the Town of Scottsville. Albemarle County is located within the Charlottesville Metropolitan Statistical Area, which includes Albemarle County, Fluvanna County, Greene County, and the City of Charlottesville.

The County of Albemarle was formed from the County of Goochland in 1744 by an act of the Virginia General Assembly. The County is named for William Anne Keppel, the Second Earl of Albemarle, who was at that time the Governor-General of Virginia. Scottsville was the original County seat until 1761 when the County Government was moved to Charlottesville. The original land area included today's counties of Amherst, Buckingham, Fluvanna, Nelson, and portions of Appomattox and Campbell Counties. The present boundaries of the County were established in 1777. The development of the County and its 726 square miles is such that although it contains a large urban area, it also has a considerable amount of agricultural, commercial and industrial land.

The County adopted the County Executive form of government and organization in 1933. Under this form of government, the County is governed by a popularly elected six-member Board of Supervisors representing each of the County's magisterial districts. A County Executive, appointed by the Board of Supervisors, serves as the County's chief executive officer. The County Executive is responsible for implementing policies set by the Board of Supervisors, and for directing, coordinating, and supervising the daily activities of County government. A seven-member School Board elected by County voters oversees school issues. A Superintendent of Schools is appointed by the School Board and is responsible for providing leadership and oversight of Albemarle's Public Schools. The County contains the independent Town of Scottsville, which is governed by an elected six-member town council.

The County provides a full range of governmental services. Major programs include administration, judicial, public safety, public works, human services, parks and recreation, education, and community development. The County also serves as fiscal agent for several City/County jointly governed entities that include the Charlottesville-Albemarle Joint Health Center Building Fund, the Charlottesville/UVA/Albemarle County Emergency Communications Center, and Darden Towe Memorial Park. The County serves as fiscal agent for the Commission on Children and Families, the Albemarle-Charlottesville Regional Jail Authority and the Blue Ridge Juvenile Detention Commission.

Public Schools

Albemarle County Public Schools include 16 elementary, 6 middle, and 4 high schools. In addition, the County and the City of Charlottesville jointly operate the Charlottesville-Albemarle Technical Education Center (CATEC), which provides vocational education for local students. Albemarle County also partners with other jurisdictions to operate Ivy Creek School, which provides alternative K-12 education for individuals with special learning needs.

Over the past ten years, the number of enrolled students in Albemarle County's public schools has risen 7.9 percent from 12,287 in 2003 to 13,263 in 2013. Since 2008, the school system has experienced a 5.8 percent increase in the number of students. In school year 2012-2013, twenty three schools were fully accredited and three were accredited with warning.

Higher Education

The County is also home to two institutions of higher learning, the University of Virginia and Piedmont Virginia Community College.

Founded in 1819 by Thomas Jefferson, the University of Virginia is situated on 188 acres and has a current student enrollment of over 21,000. In 2012, the U.S. News and World Report ranked the University as the nation's second best public university and 25th best among all national universities. The University is comprised of the Schools of Architecture, Business, Commerce, Engineering, Law, Medicine, Nursing, and Education; and the College of Arts and Sciences.

Piedmont Virginia Community College offers two-year Associates Degrees and also several four-year degree programs in conjunction with the University of Virginia, Mary Baldwin College and Old Dominion University. Each year more than 500 students transfer from PVCC to a four-year college or university. Since establishment in 1972, more than 200,000 students have attended credit and noncredit classes. Currently there have been over 10,700 associates degrees and certificates awarded. PVCC also offers extensive workforce training programs for local employees.

Travel and Tourism

The County and immediate areas contain numerous cultural and recreational facilities and historic sites. The travel and tourism industry contributes significantly to the local economy, generating over \$303 million in revenues in 2012 and over 2,800 jobs in the County.

Albemarle has a wealth of historic resources, including prehistoric archaeological sites, Monticello, Ash Lawn-Highland, and the University of Virginia. Four sites are National Historic Landmarks, and Monticello and the University of Virginia’s “Academical Village” are on the World Heritage list.

President Jefferson’s home, Monticello, is located within the County and attracts over 500,000 visitors annually. The Thomas Jefferson Foundation announced in April 2013 that Monticello was awarded one of its largest gifts, \$10 million from David M. Rubenstein, philanthropist and Co-CEO of the Carlyle Group. The gift is intended to help restore upper floors of the house and reconstruct Mulberry Row, the adjacent plantation community where slaves and workers lived, allowing visitors to experience Monticello much as Jefferson himself knew it.

In addition to Monticello, the County’s historical heritage includes President James Monroe’s home, Ashlawn-Highland; Dr. Thomas Walker’s 1765 Plantation, Castle Hill; the birth site of George Rogers Clark; Patrick Henry’s family tavern, Michie Tavern; and Albemarle County’s 1830 Court House.

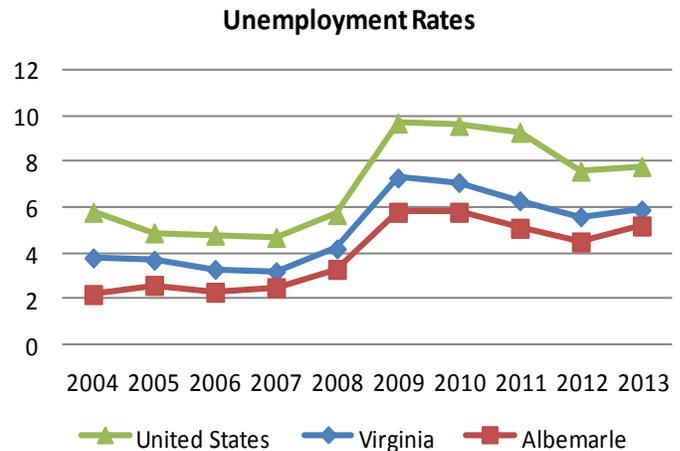
Located partially within the City of Charlottesville’s corporate limits, though legally within the jurisdiction of the County, is the University of Virginia. The Lawn, Ranges and Rotunda, comprising the original academic buildings of the University, were designed by Thomas Jefferson. Monroe Hill, the home occupied by James Monroe when he was rector of the University, is also on the University grounds.

Other area attractions include Skyline Drive, Blue Ridge Parkway, and Shenandoah National Park, all located in the western part of the County. The County is serviced by Charlottesville-Albemarle Airport (CHO), a non-hub, commercial service airport offering 50 daily non-stop flights to and from Charlotte, Philadelphia, New York/LaGuardia, Washington/Dulles, Chicago, and Atlanta.

Economic Condition and Outlook

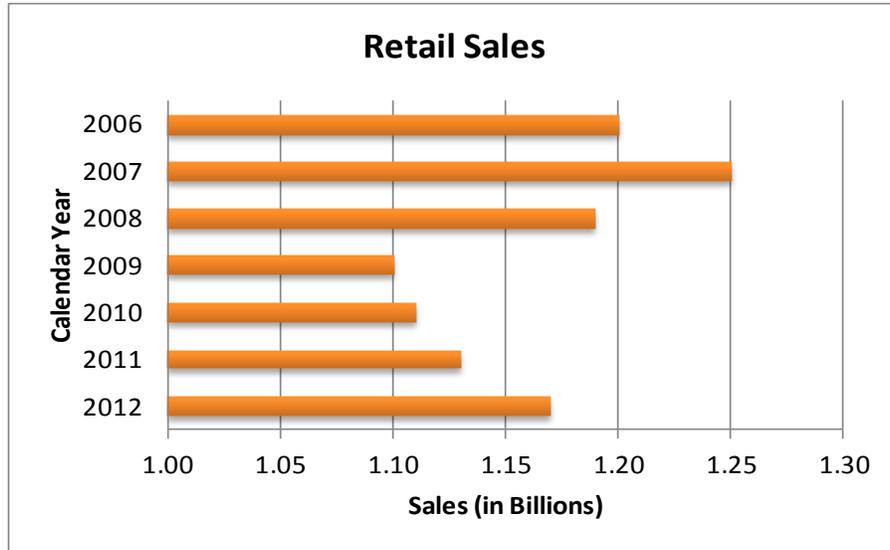
Albemarle County’s rich historical heritage plays a part in the area’s economic growth. Its location, rural character, urban conveniences, strong educational system and superior quality of life combine to make Albemarle an attractive, vital community. The predominant economic sectors are education, service, manufacturing, tourism, and retail trade. Among the largest employers are the University of Virginia, County of Albemarle, UVA Health Services Foundation, State Farm Mutual Insurance, and Northrup Grumman Corporation.

According to the Virginia Employment Commission, as of June 2013, unemployment for Albemarle County was at 5.2 percent. The area continues to have one of the lower unemployment rates and was ranked eighteenth lowest in the Commonwealth (tied with Bath, Poquoson, Rockingham, Spotsylvania, and Stafford Counties). For the same period, Virginia’s unemployment rate was 5.9 percent and ranked fourteenth lowest in the nation. The national unemployment rate was 7.8 percent.

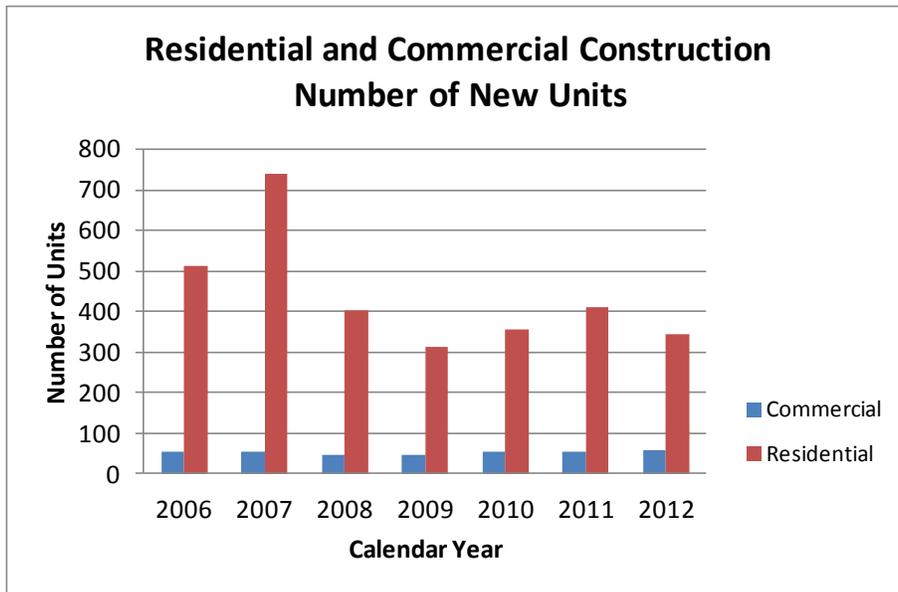


Economic Condition and Outlook (Continued)

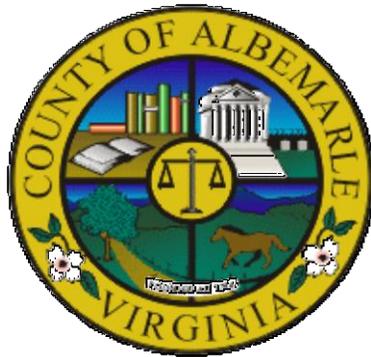
Retail sales in the County increased in 2012. As of December 31, 2012, the increase was 2.8%, with \$1.17 billion compared to \$1.13 billion in 2011. Retail sales figures for the first and second quarters of 2013 increased 4.79%, with \$602 million being reported compared to \$575 million in the first and second quarters of 2012.



The number of building permits issued for new residential construction decreased from 411 in 2011 to 345 in 2012. The value of this construction was \$102,067,623. The number of new commercial permits rose slightly from 56 in 2011 to 57 in 2012, with a total value of \$44,504,259.



As of June 2013, the median sales price of homes in the County of Albemarle was \$325,000. The median sales price of homes in the City of Charlottesville during the same period was \$262,750. These are 8.4 percent and 6.1 percent increases respectively from the previous year.



THE BUDGET PROCESS & POLICIES

PURPOSE OF BUDGETING

The primary purpose of budgeting is to formally convert Albemarle County's long-range plans and policies into current year services and programs. The budget provides detailed financial information on the costs of services and the expected revenues for the upcoming fiscal year. The budget process also provides a forum for reviewing progress made in the current year and the levels of service provided by local government and for setting priorities for services in the upcoming years to meet the needs and requirements of our citizens.

PUBLISHED BUDGET DOCUMENTS

Each year, the County of Albemarle publishes a variety of documents that detail the financial and operational plans for the upcoming fiscal year. Following is a brief description of each of the documents:

- The ***Superintendent's Funding Request*** is the original request from the school system. This was presented to the School Board on January 16, 2014. This document includes the School Fund and School Self-Sustaining Funds budgets.
- The ***School Board's Funding Request*** is developed by the School Board after a series of work sessions and a public hearing. The School Board's budget was approved on February 13, 2014 and was forwarded to the Board of Supervisors.
- The ***County Executive's Recommended Budget*** contains summary information on the Total County Budget, which includes the General Fund, Special Revenue Funds, School Fund, School Self-Sustaining Funds, Capital Funds, and Debt Service Funds. This document provides detailed information on the General Fund, General Government Special Revenue Funds, and Debt Service Funds. Detailed information on the School Fund, School Self-Sustaining Funds, and Capital Funds are found in other documents as noted in this section. The County Executive's Recommended Budget was presented to the Board of Supervisors on February 21, 2014.
- ***Recommended Capital Improvement Program*** contains detailed information on proposed capital projects for both local government and schools. This document is presented to the Board with the County Executive's Recommended Budget.
- The ***Board of Supervisors' Adopted Budget*** is developed by the Board of Supervisors after a series of work sessions and public hearings. This document reflects any changes made by the Board of Supervisors to the County Executive's Recommended Budget and was adopted on May 7, 2014.
- The ***Adopted Capital Improvement Program (CIP)*** provides detailed information on approved capital projects and reflects any changes made by the Board of Supervisors to the Recommended Plan. The CIP was adopted on May 7, 2014.
- The ***School Board's Adopted Budget*** is the final approved budget for the School Division. The School Board adopted this budget on April 24, 2014.

STATE REQUIREMENTS

Requirements for Budget Adoption

The Commonwealth of Virginia requires all localities to meet certain budget guidelines, as outlined in Sections 15.2-2500 to 15.2-2513 of the Code of Virginia (1950), as amended. According to these guidelines, all localities within Virginia must have a fiscal year beginning on July 1 and ending on June 30 and must approve a balanced budget. A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year. The School Board must approve the School Budget by May 1 or within 15 days of receiving estimates of state funding, whichever occurs later. The Board of Supervisors must approve the operating budget and set the tax rate by July 1 of each year. The adoption of the tax rate requires the Board to hold a public hearing and to advertise this hearing no less than 30 days in advance if the reassessment would result in an increase of one percent or more in the total real property tax levied compared to the prior year's tax levies. For FY 15, the Board adopted the budget on May 7, 2014. The official appropriation of funds takes place prior to July 1 of each year.

Requirements for Budget Amendment

The process by which the operating budget may be amended is governed by Section 15.2-2507 of the State Code. The budget may be amended to increase the aggregate amount to be appropriated during the current fiscal year, as shown in the currently adopted budget. Any amendment which exceeds one percent of the total revenue shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and public hearing in a newspaper having

general circulation in the County at least seven days prior to the meeting date. The notice shall state the County's intent to amend the budget and include a brief synopsis of the proposed budget amendment. The Board of County Supervisors may adopt the amendment at the advertised meeting, after first providing a public hearing during the meeting on the proposed amendment. Amendments of less than one percent of the total revenue also must be approved by the Board of Supervisors, although no public hearing is required. Appropriations lapse at the end of each fiscal year (June 30) for all funds.

Requirements for Financial Records

The County's financial records are audited each year by a firm of independent certified public accountants in accordance with the Government Accounting Standards Board. The single audit is required under the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular A-133, Audits of State and Local Governments. Copies of the annual financial audit are available upon request from the Department of Finance.

PUBLIC PARTICIPATION

Each year, the County develops a schedule of events that describes the dates of public and Board participation in the budget process. The Board is asked to approve the schedule of the budget process in order to establish firm dates for meetings and provide the public with as much notice as possible. A copy of the FY 15 budget calendar is included near the front of this budget document as well as on the County website. The Office of Management and Budget can be contacted during normal working hours by calling (434) 872-4516. Budget information of interest to the public can be found on the County website, www.albemarle.org.

BUDGET CALENDAR

The County's budget schedule began in September 2013 with initial data gathering for the updates to the Five-Year Financial Plan. In October, the preliminary projection of revenues and general expenditure assumptions are utilized to update the County's Five-Year Financial Plan which is approved by the Board of Supervisors in December. The Five-Year Financial Plan provides overall direction and guidance for the annual budget development process.

Also, during this time period, General government departments submit baseline budget analyses and requests to the Office of Management and Budget (OMB). In November, OMB staff met with departments to clarify any questions on their baseline budget submissions.

From November through December, the OMB staff reviewed department and agency requests and developed budget-related inquires and revenues are updated. Using guidance achieved from the Five-Year Financial Plan and the results of discussions with department staff, the OMB staff developed specific recommendations for a balanced FY 15 budget. By the end of January, the County Executive made his decisions on the budget recommendations and staff prepared the County Executive's recommended budget document for FY 15. This budget was presented to the Board of Supervisors on February 21, and a public hearing on the County Executive's recommendation was held on February 24.

After the public hearing, the Board held work sessions to conduct a detailed review of each area of the budget and to propose specific changes to the County Executive's recommended budget. After all of the budget changes are agreed upon for the Board of Supervisors' Proposed budget, a public hearing on the Proposed budget and the tax rate was held on April 8, 2014. The Board set the tax levy for the coming year on April 15, 2014 and adopted the operating and capital budgets on May 7, 2014. The budget is legally enacted through passage of a Resolution of Appropriation prior to July 1, 2014 (the beginning of FY 15).

Once the budget is appropriated, it becomes the legal basis for spending funds to accomplish the programs of each department of the County during the fiscal year. No department or agency may spend in excess of the appropriated amounts. Financial and programmatic monitoring of departmental activities occurs throughout the year to ensure conformity with the adopted budget. The Director of Finance is authorized to transfer amounts between compensation and other operating expenses groups and between divisions within a department. Transfers between expenditure accounts in different departments or funds must be approved by the Board of Supervisors. Procedures governing amendments to the adopted operating budget are described on the previous page.

MAJOR CATEGORIES OF EXPENDITURES

The General Government budget is divided into seven major functional areas: Administration; Judicial; Public Safety; Public Works; Health and Welfare; Parks, Recreation and Culture; and Community Development.

The **Administration** functional area provides for County policy direction and management through the County Executive's Office and the Board of Supervisors; information technology and technology support through the Information Technology Department; legal advice from the County Attorney; personnel and organizational development functions from Human Resources; real estate assessment, payroll, tax assessment/collection, accounting, purchasing, and budgeting for the County from the Finance Department; and voter registration by the Department of Voter Registration and Elections.

The **Judicial** area includes all court-related services ranging from the serving of warrants to prosecution of crimes, as well as court operations. Funding is provided to support each of the local courts including the Circuit Court, the General District Court, and the Juvenile and Domestic Relations District Court. The Clerk of the Court, the Commonwealth's Attorney, and the Sheriff are also funded in this functional area.

Public Safety includes all police services such as patrol, investigations, and animal control through the County Police Department; emergency fire/rescue services provided by the County Department of Fire/Rescue and the volunteer fire companies and rescue squads; building inspections division of Community Development; Emergency Communications (E-911), the Juvenile Detention Home, the Regional Jail, and funding for other local public safety-related agencies, such as the Society for the Prevention of Cruelty to Animals (SPCA).

Public Works includes General Services and Solid Waste/Recycling which provides maintenance of County buildings, custodial services, operation of the copy center, support of the solid waste and recycling program, and storm water management. In addition, this functional area includes the Office of Facilities Development, which oversees all County capital projects.

The **Health and Welfare** functional area includes the Department of Social Services, the Health District which provides local public health services, the Region Ten Community Services Board, and funding for many local human service agencies. The services provided include oversight and implementation of state and federal social programs, the provision of mental health services, outreach services, transportation services, services for the elderly, and funding for other local social benefits.

The **Parks, Recreation and Cultural** functional area includes the Parks and Recreation Department, the regional library, and funding for various local cultural and recreational agencies. The services provided include County park operations and maintenance, summer swimming programs, community centers, teen programs, athletic programs, and resources for local agencies such as the Charlottesville Albemarle Convention and Visitors Bureau, Piedmont Council of the Arts, and the Literacy Volunteers program.

The final functional area is **Community Development** which includes the following programs: Community Development Administration, Planning, E-911/Planning, and Zoning and Engineering. In addition, the Office of Housing, VPI Extension Service, Thomas Jefferson Soil and Water Conservation District, and community agencies such as the Charlottesville Area Transit (CAT) and Albemarle Housing Improvement Program (AHIP) fall under this functional area.

FUND STRUCTURE

The budget of the County is organized on the basis of fund classifications, each of which is considered to be a separate accounting and reporting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

There are two major types of funds:

1. GOVERNMENTAL FUND TYPES

Governmental funds account for the expendable financial resources, other than those accounted for in Proprietary and Fiduciary Funds. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than upon net income determination. The individual Governmental Funds are:

- The **General Fund** accounts for all revenues and expenditures applicable to the general operations of the County that are not accounted for in other funds. The General Fund is the main operating account of the County and therefore, the largest of the governmental funds. This fund include most traditional local government programs such as police, libraries, fire and rescue, parks, human services, etc. The General Fund also includes transfer payments to the School, County debt service, and capital improvement funds.
- The **School Fund** reflects revenues and expenditures related to the operation of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs and transportation.
- **Other School Funds (Self-Sustaining)** are separate funds that are used for limited expenditures due to legal or regulatory provisions and are self-sustaining or self-supporting. These funds require minimal transfers from the General Fund and are primarily funded by federal and state categorical funds, fees, and grants. Examples of these funds are the Food Services Fund and the Community Education Fund.
- **Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than those dedicated to the General Fund) that are legally restricted to expenditures for specific purposes. Special Revenue Funds include state/federal grant funds, Comprehensive Services Act, and the Tourism Fund, etc.
- The **Debt Service Fund** accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related charges. Debt service expenditures are funded by transfers from the General Fund and other sources.
- The **Capital Improvement Funds** account for financial resources used for the acquisition, construction or maintenance of capital facilities and consist of the General Government Capital Improvement Fund, the School Division Capital Improvement Fund, and the Storm Water Management Fund. Funding for capital projects is derived from various sources such as borrowed funds, transfers from the General Fund, School Fund, Tourism Fund, and other federal, state, and local revenues.

2. FIDUCIARY FUNDS (TRUST AND AGENCY FUNDS)

These funds account for assets held by the County in a trustee or custodial capacity on behalf of others. Fiduciary Funds include non-expendable trust funds, such as the McIntire Trust Fund, held by the government under the terms of a formal trust agreement; and agency funds, such as the HUD Family Self-Sufficiency Fund, which are used to account for assets that the County holds for others in an agency (custodial) capacity. These funds are reported in the Comprehensive Annual Financial Report (CAFR) but are not included in the budget document.

3. PROPRIETARY FUNDS

Proprietary Funds account for operations that are financed in a manner similar to private business enterprises. The Proprietary Funds utilize the accrual basis of accounting where the measurement focus is upon determination of net income, financial position, and changes in financial position. Proprietary Funds consist of Internal Service Funds.

WHICH FUNDS ARE INCLUDED IN THIS BUDGET DOCUMENT?

The County's operating budget document primarily addresses budgets for Local Government operations and of the General Fund, along with a summary of the debt service and capital improvement funds. The operating budget document includes several special revenue funds and other funds that receive transfers from the operating budget, including the Tourism Fund, the Bright Stars Fund, and the Comprehensive Services Act (CSA) Fund. The County's Five-Year Capital Improvement Program (CIP) and Capital Needs Assessment are also included in the document. An itemized and complete financial balance sheet for the County as well as a comprehensive statement of revenue disbursements, liabilities, reserves, and surplus or deficit of all funds subject to appropriation are contained in the CAFR, published separately by the Department

of Finance. Other special revenue funds, internal service funds, and trust and agency funds are summarized in the County's annual financial report.

The Budget for School Division Operations and School Self-Sustaining Funds details are not included in this document since the School Division produces its own budget document which describes these programs. Copies of the School Budget document are available from the County Superintendent of Schools.

BASIS OF BUDGETING & ACCOUNTING

Budgets for all funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to governmental units.

Governmental Funds utilize the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available to finance operations during the year; expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectable amounts. Taxes collected during the year and taxes due on June 30, collected within 45 days after that date, are recognized as revenue. (Property taxes not collected within 45 days after year-end are reflected as deferred revenues). Sales and utility taxes, which are collected by the State or utilities and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the State or utility, which is generally 30 to 60 days preceding receipt by the County. Licenses, permits, fines, and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state, and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants, such as entitlement programs, are recognized in the period to which the grant applies.

Compensated absences are recorded as a general long-term obligation when incurred and recorded as an expenditure of the appropriate fund when paid. Interest on general long-term debt is recognized when due except for the amount due on July 1, which is accrued.

FUNCTIONAL AREA/FUND RELATIONSHIP

	Administration	Judicial	Public Safety	Public Works	Education	Health and Welfare	Parks, Recreation, and Culture	Community Development	Non-Departmental
General Fund	X	X	X	X		X	X	X	X
School Fund					X				
Other School Funds					X				
Other Gen. Govt. Funds									
Commonwealth Atty. Commission Fund		X							
Victim-Witness Grant			X						
Police Dept. Asset Forfeiture Fund			X						
FEMA-SAFER Grant			X						
Criminal Justice Programs			X						
Water Resources Fund				X					
Facilities Development Fund				X					
Health Center Maintenance Fund				X		X			
Courthouse Maintenance Fund		X		X					
Old Crozet School				X					
Vehicle Replacement Fund	X	X	X	X		X	X	X	
Bright Stars						X			
Comprehensive Services Act						X			
MJ Health Grant						X			
Towe Park							X		
Tourism Fund							X		
Proffer Funds								X	
Metro Planning Grant								X	
Economic Development Authority								X	
Housing Assistance								X	
Debt Service Funds									X
Capital Improvement Funds	X	X	X	X	X	X	X	X	

FINANCIAL MANAGEMENT POLICIES

STATEMENT OF PURPOSE

The County of Albemarle has a responsibility to its citizens to account for public funds, to manage its finances wisely, and to allocate its resources efficiently and effectively in order to provide the services desired by the public. The primary objective of establishing Financial Management Policies is to provide a framework wherein sound financial decisions may be made for the long-term betterment and stability of Albemarle County. These financial policies also provide guidelines and goals to guide the short- and long-term financial practices of Albemarle County.

POLICY GOALS

A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. An effective fiscal policy should:

- Insulate the County from fiscal crises;
- Enhance the County's ability to obtain short-term and long-term financial credit by helping to achieve the highest credit rating and bond rating possible;
- Promote long-term financial stability by establishing clear and consistent guidelines;
- Provide the total financial picture of the County rather than concentrating on single issue areas;
- Provide a link between long-range financial planning and current operations; and
- Provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

OPERATING BUDGET POLICIES

The annual budget will be prepared consistent with guidelines established by the Government Finance Officers Association (GFOA).

The budget must be structured so that the Board and the public can understand the relationship between revenues, expenditures and the achievement of service objectives.

The goal of the County is to fund all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenses.

The County will maintain an updated fiscal impact model to assess the impact of new development on the future costs of associated County services.

The County will develop and annually update a long range (five-year) Financial Plan, which will include projections of revenues and expenditures, as well as future costs and the financing of capital improvements and other projects that are included in the capital budget.

When revenue shortfalls are anticipated in a fiscal year, spending during that fiscal year must be reduced sufficiently to offset the projected revenue shortfalls.

The County will prepare the capital improvement budget in conjunction with the development of the operating budget in order to assure that the estimated costs and future impact of a capital project on the operating budget will be considered prior to its inclusion in the CIP.

The County will annually update and review the Five-Year Financial Plan, which includes a review of revenue trends and expenditures from the preceding three (3) years.

The County shares 60% of the increase or decrease in available shared local tax revenues with the School Board. Available shared local tax revenues are additional or reduced tax revenues that can be used for County and School Division operations after subtracting any increases and adding any decreases in debt service, capital improvement program funding, City of Charlottesville revenue sharing, tax relief for the elderly and disabled, tax refunds and any shared reserves for contingencies. This guideline may be reviewed annually.

The operating budget preparation process is conducted to allow decisions to be made regarding anticipated resource levels and expenditure requirements for the levels and types of services to be provided in the upcoming fiscal year. The following budget procedures will ensure the orderly and equitable appropriation of those resources:

The General Government operating budget requests are initiated at the department level within target guidelines set by the County Executive. Priorities of resource allocation of divisions within a department are managed at the department level. In formulating budget requests, priority will be given to maintaining the current level of services. New services will be funded through the identification of new resources or the reallocation of existing resources.

Proposed program expansions above existing service levels must be submitted as a budget initiative requiring detailed justification. Every proposed program expansion will be scrutinized on the basis of its relationship to the health, safety and welfare of the community, among other factors, and will include analysis of long-term fiscal impacts.

Proposed new programs must also be submitted as budget initiatives requiring detailed justification. New programs will be evaluated on the same basis as program expansions, to include analysis of long term fiscal impacts.

Performance measurement and productivity indicators will be integrated into the budget process as appropriate.

The General Government operating budget is approved and appropriated by the County Board of Supervisors at the department level. Total expenditures cannot exceed total appropriations of any department within the General Fund. Changes to the approved operating budget during the fiscal year can be accomplished in any of the following ways:

Transfers between divisions and non-salary line-item expenditures within General Government departments are approved by the heads of the departments.

Transfers between expenditure accounts in different departments are approved by the Board of Supervisors or, if specifically delegated by the Board of Supervisors, by the County Executive

Encumbered funds for active operational purchase orders will be carried forward into the next fiscal year subject to the approval of the Board of Supervisors.

The Board of Supervisors appropriates School Division funding in accordance with Virginia Code § 22.1-115.

The County will prepare quarterly financial reports, monthly financial statements, and annual financial reports.

The Board of Supervisors will adopt the operating budget no later than April 30.

CAPITAL BUDGET POLICIES

The County will approve a multi-year capital budget in accordance with an approved Capital Improvements Program. All unspent and unencumbered appropriations allocated for capital projects shall be re-appropriated for completion of the projects. Upon completion of a capital project, the County Executive is authorized to close out the project and transfer any unencumbered unexpended residual funds to the Capital Improvement Fund fund balance.

The Board of Supervisors will accept recommendations from the Planning Commission for the five-year Capital Improvements Program that are consistent with identified needs in the adopted Comprehensive Plan and Capital Facilities Plan.

The County will coordinate the development of the capital budget with the development of the operating budget so that future operating costs, including annual debt service associated with new capital projects, will be projected and included in operating budget forecasts.

Emphasis will continue to be placed upon a viable level of "pay-as-you-go" capital construction to fulfill needs in a Board-approved Capital Improvements Program.

The County believes in funding a significant portion of capital improvements on a cash basis. The County's goal is that the budgeted net transfer to Capital after debt service would be 3% of General Fund Revenues.

Financing plans for the five-year capital program will be developed based upon a five-year forecast of revenues and expenditures.

The County maintains a capital facilities inventory and estimates remaining useful life and replacement costs.

Upon completion of any capital project, remaining appropriated funds in that project will be returned to the unassigned capital project fund. Any transfer of remaining funds from one project to another must be approved by the Board of Supervisors, or if authorized by the Board of Supervisors, by the County Executive.

The County collaborates with the School Board regarding the development and coordination of the County's Capital Improvement Program. Collaboration includes the following: a) planning for required capital improvements; b) debt ratio targets; and c) debt issuance schedules.

ASSET MAINTENANCE, REPLACEMENT, AND ENHANCEMENT POLICIES

The County will maintain a system for maintenance, replacement, and enhancement of the County's and School Division's physical plant. This system will protect the County's capital investment and minimize future maintenance and replacement costs:

- The operating budget will provide for minor and preventive maintenance;
- Within the Capital Improvement Program, the County will maintain a capital plant and equipment maintenance/replacement schedule, which will provide a five-year estimate of the funds necessary to provide for the structural, site, major mechanical/electrical rehabilitation or replacement of the County and School physical plant requiring a total expenditure of \$10,000 or more with a useful life of ten years or more;
- To provide for the adequate maintenance of the County's capital plant and equipment, the County intends to increase the percentage of maintenance/repair and replacement capital improvements financed with current revenues.

REVENUE POLICIES

Re-assessment of real property will be made every year.

The County will maintain sound appraisal procedures to keep property values current. The County's goal is to achieve an annual assessment to sales ratio of at least 95% under current real estate market conditions, when the January 1st assessment is compared to sales in the succeeding calendar year.

The County will maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any one revenue year.

The County will estimate its annual revenues by an objective, analytical process.

The County will monitor all taxes to insure that they are equitably administered and that collections are timely and accurate.

The County will follow an aggressive policy of collecting tax revenues. The annual level of uncollected current property taxes should not exceed 4%, unless caused by conditions beyond the County's control.

To the extent possible, the County shall attempt to decrease its dependency on real estate taxes to finance the County's operating budget.

The County will, where possible, institute user fees and charges for specialized County programs and services based on benefits and/or privileges granted by the County or based on the cost of a particular service. Rates will be established to recover operational as well as capital or debt service costs.

The County will regularly (at least every three (3) years) review user fee charges and related expenditures to determine if pre-established recovery goals are being met.

The County will identify all inter-governmental aid funding possibilities. However, before applying for or accepting either state or federal funding, the County will assess the merits of the program as if it were to be funded with local dollars. No grant will be accepted that will incur management and reporting costs greater than the grant.

Local tax dollars will not be used to make up for losses of inter-governmental aid without first reviewing the program and its merits as a budgetary increment.

The County will attempt to recover all allowable costs – direct and indirect – associated with the administration and implementation of programs funded through inter-governmental aid. In the case of state and federally mandated programs, the County will attempt to obtain full funding for the service from the governmental entity requiring that the service be provided.

INVESTMENT POLICIES

The County will invest County revenue to maximize the rate of return while maintaining a low level of risk. The County will invest in conformance with the Virginia Security for Public Deposits Act.

The County will conduct an analysis of cash flow needs on an annual basis. Disbursements, collections, and deposits of all funds will be scheduled to insure maximum cash availability and investment potential.

The Director of Finance shall maintain a system of internal controls for investments, which shall be documented in writing and subject to review by the County's independent auditor.

Contractual consolidated banking services will be reviewed regularly and procured in accordance with the Virginia Public Procurement Act.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The County will establish and maintain a high standard of accounting practices in conformance with the Uniform Financial Reporting Manual of Virginia and Generally Accepted Accounting Principles (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board.

Regular quarterly financial statements and annual financial reports will present a summary of financial activity by governmental funds.

An independent firm of certified public accountants will perform an annual financial and compliance audit according to generally accepted auditing standards; Government Auditing Standards issued by the Comptroller General of the United States; and Specifications for Audit of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia. The County will maintain an audit committee comprised of the County Executive, or designee, the Superintendent of Schools, or designee, the Director of Finance, two Board of Supervisors members and one School Board member. The committee's responsibility will be to review the financial statements and results of the independent audit and to communicate those results to the Board of Supervisors.

The County will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting.

DEBT POLICIES

The County will not fund current operations from the proceeds of borrowed funds.

The County will manage its financial resources in a way that prevents borrowing to meet working capital needs.

The County will confine long-term borrowing and capital leases to capital improvements or projects that cannot be financed by current revenues.

To the extent feasible, any year that the debt service payment falls below its current level, those savings will be used to finance one-time capital needs.

When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.

The County's debt offering documents will provide full and complete public disclosure of financial condition and operating results and other pertinent credit information in compliance with municipal finance industry standards for similar issues.

Recognizing the importance of underlying debt to its overall financial condition, the County will set target debt ratios which will be calculated annually and included in the annual review of fiscal trends:

- Net debt as a percentage of the estimated market value of taxable property should not exceed 2%; and
- The ratio of debt service expenditures to General Fund and School Fund revenues should not exceed 10%

The County intends to maintain a 10 year payout ratio at or above 60% at the end of each adopted five-year CIP for tax-supported debt and lease payments. When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.

FUND BALANCE OR RESERVE POLICIES

The fund balance is built over years from savings to provide the County with working capital to enable it to finance unforeseen emergencies without borrowing.

The County will maintain a fund balance for cash liquidity purposes that will provide sufficient cash flow to minimize the possibility of short-term tax anticipation borrowing.

The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to finance current operations. If circumstances require the use of the unassigned fund balance that causes the balance to fall to a point below the 10% target level, the County will develop a plan during the annual budget adoption process to replenish the unrestricted fund balance to the 10% target level over a period of not more than three (3) years.

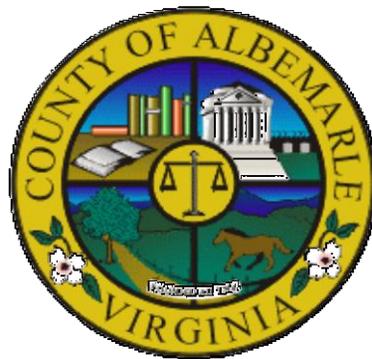
At the close of each fiscal year, the unassigned General Fund fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund. Funds in excess of the required unassigned fund balance may be considered to supplement "pay-as-you-go" capital expenditures or as additions to the fund balance.

The County should contribute to Capital Reserve periodically to provide flexibility in meeting debt service and capital requirements and to mitigate tax rate increases related to future capital projects

At the close of each fiscal year before the County's audit is complete, all non-appropriated School Operating Fund fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year's School Division adopted operating budget. These funds will be available for School Division purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

Policies Adopted: October 5, 1994 Amended: October 11, 2000; August 1, 2012; March 13, 2013

	<h1>FISCAL YEAR 2015</h1> <h2>BUDGET CALENDAR</h2>
<h1>A L B E M A R L E</h1>	<p>July 2013 15 CIP Project requests due to OMB</p>
	<p>September 2013 9 Operating budget manual and instructions sent to County departments 18 CIP Financial Review Committee (FRC) begins 24 CIP Technical Review Committee (TRC) begins</p>
	<p>October 2013 10 Joint Compensation Meeting with BOS & School Board 10 BOS Work Session - Local government departments' base budgets and future needs 11 Completed department budget requests due to OMB</p>
	<p>November 2013 4 CIP Oversight Committee meeting #1 with TRC 8 Community agency submittals due to OMB 13 BOS Work Session - Five-Year Financial Plan - Gen Gov 14 BOS Work Session - Five-Year Financial Plan - Schools 18 CIP Oversight Committee meeting #2 25 CIP Oversight Committee meeting #3</p>
	<p>December 2013 4 BOS Work Session - Five-Year Financial Plan 11 BOS Work Session - Approve Five-Year Financial Plan 11 Joint CIP meeting with BOS and School Board</p>
	<p>February 2014 21 County Executive's Recommended Budget presented 21 Stakeholder Briefing 24 Public Hearing on County Executive's Recommended Budget 24/25 Employee Briefings 26 BOS Work Session - Overview and CIP 28 BOS Work Session - General Government</p>
	<p>March 2014 3 BOS Work Session- Schools 12 BOS Work Session (if necessary)</p>
	<p>April 2014 8 Public Hearing on Board's Proposed Budget 8 Public Hearing on the 2014 calendar year tax rate 15 BOS sets the 2014 calendar year tax rate 15 BOS adopts FY 15 budget</p>



BUDGET SUMMARY

This section of the budget provides summary information about all funds included in the County's Total Budget. These funds were adopted by the Board on May 7, 2014:

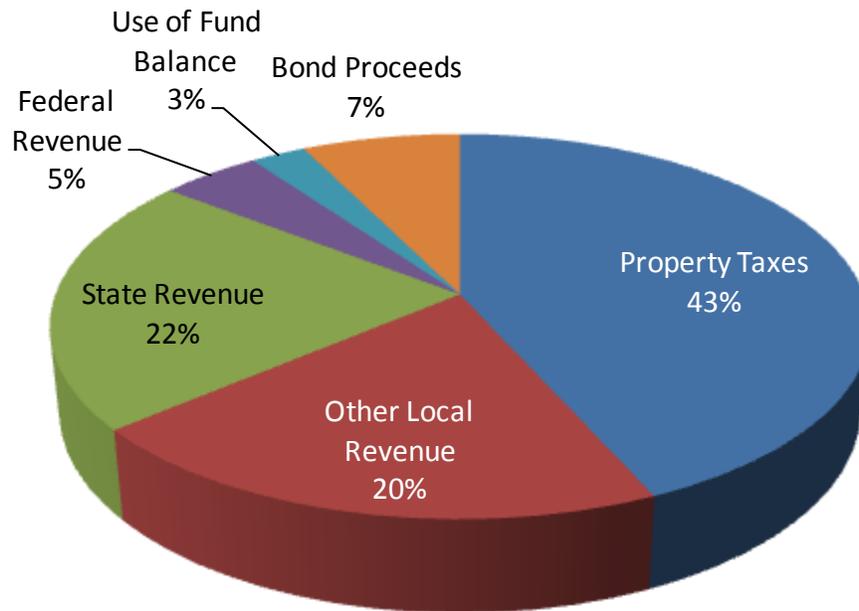
- General Fund
- Other Funds (General Government)
- School Fund
- Self-Sustaining Funds (School Division)
- Capital Projects Funds
- Debt Service Funds

Details for the funds can be found on the following pages: General Fund, pages 51-206; Other Funds, pages 207-218; the Capital Improvement Program, pages 221-266; and the Debt Service Funds, pages 267-276. A detailed capital budget is published separately. Information on the School Fund and School Self-Sustaining Funds are contained in separate documents published by the School Division.

In addition, this section includes the comparative financial information and selected financial trends that add to the overall understanding of the context in which this recommended budget is being brought forward.

TOTAL COUNTY REVENUES

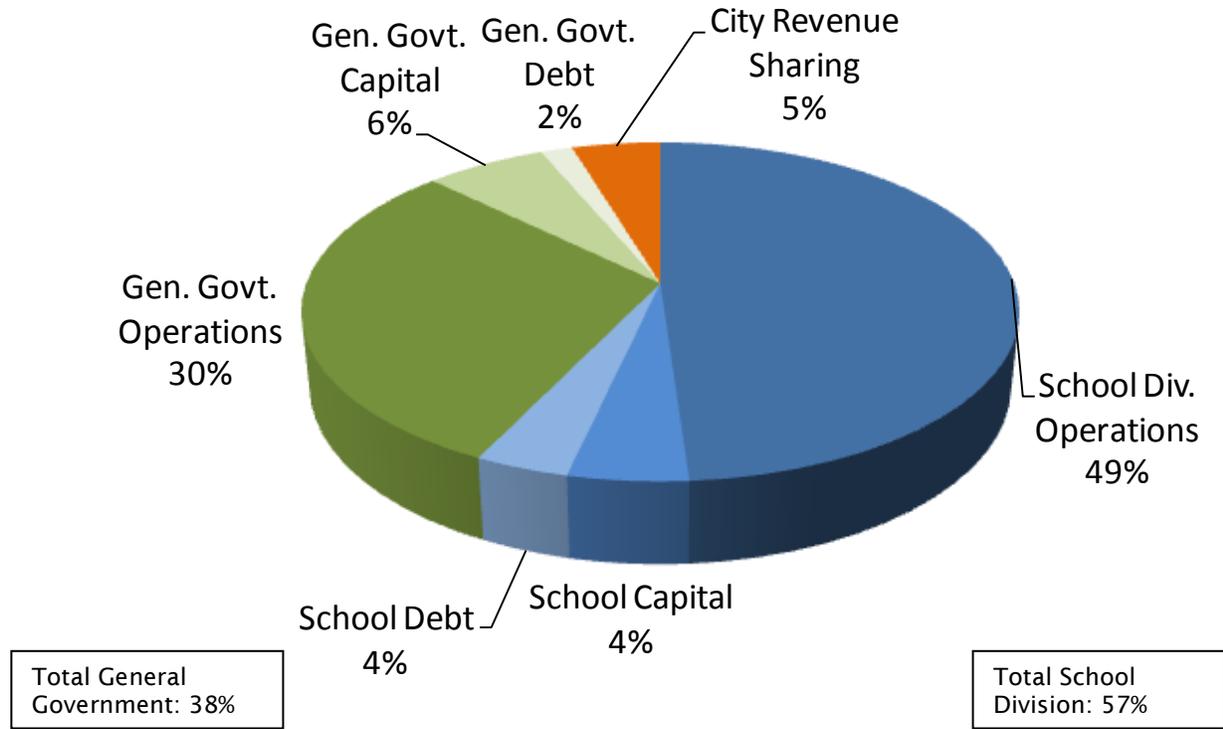
FY 15 TOTAL BUDGET ADOPTED REVENUES \$351,989,969



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Property Taxes	\$141,211,697	\$143,703,479	\$144,179,656	\$150,009,344	\$150,009,344	\$152,508,988	\$8,805,509	6.1%
Other Local Revenue	66,655,107	66,127,237	67,364,302	71,962,807	71,962,807	71,962,807	5,835,570	8.8%
State Revenue	72,148,499	74,515,945	77,609,189	76,323,546	76,323,546	76,334,499	1,818,554	2.4%
Federal Revenue	17,912,699	17,305,984	19,128,517	16,334,796	16,334,796	16,393,002	(912,982)	-5.3%
Use of Fund Balance	0	9,677,517	21,636,122	8,856,960	8,856,960	8,990,504	(687,013)	-7.1%
Bond Proceeds	437,921	11,124,359	39,354,863	25,800,169	25,800,169	25,800,169	14,675,810	131.9%
TOTAL, ALL FUNDS	\$298,365,923	\$322,454,521	\$369,272,649	\$349,287,622	\$349,287,622	\$351,989,969	\$29,535,448	9.2%

TOTAL COUNTY EXPENDITURES

FY 15 TOTAL BUDGET ADOPTED EXPENDITURES \$351,989,969



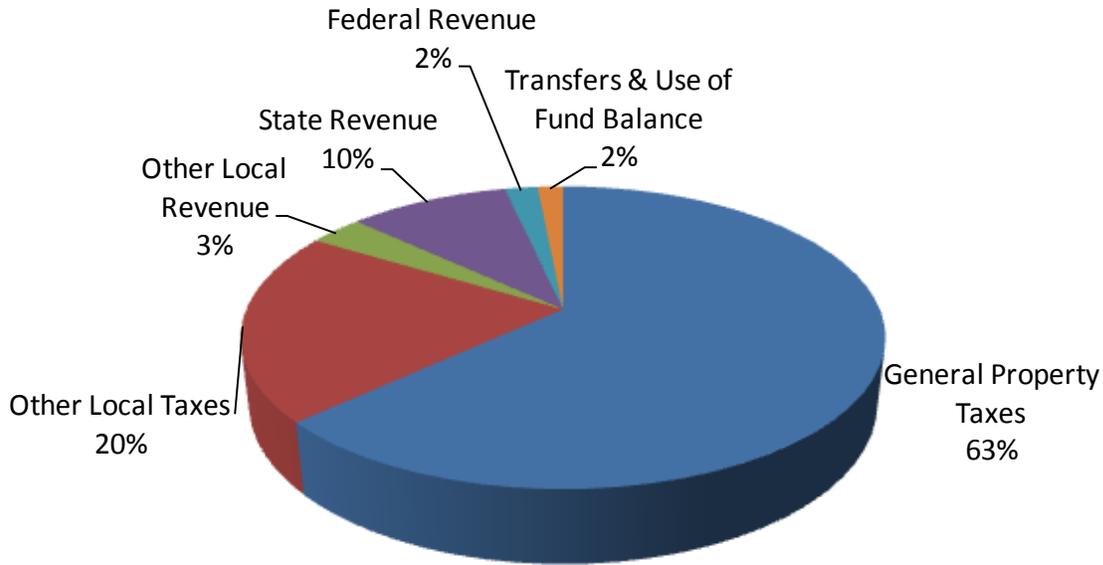
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
General Govt Operations	78,136,845	84,312,924	85,214,114	89,127,929	88,195,762	88,557,836	4,244,912	5.0%
Other Gen Govt Funds	17,045,575	16,439,695	21,586,338	17,698,796	17,226,037	17,226,037	786,342	4.8%
General Govt Debt Service	2,986,994	4,094,923	5,363,444	5,954,373	5,954,373	5,954,373	1,859,450	45.4%
Subtotal, Gen Govt	98,169,415	104,847,542	112,163,896	112,781,098	111,376,172	111,738,246	6,890,704	6.6%
School Div Operations	146,355,756	151,896,286	152,228,582	160,579,335	154,749,463	156,978,438	5,082,152	3.3%
School Self-Sustaining	17,695,828	16,336,232	16,336,232	15,177,319	15,177,319	15,177,319	(1,158,913)	-7.1%
School Debt Service	12,993,028	12,704,060	13,269,510	12,816,005	12,816,005	12,816,005	111,945	0.9%
Subtotal, Schools	177,044,612	180,936,578	181,834,324	188,572,659	182,742,787	184,971,762	4,035,184	2.2%
SUBTOTAL - OPERATING	\$275,214,027	\$285,784,120	\$293,998,220	\$301,353,757	\$294,118,959	\$296,710,008	\$10,925,888	3.8%
Capital Projects	26,590,298	19,739,068	54,657,497	38,701,682	38,701,682	38,812,980	19,073,912	96.6%
Revenue Sharing	17,520,948	16,931,333	16,931,333	16,466,981	16,466,981	16,466,981	(464,352)	-2.7%
TOTAL - ALL FUNDS	\$319,325,273	\$322,454,521	\$365,587,050	\$356,522,420	\$349,287,622	\$351,989,969	\$29,535,448	9.2%

NOTES:

- Totals are net of transfers.
- FY 14 projections for Capital Projects includes balances that are expected to be carried forward to complete projects in future years.

GENERAL FUND REVENUES

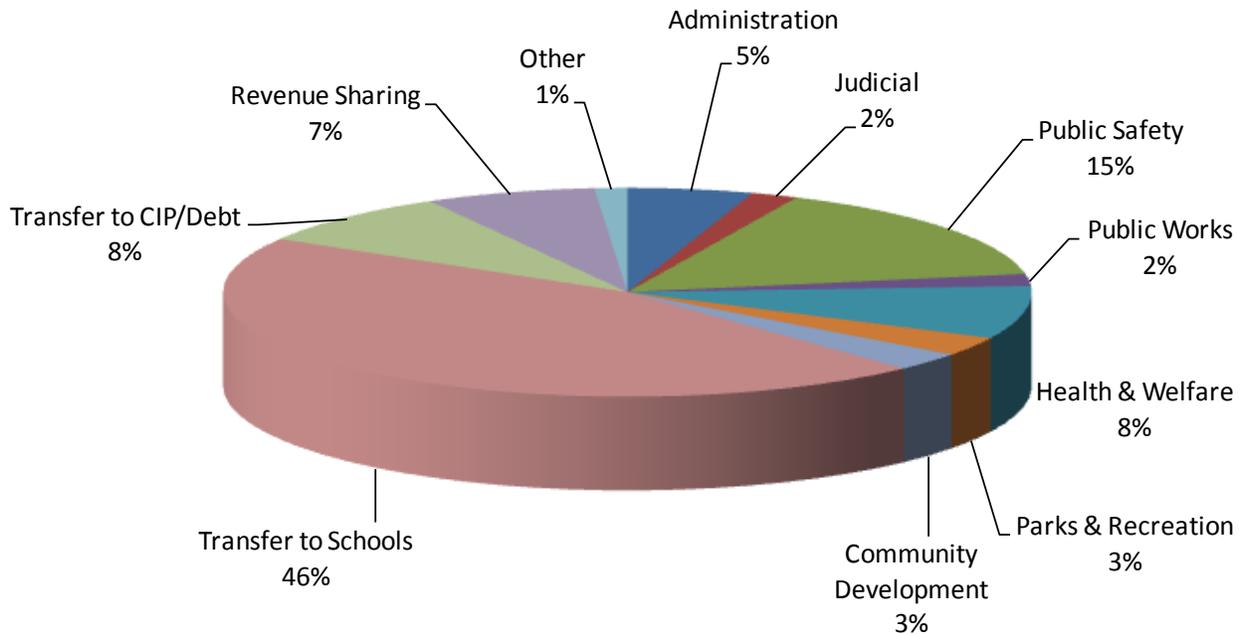
FY 15 ADOPTED GENERAL FUND REVENUES \$241,479,450



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
REVENUES								
Local Revenue								
Gen. Property Taxes	\$141,211,697	\$143,703,479	\$144,179,656	\$150,009,344	\$150,009,344	\$152,508,988	\$8,805,509	6.1%
Other Local Taxes	46,289,473	46,818,062	48,269,146	49,442,366	49,442,366	49,442,366	2,624,304	5.6%
Other Local Revenue	6,368,624	6,678,975	6,631,092	7,797,075	7,797,075	7,797,075	1,118,100	16.7%
SUBTOTAL	\$193,869,794	\$197,200,516	\$199,079,894	\$207,248,785	\$207,248,785	\$209,748,429	\$12,547,913	6.4%
State Revenue	23,074,437	23,163,795	23,170,700	23,283,441	23,283,441	23,294,394	\$130,599	0.6%
Federal Revenue	4,119,004	4,243,141	4,244,431	4,695,459	4,695,459	4,753,665	\$10,524	12.0%
Transfers	2,066,912	2,500,963	2,810,350	2,673,891	2,673,891	2,485,553	(\$15,410)	-0.6%
Use of Fund Balance	0	1,387,352	2,856,744	1,063,865	1,063,865	1,197,409	(\$189,943)	-13.7%
SUBTOTAL	\$29,260,354	\$31,295,251	\$33,082,225	\$31,716,656	\$31,716,656	\$31,731,021	\$435,770	1.4%
TOTAL GENERAL FUND	\$223,130,147	\$228,495,767	\$232,162,119	\$238,965,441	\$238,965,441	\$241,479,450	\$12,983,683	5.7%

GENERAL FUND EXPENDITURES

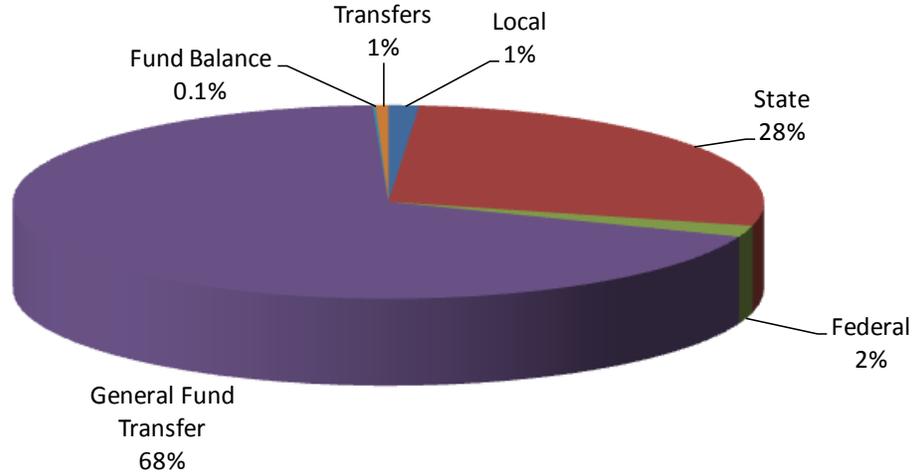
FY 15 ADOPTED GENERAL FUND EXPENDITURES \$241,479,450



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP/ADP	% ADP/ADP
EXPENDITURES								
Administration	\$11,032,446	\$11,546,643	\$11,655,104	\$12,267,397	\$12,267,397	\$12,129,503	\$582,860	5.0%
Judicial	4,180,028	4,273,405	4,292,809	4,513,486	4,446,490	4,490,598	217,193	5.1%
Public Safety	32,547,706	35,372,438	36,664,156	37,089,229	36,883,704	37,005,333	1,632,895	4.6%
Public Works	3,492,255	4,031,049	4,103,880	4,499,497	4,499,497	4,487,339	456,290	11.3%
Health & Welfare	17,648,264	18,533,679	18,600,257	19,893,549	19,584,497	19,755,451	1,221,772	6.6%
Parks, Recreation & Culture	6,269,154	6,616,653	6,717,248	7,365,213	7,121,654	7,143,888	527,235	8.0%
Community Development	6,136,859	6,309,741	6,430,059	6,904,332	6,797,297	6,831,337	521,596	8.3%
SUBTOTAL	\$81,306,712	\$86,683,608	\$88,463,513	\$92,532,703	\$91,600,536	\$91,843,449	\$5,159,841	6.0%
Revenue Sharing	\$17,520,948	\$16,931,333	\$16,931,333	\$16,466,981	\$16,466,981	\$16,466,981	(\$464,352)	-2.7%
Transfer to Schools	100,106,298	103,332,028	103,332,028	107,811,699	107,811,699	109,807,126	6,475,098	6.3%
Transfer to Capital/Debt Service	27,004,107	19,002,060	19,002,060	20,077,417	20,077,417	20,188,715	1,186,655	6.2%
Other Uses of Funds	1,189,919	2,546,738	1,669,046	3,008,808	3,008,808	3,173,179	626,441	24.6%
SUBTOTAL	\$145,821,272	\$141,812,159	\$140,934,467	\$147,364,905	\$147,364,905	\$149,636,001	\$7,823,842	5.5%
TOTAL GENERAL FUND	\$227,127,984	\$228,495,767	\$229,397,980	\$239,897,608	\$238,965,441	\$241,479,450	\$12,983,683	5.7%

SCHOOL FUND REVENUES

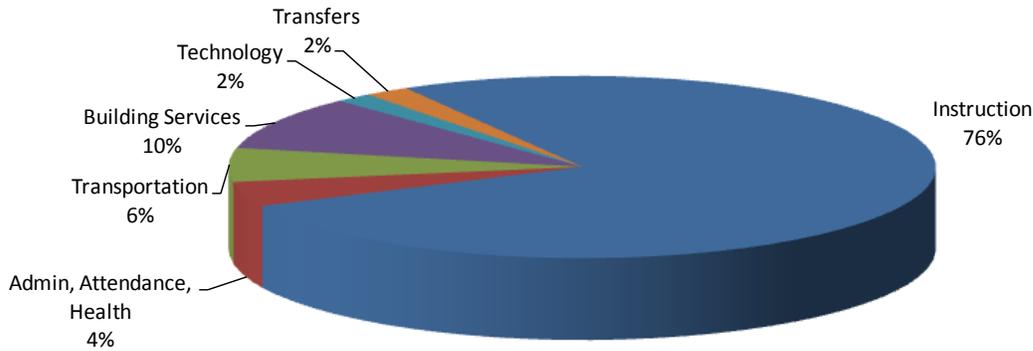
FY 15 SCHOOL DIVISION ADOPTED REVENUES \$160,437,310



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 REVISED	FY 15 ANTICIPATED	FY 15 RECOMM	FY 15 ADOPTED	\$ REC-ADP	% REC/ADP
SCHOOL FUNDS								
Local	\$2,628,191	\$2,052,531	\$2,052,531	\$2,166,363	\$2,166,363	\$2,110,107	\$57,576	2.8%
State	42,609,671	43,389,921	43,389,921	44,429,342	44,429,342	44,429,342	1,039,421	2.4%
Federal	2,915,636	2,863,218	2,863,218	3,004,498	3,004,498	3,004,498	141,280	4.9%
General Fund Transfer	100,106,298	103,332,028	103,332,028	107,811,699	107,811,699	109,807,126	6,475,098	6.3%
Fund Balance	0	2,787,943	2,815,611	211,237	211,237	211,237	(2,576,706)	-92.4%
Transfers	1,030,870	875,000	1,019,000	875,000	875,000	875,000	0	0.0%
TOTAL SCHOOL FUNDS	\$149,290,666	\$155,300,641	\$155,472,309	\$158,498,139	\$158,498,139	\$160,437,310	\$5,136,669	3.3%

SCHOOL FUND EXPENDITURES

**FY 15 SCHOOL DIVISION
ADOPTED EXPENDITURES
\$160,437,310**

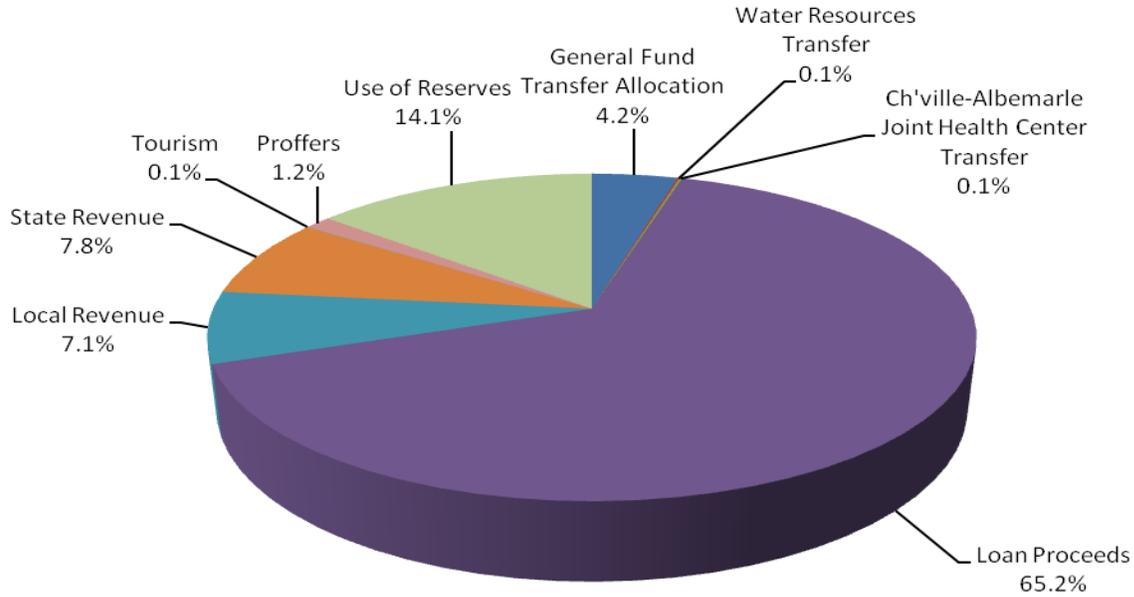


	FY 13 ACTUAL	FY 14 ADOPTED	FY 15 REQUEST	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
SCHOOL FUNDS						
Instruction	\$114,542,742	\$118,092,839	\$125,696,586	\$122,370,231	\$4,277,392	3.6%
Admin, Attendance, Health	8,495,389	6,891,421	7,211,723	7,060,728	169,307	2.5%
Transportation	8,692,875	9,383,265	9,651,679	9,638,750	255,485	2.7%
Building Services	14,308,849	14,803,299	15,303,865	15,354,598	551,299	3.7%
Technology	2,095,459	2,725,462	2,715,482	2,700,160	(25,302)	-0.9%
Transfers	6,024,940	3,404,355	3,748,676	3,312,843	(91,512)	-2.7%
TOTAL SCHOOL FUNDS	\$154,160,254	\$155,300,641	\$164,328,011	\$160,437,310	\$5,136,669	3.3%

CAPITAL BUDGET REVENUES

FY 15 ADOPTED CAPITAL IMPROVEMENT BUDGET

FY 15 Adopted Revenues \$39,587,606

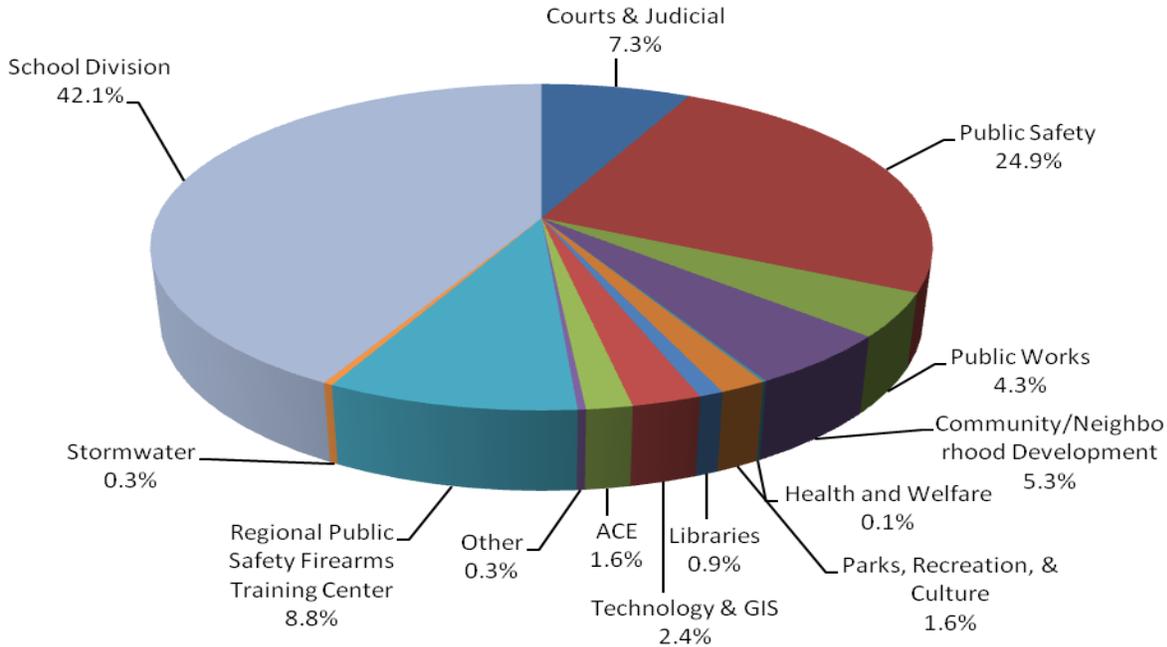


Capital Budget Revenues	FY 15
General Fund Transfer Allocation	\$ 1,680,497
Water Resources Transfer	48,980
Ch'ville-Albemarle Joint Health Center Transfer	48,960
Loan Proceeds	25,800,170
Local Revenue	2,799,569
State Revenue	3,104,185
Tourism	25,000
Proffers	493,832
Use of Reserves	5,586,413
Total Capital Budget Revenues	\$ 39,587,606

CAPITAL BUDGET EXPENDITURES

FY 15 ADOPTED CAPITAL IMPROVEMENT BUDGET

FY 15 Adopted Expenditures \$39,587,606



Capital Budget Expenditures	FY 15
Courts & Judicial	\$ 2,900,404
Public Safety	9,841,734
Public Works	1,707,382
Community/Neighborhood Development	2,097,526
Health and Welfare	49,604
Parks, Recreation, & Culture	649,806
Libraries	340,592
Technology & GIS	965,268
ACE	640,759
Other	111,298
Regional Public Safety Firearms Training Center	3,489,822
Stormwater	128,980
School Division	16,664,431
Total Capital Budget Expenditures	\$ 39,587,606

CONSOLIDATED FUND STATEMENT

	General Fund	Capital Improvement Funds	Debt Service Funds	Special Revenue Funds	School Operating Fund	Education Self-Sustaining Funds	Total - All Funds
Projected Available Beginning Fund Balances - 07/01/2014	\$ 32,746,895	\$ 10,893,324	\$ -	\$ 3,244,205	\$ 3,049,353	\$ 4,477,905	\$ 54,411,683
Revenue:							
Property Taxes	\$ 152,508,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,508,988
Other Local Taxes	49,442,366	-	-	1,428,305	-	-	50,870,671
Permits & Fees	2,173,178	-	-	115,000	-	-	2,288,178
Fines & Forfeitures	879,969	-	-	-	-	-	879,969
Use of Money & Property	886,195	12,000	183,280	91,457	447,348	485,844	2,106,124
Charges for Services	3,336,267	-	-	85,002	833,000	6,002,445	10,256,714
Miscellaneous	152,278	-	-	5,000	230,722	2,002,841	2,390,841
Recovered Costs	263,741	2,752,569	-	35,000	111,500	7,500	3,170,310
Revenue from the Commonwealth	23,294,394	2,133,018	-	5,988,314	44,429,342	489,431	76,334,499
Revenue from the Federal Govt.	4,753,665	-	78,880	3,582,254	3,004,498	4,973,705	16,393,002
Loan Proceeds	-	25,800,169	-	-	-	-	25,800,169
Other Funding Sources	-	-	-	-	-	-	-
TOTAL REVENUE	\$ 237,691,041	\$ 30,697,756	\$ 262,160	\$ 11,330,332	\$ 49,056,410	\$ 13,961,766	\$ 342,999,465
Transfers from Other Funds	\$ 2,591,000	\$ 3,789,020	\$ 18,508,218	\$ 8,179,276	\$ 111,169,663	\$ 1,778,476	\$ 146,015,653
TOTAL CURRENT REVENUE AND TRANSFERS	\$ 240,282,041	\$ 34,486,776	\$ 18,770,378	\$ 19,509,608	\$ 160,226,073	\$ 15,740,242	\$ 489,015,118
TOTAL AVAILABLE RESOURCES	\$ 273,028,936	\$ 45,380,100	\$ 18,770,378	\$ 22,753,813	\$ 163,275,426	\$ 20,218,147	\$ 543,426,801
Expenditures:							
Administration	\$ 11,636,926	\$ 965,268	\$ -	\$ -	\$ -	\$ -	\$ 12,602,194
Judicial	4,398,098	2,854,021	-	140,000	-	-	7,392,119
Public Safety	36,197,535	13,221,604	-	2,136,198	-	-	51,555,337
Public Works	4,268,584	1,791,282	-	1,526,046	-	-	7,585,912
Health and Welfare	16,183,153	49,604	-	10,226,472	-	-	26,459,229
Education	24,024	16,313,400	-	-	156,978,438	15,177,319	188,493,181
Parks/Recreation/Culture	6,946,144	957,554	-	330,866	-	-	8,234,564
Community Development	6,823,787	2,548,949	-	2,851,455	-	-	12,224,191
Revenue Sharing	16,466,981	-	-	-	-	-	16,466,981
Contingencies and Refunds	2,079,585	111,298	-	15,000	-	-	2,205,883
Debt Service	-	-	18,770,378	-	-	-	18,770,378
TOTAL EXPENDITURES	\$ 105,024,817	\$ 38,812,980	\$ 18,770,378	\$ 17,226,037	\$ 156,978,438	\$ 15,177,319	\$ 351,989,969
Transfers to Other Funds	\$ 136,454,633	\$ 1,260,209	\$ -	\$ 3,966,939	\$ 3,458,872	\$ 875,000	\$ 146,015,653
TOTAL CURRENT EXPENDITURES AND TRANSFERS	\$ 241,479,450	\$ 40,073,189	\$ 18,770,378	\$ 21,192,976	\$ 160,437,310	\$ 16,052,319	\$ 498,005,622
PROJECTED FUND BALANCES -06/30/2015	\$ 31,549,486	\$ 5,306,911	\$ -	\$ 1,560,837	\$ 2,838,116	\$ 4,165,828	\$ 45,421,179
TOTAL FUND COMMITMENTS AND FUND BALANCES	\$ 273,028,936	\$ 45,380,100	\$ 18,770,378	\$ 22,753,813	\$ 163,275,426	\$ 20,218,147	\$ 543,426,801
Net Change in Fund Balances:	\$ (1,197,409)	\$ (5,586,413)	\$ -	\$ (1,683,368)	\$ (211,237)	\$ (312,077)	\$ (8,990,504)
Designated for Operations (one-time)	\$ 1,197,409	\$ -	\$ -	\$ 193,369	\$ 211,237	\$ 312,077	\$ 1,914,092
Designatd for Operations (recurring)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ 5,586,413	\$ -	\$ 1,489,999	\$ -	\$ -	\$ 7,076,412

* Expenditure listed in functional areas do not include transfers that are budgeted within department operations. For the purpose of this chart, these expenditures are contained in "Transfer to Other Funds"

COMPARATIVE REAL PROPERTY TAX RATES

Selected Counties (top 20 in population)	2013 Population	2013 Basic Tax Rate*
Loudoun**	347,969	1.205
Prince William**	431,258	1.181
Roanoke	92,703	1.09
Fairfax**	1,116,897	1.085
Stafford	135,141	1.07
Arlington**	227,146	1.001
Fauquier**	66,573	0.98
Chesterfield**	326,950	0.95
Montgomery	96,867	0.89
Spotsylvania**	125,555	0.88
Henrico**	316,973	0.87
Hanover**	101,702	0.81
James City	70,231	0.77
Albemarle County	102,731	0.766
York	66,955	0.752
Rockingham	78,102	0.64
Frederick	81,207	0.585
Pittsylvania	63,167	0.56
Augusta	74,504	0.51
Bedford	76,309	0.50
Charlottesville	46,623	0.95

*Per \$100 of assessed value

**These localities also levy special service district taxes

Sources:

Tax Rates: *Virginia Local Tax Rates, 2013*, 32nd Annual Edition, Weldon Cooper Center for Public Service. Table 2.1 Real Property Statutory (Nominal) Tax Rate, 2013.

Population: *July 1, 2013 Population Estimates for Virginia and its Counties and Cities*, Weldon Cooper Center for Public Service, Demographics & Workforce Group, <http://www.coopercenter.org/demographics>, January 27, 2014.

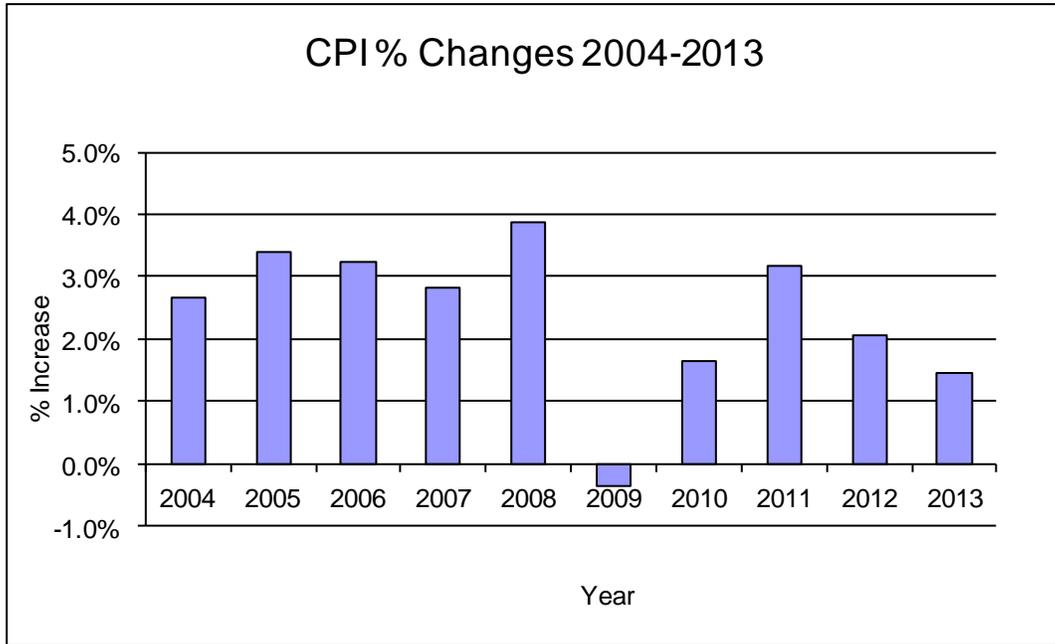
COMPARATIVE EXPENDITURES

COMPARATIVE PER CAPITA EXPENDITURES FY 12/13									
Locality	General Admin.	Judicial Admin.	Public Safety	Public Works	Health & Welfare	Education	Parks, Rec., & Culture	Community Development	Total Expenditures
Fairfax	189.02	41.58	546.41	156.45	472.85	2,207.66	111.19	306.52	4,484,536,632
Prince William	104.81	40.73	582.08	102.42	189.13	2,079.89	103.43	113.77	1,396,694,000
Chesterfield	95.48	49.69	537.42	60.64	214.94	1,648.86	50.40	52.50	873,647,228
Henrico	158.43	41.91	539.03	172.77	206.38	1,466.11	101.56	95.53	875,908,192
Loudoun	128.34	38.69	454.65	73.44	244.92	2,636.26	138.20	101.47	1,271,685,327
Arlington	184.65	69.16	851.33	345.42	706.38	2,017.91	259.77	188.24	1,019,640,365
Stafford	91.05	52.36	451.86	58.39	179.43	1,977.97	89.12	36.14	389,703,530
Spotsylvania	89.03	53.34	416.46	67.46	205.07	1,883.31	59.45	64.19	353,443,036
Hanover	79.53	45.67	538.97	87.66	209.54	1,670.29	61.14	43.58	277,268,692
Albemarle*	86.80	49.46	365.21	36.84	346.74	1,616.89	68.32	103.99	289,157,765
Roanoke	112.18	40.46	502.61	157.27	222.31	1,462.81	115.43	20.00	245,548,630
Montgomery	64.33	32.95	198.72	37.69	228.96	1,006.54	33.41	14.59	154,644,992
Rockingham	53.38	42.11	236.46	78.57	227.23	1,578.00	34.35	40.29	177,623,181
Frederick	100.55	37.60	368.08	122.55	142.61	1,765.44	69.05	26.67	210,915,434
Augusta	64.30	28.11	292.03	44.73	298.43	1,387.06	36.59	19.35	160,222,342
Bedford	40.25	42.42	244.25	117.43	222.35	1,259.98	43.93	84.40	143,104,158
Fauquier	182.62	90.62	408.17	209.11	284.51	1,975.27	85.09	65.45	218,287,524
York	125.34	50.52	477.13	170.35	191.96	1,863.44	73.74	122.34	204,254,064
Pittsylvania	50.29	25.38	221.37	14.65	305.47	1,279.97	23.54	82.86	126,471,441
James City	106.01	80.57	426.37	115.34	187.94	1,589.78	141.96	157.75	195,127,329
Charlottesville	234.70	72.82	777.90	242.47	1,034.07	1,572.40	290.53	140.88	196,777,724
Average (top 20 & Charlottesville)	111.48	48.86	449.36	117.70	301.01	1,711.71	94.77	89.55	
All Counties	119.68	50.03	443.55	117.47	322.46	1,764.81	82.11	124.99	

Source: Commonwealth of Virginia, Auditor of Public Accounts. *Comparative Report of Local Government Revenues & Expenditures for the Fiscal Year Ended June 30, 2013*, <http://www.apa.virginia.gov/ComparativeReport.cfm>.

* The amount listed in Community Development excludes \$172.49 per capita paid to the City of Charlottesville under the revenue sharing agreement.

CONSUMER PRICE INDEX TRENDS



Source: Bureau of Labor Statistics, *Table Containing History of CIP-U U.S.All Items Indexes and Annual Percent Changes From 1913 to Present*.<ftp://ftp.bls.gov/pub/special.requests/cpi/cpi.ai.txt>

The Consumer Price Index (CPI) is a statistical description of price levels, provided by the U.S. Department of Labor, which is used as a measure of inflation, or changes in prices of various goods. The most commonly used index is the Consumer Price Index for Urban Consumers (CPI-U), which is an index of prices of various consumer goods. The County uses the average annual (national) CPI-U to measure inflationary increases from one year to the next. The 2008 inflation rate of 3.9% was the highest rate since 1991. The -0.4% change in average annual inflation from 2008 to 2009 is the only negative rate since 1955. In 2013, the inflation rate was 1.5%.

FIVE-YEAR FINANCIAL PLAN

Overview

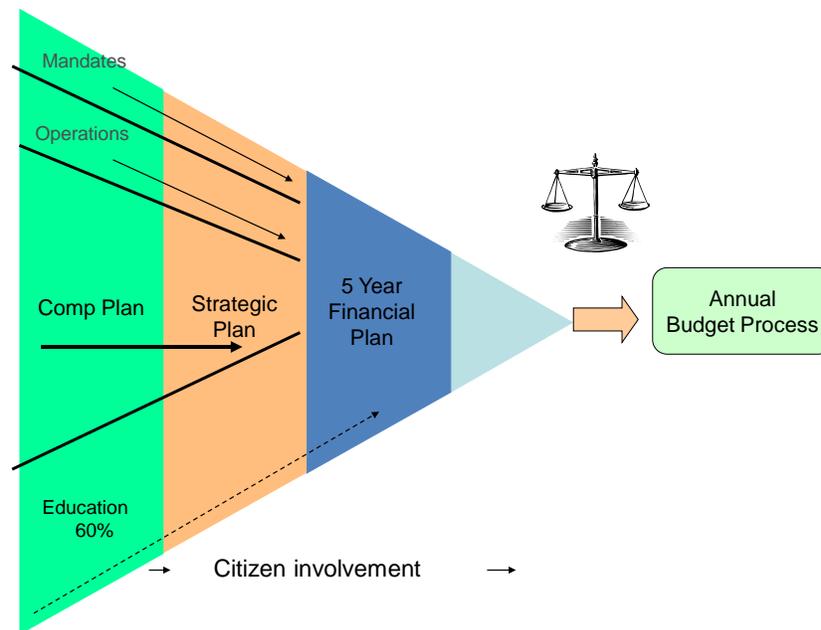
Since 2008, the Board of Supervisors has annually approved a balanced Five-Year Financial Plan for the County. This process is not designed to be an approval of the fiscal year’s operating budget, but helps create a framework within which the fiscal year’s budget development will take place. The Plan supports Board priorities and provides direction to staff. It also brings together the three major components of the County budget – schools, general government, and capital projects.

The first work session on the FY15 – FY19 Five-Year Financial Plan was held on November 13, 2013. A Board/School Board joint work session was held on November 14, 2013 for the School Board to present the School Division’s information related to the Five-Year Financial Plan. Successive work sessions were held on December 4, 2013 and December 11, 2013. The Board approved the Financial Plan on December 12, 2013.

The Five-Year Plan:

- Supports essential services
- Recognizes the continually evolving challenge of meeting mandates and obligations
- Invests in physical infrastructure that addresses community needs and priorities
- Builds an agile, healthy organization with adequate capacity across all functional areas
- Values character, aesthetics and distinctive assets that define our community
- Focuses on proactive approaches and prevention strategies
- Embraces creativity and innovation to advance strategic priorities

The Five-Year Plan provides critical linkage - tying the County’s Comprehensive Plan and Strategic Plan Goals to the County’s budgeting processes



FIVE-YEAR PLAN SUMMARY

	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019
Local Revenues					
General Property Taxes (less one-time revaluation)	146,538,255	154,024,105	160,354,483	169,019,210	176,232,018
Other Local Taxes	49,465,499	51,377,447	53,445,581	55,661,124	57,984,818
Permits and Fees	2,498,701	3,136,500	3,131,855	3,323,339	3,324,581
Fines and Forfeitures	862,100	862,100	862,100	862,100	862,100
Use of Money/Property	439,708	450,701	461,968	473,517	485,356
Charges for Services	3,199,772	3,279,766	3,361,760	3,445,804	3,531,950
Miscellaneous	30,179	30,933	31,706	32,499	33,311
Payments in Lieu of Taxes	127,875	131,072	134,349	137,707	141,150
Donations	3,887	3,985	4,084	4,186	4,291
Recovered Costs	845,478	1,142,440	1,171,001	1,200,277	1,230,284
Subtotal Local Revenues	204,011,454	214,439,049	222,958,888	234,159,763	243,829,858
State Revenues					
Payments in Lieu of Taxes - State	129,921	133,169	136,498	139,911	143,408
Non-Categorical Aid - State	15,621,276	15,637,790	15,654,719	15,672,070	15,689,855
Shared Expenses - State	2,041,887	2,092,934	2,145,257	2,198,888	2,253,861
Categorical Aid - State	5,564,194	5,700,291	5,867,111	6,034,332	6,221,914
Subtotal State Revenues	23,357,278	23,564,184	23,803,585	24,045,201	24,309,038
Federal Revenues					
Payments in Lieu of Taxes - Fed	72,633	74,449	76,310	78,218	80,173
Categorical Aid - Fed	4,327,659	4,430,970	4,581,190	4,729,050	4,906,860
Subtotal Federal Revenues	4,400,292	4,505,419	4,657,500	4,807,268	4,987,033
Transfers	2,194,590	2,281,550	2,378,297	2,484,185	2,596,425
Use of Fund Balance	1,129,526	715,500	650,000	650,000	703,250
GRAND TOTAL, REVENUE	235,093,140	245,505,702	254,448,269	266,146,417	276,425,604
General Fund Expenditures					
General Local Government Admin.	12,001,719	12,286,439	12,709,484	13,140,947	13,645,177
Judicial	4,431,153	4,539,740	4,698,592	4,853,323	5,041,829
Public Safety	35,909,372	37,537,299	38,957,567	40,640,003	42,390,012
General Services/Public Works	4,133,809	4,453,349	4,587,178	4,903,480	5,037,342
Human Services	19,358,075	19,901,887	20,638,945	21,342,980	22,113,214
Parks & Recreation/Culture	7,087,290	7,399,736	7,638,458	7,885,462	8,153,084
Community Development	6,792,060	7,036,729	7,257,838	7,591,437	7,856,373
Subtotal, Departmental	89,713,478	93,155,180	96,488,062	100,357,633	104,237,031
Revenue Sharing	16,014,453	15,646,121	15,802,582	16,166,041	16,570,192
Capital/Debt Transfer	19,923,356	22,499,504	23,397,920	26,097,167	27,151,711
Transfer to Schools	106,779,064	111,172,071	115,575,708	120,263,639	125,107,650
Reserves/Other	2,641,491	3,058,688	3,177,455	3,204,724	3,328,595
Subtotal, Non-Departmental	145,358,364	152,376,385	157,953,665	165,731,571	172,158,148
GRAND TOTAL, EXPENDITURES	235,071,842	245,531,565	254,441,727	266,089,204	276,395,178
Revenues over Expenditures	21,297	-25,863	6,542	57,213	30,426

Five-Year Financial Plan Revenue Highlights

- The plan is built on the current tax rate of 76.6 cents in FY 15. This tax rate is assumed to increase by 1.0 cent in FY 16 and by another 1.0 cent in FY 18. These increases are dedicated to the capital program.
- Reflects modest improvement in the economy over the five year period
- Both state and federal revenues are assumed to increase over the five year period
- Continues focus on alternative revenue sources
 - Assumes a new Water Resource Protection Revenue in FY 15 to support TMDL mandates (capital and operating costs)

Five-Year Financial Plan Expenditure Highlights

- Strategic Priority – Education
 - Increases support for the School Division by \$21.8 million over the five years of the Plan
 - Includes an additional \$3.4 million to School Division in FY 15
 - Provides operating funds to open Northside Library
- Strategic Priority – Health and Safety
 - Provides for 12 Police officer positions over the next 5 years
 - Provides 2 Social Service positions (one in FY 15 and another in FY 17)
 - Provides funding for 8 existing Fire Rescue positions previously funded through grants (7 firefighters and 1 fire training instructor)
- Strategic Priority –Natural, Scenic, and Historic Resources
 - Provides 8.5 new water resources positions to support mandates (5.5 in FY 15, 1 in FY 16, and 2 in FY 18)
- Strategic Priority – Supporting Evolving Workforce
 - Funding to support 2% pay for performance increase in all years of the plan
 - Continues employee training funding throughout the plan
 - Funds a new HR Specialist II position in FY18

In addition to the highlights above, the following assumptions were used in developing the FY15-FY19 five-year plan.

CROSS-DEPARTMENTAL EXPENDITURES - FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS

Compensation

- FY15 and FY16 – 2% increase
- FY17 – 2.5% increase
- FY18 and FY19 – 3.0% increase
- Reclassifications – FY15 - \$120,000; FY16-FY19 - \$75,000

Positions with Partial Funding in FY14

- Economic Development – continues current level of funding
- Provides full year funding for Risk Manager
- Provides full year funding for Fire Rescue Division Chief – Volunteers

VRS-Related Increases

- Retirement
 - FY15-FY16 – 15.59%
 - FY17-FY18 – 16.59%
 - FY19 – 17.59%
- Group Life Insurance – 1.33% in each year
- Long-term/Short-term disability - \$100,000 each year

Health & Dental Insurance

- Health – 8% increase each year for employer and employee
- Dental – FY15 – 5% decrease; FY16 – 0% change; FY17-FY19 – 2% increase

Department Operational Increases

- FY15 – 1.7%
- FY16 – 2.0%
- FY17-FY19 – 2.5%
- Maintains \$50,000 training pool in each year

Fleet Replacement

- Phases in use of recurring funding for ongoing vehicle replacement needs

AGENCY FUNDING - FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS

- **Jail** - Start with the FY13 actual as a base and increase 3% per year
- **Juvenile Detention Center** - Start with the FY13 actual as a base and increase 3% per year
- **ECC** - FY15 - 3% increase; add additional 0.25% in each out year
- **Volunteer Fire/Rescue** - 4% annual increase
- **SPCA** - based on formula (population X per capita amount increased by CPI)
- **CACVB** - increase based on formula (30% of total Transient Occupancy Tax from the most recently completed fiscal year. Out years based on projected TOT revenue.)

Other Agencies (Core/ABRT/cultural)

- FY15- 2% increase to be distributed to core 3% in FY 16-19
- FY17-FY19 - 2% increases for ABRT and cultural agencies

PUBLIC SAFETY - FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS**Police Officers for Population Growth**

- FY15 - 2.0 officers
- FY16 - 3.0 officers Note: by FY 16 , there would be enough extra officers for 10 hr shifts
- FY17 - 2.0 officers
- FY18 - 3.0 officers
- FY19 - 2.0 officers

Grant-Funded Firefighters

- Pick up 7 of the 9 firefighters to maintain current level of service
- Grant funding continues through partial year in FY15
- Anticipate there is a potential for a grant extension for at least two positions
- Pick up full cost of 7 firefighters in FY16
- Assume volunteers to cover remaining 2 positions
- Assume remaining grant funded positions (2) absorbed through attrition (no layoffs)

Grant-Funded Training

- Funds Fire/Rescue training position for the expiring grant

WATER RESOURCES - FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS**General Services**

- Civil Engineer II and Inspector beginning in January 2015; additional Civil Engineer II in FY18 - all of these positions are assumed to be fully offset by revenue
- Existing stormwater operation assumed to be fully offset by revenue beginning in January 2015
- Will require a revenue source of ~\$400,000 per year to fully offset all associated positions and costs

Community Development

- FY15 - 1.5 Inspectors, 1 Engineer, 1 OA
- FY16 - 1 Inspector
- FY18 - 1 Inspector
- All positions fully offset by fees

NORTHSIDE LIBRARY - FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS**Revenue**

- Rent from JMRL - \$692,286
- Recovered Cost for building maintenance - \$115,012
- Total full-year revenue - \$807,298; pro-rated for FY15 - \$538,199

Expenditure

- Utilities, custodial services, grounds maintenance, and routine building repair/maintenance (in General Services budget) - \$174,898
- Eliminate old lease and building costs - (\$320,472)

- County's share of new building costs - \$679,987
- Additional JMRL staffing (2.5 positions) - \$80,019
- Total full-year expenditure - \$614,432; pro-rated for FY15 - \$409,621

Debt Service Payment

- Increase transfer to CIP/Debt Service to assist with debt service payment - \$405,065 for full year; pro-rated for FY15 - \$270,043

BUILDING CAPACITY – FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS**FY 15 Funding**

- Foster Care/Adoption Eligibility Worker
- Building Inspector

FY 16

- Enough police officers would be hired for transition to 10 hr shift

FY17 Funding

- Foster Care/Adoption Family Services Worker
- EMS Cost Recovery Analyst

FY18 Funding

- Maintenance Mechanic
- CSA Coordinator
- HR Specialist
- Police Records Clerk

FY19 Funding

- Fire Marshal

OTHER EXPENDITURES – FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS**Comprehensive Services Act (CSA)**

- FY15 increase over budget - \$380,526
- FY16-FY19 projected increases - \$150,000 annually
- For FY15, use \$250,526 in fund balance

Operating Impact of CIP Projects included in Model

- DSS Document Management System – assumes savings of \$5,000 related to no longer having to maintain the EZ-filer system
- Police Patrol Video Cameras - \$29,700 annual impact
- E911 Sign Upgrade - \$6,000 annual impact
- Warehouse - \$22,000 for annual maintenance; assumes 2/3 school-funded; does not fund Warehouse Manager
- Seminole VFD expansion - \$46,000 annual impact
- Convenience Centers - \$80,000 in FY15; \$170,000 in out-years (offset by reduction in payment to RSWA of \$200,000)

Revenue Sharing Increase/Decrease

- FY15 - (\$916,880)
- FY16 - (\$368,322)
- FY17 - \$156,461
- FY18 - \$363,459
- FY19 - \$404,151

School Division Increase

- FY15 - \$3,447,036 (3.3%)
- FY16 - \$4,393,007 (4.1%)
- FY17 - \$4,403,637 (4.0%)
- FY18 - \$4,687,930 (4.1%)
- FY19 - \$4,844,012 (4.0%)

CIP/DEBT SERVICE TRANSFER - FIVE-YEAR FINANCIAL PLAN ASSUMPTIONS

	FY14	FY15	FY16	FY17	FY18	FY19
By Formula	19,002,060	19,653,313	20,483,265	21,315,328	22,201,089	23,116,337
Library Debt Service	-	270,043	405,065	405,065	405,065	405,065
Storm Water Fee	-	62,449	88,538	743,963	352,755	654,896
Dedicated New Tax Revenue	0	0	1,611,174	1,677,526	3,491,012	3,630,309
	19,002,060	19,985,805	22,588,042	24,141,883	26,449,922	27,806,607
\$ Increase		983,745	2,602,238	1,553,841	2,308,039	1,356,685
% Increase		5.2%	13.0%	6.9%	9.6%	5.1%

NEW POSITIONS AND PROGRAM REQUESTS

As part of the Five-Year Financial Planning process, departments submitted a total of 74 requests for consideration over the next five years. These requests were evaluated and prioritized by a staff team using criteria that weighed the extent to which a request supports the Strategic Plan, benefits customers, relieves existing workloads, provides data to support the need, and provides cost savings or offsetting revenue.

The following is a listing of the positions and programs requested by departments grouped into tiers based on their evaluation by the initiative review team. Requests are not prioritized within each tier.

* Designates essential service support/initiative is included in the Five-Year Financial Plan.

First Tier		
Essential Service Support/Initiative	Department	Fiscal Year (Requested)
VSMF Mandate*	Community Development	FY15
Building Inspector*	Community Development	FY15
Records Management/Imaging Technician	Community Development	FY15
OMB Analyst Services	County Executive/OMB	FY15
Office Assistant II	County Executive/OMB	FY15
Financial Systems and Business Operations Manager	Finance	FY15
External Customer Service Portal	Finance	FY15
Internal Customer Service Portal	Finance	FY15
Buyer II positions (2)	Finance	FY15
Ivy Fire/29N Ambulance Firefighters (expiring grant)*	Fire Rescue	FY15
Fire Training Instructor (expiring grant)*	Fire Rescue	FY15
EMS Cost Recovery Analyst* (Included in Proposed Plan for FY17)	Fire Rescue	FY15
Fire Rescue Fleet Maintenance Supervisor	Fire Rescue	FY16
Fire Marshal Staffing	Fire Rescue	FY16
Water Resources Inspector*	General Services	FY15
Water Resources Civil Engineer*	General Services	FY15
Maintenance Mechanics* (Included in Proposed Plan for FY18)	General Services	FY15
Environmental Program Coordinator	General Services	FY15
HR Specialist II* (included in Proposed Plan for FY18)	Human Resources	FY18
Compensation Consultant	Human Resources	FY15
Website Infrastructure/Redundancies	IT	FY15
Greenway/Blueway Program	Parks and Recreation	FY15
Reorganization	Parks and Recreation	FY15
Police Records Clerk*	Police	FY15
Police Officers*	Police	FY15-19

First Tier (continued)		FY Requested
Accreditation Manager	Police	FY17
Family Engagement Worker* (Included in Proposed Plan for FY17)	Social Services	FY15
Foster Care/Adoption Family Services Specialist*	Social Services	FY15
CSA P/T Program Coordinators* (Included in Proposed Plan for FY18)	Social Services	FY15
Foster Care Senior Eligibility Worker* (Included in Proposed Plan for FY17)	Social Services	FY15
Language Assistance Coordinator	Social Services	FY15
Bright Stars Family Coordinator	Social Services	FY15

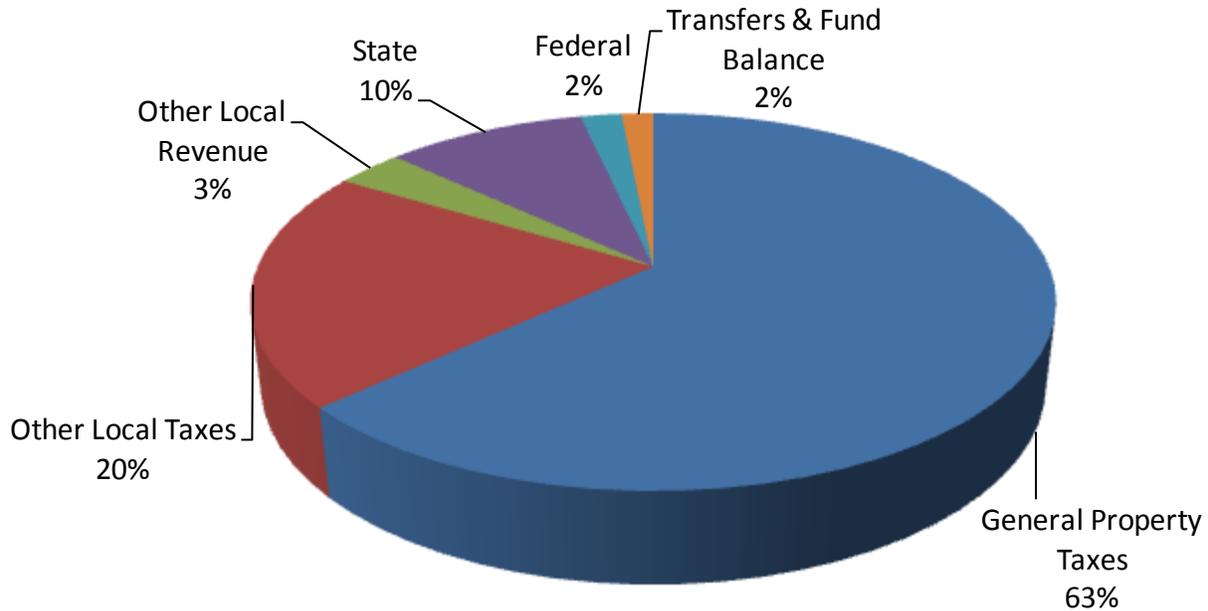
Second Tier		
Essential Service Support/Initiative	Department	Fiscal Year
Zoning Enforcement	Community Development	FY15
Planner	Community Development	FY15
Community Engagement / Communications Position	County Executive/OMB	FY15
Office Associate II	Facilities Development	FY15
Warehouse Manager	Finance	FY15
Battalion Chief	Fire Rescue	FY16
Change Office Assistant from PT to FT	General Services	FY15
Grounds/Facilities Maintenance Workers	General Services	FY15
Custodian	General Services	FY15
COB-5 Training Cart	IT	FY15
Animal Control Supervisor	Police	FY15
Civilian Community Resources Officer	Police	FY15
Detective - Organized Crime	Police	FY16
Training Coordinator	Police	FY17
Gang Intel/Detective	Police	FY17
Academy Director	Police	FY19
Victim Witness Specialist	Police	FY18
Service Intake Worker	Social Services	FY15
Adult Family Services Specialist	Social Services	FY15
Family Support Worker	Social Services	FY15
Eligibility Workers	Social Services	FY15

Other Requests		
Essential Service Support/Initiative	Department	Fiscal Year
Bookkeeper	Clerk of the Circuit Court	FY15
Criminal Civil Clerk	Clerk of the Circuit Court	FY15
Accountant	Finance	FY15
Business Analyst	Finance	FY15

Other Requests (continued)		FY Requested
Volunteer WC Insurance	Fire Rescue	FY15
Volunteer Marketing/Advertising	Fire Rescue	FY15
Volunteer Funding Policy Changes	Fire Rescue	FY16
Volunteer Retention	Fire Rescue	FY17
Median Mowing	General Services	FY15
Leave Management Software	Human Resources	FY15
Service Awards	Human Resources	FY15
Screening tool - online application	Human Resources	FY15
Career Development Program - Police	Human Resources	FY15
Facilities Maintenance Supervisor	Parks and Recreation	FY17
POP Sergeant & Officers	Police	FY16
OA III - Geopolicing	Police	FY16
OA III - Academy	Police	FY19
Polygraph Examiner	Police	FY17
OA III - Primarily Command Staff	Police	FY17
PT Human Resources Manager/Appeals Officer	Social Services	FY15

GENERAL FUND REVENUES

FY 15 ADOPTED GENERAL FUND REVENUES \$241,479,450

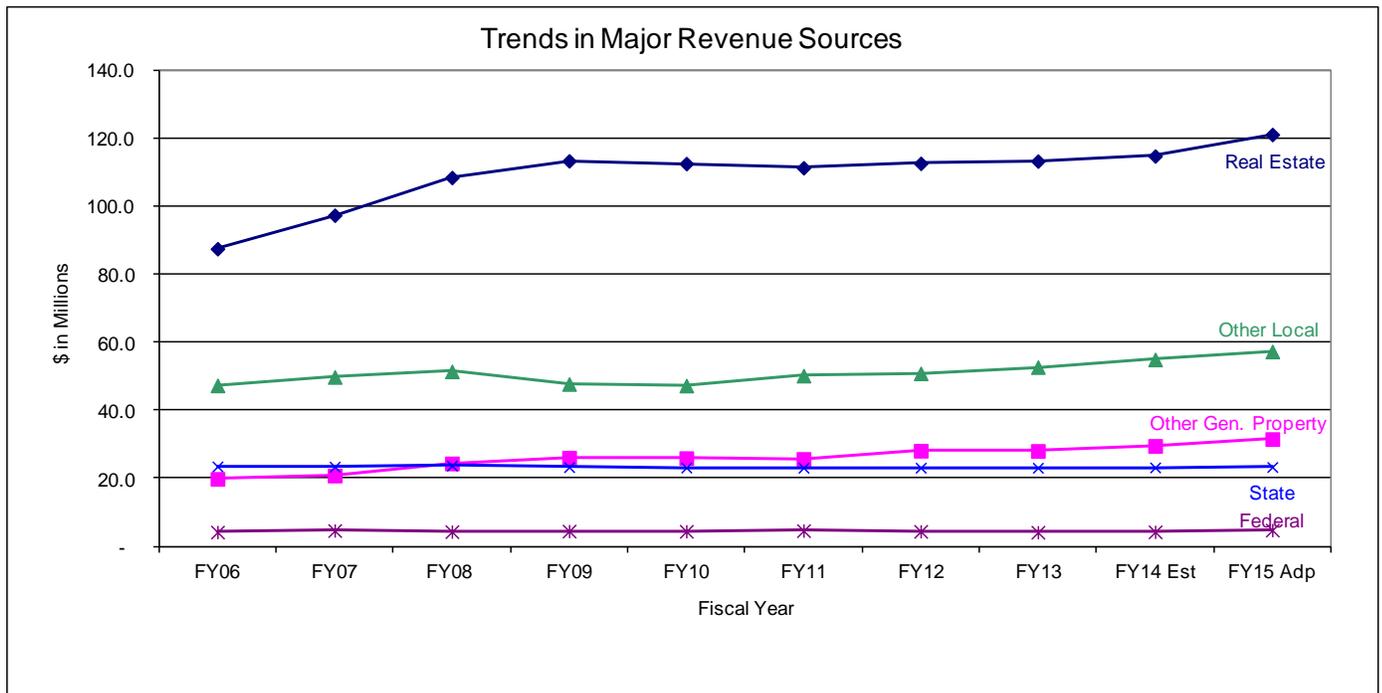


	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
General Property Taxes	\$141,211,697	\$143,703,479	\$144,179,656	\$150,009,344	\$150,009,344	\$152,508,988	\$8,805,509	6.1%
Other Local Taxes	46,289,473	46,818,062	48,269,146	49,442,366	49,442,366	49,442,366	2,624,304	5.6%
Permits And Fees	1,870,676	1,723,949	1,885,221	2,211,625	2,211,625	2,211,625	487,676	28.3%
Fines And Forfeitures	735,224	990,260	812,408	879,969	879,969	879,969	(110,291)	-11.1%
Use Of Money And Property	475,181	428,522	428,760	886,195	886,195	886,195	457,673	106.8%
Charges For Services	2,532,525	3,123,596	3,040,018	3,336,267	3,336,267	3,336,267	212,671	6.8%
Miscellaneous	288,706	31,500	31,500	31,500	31,500	31,500	0	0.0%
Payments In Lieu Of Taxes	126,218	116,978	116,978	116,978	116,978	116,978	0	0.0%
Donations	3,800	3,800	3,800	3,800	3,800	3,800	0	0.0%
Recovered Costs	336,294	260,370	312,407	330,741	330,741	330,741	70,371	27.0%
LOCAL REVENUES	\$193,869,794	\$197,200,516	\$199,079,894	\$207,248,785	\$207,248,785	\$209,748,429	\$12,547,913	6.4%
Payments In Lieu Of Taxes-State	128,965	127,000	127,000	127,000	127,000	\$127,000	0	0.0%
Non-Categorical Aid-State	15,611,006	15,614,923	15,606,423	15,607,113	15,607,113	15,607,113	(7,810)	-0.1%
Shared Expenses-State	1,951,062	1,995,979	2,011,386	1,993,024	1,993,024	1,993,024	(2,955)	-0.1%
Categorical Aid-State	5,383,404	5,425,893	5,425,891	5,556,304	5,556,304	5,567,257	141,364	2.6%
Subtotal, State	\$23,074,437	\$23,163,795	\$23,170,700	\$23,283,441	\$23,283,441	\$23,294,394	\$130,599	0.6%
Payments In Lieu Of Taxes-Federal	36,364	34,200	35,490	0	0	0	(34,200)	-100.0%
Categorical Aid-Federal	4,082,640	4,208,941	4,208,941	4,695,459	4,695,459	4,753,665	544,724	12.9%
Subtotal, Federal	\$4,119,004	\$4,243,141	\$4,244,431	\$4,695,459	\$4,695,459	\$4,753,665	\$510,524	12.0%
STATE & FEDERAL REVENUES	\$27,193,441	\$27,406,936	\$27,415,131	\$27,978,900	\$27,978,900	\$28,048,059	\$641,123	2.3%
TOTAL REVENUES	\$221,063,235	\$224,607,452	\$226,495,025	\$235,227,685	\$235,227,685	\$237,796,488	\$13,189,036	5.9%
Transfers	2,066,912	2,500,963	2,810,350	2,673,891	2,673,891	2,485,553	(15,410)	-0.6%
REVENUES and TRANSFERS	\$223,130,147	\$227,108,415	\$229,305,375	\$237,901,576	\$237,901,576	\$240,282,041	\$13,173,626	5.8%
Fund Balance Appropriations:	0	1,387,352	2,856,744	1,063,865	1,063,865	1,197,409	(189,943)	-13.7%
TOTAL REVS, TRANSFERS, FUND BAL:	\$223,130,147	\$228,495,767	\$232,162,119	\$238,965,441	\$238,965,441	\$241,479,450	\$12,983,683	5.7%

REVENUE OVERVIEW

Overall, General Fund Revenues, Transfers, and Use of Fund Balance are projected to increase \$12.9 million (5.7%) over FY 14 Adopted budget levels. General Property taxes continue to represent the largest source of General Fund Revenues (63%) and are expected to increase \$8.8 million in FY 15, representing 68% of the growth in total General Fund Revenues. General Property taxes include Real and Personal Property taxes, Machinery and Tool tax, and Public Service tax. General Property taxes also include revenues from delinquent taxes, penalties, interest, and fees. Additional details regarding General Property taxes as well as other County revenues are included in the following pages.

The chart below presents trend data for the County’s major General Fund Revenue sources for the period of FY 06 – FY 15. Since FY 06, real estate tax receipts grew 38% representing a compounded annual growth rate (CAGR) of 3.7%. Between FY 06 and FY 15, all other sources of revenue, when combined, increased by 2.4% CAGR.



LOCAL REVENUES

As previously noted, the largest source of local revenue for Albemarle County consists of general property taxes and other local taxes.

General Property Taxes

General property taxes are *ad valorem* taxes based on the assessed value of real and personal property owned by businesses, individuals, and public service corporations. Both real and personal property are assessed at 100% valuation with tax rates applied per \$100 of assessed value. General property taxes consist of real estate, public service, personal property, mobile home, and machinery and tools taxes.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
CURRENT:								
Real Estate	\$113,196,731	\$113,785,243	\$114,680,521	\$118,502,971	\$118,502,971	\$121,002,615	\$7,217,372	6.3%
Real Estate - Water Resources	0	0	0	1,093,594	1,093,594	1,093,594	1,093,594	
Public Service	2,489,372	2,490,800	2,603,357	2,663,234	2,663,234	2,663,234	172,434	6.9%
Local Personal Property	20,626,219	21,941,976	21,514,583	22,594,615	22,594,615	22,594,615	652,639	3.0%
Machinery & Tools	595,044	625,500	521,235	533,223	533,223	533,223	(92,277)	-14.8%
Mobile Homes	61,962	65,000	65,000	66,495	66,495	66,495	1,495	2.3%
Subtotal Current	\$136,969,327	\$138,908,519	\$139,384,696	\$145,454,132	\$145,454,132	\$147,953,776	\$9,045,257	6.5%
PER PENNY: CURRENT:								
Real Estate, avg tax rate	0.742/0.762	0.762	0.762/0.783	0.783	0.783	0.799		
Real Estate, per penny	1,539,203	1,526,785	1,519,079	1,562,277	1,562,277	1,562,277	35,492	2.3%
Personal Property, inc PPTR, avg tax rate	4.28	4.28	4.28	4.28	4.28	4.28		
Personal Property, inc PPTR, per penny	84,537	87,683	86,440	88,992	88,992	88,992	1,309	1.5%
NON-CURRENT:								
Delinquent Taxes	\$2,386,590	\$2,830,960	\$2,830,960	\$2,689,412	\$2,689,412	\$2,689,412	(\$141,548)	-5.0%
Revalidation Rollbacks	63,289	0	0	0	0	0	0	
Penalties	863,189	988,800	988,800	939,360	939,360	939,360	(49,440)	-5.0%
Interest & Fees	929,302	975,200	975,200	926,440	926,440	926,440	(48,760)	-5.0%
Subtotal Non-Current	\$4,242,370	\$4,794,960	\$4,794,960	\$4,555,212	\$4,555,212	\$4,555,212	(\$239,748)	-5.0%
TOTAL	\$141,211,697	\$143,703,479	\$144,179,656	\$150,009,344	\$150,009,344	\$152,508,988	\$8,805,509	6.1%

In FY 15, General Property Taxes are projected to total \$152.5 million, an increase of \$8.8 million, or 6.1%, over the FY 14 Adopted Budget, and comprise 63.2% of General Fund revenues, transfers, and use of fund balance.

10-Year Real Estate Tax Rate	
2005	\$0.740
2006	\$0.740
2007	\$0.680
2008	\$0.710
2009	\$0.742
2010	\$0.742
2011	\$0.742
2012	\$0.762
2013	\$0.766
2014	\$0.799

Real Estate Property Tax is the largest source of revenue for the County and is expected to generate \$122.1 million, or 50.6% of General Fund revenues in FY 15. This represents a \$8.3 million, or 7.3%, increase over FY 14 and is calculated based on the adopted real estate tax rate of \$0.799 per \$100 of assessed value. This tax rate includes real estate taxes that are dedicated to the water resources mandate. In addition to the increase in tax rate, the increase in real property tax revenue reflects several other factors, including changes in reassessment values, new construction and parcels, and changes in land use rates.

The FY 15 Adopted Budget takes into account the 1.78% increase in the County's 2014 total taxable assessed values, a figure which includes new construction, as well as a projected 2015 increase of 2.99% in assessed values. These increases reflect actual and anticipated modest strength in the local real estate market. Each penny on the real estate tax rate yields \$1.5 million in estimated collectable real estate tax revenues. Real estate property taxes are paid in two installments due June 5 and December 5.

Public Service tax is levied on the real estate and tangible personal property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. Public Service Corporation assessments are prepared by the Virginia Department of Taxation (TAX) and the State Corporation Commission and are based on the percentage of the statewide total of capitalized equipment located in the County of Albemarle. The public service ratio calculated by TAX varies directly with the statewide sales ratio. The budget is based on a tax rate of \$0.799 per \$100 of assessed value. For FY 15, the Public Service tax is projected to total \$2.7 million, a 6.9% increase over FY 14. Each penny on this tax rate is expected to yield \$34,013 in public service tax revenues for FY 15. The anticipated increase in FY 15 reflects the multiyear trendline in collections from businesses that are subject to the Public Service Tax.

Personal Property tax is levied on vehicles and other tangible non-real estate property owned by individuals, businesses, trusts, and taxable non-profit organizations. Qualified vehicles are eligible for a pro-rata share of Personal Property Tax Relief (PPTR) which consists of a fixed \$14.9 million payment from the State. Combined personal property tax and PPTR payments are projected to increase \$0.7 million, or 1.8%, over the FY 14 budget. Personal property taxes, less PPTR, collected from taxpayers are projected to increase 3.0%. The percent collected from taxpayers can vary significantly from the combined collection rate due to the fixed nature of PPTR payments. The combined rate is a better indicator of economic conditions. The current tax rate is \$4.28 per \$100 of assessed value. Each penny on the personal property tax rate, including PPTR payments, yields \$87,746 in collectible tax revenues. Personal property taxes are generally paid in two installments due on June 5 and December 5.

Mobile Home taxes are levied on manufactured homes not classified as real estate that are owned by individuals and businesses. Mobile homes are assessed as tangible personal property, yet taxed at the real estate tax rate of \$0.783 per \$100 of assessed value. Revenues derived from Mobile home taxes are projected to total \$64,495, or a 2.3% increase over the FY 14 budget. Each penny on this tax rate yields \$849 in collectable tax revenue for FY 15.

Machinery and Tools tax is levied on equipment needed in the manufacturing process. Machinery and Tools tax revenues are projected to decrease \$92,277 from the FY 14 budget. This decrease reflects a continuing multiyear downward trend in manufacturing activity. Each penny on this tax rate yields \$1,246 in collectable tax revenue for FY 15. The current tax rate is \$4.28 per \$100 of assessed value.

Delinquent Taxes, Penalties, Interest and Fees are projected to decrease \$0.1 million, or 5.0%, in FY 15. In FY 13 the County began enhanced tax collection efforts, resulting in a substantial increase in this category. Moving forward, it is expected that a greater percentage of tax bills will be paid on time, leading to reductions in this category. Instead, revenue will be reflected in the appropriate tax category (e.g. personal property, real estate).

Revenue Estimating

The total estimated fair market value of taxable real estate on January 1, 2014 was \$15.276 billion, net of land use deferral. The following table displays total real property assessed values, net of land use deferral, for the 2014 calendar year and the prior ten years, broken out by property type:

Albemarle County Taxable Real Property Assessed Values: 2004-2014

Calendar Year	Residential (a)	Multifamily (b)	Commercial & Industrial (c)	Agricultural (d)	Total
2004	6,404,387,200	357,488,600	1,343,841,100	900,512,000	9,006,228,900
2005	8,207,531,600	456,871,900	1,668,660,200	1,126,919,700	11,459,983,400
2006	8,602,518,900	427,317,800	1,707,760,400	1,232,522,100	11,970,119,200
2007	11,285,843,400	501,467,200	2,148,046,800	1,489,277,400	15,424,634,800
2008	11,446,584,300	455,876,100	2,368,262,600	1,538,524,600	15,809,247,600
2009	11,149,504,000	497,068,700	2,400,584,700	1,583,370,800	15,630,528,200
2010	10,781,176,900	504,617,500	2,491,664,600	1,485,950,300	15,263,409,300
2011	10,702,226,400	473,660,600	2,484,864,600	1,456,599,100	15,117,350,700
2012	10,196,226,791	535,895,487	2,350,454,185	1,766,512,438	14,849,088,901
2013	10,100,995,800	648,963,300	2,420,901,600	1,668,508,700	14,839,369,400
2014	10,263,540,900	661,282,200	2,554,614,700	1,797,019,800	15,276,457,600

Notes: All categories are *net* of land use deferral. Data does not include real property that is subject to Public Service Tax.

(a) Includes State Class 1+2; (b) Includes State Class 3; (c) Includes State Class 4; and (d) Includes State Class 5+6.

Source: Albemarle County Assessor's Office, February 11, 2014.

Other Local Taxes:

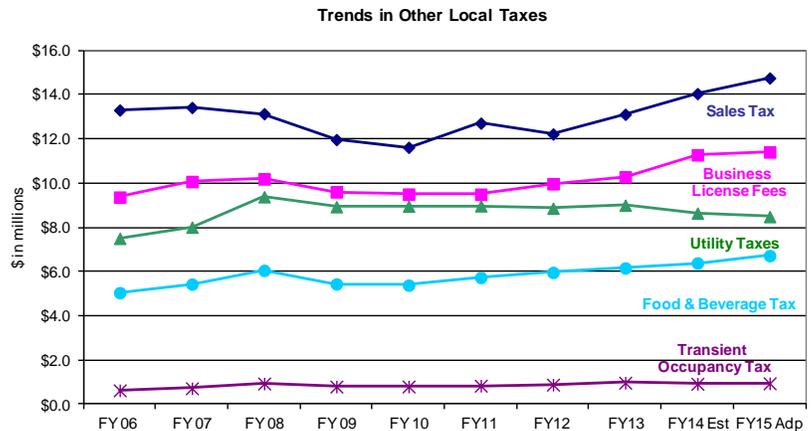
Other Local Taxes include items such as sales taxes, utility taxes, business taxes, motor vehicle licenses, recordation taxes, and prepared food and beverage taxes. These taxes are projected to generate \$49.4 million in revenues for FY 15, a \$2.6 million, or 5.6% increase over the FY 14 Adopted budget. Combined, these funds represent 20.5% of General Fund revenues, transfers, and use of fund balance. Other Local Taxes are excise taxes classified as:

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Penalty & Interest	\$83,151	\$91,000	\$85,000	\$86,955	\$86,955	\$86,955	(\$4,045)	-4.4%
Sales Tax	13,117,767	12,950,100	14,053,552	14,759,040	14,759,040	14,759,040	1,808,940	14.0%
Consumer Utility Tax	8,682,147	9,125,300	8,320,473	8,154,062	8,154,062	8,154,062	(971,238)	-10.6%
Utility Consumption Tax	323,248	326,300	329,713	337,295	337,295	337,295	10,995	3.4%
Business License	10,290,210	10,046,546	11,284,761	11,414,538	11,414,538	11,414,538	1,367,992	13.6%
Short Term Rental	107,041	63,595	64,595	65,058	65,058	65,058	1,463	2.3%
Vehicle Registration	3,773,475	3,900,600	4,062,716	4,156,158	4,156,158	4,156,158	255,558	6.6%
Bank Franchise	644,225	760,000	700,000	700,000	700,000	700,000	(60,000)	-7.9%
Clerk Fees	2,120,244	1,810,501	2,042,612	2,089,592	2,089,592	2,089,592	279,091	15.4%
Transient Occupancy	979,630	1,052,120	930,795	952,203	952,203	952,203	(99,917)	-9.5%
Food & Beverage Tax	6,168,335	6,492,000	6,394,929	6,727,465	6,727,465	6,727,465	235,465	3.6%
Audit Revenues	0	200,000	0	0	0	0	(200,000)	-100.0%
TOTAL	\$46,289,473	\$46,818,062	\$48,269,146	\$49,442,366	\$49,442,366	\$49,442,366	\$2,624,304	5.6%

Penalties and Interest collected on other local taxes are projected to be \$86,955 in FY 15, representing a 4.4% decrease from the FY 14 budget.

Sales and Use taxes are revenues received by the County from 1.0 cent of the 5.0 cent state sales tax generated within the County. Local sales tax revenues have recovered to their pre-recession levels, at least in nominal terms. In FY 15, sales tax revenues are projected to total \$14.8 million, a 14.0% increase over the FY 14 budget. This robust growth is due primarily to a recovering economy and the addition of a substantial amount of new retail space along the County's Highway 29N corridor.

Consumer Utility taxes are taxes collected by utility companies on residential, industrial, and commercial users of telephone, gas, and electric services. This tax is levied by the Commonwealth at 5% of taxable use with a \$4 monthly cap on residential service and allocated to local jurisdictions based on prorated FY 06 receipts. Taxation of gas and electrical service is based on usage. These taxes are projected to total \$8.2 million, a 10.6% decrease from the FY 14 budget. A major portion of this decline reflects a drop in telecommunications tax revenue, which depends on landline telephone usage.



Utility Consumption taxes are taxes levied by the state separately on electricity consumption. A distribution from this revenue stream is made by the state to the County via payment from electricity providers. The Utility Consumption Tax was initiated by the Commonwealth on January 1, 2001 and replaced three other state taxes: (1) State Gross Receipts Tax; (2) a regulatory tax imposed by the State Corporation Commission; and (3) the Local Utility License Tax. The projected FY 15 Utility Consumption Tax revenue is \$337,295 or 2.3% above the FY 14 amount of 329,713. This anticipated increase reflects an expectation of continuing modest overall economic growth.

Business, Professional and Occupational License (BPOL) fees are revenues collected from businesses, professions, and occupations for the privilege of operating within the County. The fee to be paid by each business is calculated by multiplying the applicable rate by a business's gross receipts from the previous calendar year. BPOL fees are projected to total \$11.4 million, a 13.6% increase over the FY 14 budget. This increase is based on actual collections in FY 12/13 and an expected continuation of the economic recovery.

Short Term Rental is a tax paid on any rental equipment in lieu of personal property tax. This item is projected to total \$65,058 in FY 15 a \$1,463 increase over FY 14.

Motor Vehicle Registrations are registration fees collected from vehicle owners for operating vehicles on County highways. Motor vehicle registrations are projected to total \$4.2 million, a 6.6% increase over FY 14. This expected increase reflects robust automobile sales in the past year.

Bank Franchise Tax is collected from banks doing business in the County. The tax is based on equity capital allocated by branch deposits. Real estate tax is paid directly to localities based on local assessment practices. This tax is estimated to generate \$0.7 million, a 7.9% decrease from the FY 14 budget.

Clerk Fees. The recordation tax is levied on the recording of deeds, deeds of trust, mortgages, leases, contracts and agreements admitted to public record by the Clerk of the Circuit Court and remitted to the County. Overall, the fees collected by the Clerk are estimated to be \$2.1 million in FY 15, a 15.4% increase over the FY 14 budget.

Transient Occupancy Taxes (TOT) are assessed on the use of rooms in hotels, motels, boarding houses, and travel campgrounds. The authority to levy these taxes varies greatly across jurisdictions. Counties, through general law, have been limited to a maximum tax rate of 2.0%. The 1996 General Assembly granted Albemarle County (along with several other counties) special enabling legislation to levy a transient occupancy rate up to a maximum of 5.0%. However, the additional revenues generated from the incremental 3.0% may only be used for tourism or travel-related projects that increase tourism. The FY 15 projection reflects only the 2.0% transient tax revenues that can be used for general purposes. The 3.0% transient tax required to be used for tourism is directly deposited into the Tourism Fund. The projected General Fund portion of these revenues is estimated at \$1.0 million, a 9.5% decrease from the FY 14 budget. This decrease in FY 15 reflects lower-than-expected TOT revenues for the previous fiscal year, as well as an anticipation of only modest growth in FY 15.

Food and Beverage Taxes are taxes assessed at 4.0% of the sales price of prepared food and beverages sold in the County. The Albemarle County food and beverage tax was passed by a county-wide referendum in 1997 and became effective January 1, 1998. Revenue from food and beverage taxes is projected to be \$6.7 million, a 3.6%, or \$235,465 increase over the FY 14 budget.

Audit Revenues are revenues generated by the business auditors. This decrease in audit revenues reflects the assignment of revenues to their proper tax categories rather than an actual decline in revenue. Audit revenue generated as a result of business license enforcement, for example, will be properly recorded as business license tax revenue rather than as audit revenue. Specific Tax Auditor performance will continue to be tracked to ensure annual goals and objectives are being met.

Permits and Fees

Permits and fees are revenues collected from permits and privilege fees required by the County. The revenue from permits and fees is intended to offset the cost of processing applications for land use, zoning adjustments, code inspections, and other services provided by the County after a permit is obtained. The majority of permits are development-related. Inspection-related fees are projected to generate \$1.2 million in revenue which partially offsets the costs of the County’s building code and inspections program. This amount includes \$247,260 that is expected to be generated in increased development application fees to offset costs associated with the Virginia Stormwater Management Program (VSMP) mandate. The total revenue from permits, fees and licenses is projected to be \$2.2 million, a 28.3% increase of \$487,676 over the FY 14 budget. These revenues represent 0.9% of General Fund revenues, transfers, and use of fund balance.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Inspection-related fees	\$1,109,099	\$1,000,000	\$1,111,416	\$1,143,647	\$1,143,647	\$1,193,647	\$193,647	19.4%
Other development fees	615,772	595,364	570,430	648,564	648,564	845,824	250,460	42.1%
VSMP dedicated fees	0	0	0	247,260	247,260	0	0	
Animal License	41,501	42,000	42,000	42,966	42,966	42,966	966	2.3%
Land Use	5,021	5,660	45,000	6,000	6,000	6,000	340	6.0%
Fire/Rescue	56,800	58,325	93,775	96,588	96,588	96,588	38,263	65.6%
Courts	36,608	21,000	21,000	25,000	25,000	25,000	4,000	19.0%
Other Permits and Fees	5,875	1,600	1,600	1,600	1,600	1,600	0	100.0%
TOTAL	\$1,870,676	\$1,723,949	\$1,885,221	\$2,211,625	\$2,211,625	\$2,211,625	\$487,676	28.3%

Note: for the Adopted Budget, VSMP fees were reallocated to the Inspection-related Fees and Other Development Fees categories.

Fines and Forfeitures

Fines and Forfeitures are revenues collected by the County for court and parking fines as a result of violations of County ordinances and regulations. Fines are projected to total \$879,969 in FY 15, an 11.1% decrease of \$110,291 from the FY 14 budget, and represent 0.4% of General Fund revenues, transfers, and use of fund balance. The decrease in projected revenues is based on lower-than-expected actual receipts in FY 14 as well as an assumption of only modest growth in FY 15.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Fines And Forfeitures	\$735,224	\$990,260	\$812,408	\$879,969	\$879,969	\$879,969	(\$110,291)	-11.1%
TOTAL	\$735,224	\$990,260	\$812,408	\$879,969	\$879,969	\$879,969	(\$110,291)	-11.1%

Revenue from the Use of Money and Property

Revenue from the use of money and property is earned by the County from the investment of funds, the sale of surplus property, and the rental of County facilities. Overall, revenues are expected to increase \$457,673, or 106.8%, over the FY 15 budget, due primarily to anticipated rent from the new Northside Library. This category represents 0.4% of the General Fund revenues, transfers, and use of fund balance.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Interest	\$54,976	\$72,000	\$65,000	\$58,680	\$58,680	\$58,680	(\$13,320)	-18.5%
Sale of Surplus	28,762	17,300	25,800	38,679	38,679	38,679	21,379	123.6%
Rent	391,443	339,222	337,960	788,836	788,836	788,836	449,614	132.5%
TOTAL	\$475,181	\$428,522	\$428,760	\$886,195	\$886,195	\$886,195	\$457,673	106.8%

Charges for Services

Charges for Services are revenues generated by the services performed by County personnel. The estimated FY 15 revenue is \$3.3 million, a 6.8% increase over the FY 14 budget, and represents 1.4% of General Fund revenues, transfers, and use of fund balance.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Fees of Clerk	\$141,197	\$112,500	\$114,750	\$115,000	\$115,000	\$115,000	\$2,500	2.2%
Police & Sheriff	653,666	680,700	680,700	671,857	671,857	671,857	(8,843)	-1.3%
Administration Fees	297,494	308,711	308,711	310,060	310,060	310,060	1,349	0.4%
Parks & Recreation	300,290	333,140	335,127	344,847	344,847	344,847	11,707	3.5%
EMS Cost Recovery	935,295	1,443,000	1,355,780	1,687,329	1,687,329	1,687,329	244,329	16.9%
Service & Sales	69,007	72,545	71,950	71,124	71,124	71,124	(1,421)	-2.0%
Court Fees	135,576	173,000	173,000	136,050	136,050	136,050	(36,950)	-21.4%
TOTAL	\$2,532,525	\$3,123,596	\$3,040,018	\$3,336,267	\$3,336,267	\$3,336,267	\$212,671	6.8%

Fees of the Clerk are revenues collected by the Clerk of the Circuit Court for state functions and returned to the State. The State keeps two-thirds of the revenues and returns one-third to the locality after deducting the amount needed to operate the Clerk of the Circuit Court’s Office. Fees provided to the County are expected to total \$115,000, or a 2.2% increase over the FY 14 budget.

Police Department and Sheriff’s Department Service Fees are revenues collected by the County when uniformed law enforcement officers are hired for security purposes at private events or other functions. Service fees are balanced by reimbursable overtime expenses in the Police Department and Sheriff’s budgets. These fees are expected to total \$671,857 a 1.3% decrease from the FY 14 budget.

Administration Fees are collected for operational and construction-related services rendered to the Jail, Juvenile Facility, and Emergency Communications Center. Fee income is expected to total \$310,060, a 0.4% increase over the FY 14 budget.

Parks & Recreation Fees are earned from operation of the County parks and community centers as well as various recreation programs. Parks & Recreation fee income is expected to total \$344,847, a 3.5% increase over the FY 14 budget.

EMS Cost Recovery is a program to obtain reimbursement for costs associated with transporting a patient to a hospital by ambulance. Medicaid, Medicare, and most other private insurance policies provide reimbursement for this service. It is projected that EMS Cost Recovery will generate \$1.7 million in revenue in FY 15, an increase of \$244,329.

Service and Sales include revenues from the sale of publications, maps, and information reports generated by County personnel. Revenues are projected to total \$71,124, a 2.0% decrease from the FY 14 budget.

Court Fees are miscellaneous court-related fees for items including court security fees, conviction fees, and fingerprinting. Revenues are projected to total \$136,050, a 21.4% decrease from the FY 14 budget.

Miscellaneous

Miscellaneous revenue are funds collected by the County that are not classified in any other category. Miscellaneous revenues are expected to total \$31,500, or no change from the FY 14 budget. This projected amount reflects estimated actual FY 14 revenues.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Miscellaneous	\$288,706	\$31,500	\$31,500	\$31,500	\$31,500	\$31,500	\$0	0.0%
TOTAL	\$288,706	\$31,500	\$31,500	\$31,500	\$31,500	\$31,500	\$0	0.0%

Payments in Lieu of Taxes – Local

The payments in lieu of taxes category represents funds received from tax exempt organizations not subject to property taxes. Revenues are estimated at \$116,978, or no change over the FY 14 budget.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Payments in lieu of taxes	\$126,218	\$116,978	\$116,978	\$116,978	\$116,978	\$116,978	\$0	0.0%
TOTAL	\$126,218	\$116,978	\$116,978	\$116,978	\$116,978	\$116,978	\$0	0.0%

Donations

The County is projecting to receive \$3,800 in donations for FY 15.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Donations	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$0	0.0%
TOTAL	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$0	0.0%

Recovered Costs

Recovered costs are reimbursements from other governmental entities or insurance companies for costs incurred by the County on their behalf. Recovered costs are projected to total \$330,741 for FY 15, a 27.0% increase over the FY 15 budget.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Recovered costs	\$336,294	\$260,370	\$312,407	\$330,741	\$330,741	\$330,741	\$70,371	27.0%
TOTAL	\$336,294	\$260,370	\$312,407	\$330,741	\$330,741	\$330,741	\$70,371	27.0%

STATE REVENUES

Payments in Lieu of Taxes - State

Payments in lieu of taxes are payments received from the State for service charges incurred by the University of Virginia in lieu of property taxes. The contribution for FY 15 is estimated to be \$127,000, or no change over the FY 14 budget.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Payments In Lieu Of Taxes-State	\$128,965	\$127,000	\$127,000	\$127,000	\$127,000	\$127,000	\$0	0.0%
TOTAL	\$128,965	\$127,000	\$127,000	\$127,000	\$127,000	\$127,000	\$0	0.0%

Non-Categorical Aid - State

State non-categorical aid revenues are those revenues raised by the State and shared with the County. The use of such revenues is at the discretion of the County. Ratios, rate, and distribution formulas are subject to change each year by the General Assembly. Overall, non-categorical revenues are projected to total \$15.6 million, a \$7,810 decrease from the FY 14 budget. Non-categorical State aid represents 6.5% of Total General Fund Revenues, transfers, and use of fund balance.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
In Lieu of Personal Property	\$618,272	\$613,253	\$613,253	\$613,253	\$613,253	\$613,253	\$0	0.0%
PPTR	14,960,670	14,960,670	14,960,670	14,960,670	14,960,670	14,960,670	0	0.0%
SPCA Sterilization Fund	2,593	2,500	2,500	2,500	2,500	2,500	0	0.0%
Mobile Home titling	29,472	38,500	30,000	30,690	30,690	30,690	(7,810)	-20.3%
TOTAL	\$15,611,006	\$15,614,923	\$15,606,423	\$15,607,113	\$15,607,113	\$15,607,113	(\$7,810)	-0.1%

Shared Expenses - State

State shared expenses represent the State's share of activities that are considered to be a shared state/local responsibility. This revenue funds Constitutional Officers and is determined by the Compensation Board on an annual basis. State funding for this category is projected to decrease \$2,955, or 0.1%, from the FY 14 budget. State shared expenses represent 0.8% of Total General Fund Revenues, transfers, and use of fund balance.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Commonwealth Attorney	\$457,354	\$486,336	\$500,424	\$501,000	\$501,000	\$501,000	\$14,664	3.0%
Clerk of Circuit Court	384,971	401,761	401,761	401,800	401,800	401,800	39	0.0%
Sheriff	675,715	656,676	656,676	634,413	634,413	634,413	(22,263)	-3.4%
Registrar	48,211	56,142	57,461	58,811	58,811	58,811	2,669	4.8%
Director of Finance	384,810	395,064	395,064	397,000	397,000	397,000	1,936	0.5%
TOTAL	\$1,951,062	\$1,995,979	\$2,011,386	\$1,993,024	\$1,993,024	\$1,993,024	(\$2,955)	-0.1%

Categorical Aid - State

State categorical aid includes revenues received from and designated by the Commonwealth for a specific use by the County. Categorical aid revenues include: social services revenues, housing improvement funds, HB 599 police funds, Emergency Medical Service (EMS) funds, Fire Service Program (FSP) Funds, recordation fees (distributed for transportation and/or education purposes), and specific purpose grants. Some revenues are received on a reimbursable basis and are principally provided through the Department of Social Services. Overall, Categorical Aid revenues are projected to total \$5.6 million, a \$141,364 or 2.6% increase over the FY 14 budget.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Social Services	\$2,273,955	\$2,296,808	\$2,315,893	\$2,356,161	\$2,356,161	\$2,367,114	\$70,306	3.1%
Recordation Tax	530,110	413,355	409,655	421,785	421,785	421,785	8,430	2.0%
Law Enforcement	1,915,246	2,008,606	1,990,629	2,049,574	2,049,574	2,049,574	40,968	2.0%
EMS & Fire Service	367,528	387,242	383,776	395,140	395,140	395,140	7,898	2.0%
Misc. Grants	3,596	2,500	2,478	5,000	5,000	5,000	2,500	100.0%
Misc. State Revenue	18,613	20,000	28,740	29,591	29,591	29,591	9,591	48.0%
Medicaid Reimbursement	274,356	297,382	294,720	299,053	299,053	299,053	1,671	0.6%
TOTAL	\$5,383,404	\$5,425,893	\$5,425,891	\$5,556,304	\$5,556,304	\$5,567,257	\$141,364	2.6%

FEDERAL REVENUES

Payments in Lieu of Taxes – Federal

The Federal Government historically has made payments in lieu of taxes to the County for tax-exempt park lands located within the County. The total payment is expected to be zero for FY 15 as the Federal Government has indicated that this payment will no longer be made.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Payments In Lieu Of Taxes-Fede	\$36,364	\$34,200	\$35,490	\$0	\$0	\$0	(\$34,200)	-100.0%
TOTAL	\$36,364	\$34,200	\$35,490	\$0	\$0	\$0	(\$34,200)	-100.0%

Categorical Aid - Federal

Federal categorical aid includes revenues received from and designated by the Federal Government for a specific use by the County. Such revenues usually are received on a reimbursable basis. Major categories reflect federal reimbursements for social services programs, and grants for law enforcement programs. Overall, federal categorical aid is projected to total \$4.8 million, a 12.9% increase of \$544,724.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Social Services	\$3,773,718	\$3,899,420	\$3,886,553	\$4,351,677	\$4,351,677	\$4,409,883	\$510,463	13.1%
Grants	48,840	0	15,314	0	0	0	0	
Medicaid Reimbursement	260,082	309,521	307,074	343,782	343,782	343,782	34,261	11.1%
TOTAL	\$4,082,640	\$4,208,941	\$4,208,941	\$4,695,459	\$4,695,459	\$4,753,665	\$544,724	12.9%

TRANSFERS

Transfers are made to offset General Fund eligible expenses to administer or conduct programs, which are funded by dedicated special revenues or grant funds. The School Resource Officer and HUD family service coordinator programs are funded by grant monies transferred to the General Fund. Expenditures in the General Fund for the benefit of Tourism operations and the Housing Office's administrative costs for managing HUD Section 8 Housing Rental assistance funds are also offset by transfers. Beginning in FY 15, revenue dedicated to Water Resources will also be transferred to the General Fund. During the budget development process, the School Board voted to remove funding for the Bright Stars and Family Support programs. This is reflected in the FY 15 Adopted budget. This category is projected to total \$2.4 million, a 3.0% decrease from the FY 14 budget.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
SEC 8 Reimb	\$270,169	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$0	0.0%
CIP - Storage Facility Lease	58,525	63,000	63,000	0	0	0	(63,000)	-100.0%
CIP - Stormwater	0	266,445	266,445	0	0	0	(266,445)	-100.0%
School Resource Officer	150,560	180,000	180,000	180,000	180,000	180,000	0	0.0%
Family Support	188,338	188,338	188,338	188,338	188,338	0	(188,338)	-100.0%
Tourism	1,320,000	1,578,180	1,578,180	1,428,305	1,428,305	1,428,305	(149,875)	-9.5%
Water Resources	0	0	0	592,248	592,248	592,248	592,248	
Other Transfers	79,320	0	309,387	60,000	60,000	60,000	60,000	
TOTAL	\$2,066,912	\$2,500,963	\$2,810,350	\$2,673,891	\$2,673,891	\$2,485,553	(\$15,410)	-0.6%

USE OF FUND BALANCE

Fund balance reflects the use of County savings in prior years for one-time expenditures or emergency needs. The projected use of reserve funds totals \$1.2 million in FY 15.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 PROJECTED	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Fund Balance	\$0	\$1,387,352	\$2,856,744	\$1,063,865	\$1,063,865	\$1,197,409	(\$189,943)	-13.7%
TOTAL	\$0	\$1,387,352	\$2,856,744	\$1,063,865	\$1,063,865	\$1,197,409	(\$189,943)	-13.7%

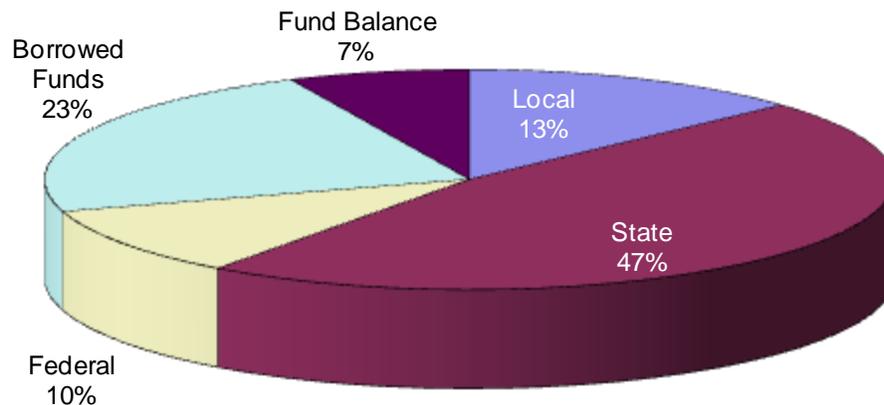
The following list details the items being funded with fund balance in FY 15:

Position Start Up Costs and Department One-Time Expenses	\$432,409
Economic Development Fund	250,000
Fellowship Fund	150,000
Vehicle Replacement	115,000
Fuel Contingency	100,000
Replenish Grants Matching Fund	100,000
Innovation Fund	50,000
TOTAL	\$1,197,409

OTHER FUND REVENUES

General Fund revenues make up 68% of total County revenues. The remaining 32% is generated in the School Fund, School Self-Sustaining Fund, Capital Fund, Debt Service Fund, and Special Revenue Fund. The two largest sources from these funds are the Commonwealth of Virginia and the Federal government.

FY 15 Adopted Revenue Other Funds \$113,101,519



Local Revenues total \$14.9 million. The largest revenue source within this category is charges for services, which generates \$8.0 million. The other large revenue sources are transient occupancy tax (\$1.4 million), use of money and property (\$1.2 million), and recovered costs (\$3.4 million).

State Revenues total \$53.0 million. Of this amount, \$44.4 million, or 83.8%, supports the School Fund. The other large revenue sources are funding for the Comprehensive Services Act (\$4.8 million), the state’s share of the Transportation Revenue Sharing capital project (\$0.9 million), education technology grant (\$0.8 million), and public safety grants (\$0.8 million).

Federal Revenues total \$11.6 million. The single largest revenue source within this category is Section 8 housing funding (\$3.0 million). The other large revenue sources include funding for special education (\$3.0 million), the Federal Lunch Program (\$2.3 million), and Title I (\$1.4 million).

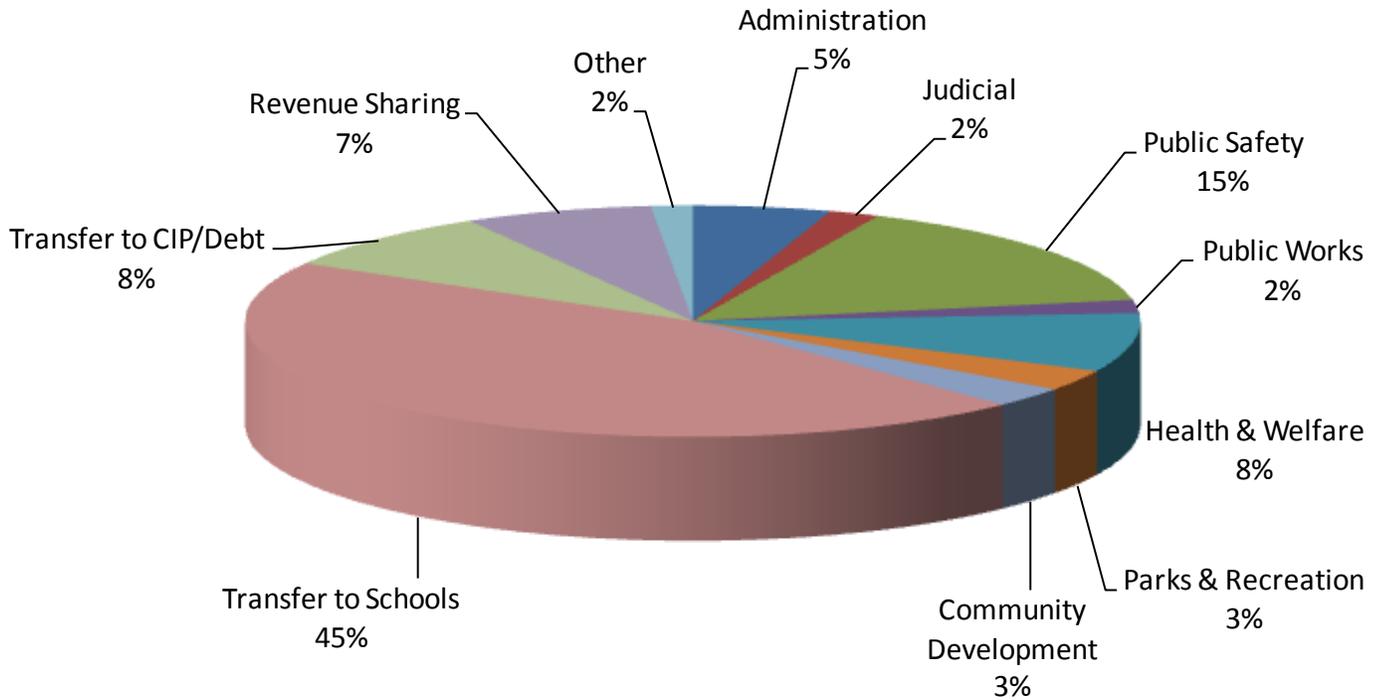
Borrowed Funds total \$25.8 million and provide funding for those projects in the capital budget not funded with pay-as-you-go dollars. The projects funded through borrowed funds in FY 15 are detailed in the Capital Improvement Program chapter of this document.

Use of Fund Balance totals \$7.8 million. Of this amount, \$5.6 million is in capital funds and \$1.0 million is in the Drug Seized Assets Fund.

Details of the School Fund and School Self-Sustaining Fund revenues can be found in the school system’s budget document. Details of the Capital Fund, Debt Service Fund, and Special Revenue Fund revenues can be found in the Capital Improvement Program Budget Manual.

GENERAL FUND EXPENDITURES

FY 15 ADOPTED GENERAL FUND EXPENDITURES \$241,479,450



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Administration	\$11,032,446	\$11,546,643	\$11,655,104	\$12,267,397	\$12,267,397	\$12,129,503	\$582,860	5.0%
Judicial	4,180,028	4,273,405	4,292,809	4,513,486	4,446,490	4,490,598	217,193	5.1%
Public Safety	32,547,706	35,372,438	36,664,156	37,089,229	36,883,704	37,005,333	1,632,895	4.6%
Public Works	3,492,255	4,031,049	4,103,880	4,499,497	4,499,497	4,487,339	456,290	11.3%
Health & Welfare	17,648,264	18,533,679	18,600,257	19,893,549	19,584,497	19,755,451	1,221,772	6.6%
Parks, Recreation & Culture	6,269,154	6,616,653	6,717,248	7,365,213	7,121,654	7,143,888	527,235	8.0%
Community Development	6,136,859	6,309,741	6,430,059	6,904,332	6,797,297	6,831,337	521,596	8.3%
SUBTOTAL	\$81,306,712	\$86,683,608	\$88,463,513	\$92,532,703	\$91,600,536	\$91,843,449	\$5,159,841	6.0%
Revenue Sharing	\$17,520,948	\$16,931,333	\$16,931,333	\$16,466,981	\$16,466,981	\$16,466,981	(\$464,352)	-2.7%
Transfer to Schools	100,106,298	103,332,028	103,332,028	107,811,699	107,811,699	109,807,126	6,475,098	6.3%
Transfer to Capital/Debt Service	27,004,107	19,002,060	19,002,060	20,077,417	20,077,417	20,188,715	1,186,655	6.2%
Other Uses of Funds	1,189,919	2,546,738	1,669,046	3,008,808	3,008,808	3,173,179	626,441	24.6%
SUBTOTAL	\$145,821,272	\$141,812,159	\$140,934,467	\$147,364,905	\$147,364,905	\$149,636,001	\$7,823,842	5.5%
TOTAL GENERAL FUND	\$227,127,984	\$228,495,767	\$229,397,980	\$239,897,608	\$238,965,441	\$241,479,450	\$12,983,683	5.7%

GENERAL FUND EXPENDITURES

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	FY15 Adp - \$ CHANGE	FY14 Adp % CHANGE
ADMINISTRATION								
Board of Supervisors	\$556,893	\$599,994	\$592,025	\$648,083	\$648,083	\$645,873	\$45,879	7.6%
County Executive	769,229	802,939	816,526	836,121	836,121	829,617	26,678	3.3%
Community and Business Partnerships	322,041	386,862	326,516	316,145	316,145	313,889	(72,973)	-18.9%
Human Resources	587,987	655,864	638,577	695,255	695,255	638,297	(17,567)	-2.7%
County Attorney	966,376	1,016,955	1,027,068	1,040,897	1,040,897	1,032,166	15,211	1.5%
Finance Department	4,561,794	4,658,755	4,767,395	5,007,808	5,007,808	4,970,735	311,980	6.7%
Management & Budget	297,248	342,516	453,013	353,992	353,992	351,043	8,527	2.5%
Information Technology	2,429,878	2,516,804	2,492,926	2,789,213	2,789,213	2,770,869	254,065	10.1%
Voter Registration & Elections	541,000	565,954	541,058	579,883	579,883	577,014	11,060	2.0%
Total	\$11,032,446	\$11,546,643	\$11,655,104	\$12,267,397	\$12,267,397	\$12,129,503	\$582,860	5.0%
JUDICIAL								
Clerk of the Circuit Court	\$750,445	\$780,096	\$760,507	\$908,670	\$841,674	\$835,915	\$55,819	7.2%
Commonwealth Attorney	1,013,110	1,042,113	1,055,826	1,070,231	1,070,231	1,061,028	18,915	1.8%
Sheriff	2,161,794	2,196,868	2,246,563	2,270,941	2,270,941	2,256,532	59,664	2.7%
Circuit Court	101,385	99,312	84,249	101,234	101,234	100,664	1,352	1.4%
General District Court	37,418	37,285	28,261	40,501	40,501	40,501	3,216	8.6%
Magistrate	4,279	4,350	4,022	4,550	4,550	4,550	200	4.6%
Juvenile Court	111,598	113,381	113,381	117,359	117,359	117,359	3,978	3.5%
Public Defender Office	0	0	0	0	0	74,049	74,049	
Total	\$4,180,028	\$4,273,405	\$4,292,809	\$4,513,486	\$4,446,490	\$4,490,598	\$217,193	5.1%
PUBLIC SAFETY								
Police Department	\$14,097,981	\$15,151,349	\$15,314,633	\$15,952,257	\$15,865,423	\$16,063,943	\$912,594	6.0%
Fire/Rescue Department	8,157,102	9,554,146	9,536,014	10,156,258	10,138,645	10,070,966	516,820	5.4%
Volunteer Fire/Rescue	1,876,230	2,020,342	2,309,040	2,272,066	2,193,187	2,193,187	172,845	8.6%
TJEMS	19,257	19,257	19,257	19,257	19,257	19,257	0	0.0%
Forest Fire Extinction	23,786	23,929	23,929	23,929	23,929	23,929	0	0.0%
City Fire Contract	826,856	101,000	991,711	186,715	186,715	186,715	85,715	84.9%
City Fire Contract Contingency	0	49,000	0	0	0	0	(49,000)	-100.0%
Inspections	1,077,479	1,108,821	1,107,575	1,313,207	1,313,207	1,303,995	195,174	17.6%
Emergency Communications Center	2,197,797	2,191,183	2,191,183	2,167,176	2,167,176	2,167,176	(24,007)	-1.1%
Regional Jail	2,735,518	3,415,945	3,537,018	3,216,696	3,216,696	3,216,696	(199,249)	-5.8%
Community Attention Home	60,149	60,149	60,149	70,149	60,149	60,149	0	0.0%
Fire/Rescue Tax Credit	60,756	62,000	62,000	70,000	70,000	70,000	8,000	12.9%
Juvenile Detention Home	662,849	841,223	736,915	840,216	840,216	840,216	(1,007)	-0.1%
Foothills Child Advocacy Center	29,500	30,385	30,385	37,981	30,385	30,385	0	0.0%
Offender Aid Restoration	156,936	159,229	159,229	161,645	157,042	157,042	(2,187)	-1.4%
SPCA Shelter Contribution	513,278	532,249	532,887	549,446	549,446	549,446	17,197	3.2%
VJCCCA	52,231	52,231	52,231	52,231	52,231	52,231	0	0.0%
Total	\$32,547,706	\$35,372,438	\$36,664,156	\$37,089,229	\$36,883,704	\$37,005,333	\$1,632,895	4.6%
PUBLIC WORKS								
General Services	\$2,784,044	\$3,271,179	\$3,171,559	\$3,490,262	\$3,490,262	\$3,480,246	\$209,067	6.4%
Stormwater	259,505	266,445	268,327	360,770	360,770	358,628	92,183	34.6%
RSWA Contribution	244,907	300,000	438,106	450,000	450,000	450,000	150,000	50.0%
Facilities Development	203,799	193,425	225,889	198,465	198,465	198,465	5,040	2.6%
Total	\$3,492,255	\$4,031,049	\$4,103,880	\$4,499,497	\$4,499,497	\$4,487,339	\$456,290	11.3%
HEALTH AND WELFARE								
Social Services	\$10,565,386	\$10,987,870	\$11,089,448	\$11,509,581	\$11,509,581	\$11,579,069	\$591,199	5.4%
Health Department*	565,671	564,471	568,471	640,217	640,217	640,217	75,746	13.4%
Region Ten	644,648	658,856	658,856	712,583	704,083	704,083	45,227	6.9%
Payment to City for ABRT	0	15,356	15,356	14,207	14,207	14,207	(1,149)	-7.5%
AIDS/HIV Services Group	3,600	3,600	3,600	3,600	3,600	3,600	0	0.0%
ARC Infant Development Program	8,500	0	0	0	0	0	0	
Big Brothers/Big Sisters	0	0	0	18,500	0	0	0	
Boys & Girls Club	12,400	20,000	20,000	45,000	20,000	20,000	0	0.0%
Charlottesville Free Clinic	113,000	116,390	116,390	153,390	116,390	116,390	0	0.0%
Children, Youth & Family Services	73,500	74,490	74,490	87,038	74,490	74,490	0	0.0%
Commission on Children & Families	31,016	0	0	0	0	0	0	
Community Investment Collaborative	0	0	0	10,000	0	0	0	
Computers 4 Kids	13,100	13,379	13,379	16,724	13,379	13,379	0	0.0%
Housing Collaborative Contingency	0	15,000	0	0	0	0	(15,000)	-100.0%
JABA	302,796	301,780	301,780	314,836	307,678	307,678	5,898	2.0%
Jefferson Area CHIP	301,500	301,500	301,500	331,000	301,500	301,500	0	0.0%
Jeff. Area United Transit Network	1,014,976	1,151,711	1,151,711	1,151,711	1,151,711	1,151,711	0	0.0%
Legal Aid Justice Center	36,200	38,700	38,700	48,375	38,700	38,700	0	0.0%
Lending Hands	0	0	0	10,000	0	0	0	
Madison House	9,900	9,900	9,900	10,890	9,900	9,900	0	0.0%
Music Resource Center	4,300	0	0	0	0	0	0	
Open Knowledge Collaborative	0	0	0	10,000	0	0	0	
Piedmont CASA	9,000	9,270	9,270	14,250	9,270	9,270	0	0.0%
Piedmont Va. Community College	22,750	24,962	24,962	24,024	24,024	24,024	(938)	-3.8%
Piedmont Workforce Network	13,800	13,805	13,805	14,845	13,805	13,805	0	0.0%
Salvation Army	0	0	0	50,000	0	0	0	
SARA	20,000	20,000	20,000	20,000	20,000	20,000	0	0.0%
SHE	84,500	85,514	85,514	89,700	85,514	85,514	0	0.0%
Tax Relief for the Elderly/Disabled	921,102	975,000	940,000	965,000	965,000	965,000	(10,000)	-1.0%
TJ Area Coalition for the Homeless	0	0	15,000	33,750	15,500	15,500	15,500	
United Way	117,100	117,100	117,100	128,180	117,100	117,100	0	0.0%
Virginia Organizing*	0	4,000	0	0	0	0	(4,000)	-100.0%
Women's Initiative	0	0	0	37,300	0	0	0	
Transfer to Bright Stars	384,519	661,025	661,025	698,321	698,321	799,787	138,762	21.0%
Transfer to CSA	2,375,000	2,350,000	2,350,000	2,730,527	2,730,527	2,730,527	380,527	16.2%
Total	\$17,648,264	\$18,533,679	\$18,600,257	\$19,893,549	\$19,584,497	\$19,755,451	\$1,221,772	6.6%

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 ESTIMATE	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	FY15 Adp - FY14 Adp \$ CHANGE	FY15 Adp - FY14 Adp % CHANGE
PARKS & RECREATION/CULTURE								
Parks & Recreation Department	\$2,192,214	\$2,262,540	\$2,329,491	\$2,388,920	\$2,381,920	\$2,371,740	\$109,200	4.8%
Darden Towle Memorial Park	144,629	181,200	214,844	155,374	155,374	155,374	(25,826)	-14.3%
J-M Regional Library	3,258,054	3,448,931	3,448,931	3,878,530	3,792,475	3,824,889	375,958	10.9%
African American Cultural Arts Festival	0	2,700	2,700	3,000	2,700	2,700	0	0.0%
Ashlawn Opera	3,800	3,800	3,800	7,800	3,800	3,800	0	0.0%
Discovery Museum	5,000	0	0	0	0	0	0	0.0%
First Night Virginia	0	0	0	3,000	0	0	0	0.0%
Historical Society	0	0	13,000	0	0	0	0	0.0%
Historic Preservation Contingency	0	13,000	0	0	0	0	(13,000)	-100.0%
Literacy Volunteers	25,287	25,287	25,287	31,609	25,287	25,287	0	0.0%
Journey Through Hallowed Ground	0	0	0	11,782	0	0	0	0.0%
Municipal Band	8,300	8,000	8,000	12,000	5,000	5,000	(3,000)	-37.5%
Paramount Theater	0	0	0	83,000	0	0	0	0.0%
Piedmont Council of the Arts	5,000	5,000	5,000	25,000	10,000	10,000	5,000	100.0%
Tom Tom Festival	0	0	0	15,000	0	0	0	0.0%
Virginia Festival of the Book	0	0	0	11,000	10,000	10,000	10,000	0.0%
Virginia Film Festival	0	0	0	14,100	10,000	10,000	10,000	0.0%
Visitor's Bureau	626,871	666,195	666,195	725,098	725,098	725,098	58,903	8.8%
Total	\$6,269,154	\$6,616,653	\$6,717,248	\$7,365,213	\$7,121,654	\$7,143,888	\$527,235	8.0%
COMMUNITY DEVELOPMENT								
Community Development	\$3,912,933	\$4,027,609	\$4,068,874	\$4,287,615	\$4,287,615	\$4,273,714	\$246,105	6.1%
Office of Housing	530,792	482,674	512,257	482,550	482,550	478,536	(4,138)	-0.9%
Office of Economic Development	0	0	50,000	263,021	263,021	262,089	262,089	0.0%
VPI Extension Service	192,828	181,901	181,901	188,351	183,346	183,346	1,445	0.8%
Soil & Water Conservation	100,018	115,646	115,116	104,444	104,444	103,910	(11,736)	-10.1%
AHIP	400,000	400,000	400,000	400,000	400,000	400,000	0	0.0%
Charlottesville Area Transit	722,555	815,567	815,567	868,988	815,567	868,988	53,421	6.6%
CVSBDC	7,880	10,000	10,000	10,000	10,000	10,000	0	0.0%
MACAA	106,000	107,440	107,440	125,459	63,200	63,200	(44,240)	-41.2%
CARES Program Contingency	0	0	0	0	18,650	18,650	18,650	0.0%
Piedmont Housing Alliance	34,500	34,500	34,500	34,500	34,500	34,500	0	0.0%
Planning District Commission	118,972	124,024	124,024	124,024	124,024	124,024	0	0.0%
Streamwatch	10,380	10,380	10,380	10,380	10,380	10,380	0	0.0%
TJ Community Land Trust	0	0	0	5,000	0	0	0	0.0%
Total	\$6,136,859	\$6,309,741	\$6,430,059	\$6,904,332	\$6,797,297	\$6,831,337	\$521,596	8.3%
SUBTOTAL, DEPARTMENTAL	81,306,712	86,683,608	88,463,513	92,532,703	91,600,536	91,843,449	5,159,841	6.0%
NON-DEPARTMENTAL								
City/County Revenue Sharing	\$17,520,948	\$16,931,333	\$16,931,333	\$16,466,981	\$16,466,981	\$16,466,981	(\$464,352)	-2.7%
Transfer to School Operations	\$100,106,298	\$103,332,028	\$103,332,028	\$107,811,699	\$107,811,699	\$109,807,126	\$6,475,098	6.3%
Transfers to Capital and Debt								
Transfer to School Debt Service	\$12,425,206	\$12,428,551	\$11,932,102	\$12,553,845	\$12,553,845	\$12,553,845	\$125,294	1.0%
Transfer to Gen Govt Debt Service	2,971,372	3,953,334	3,953,334	5,954,373	5,954,373	5,954,373	2,001,039	50.6%
Transfer to School CIP	3,004,743	1,152,877	1,401,101	1,569,199	1,569,199	1,569,199	416,322	36.1%
Transfer to General Govt. CIP	7,904,525	1,467,298	1,715,522	0	0	111,298	(1,356,000)	-92.4%
Transfer to Stormwater CIP	262,753	0	0	0	0	0	0	0.0%
Transfer to CIP - one-time	435,509	0	0	0	0	0	0	0.0%
Total	\$27,004,107	\$19,002,060	\$19,002,060	\$20,077,417	\$20,077,417	\$20,188,715	\$1,186,655	6.2%
Other Non-Departmental								
Refunds	\$440,024	\$163,500	\$346,327	\$163,500	\$163,500	\$163,500	\$0	0.0%
Economic Development Fund	0	250,000	0	250,000	250,000	250,000	0	0.0%
Grants Leveraging Fund	0	100,000	44,412	100,000	100,000	100,000	0	0.0%
Innovation Fund	0	166,500	44,155	50,000	50,000	50,000	(116,500)	-70.0%
Fellowship Fund	0	166,500	33,477	150,000	150,000	150,000	(16,500)	-9.9%
Reclassifications	0	80,000	41,486	120,000	120,000	120,000	40,000	50.0%
Merit Funding	0	290,000	0	0	0	0	(290,000)	-100.0%
Early Retirement	682,933	722,312	722,312	625,964	625,964	625,964	(96,348)	-13.3%
Disability	0	0	0	50,000	50,000	50,000	50,000	0.0%
Add'l Transfer to Vehicle Repl. Fund	27,844	214,348	214,348	0	0	0	(214,348)	-100.0%
Transfer to Other Funds	39,117	0	31,234	0	0	0	0	0.0%
Transfer to Water Resources Fund	0	0	0	1,093,594	1,093,594	1,093,594	1,093,594	0.0%
Training Pool	0	50,000	51,551	50,000	50,000	50,000	0	0.0%
Fuel Contingency	0	100,000	0	105,750	105,750	105,750	5,750	5.8%
Reserve for Contingencies	0	243,578	139,744	250,000	250,000	414,371	170,793	70.1%
Total	\$1,189,919	\$2,546,738	\$1,669,046	\$3,008,808	\$3,008,808	\$3,173,179	\$626,441	24.6%
SUBTOTAL, NON-DEPARTMENTAL	\$145,821,272	\$141,812,159	\$140,934,467	\$147,364,905	\$147,364,905	\$149,636,001	\$7,823,842	5.5%
TOTAL GENERAL FUND EXPENDITURES	\$227,127,984	\$228,495,767	\$229,397,980	\$239,897,608	\$238,965,441	\$241,479,450	\$12,983,683	5.7%

*Funding was included in the FY14 Adopted Budget, but not appropriated by the Board of Supervisors.

EXPENDITURES BY TYPE

	FY 13 Actual	FY 14 Adopted	FY 14 Projected	FY 15 Request	FY 15 Recomm	FY 15 Adopted	FY15 Adp - FY14 Adp \$ Change	% Change
County Departments								
Salaries	\$34,815,838	\$36,314,413	\$36,831,330	\$37,235,336	\$37,214,336	\$37,842,709	\$1,528,296	4.2%
Benefits	12,329,174	13,496,608	13,180,062	13,691,300	13,691,300	13,979,248	482,640	3.6%
Operations	8,087,849	9,108,094	9,254,875	10,001,948	9,950,450	10,093,529	985,435	10.8%
DSS Direct Assistance	2,719,331	2,697,707	2,794,228	3,032,234	3,032,234	3,032,234	334,527	12.4%
Capital Outlay	1,023,671	1,616,892	1,738,899	1,570,234	1,464,289	1,869,488	252,596	15.6%
Department - Other	3,233,464	4,005,749	3,633,394	5,613,905	5,613,905	4,233,439	227,690	5.7%
Subtotal, County Departments	62,209,326	67,239,463	67,432,788	71,144,957	70,966,514	71,050,647	3,811,184	5.7%
Agencies & Joint Operations	18,802,519	19,739,876	21,034,493	21,124,781	20,371,057	20,529,837	789,961	4.0%
Revenue Sharing	17,520,948	16,931,333	16,931,333	16,466,981	16,466,981	16,466,981	(464,352)	-2.7%
School Transfer	100,106,298	103,332,028	103,332,028	107,811,699	107,811,699	109,807,126	6,475,098	6.3%
Capital & Debt Transfer	27,004,107	19,002,060	19,002,060	20,077,417	20,077,417	20,188,715	1,186,655	6.2%
Water Resources Transfer	0	0	0	1,093,594	1,093,594	1,093,594	1,093,594	
Other	1,484,785	2,251,007	1,665,278	2,178,179	2,178,179	3,436,144	1,185,137	52.6%
Subtotal, Other	164,918,657	161,256,304	161,965,192	168,752,651	167,998,927	171,522,397	10,266,093	6.4%
Total General Fund Disbursements	\$227,127,984	\$228,495,767	\$229,397,980	\$239,897,608	\$238,965,441	\$242,573,044	\$14,077,277	6.2%

Overall, recommended expenditures are increasing \$14.1 million, or 6.2%, over the FY 14 budget. County general government departments, defined as those departments and offices under the direct authority of the Board of Supervisors, increase \$3.8 million or 5.7%, over FY 14.

The **Salaries** category includes all regular salaries, overtime, and part-time costs of Albemarle County general government personnel. In FY 15, salaries make up 15.6% of all General Fund budgeted expenditures and 53.3% of County general government department expenditures. The 4.2% increase in salaries is due primarily to a 1.0% salary increase, new positions, and increased overtime funding.

The **Benefits** category includes benefits for all full- and part-time employees, including social security, retirement, health and dental insurance, life insurance, and worker’s compensation. In FY 15, benefits make up 5.8% of all General Fund budgeted expenditures and 19.7% of all department expenditures. The 3.6% increase in benefits is due primarily to the net impact of an increase in health insurance costs and a decrease in retirement costs as well as benefits associated with new positions.

The **Department Operations** category includes a wide range of operating costs in support of General Government programs and services. Examples of expenditures in this category include maintenance contracts, printing and binding, utilities, leases and rent, office supplies, and vehicle operation and maintenance. Department operations make up 4.2% of all General Fund budgeted expenditures and 14.2% of all department expenditures. General government department operations increase 10.8% over FY 14. Specific increases are discussed in individual department sections.

The **DSS Direct Assistance** category includes direct assistance payments made to families and individuals for certain services. All assistance payments are either partially or fully funded by state/federal resources. DSS Direct Assistance payments make up 1.3% of all General Fund budgeted expenditures and 4.3% of all department expenditures. This category is increasing 12.4% over FY 14.

The **Capital Outlay** category includes expenditures for tangible items of a substantial value (more than \$100), such as computers and furniture. Capital outlay makes up 0.8% of total expenditures and 2.6% of County general government department expenditures. The increase of 15.6% in this category is due primarily to one-time costs such as vehicles associated with the hiring of new positions.

The **Department - Other** category consists of recommended initiatives and essential service support, salary reserves, a reserve for primary elections, and transfers from department budgets to Special Revenue Funds. This category makes up 1.7% of all General Fund budgeted expenditures and 6.0% of all department expenditures. The 5.7% increase in this category is primarily due to a \$0.4 million increase in local funding for CSA.

The **Agencies and Joint Operations** category consists of payments to outside agencies that are not under the direct supervision of the Board of Supervisors. In FY 15, these contributions make up 8.5% of all General Fund budgeted expenditures. Overall, agency and joint operation contributions increase by 4.0%. This increase is driven primarily by contributions to the Jefferson Madison Regional Library, Fire and Rescue Volunteer Stations, and Rivanna Solid Waste Authority.

The **Revenue Sharing** payment to the City of Charlottesville makes up 6.8% of all General Fund budgeted expenditures and is decreasing 2.7% from the FY 14 adopted budget.

The **School Transfer** makes up 45.3% of all General Fund budgeted expenditures and is increasing 6.3%, or \$6.5 million, over the FY 14 adopted budget.

The **Capital & Debt Transfer** makes up 8.3% of all General Fund budgeted expenditures and is increasing 6.2%, or \$1.2 million, over the FY 14 adopted budget.

The **Water Resources Transfer** makes up 0.5% of all General Fund budgeted expenditures. This is a new transfer beginning in FY 15 established to meet water resource mandates such as TMDL and VSMP.

The **Other** category includes the County's contract with the State for Forest Fire Extinguishment, the Fire/Rescue Tax Credit, Tax Relief for the Elderly & Disabled, reserves, and refunds. This category makes up 1.4% of all General Fund budgeted expenditures.

Please see narratives throughout the budget document for greater detail on changes in each of these categories.

GENERAL GOVERNMENT POSITION SUMMARY

	FY 06	FY 07	FY 08	FY 09*	FY 10*	FY 11	FY 12	FY 13	Adopted FY 14	Revised FY 14	Request FY 15	Recomm FY 15	Adopted FY 15	Chg from Adopted
Board of Supervisors	2.50	2.50	2.50	2.50	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00
County Executive	9.50	10.50	10.00	11.50	11.50	7.00	7.00	8.00	8.50	8.00	8.00	8.00	8.00	(0.50)
Human Resources**	1.00	3.00	3.00	3.00	3.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
County Attorney	6.00	7.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	0.00
Finance	51.00	51.00	51.00	50.00	50.80	49.80	49.80	52.80	53.30	53.30	54.80	54.80	54.80	1.50
Management & Budget	4.00	4.00	4.00	3.50	2.50	3.50	3.50	3.50	4.00	4.00	4.00	4.00	4.00	0.00
Information Technology	21.00	23.00	23.00	23.00	23.00	21.00	20.00	20.00	21.00	21.00	21.00	21.00	21.00	0.00
Board of Elections/Registrar	5.60	5.60	5.60	5.60	5.60	5.60	4.50	4.50	4.50	4.50	4.80	4.80	4.80	0.30
Circuit Court	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Clerk of Circuit Court	10.00	11.00	11.00	11.00	10.00	10.00	10.00	10.50	10.50	11.00	11.00	11.00	11.00	0.50
Sheriff	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	0.00
Commonwealth Attorney	8.00	9.00	9.00	9.00	9.00	9.00	9.00	9.50	9.50	9.50	9.50	9.50	9.50	0.00
Police	140.00	147.50	149.50	151.50	151.50	147.50	147.50	147.50	151.50	151.50	154.50	154.50	156.50	5.00
Fire/Rescue	53.00	75.00	80.00	80.00	80.00	80.00	89.00	89.00	96.00	96.00	98.60	98.60	98.60	2.60
General Services	34.75	30.50	30.50	30.50	30.70	21.60	22.35	22.21	22.00	22.00	23.00	23.00	23.00	1.00
Social Services	91.60	97.20	97.20	98.20	104.20	103.20	103.20	103.70	107.30	107.30	107.55	107.55	109.55	2.25
Parks & Recreation	18.00	19.00	19.00	19.00	19.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00	0.00
Community Development	81.00	83.00	84.00	84.00	83.00	59.00	58.00	58.00	58.00	58.00	62.50	62.50	62.50	4.50
Economic Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	2.50	2.50	2.50
Housing	8.00	8.00	7.00	7.00	7.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00	0.00
Soil/Water Conservation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
TOTAL	569.95	611.80	619.30	622.30	625.80	578.20	575.85	588.21	605.10	605.10	620.75	620.75	624.75	19.65
GENERAL FUND ANNUAL INC.	17.00	41.85	7.50	3.00	3.50	-47.60	-2.35	12.36	29.25	29.25	15.65	15.65	19.65	
% CHANGE	3.07%	7.34%	1.23%	0.48%	0.56%	-7.61%	-0.41%	2.15%	5.08%	5.08%	2.59%	2.59%	3.25%	
OTHER FUND PERSONNEL														
Towe Park	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.0
Facilities Development	0.00	8.00	8.00	8.00	10.00	10.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	0.00
FEMA Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.50	9.00	9.00	8.25	8.25	8.25	(0.75)
Victim-Witness	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.0
Bright Stars	14.40	17.80	18.50	19.50	18.50	18.50	18.30	18.30	18.70	18.70	18.70	18.70	18.70	0.0
TOTAL	20.40	30.80	31.50	32.50	33.50	33.50	32.30	36.80	41.70	41.70	40.95	40.95	40.95	(0.8)
TOTAL ANNUAL INCREASE	17.00	52.25	8.20	4.00	4.50	-47.60	-3.55	12.36	38.65	38.65	14.90	14.90	18.90	18.90
Population***	91,350	92,693	94,090	96,346	97,694	99,010	100,780	101,575	102,731	102,731	104,580	104,580	104,580	
Positions/1,000 POPULATION	6.46	6.93	6.92	6.80	6.75	6.18	6.03	6.15	6.30	6.30	6.33	6.33	6.37	

*This represents the total number of authorized positions in FY 09 and FY 10. In the FY 09 Adopted Budget, 13 positions were unfunded. In the FY 10 Adopted Budget 27.5 positions were unfunded. In FY 11, most of the unfunded positions were eliminated.

**This includes employees dedicated solely to local government. In addition, HR has 20.25 employees who are classified in the School Division. These employees spend approximately 25% of their time performing human resource services for local government.

***Albemarle County population figures FY 05, FY 06, and FY 08 through FY 14 are taken from the Weldon Cooper Center for Public Service VASTAT website, "Population Estimates" page (<http://www.coopercenter.org/demographics/population-estimates>), 29 January 2014. The population figure for FY 06/07 is supplied by Qian Cai, Ph.D., Director of the Weldon Cooper Center's Demographics & Workforce unit, 5 February 2009. The population projection for FY 15 comes from Geographic Data Services, Albemarle County Department of Community Development, 29 January 2014.

The chart includes full and part-time permanent positions. Temporary and seasonal part-time positions are not included.

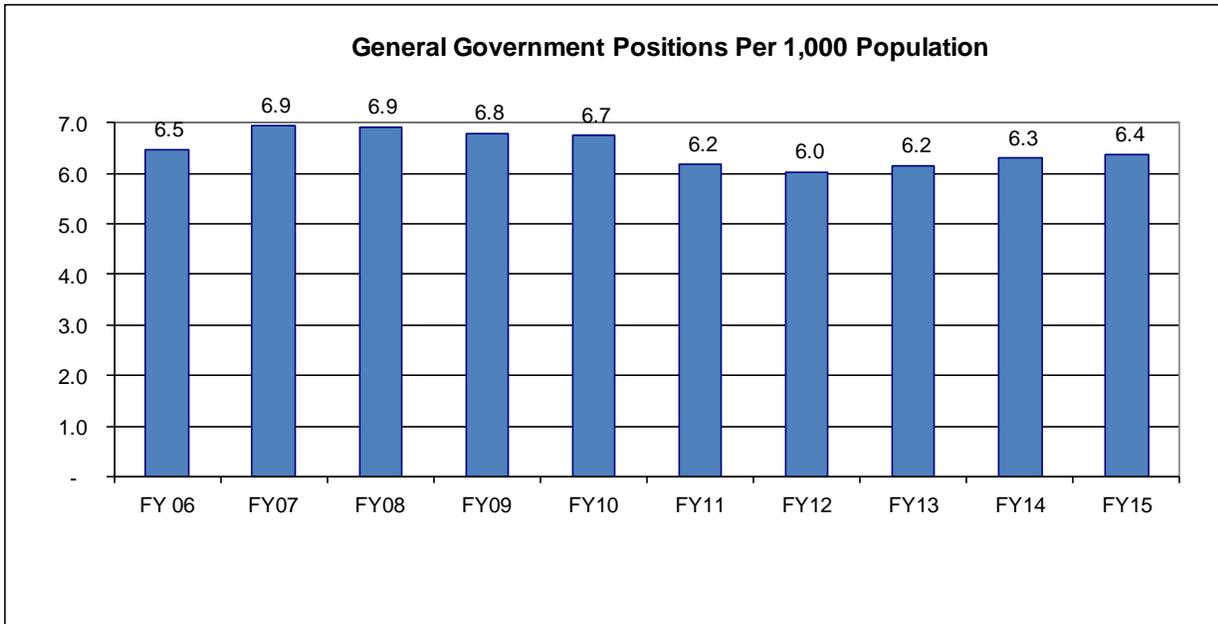
SUMMARY OF GENERAL FUND POSITION CHANGES

FY 14 Adopted Positions			605.10
FY 14 Changes	County Executive Clerk of Circuit Court	Economic Development position (funded for ½ year) Chief Deputy	(0.50) 0.50
FY 14 Revised Positions			605.10
FY 15 Recommended	County Executive	Community Engagement Position Economic Development Facilitator (reallocated)	1.00 (1.00)
	Finance	Risk Manager (pick up full year) Financial Systems & Business Operations Manager	0.50 1.00
	Registrar	Deputy Registrar	0.30
	Police	Police Officers	3.00
	Fire Rescue	Firefighters (grant funded)* Training Captain (grant funded) EMS Cost Recovery Analyst	0.60 1.00 1.00
	General Services	Civil Engineer (funded for ½ year) Inspector (funded for ½ year)	0.50 0.50
	Social Services	Eligibility Worker - Medicaid Sr. Eligibility Worker - Foster Care & Adoption CSA Coordinator	(1.00) 1.00 0.25
	Community Development	Engineer (VSMP) Inspector (VSMP) Office Associate (VSMP) Building Inspector	1.00 1.50 1.00 1.00
	Economic Development	Director Economic Development Facilitator (reallocated) Office Associate	1.00 1.00 0.50
Recommended Position Changes FY 15			15.65
FY 15 Recommended General Fund Positions			620.75
FY15 Adopted	Police	Police Officers	2.00
	Social Services	Foster Care/Adoption Family Services Specialist FAMIS position	1.00 1.00
Adopted Position Changes FY 15			4.00
FY 15 Adopted General Fund Positions			624.75

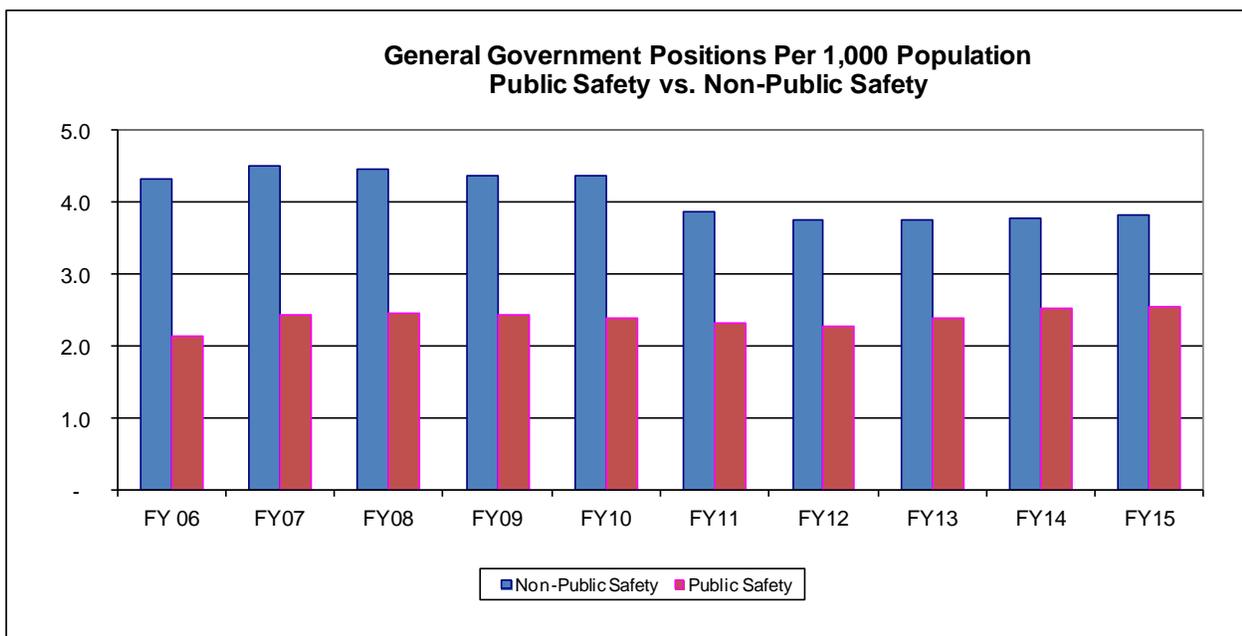
* The FY 15 budget includes 11 months of funding for 9 grant-funded fire/rescue personnel. These positions are currently budgeted in a Special Revenue Fund. The General Fund picks up funding for 7 of these positions when the grant period ends, which involves only for one month in FY 15.

POSITION TRENDS

A key indicator of a local government’s efficiency is the ratio of its employee base to total population. In Albemarle, the number of general government positions per 1,000 population for FY 15 is approximately 6.4.

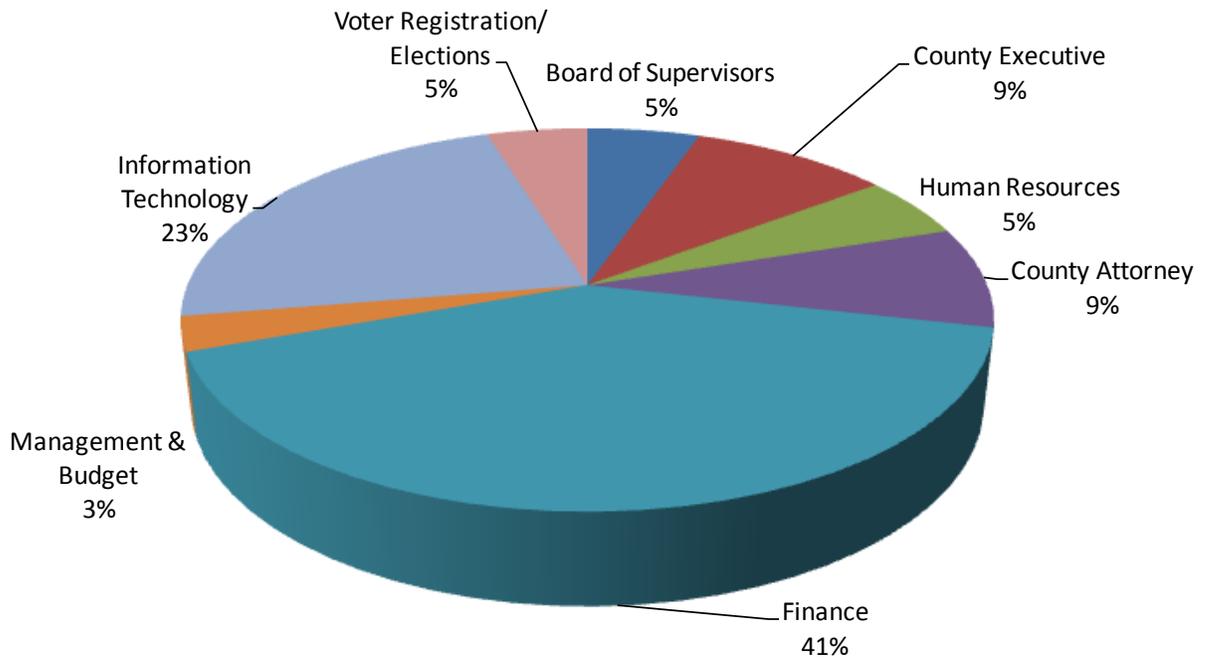


The overall staffing level decreased during the economic downturn, and is currently less than the with the FY 06 level. During this time period, the County has invested in augmenting staffing in the area of Public Safety (Police and Fire/Rescue). Between FY 06 and FY 15, a total of 70.35 new public safety positions have been funded. These new positions were created primarily in order to enable the County to staff new fire stations and respond to requests from volunteer fire/rescue departments for the County to provide paid firefighting staff in their facilities during weekday hours. The remaining growth in public safety positions is attributable to increasing the number of police officers. The goal is for the Police Department to have 1.5 certified officers per 1,000 population; a standard approved by the Board and incorporated into the County’s Comprehensive Plan. Currently, the number of officers per 1,000 population is 1.23.

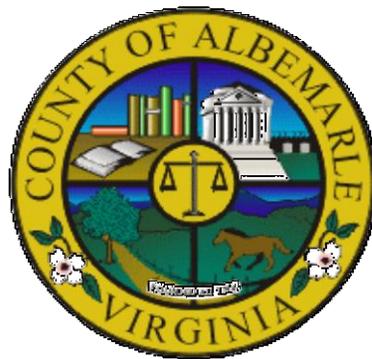


ADMINISTRATION

FY 15 Adopted Administration Budget \$12,129,503



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Board of Supervisors	\$556,893	\$599,994	\$588,829	\$648,083	\$648,083	\$645,873	\$45,879	7.6%
County Executive	1,091,270	1,189,801	1,143,042	1,152,266	1,152,266	1,143,506	(\$46,295)	-3.9%
Human Resources	587,987	655,864	638,577	695,255	695,255	638,297	(\$17,567)	-2.7%
County Attorney	966,376	1,016,955	1,026,928	1,040,897	1,040,897	1,032,166	\$15,211	1.5%
Finance	4,561,794	4,658,755	4,767,395	5,007,808	5,007,808	4,970,735	\$311,980	6.7%
Management & Budget	297,248	342,516	453,013	353,992	353,992	351,043	\$8,527	2.5%
Information Technology	2,429,878	2,516,804	2,492,926	2,789,213	2,789,213	2,770,869	\$254,065	10.1%
Voter Registration/Elections	541,000	565,954	541,058	579,883	579,883	577,014	\$11,060	2.0%
TOTAL ADMINISTRATION	\$11,032,446	\$11,546,643	\$11,651,768	\$12,267,397	\$12,267,397	\$12,129,503	\$582,860	5.0%



BOARD OF SUPERVISORS

MISSION

The mission of the Clerk of the Board is to preserve and protect the history of Albemarle County through the historical preservation of the records of the Board of County Supervisors in accordance with standards of the Virginia State Library and Archives. Through the use of advanced technology, the Clerk of the Board provides citizens with quick, easy, and accurate access to all records of the Board of Supervisors.

DESCRIPTION

The Board of Supervisors sets policy and oversees the County Executive regarding the County’s operations/programs, levies taxes, appropriates funds, makes land use decisions, implements the Comprehensive Plan, and appoints members of Boards and Commissions, except for School Board members, who are elected by the voters.

GOALS

The goal of the Clerk of the Board of Supervisors is to provide essential support to the Board so that it is able to carry out their mission and effectively respond to the needs of their constituency through:

- a) meeting management
- b) constituent support
- c) management of records

Additional Information about the Board of Supervisors’ goals, objectives, and timetable is included in the Strategic Plan section of this document.

FINANCIAL DATA

BOARD OF SUPERVISORS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$196,563	\$193,988	\$211,572	\$196,975	\$196,975	\$195,062	\$1,074	0.6%
BENEFITS	83,818	89,524	73,795	93,099	93,099	92,802	\$3,278	3.7%
OPERATING	276,512	316,482	303,461	358,009	358,009	358,009	41,527	13.1%
EXPENDITURE TOTAL	\$556,893	\$599,994	\$588,829	\$648,083	\$648,083	\$645,873	\$45,879	7.6%
REVENUE								
LOCAL NON-TAX	\$8,087	\$28,590	\$28,590	\$41,047	\$41,047	\$41,047	\$12,457	43.6%
NET COST	\$548,806	\$571,404	\$560,239	\$607,036	\$607,036	\$604,826	\$33,422	5.8%
POSITIONS	2.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes an appropriation of \$9,345 for court ordered legal expenses.

FY 15 Recommended Budget: The Board of Supervisors’ budget *increases* by \$48,089, or 8.0%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- *Increase* of \$41,527 or 13.1% in operating costs due to the following *increases*:
 - \$16,430 for dues and memberships, including a \$12,329 increase for the Central Virginia Partnership for Economic Development (CVPED);
 - \$9,180 for training to reflect actual expenditures; and
 - \$8,856 for the annual audit.
 - The remainder of this operating increase is primarily due to costs associated with new cell phones and an increased copier lease/maintenance contract .
- *Increase* of \$12,457 in revenue primarily from Economic Development Authority fees to cover the cost of CVPED and Chamber of Commerce memberships.

(BOARD OF SUPERVISORS CONTINUED)

FY 15 Adopted Budget: The Board of Supervisors' adopted budget *increases* by \$45,879, or 7.6%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Administration of the Board of Supervisors' Office (2.0 positions): The Clerk to the Board of Supervisors is responsible for the administration of services of the Board of Supervisors, including agenda preparation, minutes preparation, appointments to Boards and Commissions, public notice advertising, and all record keeping for the Economic Development Authority.</p> <p>The Clerk serves as Records Manager for the County of Albemarle.</p>	\$599,994	\$648,083	\$645,873	\$45,879	7.6%
TOTAL, BOARD OF SUPERVISORS	\$599,994	\$648,083	\$645,873	\$45,879	7.6%

COUNTY EXECUTIVE

MISSION

The mission of the County Executive’s Office is to ensure a responsive and effective government.

DESCRIPTION

The County Executive is the Chief Executive Officer of Albemarle County, appointed by and accountable to the Board of Supervisors. The County Executive is responsible for implementing the policies of the Board and directing the day-to-day operations of County government.

GOALS

- Implement a comprehensive communications strategy to address changing internal and external demands for information and engagement.
- Increase staff development and capacity.
- Provide exceptional leadership to an evolving organization.

Additional Information about this Department’s leadership role and direct ties to the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

COUNTY EXECUTIVE								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$785,195	\$819,283	\$807,247	\$755,442	\$755,442	\$798,415	(\$20,868)	-2.5%
BENEFITS	222,514	239,282	235,235	224,296	224,296	242,140	\$2,858	1.2%
OPERATING	83,560	80,736	100,237	96,201	96,201	99,701	\$18,965	23.5%
CAPITAL OUTLAY	0	500	323	1,750	1,750	3,250	\$2,750	550.0%
ESSENTIAL SERVICE SUPPORT	0	50,000	0	74,577	74,577	0	(\$50,000)	
EXPENDITURE TOTAL	\$1,091,270	\$1,189,801	\$1,143,042	\$1,152,266	\$1,152,266	\$1,143,506	(\$46,295)	-3.9%
NET COST	\$1,091,270	\$1,189,801	\$1,143,042	\$1,152,266	\$1,152,266	\$1,143,506	(\$46,295)	-3.9%
POSITIONS	8.0	8.5	8.0	8.0	8.0	8.0	(0.5)	-5.9%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The County Executive’s budget *decreases* by \$37,535, or 3.2%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- Reallocates the Economic Development Facilitator position and associated costs from the County Executive’s Office to a newly created Office of Economic Development.
- Reallocation of \$50,000 in funding for Economic Development to the newly created Office of Economic Development.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating expenditures *increase* \$15,465, or 19.2%, over FY 14 primarily due to an *increase* of \$12,300 for the biennial citizen survey and \$2,500 for Virginia Institute of Government membership.
- Capital outlay *increases* \$1,250 for furniture replacement.
- *Essential Service Support* - \$74,577 for one (1.0 FTE) community engagement/communications position to meet existing and future workload in core areas of community engagement, which has seen significant growth in recent years.

FY 15 Adopted Budget: The County Executive’s adopted budget *decreases* by \$46,295, or 3.9%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.
- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

(COUNTY EXECUTIVE CONTINUED)

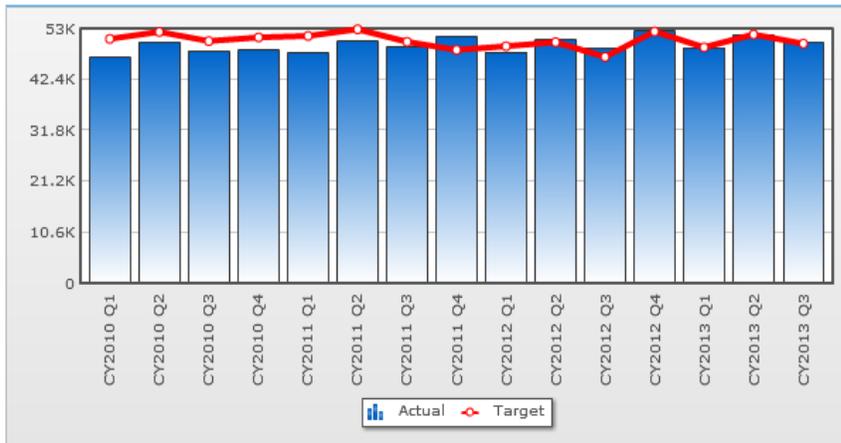
Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Executive Management (5.0 positions): The County Executive's Office directs and guides the day-to-day operations of the County government and supervises all County departments, agencies, and offices that are under the direct authority of the Board of Supervisors.	\$802,939	\$836,121	\$829,617	\$26,678	3.3%
Community and Strategic Partnerships (3.0 positions): This office directs the County's community relations, public engagement, tourism, and communications/marketing functions. Specific responsibilities include managing county initiatives to achieve the goals and objectives outlined by the strategic plan related to communication, public engagement and partnerships that support and encourage community vitality. Manages citizen participation in county government activities and supports community partnerships to ensure meaningful public engagement in planning and policy development. Directs media relations program and county internal and external websites.	386,862	316,145	313,889	(72,973)	-18.9%
TOTAL, COUNTY EXECUTIVE	\$1,189,801	\$1,152,266	\$1,143,506	(\$46,295)	-3.9%

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For the County's KPI information, please visit the County's performance management page on the website at www.albemarle.org/performance.

Jobs in County

Target: Increase of 2% or more over same quarter of previous year.



DEPARTMENT OF HUMAN RESOURCES

MISSION

The mission of the Department of Human Resources is to be a premier customer service focused Human Resources Team dedicated to providing excellent human resources support to Albemarle County Public Schools and General Government.

DESCRIPTION

The Human Resources (HR) Department provides human resources support for the entire school division and all local government departments. HR provides services in seven key human resources functional areas to meet the current and emerging needs of County employees:

- Employee Recruitment, Selection, and Retention
- Classification and Compensation
- Administration of Benefits and Leave
- Employee Relations
- Workplace Safety and Wellness
- Teacher Licensure and Certification
- Training

GOALS

- Align Human Resources as a strategic partner with customers.
- Attract, staff, and retain the best possible talent.
- Improve HR-related processes, policies, and procedures.
- Provide excellent customer service.

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

HUMAN RESOURCES								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$51,609	\$52,298	\$58,287	\$58,459	\$58,459	\$57,886	\$5,588	10.7%
BENEFITS	58,791	58,478	42,295	33,094	33,094	32,965	(\$25,513)	-43.6%
OPERATING	43,088	59,779	50,186	59,909	59,909	59,909	\$130	0.2%
TR TO SCHOOLS	434,499	485,309	487,809	543,793	543,793	487,537	\$2,228	0.5%
EXPENDITURE TOTAL	\$587,987	\$655,864	\$638,577	\$695,255	\$695,255	\$638,297	(\$17,567)	-2.7%
REVENUE								
LOCAL NON-TAX	25,387	27,700	27,700	26,200	26,200	26,200	(\$1,500)	-5.4%
NET COST	\$562,600	\$628,164	\$610,877	\$669,055	\$669,055	\$612,097	(\$16,067)	-2.6%
POSITIONS*	1.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0%

* For FY 15 Human Resources has a total of 20.25 FTEs who are classified as employees of the School Division. These employees spend approximately 25% of their time performing human resource services for local government. The 1.0 FTE in Organizational Development is classified as a General Government employee and brings the HR total FTE count to 21.25.

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Human Resources budget *increases* by \$39,391, or 6.0%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.

(DEPARTMENT OF HUMAN RESOURCES CONTINUED)

- A reallocation of annuity and group life insurance costs for part time workers from the Department of Human Resources to the departmental budgets where those workers are budgeted.
- *Increase* in the transfer to schools for Human Resources of \$58,484, or 12.1%, based on the School Division’s request for FY 15. The *increase* is due primarily to implementation of a department-wide reclassification.

FY 15 Adopted Budget: The Human Resources’ adopted budget *decreases* by \$17,567, or 2.7%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.
- A revised transfer to the School Division of \$487,537. This is \$56,256 less than the original request.

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Recruitment, Selection, and Retention - Advertising vacancies; interviewing, testing, and selection of applicants; completing pre-employment requirements; processing employment changes; exit interviews.</p> <p>Classification and Compensation - Creating/revising job descriptions; departmental and individual classification reviews; market research; forecasting salary increases; administration of County compensation policies.</p> <p>Administering Benefits and Leave - Selection of benefits providers; administration of benefit programs; administration of family medical leave, leaves of absence, disability, and military leave; coordinating retirement programs; counseling employees on benefits, leave, and retirement issues.</p> <p>Employee Relations - Conduct incident investigations, disciplinary procedures, grievances, and mediation.</p> <p>Workplace Safety and Wellness - Ensure compliance with federal, state, and County safety regulations; provide training on workplace safety; administration of worker’s compensation; development and expansion of employee wellness program; employee assistance program; overseeing OSHA compliance.</p>	\$526,296	\$559,083	\$502,827	(\$23,469)	-4.5%
<p>Training and Development (1.0 position): Competency based management programs linking competencies to selection, training and development, performance management, and promotions; Training programs to meet the training needs of the organization and ensure continued professional development of employees.</p>	129,568	136,172	135,470	5,902	4.6%
TOTAL, HUMAN RESOURCES	\$655,864	\$695,255	\$638,297	(\$17,567)	-2.7%

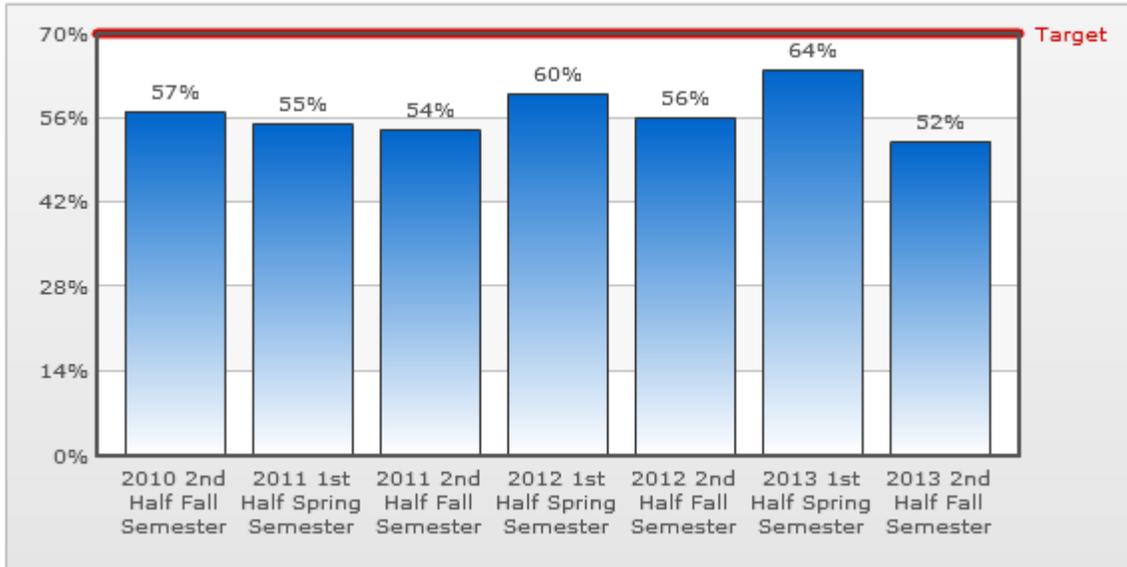
(DEPARTMENT OF HUMAN RESOURCES CONTINUED)

KEY PERFORMANCE INDICATORS (KPIs)

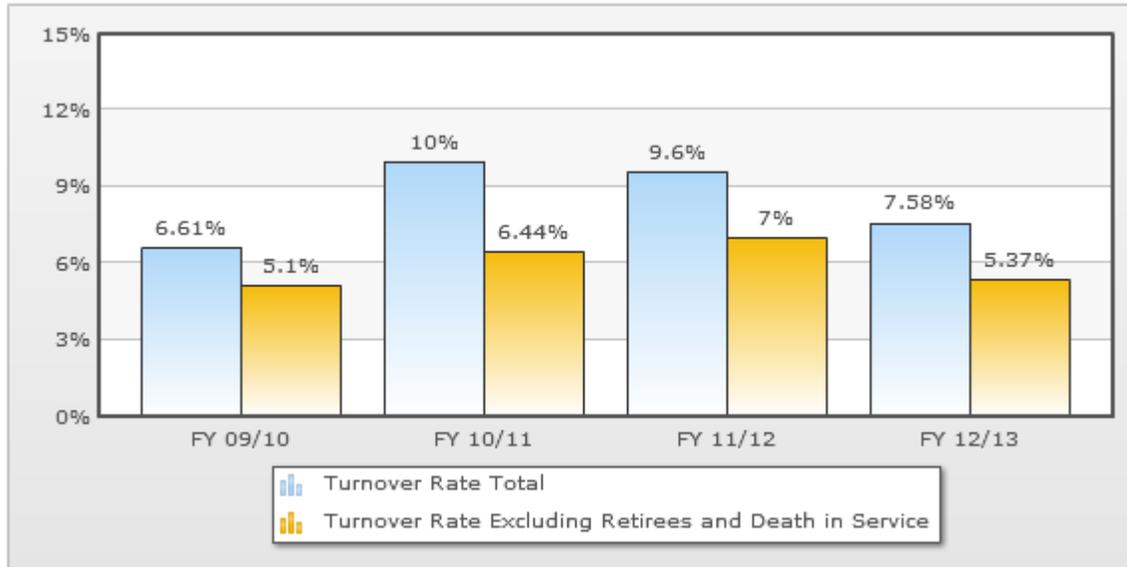
The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For the County’s KPI information, please visit the County’s performance management page on the website at www.albemarle.org/performance.

Percent of Employees Attending In House Training

Target: 70% of LG employees take at least one class each semester



Turnover Rate Total



COUNTY ATTORNEY

MISSION

The mission of the County Attorney’s Office is to provide quality legal services and advice to the Albemarle County Government to: (1) assure compliance with all federal, state, and other legal mandates; (2) guarantee awareness of legal options and analysis of legal liabilities; (3) defend the County’s legal positions and interests; and (4) implement and enforce County policies, ordinances, and initiatives.

DESCRIPTION

The County Attorney’s Office provides legal counsel and advice in all civil matters to the Board of Supervisors, the School Board, and all other boards, agencies, and officials of the County in such areas as land use and zoning, taxation and finance, law enforcement, social services, contracts, real estate, employment, legislation, and litigation. The Office drafts ordinances and resolutions to implement policy decisions of the Board of Supervisors, prepares legislative proposals, represents the County and the School Board in litigation, and prosecutes Water Protection, Subdivision and Zoning Ordinance violations. In addition, the Office represents the Emergency Communications Center and provides legal services to the Economic Development Authority and constitutional officers.

GOALS

- To support the Board of Supervisors, the County Executive’s Office, and all other County Departments in their efforts to achieve the County’s Mission and to realize the County’s Strategic Plan goals.
- To support the School Board, the Superintendent’s office, and School Administration in their efforts to achieve the School Board’s Mission and to realize the School Board’s Strategic Plan goals.
- To provide excellent service.
- To provide proactive legal advice, education and training, to present legal options, and to avoid unnecessary litigation or legal conflicts.

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

COUNTY ATTORNEY								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$714,505	\$752,507	\$754,933	\$770,457	\$770,457	\$763,124	\$10,617	1.4%
BENEFITS	212,432	226,241	225,162	229,635	229,635	228,237	\$1,996	0.9%
OPERATING	39,439	38,207	46,832	40,805	40,805	40,805	\$2,598	6.8%
EXPENDITURE TOTAL	\$966,376	\$1,016,955	\$1,026,928	\$1,040,897	\$1,040,897	\$1,032,166	\$15,211	1.5%
NET COST	\$966,376	\$1,016,955	\$1,026,928	\$1,040,897	\$1,040,897	\$1,032,166	\$15,211	1.5%
POSITIONS	8.0	8.0	8.0	8.0	8.0	8.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes an appropriation of \$21,900 for temporary staffing, moving expenses related to the hiring of a new attorney, and funding for Virginia Code supplements.

FY 15 Recommended Budget: The County Attorney’s budget *increases* by \$23,942, or 2.4%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating expenditures *increase* \$2,598, or 6.8%, due mostly to *increased* copier maintenance costs.

(COUNTY ATTORNEY CONTINUED)

FY 15 Adopted Budget: The County Attorney’s adopted budget *increases* by \$15,211, or 1.5%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
County Attorney's Office (8.0 positions): Provides legal advice, assistance, and services to the Board of Supervisors, School Board, Planning Commission, and all other County boards, departments, agencies, officials, and employees. This includes representing or defending the County and School Board in all matters of litigation; updating County and School Board policies; and maintaining in-house the County Code.	\$1,016,955	\$1,040,897	\$1,032,166	\$15,211	1.5%
TOTAL, COUNTY ATTORNEY	\$1,016,955	\$1,040,897	\$1,032,166	\$15,211	1.5%

DEPARTMENT OF FINANCE

MISSION

To be responsible for management of the County’s finances guided by the fiscal policies adopted by the Board of Supervisors while promoting excellence, quality, and efficiency of operations by enhancing the ability of our employees to serve our internal and external customers in an outstanding manner.

DESCRIPTION

The Department of Finance is responsible for the County’s overall financial management including: financial reporting, assessment and collection of all local revenues, cash management, debt management, risk management, and financial systems management functions. Finance provides services to the public and local government entities, including Albemarle County Joint Entities, and Public Schools. Services provided include: payroll; accounts payable; procurement; capital financing; general accounting, quarterly and annual financial reporting; economic vitality monitoring and reporting; and, revenue forecasting for County budgeting purposes.

GOALS

- Enforce fiscal policies that ensure a financially strong and effective County government, thus maintaining our AAA rating.
- Deliver cost effective and high-quality services to external and internal customers.
- Develop employee training plans that support staff development and succession planning, and encourage membership in professional organizations.
- Increased leveraging of online capabilities for improved internal and external customer service.
- Ensure that best practices are followed to safeguard the County’s assets.
- Foster an environment of continuous process improvement and prudent innovative changes.

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

DEPARTMENT OF FINANCE								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$2,933,820	\$2,944,509	\$3,096,850	\$3,091,509	\$3,091,509	\$3,120,085	\$175,576	6.0%
BENEFITS	973,186	1,059,619	1,043,729	1,107,645	1,107,645	1,121,996	\$62,377	5.9%
OPERATING	616,087	635,597	600,603	715,914	715,914	715,914	\$80,317	12.6%
CAPITAL OUTLAY	38,701	19,030	26,213	12,740	12,740	12,740	(\$6,290)	-33.1%
ESSENTIAL SERVICE SUPPORT	0	0	0	80,000	80,000	0	\$0	
EXPENDITURE TOTAL	\$4,561,794	\$4,658,755	\$4,767,395	\$5,007,808	\$5,007,808	\$4,970,735	\$311,980	6.7%
REVENUE								
LOCAL NON-TAX	\$310,455	\$317,615	\$317,615	\$319,708	\$319,708	\$319,708	\$2,093	0.7%
STATE	384,810	395,064	395,064	397,000	397,000	397,000	\$1,936	0.5%
REVENUE TOTAL	\$695,265	\$712,679	\$712,679	\$716,708	\$716,708	\$716,708	\$4,029	0.6%
NET COST	\$3,866,529	\$3,946,076	\$4,054,716	\$4,291,100	\$4,291,100	\$4,254,027	\$307,951	7.8%
POSITIONS	52.8	53.3	53.3	54.8	54.8	54.8	1.5	2.8%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes an appropriation of \$44,000 to implement software changes necessary to comply with state-mandated changes for Virginia Retirement System (VRS) contributions.

FY 15 Recommended Budget: The Finance Department budget *increases* by \$349,053, or 7.5%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- Provides a full year of funding for the Risk Manager, which was funded for a half year in FY 14.
- 8.0% *increase* in health insurance rates effective October 1.

(DEPARTMENT OF FINANCE CONTINUED)

- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating expenditures are *increasing* \$80,317, or 12.6%, and include the following:
 - \$30,000 *increase* in professional services to provide assistance with CAFR preparation during FY15. This is anticipated to be a one-time cost;
 - \$22,500 *increase* in special litigation to reflect prior year actual costs; and
 - \$18,086 *increase* in training to fund the department’s essential training needs.
 - The remainder of this operating *increase* is primarily due to costs associated with bill printing and access to the State’s DMV database.
- *Essential Service Support* – This budget includes \$80,000 to fund a Financial Systems and Business Operations Manager to support the County’s financial systems, including BSO, GP, accounts payable, and financial reporting services.

FY 15 Adopted Budget: The Department of Finance’s adopted budget *increases* by \$311,980, or 6.7%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.
- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Administration (7.0 Positions): This program serves the citizens of the County as a public fiduciary safeguarding the County's assets. It oversees and ensures that all divisions carry out their duties in an efficient and courteous manner. This program also manages the County's property and liability insurance coverages.	\$601,602	\$823,572	\$839,688	\$238,086	39.6%
Revenue & Taxation (12.0 Positions): This division serves as the primary agent for the collection and deposit of all funds owed to the County, including the School Division. In addition, this division assesses all local taxes (except for real estate) and licenses, and provides tax-related information to the public.	1,082,301	1,130,447	1,203,120	120,819	11.2%
Accounting (7.0 Positions): Accounts payable disburses all County funds for General Government, the School Divisions, and joint activities. It maintains the County's voucher system, general ledger accounts, the County's portfolio, purchase order payment file, vendor files, and produces all Internal Revenue Service forms related to these activities. The accounting program monitors all State Compensation Board accounts, and prepares documentation for the annual audit.	501,408	548,155	543,858	42,450	8.5%
Real Estate (14.0 positions): All real property located in Albemarle County is reassessed on an annual basis. This real property assessment program is responsible for the assessment of approximately 44,000 parcels of land covering 726 square miles, plus administration of the land use valuation program.	1,268,010	1,309,604	1,299,408	31,398	2.5%
Purchasing (4.0 Positions): This program purchases all supplies, equipment, and services required by all County Departments, the School Division, and associated agencies. This program facilitates the sale of surplus property owned by the County and School Division at public auction. This program also maintains the fixed asset inventory of all items purchased by the County or School Division with a value of \$5,000 or greater.	307,862	309,889	307,395	(467)	-0.2%

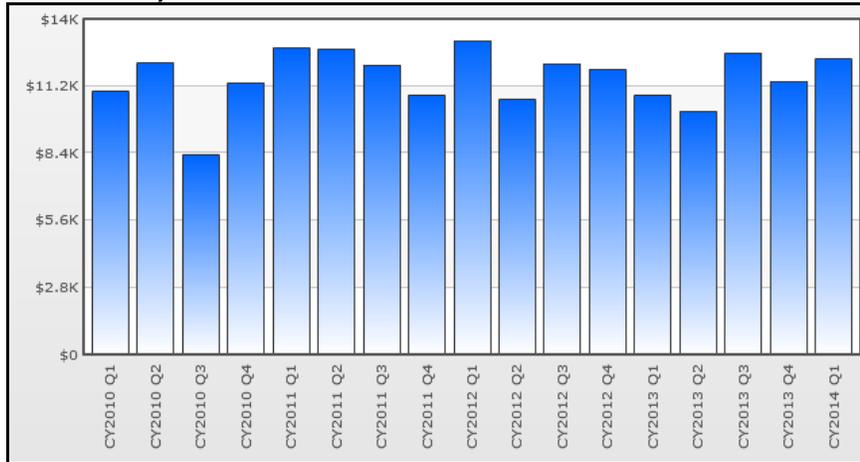
(DEPARTMENT OF FINANCE CONTINUED)

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Business Division (7.0 positions): This Division is responsible for all business-related tax assessments as well as some revenue collection functions. The division assists taxpayers with starting new businesses and interpreting various state and local ordinances. The office interfaces with various state and local governmental units, as well as other businesses, on behalf of local taxpayers. This Division inspects and investigates business establishments to determine proper liability and classification while assuring compliance with state and local business license requirements and tax ordinances.	595,660	572,169	465,847	(129,813)	-21.8%
Payroll (3.8 Positions): The payroll program administers all employee compensation for General Government, School Division, and several agencies for which the County serves as fiscal agent.	301,912	313,972	311,419	9,507	3.1%
TOTAL, FINANCE	\$4,658,755	\$5,007,808	\$4,970,735	\$311,980	6.7%

KEY PERFORMANCE INDICATORS (KPIs)

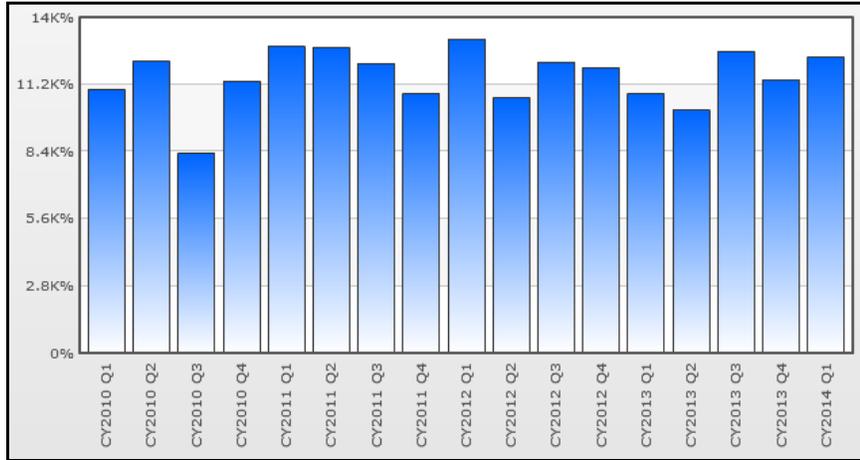
The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For the County’s KPI information, please visit the County’s performance management page on the website at www.albemarle.org/performance.

Accounts Payable Checks Processed



(DEPARTMENT OF FINANCE CONTINUED)

Bids and RFPs Issued



Real Property Parcels



OFFICE OF MANAGEMENT & BUDGET

MISSION

To develop and maintain sustainable, structurally-balanced annual operating and capital budgets so the County can meet its long-range priorities and achieve its mission within available resources.

DESCRIPTION

The Office of Management and Budget (OMB) has four primary responsibilities:

- **Annual budgeting** – develops and implements the County’s operating and capital budgets, establishes budget policies, and monitors departmental and agency budgetary and program performance.
- **Long Range Planning** – prepares the five-year Financial Plan, five-year Capital Improvement Plan, and the long range Capital Needs Assessment.
- **Performance Management** – responsible for the development and management of the performance management system.
- **Grants** – responsible for the management of local government grants application and award process.

GOALS

- Effectively develop and implement the County’s annual operating and capital budgets in the context of long-range financial and programmatic plans that link resource allocation to County priorities.
- Provide increased transparency in the budget process and documents.
- Provide accurate and timely budget information to all stakeholders to facilitate information sharing and decision making.
- Increase the County’s ability to obtain and utilize outside resources to support core governmental services and the County’s strategic goals.

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

OFFICE OF MANAGEMENT & BUDGET								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$219,898	\$250,856	\$327,425	\$259,913	\$259,913	\$257,445	\$6,589	2.6%
BENEFITS	65,880	75,262	109,813	79,856	79,856	79,375	\$4,113	5.5%
OPERATING	10,703	12,898	12,332	12,723	12,723	12,723	(\$175)	-1.4%
CAPITAL OUTLAY	767	3,500	3,443	1,500	1,500	1,500	(\$2,000)	
EXPENDITURE TOTAL	\$297,248	\$342,516	\$453,013	\$353,992	\$353,992	\$351,043	\$8,527	2.5%
NET COST	\$297,248	\$342,516	\$453,013	\$353,992	\$353,992	\$351,043	\$8,527	2.5%
POSITIONS	3.5	4.0	4.0	4.0	4.0	4.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations to provide funding for 1) the salaries and associated costs for three one-year fellows who work throughout the County (see Fellow Program description in non-departmental section) and 2) temporary assistance with CIP preparation.

FY 15 Recommended Budget: The OMB budget *increases* by \$11,476, or 3.4%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- Provides funding for additional assistance during the budget development process.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Includes \$1,500 in capital outlay for replacement furniture.

(OFFICE OF MANAGEMENT & BUDGET CONTINUED)

FY 15 Adopted Budget: The Office of Management and Budget’s adopted budget *increases* by \$8,527, or 2.5%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

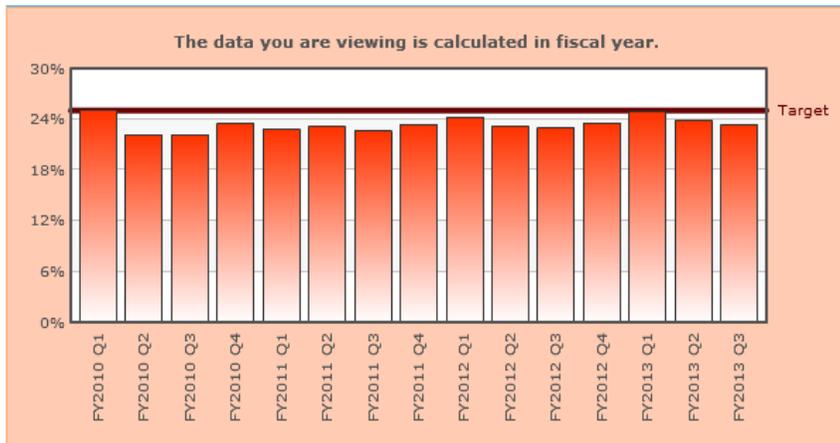
Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Office of Management & Budget (4.0 positions): The budget office develops the annual operating and capital budgets, five-year financial plan, Capital Improvement Program, Performance Management and Grants Management systems.	\$342,516	\$353,992	\$351,043	\$8,527	2.5%
TOTAL, MANAGEMENT & BUDGET	\$342,516	\$353,992	\$351,043	\$8,527	2.5%

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For the County’s KPI information, please visit the County’s performance management page on the website at www.albemarle.org/performance.

Government Expenditures

Target: Keep below 25% of the budget



DEPARTMENT OF INFORMATION TECHNOLOGY

MISSION

Consistent with the County’s strategic goals and the priorities of the Board of Supervisors, the Department of Information Technology will use strategic planning, innovative technology, and teamwork to deliver government telecommunications and convenient access to information for County staff, the business community, and citizens.

DESCRIPTION

Provide technologies which offer quick and reliable access to information and communications services. These technologies enhance County government staffs’ decision making, ability to communicate with internal and external contacts, and the performance of routine tasks.

GOALS

- Support Request Response Time Goal – Complete all support requests within 4 hours of receipt.
- Telephone Systems Uptime Goal – Maintain 95% uptime for County telephone systems in all three buildings.
- Network/Mainframe Uptime Goal – Maintain 99% uptime for all County networks (mainframe, LAN, WAN, and wireless.)

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

INFORMATION TECHNOLOGY								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$1,529,277	\$1,509,500	\$1,501,136	\$1,547,054	\$1,547,054	\$1,531,967	\$22,467	1.5%
BENEFITS	468,878	501,832	491,402	512,272	512,272	509,015	\$7,183	1.4%
OPERATING	407,515	481,836	469,571	706,251	706,251	706,251	\$224,415	46.6%
CAPITAL OUTLAY	22,677	23,636	30,817	23,636	23,636	23,636	\$0	0.0%
AA OPERATING	1,530	0	0	0	0	0	\$0	
EXPENDITURE TOTAL	\$2,429,878	\$2,516,804	\$2,492,926	\$2,789,213	\$2,789,213	\$2,770,869	\$254,065	10.1%
NET COST	\$2,429,878	\$2,516,804	\$2,492,926	\$2,789,213	\$2,789,213	\$2,770,869	\$254,065	10.1%
POSITIONS	20.0	21.0	21.0	21.0	21.0	21.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations of 1) \$11,420 for upgrades to the County’s performance management site and 2) \$28,470 for integration services and Great Plains (GP) upgrades.

FY 15 Recommended Budget: The Information Technology budget *increases* by \$272,409, or 10.8%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating expenditures are *increasing* \$224,415, or 46.6%, primarily due to *increases* in software maintenance costs associated with implementation of Access Albemarle and LaserFiche for records management.

FY 15 Adopted Budget: The Information Technology adopted budget *increases* by \$254,065, or 10.1%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

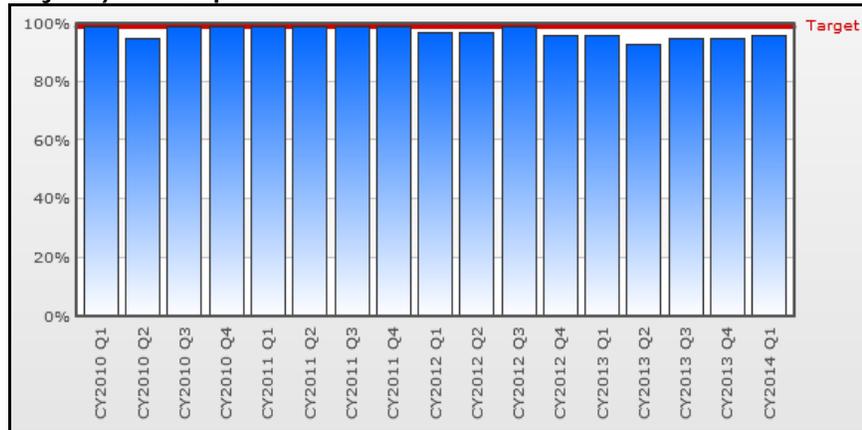
(INFORMATION TECHNOLOGY CONTINUED)

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Administration (3.0 positions): Administration staff is responsible for the overall management of the department including support of the County's strategic plan, technology research and planning, budget preparation, financial management, purchasing, and tasks related to personnel management.	\$446,038	\$455,281	\$451,263	\$5,225	1.2%
Systems (7.0 positions): Systems staff provides administration, technical support, and custom programming for the HR, Payroll, Purchasing, and Financial Systems in use by Local Government and the School Division. Systems staff also manage, maintain and update the Local Government LAN, WAN, Internet, and Intranet; as well as manage security and backup for all systems.	1,087,490	1,332,141	1,326,084	238,594	21.9%
Applications (11.0 positions): Applications is responsible for help desk services, hardware and software installation and support services for the desktop, and analytical support for user application software packages. A key function for this program is to provide a liaison between Information Technology and the user departments.	983,276	1,001,791	993,522	10,245	1.0%
TOTAL, INFORMATION TECHNOLOGY	2,516,804	2,789,213	2,770,869	254,065	10.1%

KEY PERFORMANCE INDICATORS (KPIs)

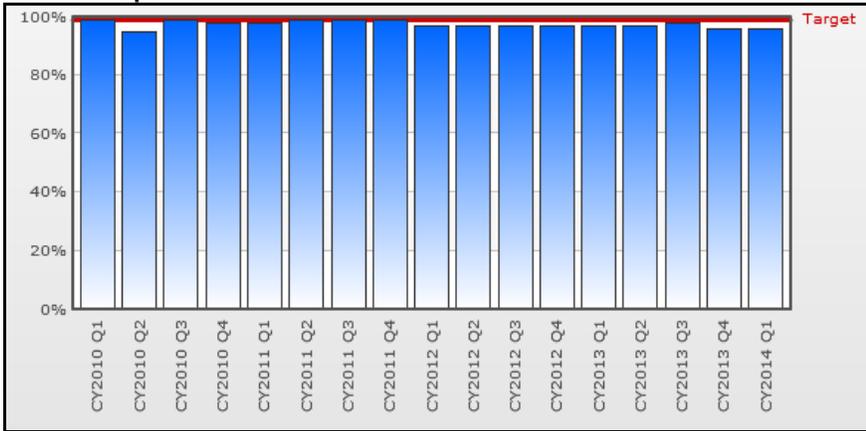
The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For the County's KPI information, please visit the County's performance management page on the website at www.albemarle.org/performance.

Major Systems Uptime

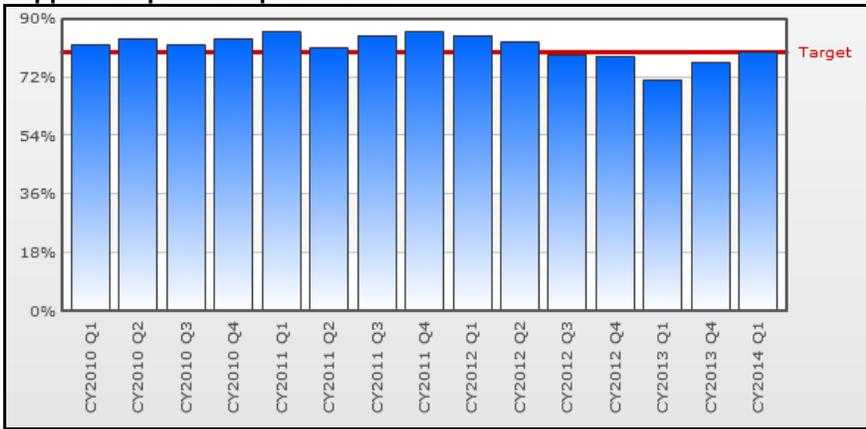


(INFORMATION TECHNOLOGY CONTINUED)

Network Uptime



Support Request Response Time



DEPARTMENT OF VOTER REGISTRATION AND ELECTIONS

MISSION

The mission of the Albemarle County Department of Voter Registration and Elections is to provide the citizens of Albemarle County with timely and accessible services designed to maintain accurate voter registration records and ensure the administration of free, fair, and transparent elections, in accordance with the law.

DESCRIPTION

The department provides the means for eligible citizens to register to vote in Albemarle County; provides information to the general public regarding elections and voting; maintains a dual filing system for over 70,000 registered voters in Albemarle County; administers all federal, state, and local elections held in Albemarle County; provides information and assistance to candidates for elected office and to elected officials; and provides for the internal administration of the department, including staff training, personnel management, short and long-range planning, budget preparation, and general operations management.

GOALS

- Continue to maintain fair and efficient voter registration opportunities for County residents.
- Continue to assist Electoral Board in administering fair and smooth elections in the County.
- Continue to assist local candidates with candidate qualification and disclosure procedures.

FINANCIAL DATA

VOTER REGISTRATION AND BOARD OF ELECTIONS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$269,366	\$253,167	\$258,992	\$262,406	\$262,406	\$260,019	\$6,852	2.7%
BENEFITS	84,038	87,622	88,694	93,905	93,905	93,423	\$5,801	6.6%
OPERATING	185,881	170,165	192,372	173,572	173,572	173,572	\$3,407	2.0%
CAPITAL OUTLAY	1,715	0	1,000	0	0	0	\$0	
CONTINGENCY FUNDS	0	55,000	0	50,000	50,000	50,000	(\$5,000)	-9.1%
EXPENDITURE TOTAL	\$541,000	\$565,954	\$541,058	\$579,883	\$579,883	\$577,014	\$11,060	2.0%
REVENUE								
LOCAL NON-TAX	\$0	\$100	\$100	\$100	\$100	\$100	\$0	0.0%
STATE	48,211	56,142	57,461	58,811	58,811	58,811	\$2,669	4.8%
REVENUE TOTAL	\$48,211	\$56,242	\$57,561	\$58,911	\$58,911	\$58,911	\$2,669	4.7%
NET COST	\$492,789	\$509,712	\$483,497	\$520,972	\$520,972	\$518,103	\$8,391	1.6%
POSITIONS	4.5	4.5	4.5	4.8	4.8	4.8	0.3	6.7%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes an appropriation of \$20,533 that provided funding for election officials at the November 5, 2013 election and for staff certifications.

FY 15 Recommended Budget: The Voter Registration and Board of Elections budget *increases* by \$13,929, or 2.5%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- Conversion of part-time temporary wages to part-time permanent for a Deputy Registrar.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating expenditures are *increasing* by \$3,407, or 2.0%, primarily for anticipated training and copier maintenance expenses.
- *Decreases* the contingency for primaries that may arise during the year from \$55,000 to \$50,000.

(VOTER REGISTRATION AND ELECTIONS CONTINUED)

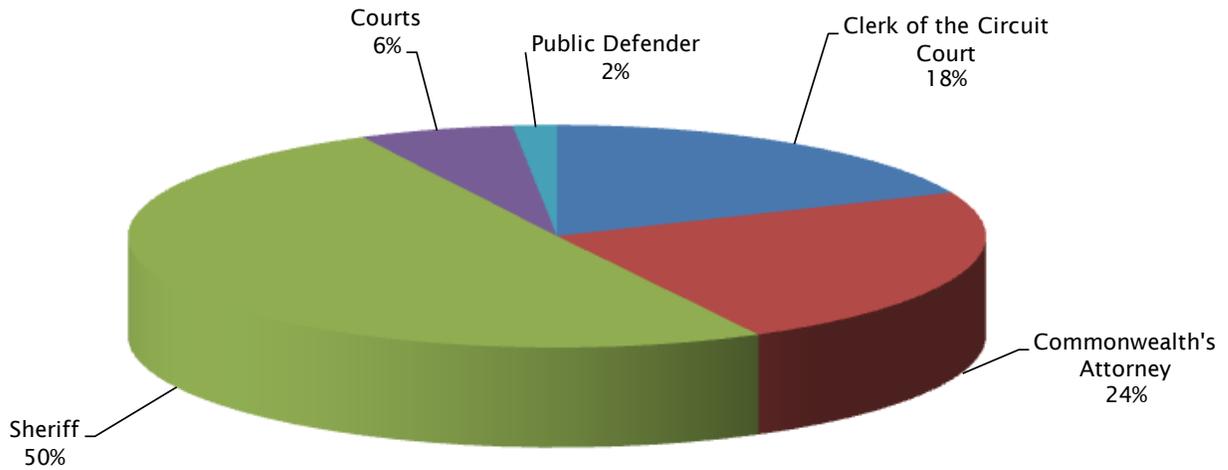
FY 15 Adopted Budget: The Voter Registration and Elections adopted budget *increases* by \$11,060, or 2.0%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014.

Description	FY 14 Adopted	FY 15 Recomm	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>(4.8 positions)</p> <p>Administration and Management: The purpose of this program is to manage the daily functions of a County Department, including basic administrative functions, staff training, FOIA, budget management, contract development, and equipment acquisitions.</p> <p>Candidate Services: This program is responsible for providing direct services to candidates for office and elected officials, and provides candidate information to interested parties. The program audits and reviews all campaign expenditure documents, assesses and collects fines, and cooperates with the Commonwealth's Attorney in matters of enforcement.</p> <p>Data Management: This program maintains the dual filing system for registered voters in Albemarle County and all other records of the department.</p> <p>Election Administration: This program is responsible for the oversight of all aspects of the administration of federal, state, municipal, and local elections held in Albemarle County or any of its subdivisions.</p> <p>Voter Education Services: The purpose of this program is to provide informational services to the voters of Albemarle County in accordance with all applicable local, state, and federal legal requirements.</p> <p>Voter Registration Services: The voter registration services program is responsible for the provision of voter registration to eligible citizens.</p>	\$565,954	\$579,883	\$577,014	\$11,060	2.0%
TOTAL, REGISTRATION AND ELECTIONS	\$565,954	\$579,883	\$577,014	\$11,060	2.0%

JUDICIAL

FY 15 Adopted Judicial Budget \$4,490,598



COST CENTER	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Clerk of the Circuit Court	\$750,445	\$780,096	\$760,507	\$908,670	\$841,674	\$835,915	\$55,819	7.2%
Commonwealth's Attorney	1,013,110	1,042,113	1,055,826	1,070,231	1,070,231	1,061,028	\$18,915	1.8%
Sheriff	2,161,794	2,196,868	2,246,563	2,270,941	2,270,941	2,256,532	\$59,664	2.7%
Courts	254,679	254,328	229,913	263,644	263,644	263,074	\$8,746	3.4%
Public Defender	0	0	0	0	0	74,049	\$74,049	
TOTAL JUDICIAL	\$4,180,028	\$4,273,405	\$4,292,809	\$4,513,486	\$4,446,490	\$4,490,598	\$217,193	5.1%

CLERK OF THE CIRCUIT COURT

MISSION

The mission of the Clerk of the Circuit Court is to carry out a comprehensive list of statutory provisions that impose specific duties on the Clerk’s Office, as well as to carry out the duties imposed by the Rules of the Supreme Court of Virginia as it relates to the Court side of the office. This office will provide expedient, efficient service to the public, including but not limited to attorneys at law, judges, and other agencies of the Commonwealth of Virginia and the County of Albemarle. In addition, the Clerk of the Circuit Court’s office will provide effective access to the court system through the use of technology and continue the preservation of public records.

DESCRIPTION

The Clerk of the Circuit Court is a Virginia constitutional officer elected to an eight-year term by the voters of Albemarle County. The Clerk handles administrative matters for the Circuit Court and also has authority to probate wills, grant administration of estates, and appoint guardians. The Clerk is the custodian of the court records, records deeds, and the issuance of marriage licenses.

GOALS

- To continue modernization through digital information technology tools enabling on-premises and remote users access to public information.
- To move forward with the Court Imaging System through the technology now available through the Supreme Court of Virginia.

FINANCIAL DATA

CLERK OF CIRCUIT COURT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$462,038	\$476,476	\$459,795	\$526,474	\$505,474	\$500,704	\$24,228	5.1%
BENEFITS	171,561	180,797	177,889	188,569	188,569	187,580	\$6,783	3.8%
OPERATING	92,825	115,323	115,323	148,629	137,131	137,131	\$21,808	18.9%
CAPITAL OUTLAY	24,021	7,500	7,500	44,998	10,500	10,500	\$3,000	40.0%
EXPENDITURE TOTAL	\$750,445	\$780,096	\$760,507	\$908,670	\$841,674	\$835,915	\$55,819	7.2%
REVENUE								
LOCAL	\$159,659	\$115,217	\$117,348	\$117,673	\$117,673	\$117,673	\$2,456	2.1%
STATE	403,584	421,761	421,582	422,208	422,208	422,208	\$447	0.1%
REVENUE TOTAL	\$563,242	\$536,978	\$538,930	\$539,881	\$539,881	\$539,881	\$2,903	0.5%
NET COST	\$187,203	\$243,118	\$221,577	\$368,789	\$301,793	\$296,034	\$52,916	21.8%
POSITIONS	10.5	10.5	11.0	11.0	11.0	11.0	0.5	4.8%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected: Includes an appropriation to combine new funding with an existing part-time position to create one full time Chief Deputy/Bookkeeper position.

FY 15 Recommended Budget: The Clerk of Circuit Court’s budget *increases* by \$61,578, or 7.9%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- Additional funding to support transition from half-time to full-time for the Chief Deputy position approved during FY 14.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating expenditures are *increasing* \$21,808, or 18.9%, and include the following:
 - \$15,000 for ongoing costs associated with the purchase of eLegal Case Pro, an electronic system designed specifically to manage court cases and associated files; and

(CLERK OF THE CIRCUIT COURT CONTINUED)

- \$2,000 increase in maintenance contract costs for the Cott system, a records management system for land records, deeds, marriage licenses, and wills.
- The remainder of the increase is primarily for office supplies and computer maintenance and replacement.
- Includes \$10,500 in capital outlay for the initial purchase of the eLegal Case Pro software to improve efficiency in records management and for replacement furniture.
- Increase of \$447 in state support for constitutional officers' shared expenses.

FY 15 Adopted Budget: The Clerk of the Circuit Court's adopted budget *increases* by \$55,819, or 7.2%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Clerk of the Circuit Court (11.0 positions):	\$780,096	\$841,674	\$835,915	\$55,819	7.2%
Court Services Program: This program consists of the criminal section and the law and chancery section in which there are four full time deputies, two in each section. Deputies assist the judge in the courtroom in both Criminal and Civil actions and conduct other duties related to cases in accordance with state law.					
Tax Records and Probate Program: This program properly indexes deeds for items such as real property, issues marriage licenses, probates wills, docket judgments, files financing statements and business partnership certificates, in accordance with applicable laws.					
TOTAL, CLERK OF THE CIRCUIT COURT	\$780,096	\$841,674	\$835,915	\$55,819	7.2%

COMMONWEALTH'S ATTORNEY

MISSION

The Albemarle County Commonwealth's Attorney's Office (CAO) is dedicated to pursuing justice and protecting the rights and safety of the citizens of Albemarle and its visitors. As part of that mission, the CAO works to enhance public safety and welfare through the vigorous enforcement of criminal laws in a fair, compassionate, ethical and just manner. The CAO believes that, in order to accomplish this mission, the office should maintain a pro-active role in the community by working to prevent crime in addition to its mandate to prosecute with integrity, equality and excellence.

DESCRIPTION

The Commonwealth's Attorney is a Virginia constitutional officer elected to a four-year term by the voters of Albemarle County. The Commonwealth's Attorney represents the Commonwealth of Virginia as its attorney as follows:

- Albemarle County Juvenile and Domestic Relations District Court: Juvenile Criminal Dockets, Domestic Dockets, and Juvenile Traffic Dockets, motions/hearings, and bond matters.
- Albemarle County General District Court: criminal misdemeanor dockets, traffic dockets, preliminary hearing dockets, bad check dockets, motions/hearings and bond matters.
- Albemarle County Circuit Court: All matters.

GOALS

- Work closely with law enforcement and other Departments within the Judicial Function and Public Safety Areas.
- Work with the Sheriff's Department on a daily basis and strive to improve the level of services offered to the County and to the Courts by utilizing a best practice assessment daily as issues arise. Have an attorney on call and available at all hours to consult and advise law enforcement on incoming matters.
- Represent the Commonwealth as its attorney for Albemarle County for the following (but not limited to): determining extradition matters, coordinating Court schedules, communicating regarding transportation of inmates from other facilities, conducting special grand juries, preparing indictments for and advising the regular grand jury, reviewing individual cases for entry into Drug Court, conflict of interest notification and opinions, and education and outreach to the general public. Work with the Schools of Albemarle County to educate the administration, instructors and students regarding matters relating to community safety, law enforcement and interaction with the judicial system.

FINANCIAL DATA

COMMONWEALTH'S ATTORNEY								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$751,211	\$767,525	\$778,089	\$793,721	\$793,721	\$786,014	\$18,489	2.4%
BENEFITS	220,311	228,188	226,652	230,340	230,340	228,844	\$656	0.3%
OPERATING	38,456	41,950	41,950	42,320	42,320	42,320	\$370	0.9%
CAPITAL OUTLAY	3,132	4,450	9,135	3,850	3,850	3,850	(\$600)	-13.5%
EXPENDITURE TOTAL	\$1,013,110	\$1,042,113	\$1,055,826	\$1,070,231	\$1,070,231	\$1,061,028	\$18,915	1.8%
REVENUE								
LOCAL	\$8,668	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200	\$0	0.0%
STATE	457,354	486,336	500,424	501,000	501,000	501,000	\$14,664	3.0%
TRANSFERS	60,000	0	60,000	60,000	60,000	60,000	\$60,000	
REVENUE TOTAL	\$526,022	\$491,536	\$565,624	\$566,200	\$566,200	\$566,200	\$74,664	15.2%
NET COST	\$487,088	\$550,577	\$490,202	\$504,031	\$504,031	\$494,828	(\$55,749)	-10.1%
POSITIONS	9.5	9.5	9.5	9.5	9.5	9.5	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Commonwealth's Attorney budget *increases* by \$28,118, or 2.7%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.

(COMMONWEALTH'S ATTORNEY CONTINUED)

- Increase of \$14,664 in state support for constitutional officers' shared expenses.

FY 15 Adopted Budget: The Commonwealth's Attorney's adopted budget *increases* by \$18,915, or 1.8%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Criminal Case Prosecution and Legal Services (9.5 positions): The Commonwealth's Attorney's Office is responsible for prosecution for the Commonwealth of Virginia and the County of Albemarle and assists County police, UVA police, State police, federal law enforcement agencies, and other law enforcement agencies on legal issues when requested. The division also provides outreach and information to the general public regarding criminal justice issues.	\$1,042,113	\$1,070,231	\$1,061,028	\$18,915	1.8%
TOTAL, COMMONWEALTH'S ATTORNEY	\$1,042,113	\$1,070,231	\$1,061,028	\$18,915	1.8%

OFFICE OF THE SHERIFF

MISSION

It is the mission of the Albemarle County Sheriff’s Office to provide customer-friendly, exemplary law enforcement in the most cost effective manner as possible.

DESCRIPTION

The Sheriff is a Virginia constitutional officer elected to a four-year term by the voters of Albemarle County. The Sheriff’s Office is responsible for processing and serving civil and criminal court authorized documents, for providing courtroom security to the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court, and for transporting prisoners and mental patients by court orders.

GOALS

- Ensure core functions (court security, prisoner and mental patient transports, and civil processes) are performed in the most cost efficient and productive manner.
- Ensure the use of volunteers is maximized to support initiatives beyond basic mandatory functions.
- Identify ways the office can provide additional desired service to the community and work in concert with the Albemarle County Police Department to avoid service duplication.

FINANCIAL DATA

OFFICE OF THE SHERIFF								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$1,431,832	\$1,408,288	\$1,439,829	\$1,452,097	\$1,452,097	\$1,440,311	\$32,023	2.3%
BENEFITS	416,390	430,167	425,272	419,493	419,493	416,870	(\$13,297)	-3.1%
OPERATING	226,692	242,143	256,792	253,601	253,601	253,601	\$11,458	4.7%
CAPITAL OUTLAY	80,241	116,270	117,170	138,250	138,250	138,250	\$21,980	18.9%
OTHER	6,640	0	7,500	7,500	7,500	7,500	\$7,500	0.0%
EXPENDITURE TOTAL	\$2,161,794	\$2,196,868	\$2,246,563	\$2,270,941	\$2,270,941	\$2,256,532	\$59,664	2.7%
REVENUE								
LOCAL	\$576,512	\$591,600	\$634,662	\$644,971	\$644,971	\$644,971	\$53,371	9.0%
STATE	675,715	656,676	656,676	634,413	634,413	634,413	(\$22,263)	-3.4%
FEDERAL	16,652	0	15,314	0	0	0	\$0	
TRANSFERS	6,166	0	7,876	0	0	0	\$0	
REVENUE TOTAL	\$1,275,045	\$1,248,276	\$1,314,528	\$1,279,384	\$1,279,384	\$1,279,384	\$31,108	2.5%
NET COST	\$886,749	\$948,592	\$932,036	\$991,557	\$991,557	\$977,148	\$28,556	3.0%
POSITIONS	23.0	23.0	23.0	23.0	23.0	23.0	0.0	0.0%

OVERVIEW/CHANGES

FY 15 Recommended Budget: The Office of the Sheriff’s budget *increases* by \$74,073, or 3.4%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- *Increase* of \$11,458, or 4.7%, in operating costs primarily due to 1) fuel costs based on projected rates and consumption; and 2) telecommunication costs based on recent expenditure trends and rates.
- Capital outlay costs *increase* \$21,980 or 18.9% primarily based on an increase in the vehicle replacement fuel surcharge and required equipment for five replacement vehicles.
- *Increase* in local revenues of \$53,371 and a *decrease* of \$22,263 in state support for constitutional officers’ shared expenses.

FY 15 Adopted Budget: The Office of the Sheriff’s adopted budget *increases* by \$59,664, or 2.7%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

(OFFICE OF THE SHERIFF CONTINUED)

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Court Services and Security (23.0 positions): The Albemarle County Sheriff's Office provides for the safety and security of five courtrooms and three courthouses, serves over 36,000 civil processes per year, and transports mental patients and prisoners.</p> <p>Juvenile Court expenditures are offset by a \$211,326 reimbursement from the City of Charlottesville for their share of security provided by the Albemarle County Sheriff's Office. The County's share of security costs is budgeted in the Sheriff's Office budget.</p>	\$1,981,568	\$2,034,111	\$2,019,702	\$38,134	1.9%
<p>Reimbursable Overtime: This budget item pays for Deputy Sheriffs that provide security services to local, private firms during off-duty hours. These expenditures are offset by revenues paid to the County by the private firms that contract for this service.</p>	215,300	236,830	236,830	21,530	10.0%
<p>TOTAL, OFFICE OF THE SHERIFF</p>	\$2,196,868	\$2,270,941	\$2,256,532	\$59,664	2.7%

COURTS

MISSION

The essential mission of the Courts is to fairly and effectively adjudicate legal cases involving matters of criminal, civil, and domestic relations, the laws of the Commonwealth of Virginia, and the laws of the County of Albemarle.

DESCRIPTION

Albemarle County is part of the Sixteenth Judicial District of Virginia and is served by a Circuit Court, General District Court, Juvenile and Domestic Relations Court, and Magistrate's Office.

FINANCIAL DATA

COURTS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
CIRCUIT COURT	\$101,385	\$99,312	\$84,249	\$101,234	\$101,234	\$100,664	\$1,352	1.4%
GENERAL DIST. COURT	37,418	37,285	28,261	40,501	40,501	40,501	\$3,216	8.6%
MAGISTRATE	4,279	4,350	4,022	4,550	4,550	4,550	\$200	4.6%
JUVENILE COURT	111,598	113,381	113,381	117,359	117,359	117,359	\$3,978	3.5%
EXPENDITURE TOTAL	\$254,679	\$254,328	\$229,913	\$263,644	\$263,644	\$263,074	\$8,746	3.4%
NET COST	\$254,679	\$254,328	\$229,913	\$263,644	\$263,644	\$263,074	\$8,746	3.4%
POSITIONS	1.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0%

OVERVIEW/CHANGES

FY 15 Recommended Budget: Overall, funding to the various Courts *increases* \$9,316, or 3.7%, and reflects the following:

Circuit Court:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.

General District Court:

- Includes an *increase* for equipment lease contract based on expenditure trends.

Juvenile Court:

- The City of Charlottesville is the fiscal agent for the Juvenile and Domestic Relations (J&DR) Court. The County's contribution *increases* \$3,978 reflecting the County's share of operations and building maintenance.

FY 15 Adopted Budget: Overall, adopted funding to the various Courts *increases* by \$8,746, or 3.4%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

(COURTS CONTINUED)

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Circuit Court (1.0 position): The Circuit Court is the court of record for Albemarle County, the trial court with the broadest powers, and the only Court that conducts jury trials. The Circuit Court hears felony criminal cases and handles all civil cases with claims of more than \$15,000. The Circuit Court also handles family matters and cases appealed from the General District Court and the Juvenile Domestic Relations District Court.</p> <p>The County pays the cost of a Legal Assistant to the Circuit Court, who manages the entire Circuit Court docket.</p>	\$99,312	\$101,234	\$100,664	\$1,352	1.4%
<p>General District Court: The General District Court hears minor misdemeanor criminal cases, conducts preliminary hearings for the more serious criminal felony cases, and handles most traffic violation cases. The Court also decides zoning, hunting, and fishing license matters. The General District Court Clerk's Office assists the judge in conducting judicial functions and has responsibility for all administrative and resource management functions of the Court.</p>	37,285	40,501	40,501	3,216	8.6%
<p>Magistrate's Office: The Magistrate is appointed and supervised by the Judge of the Circuit Court and serves as the initial contact between citizens and the criminal justice system. The duties of the Magistrate include the issuance of arrest and search warrants, subpoenas, civil warrants, summons, and temporary mental detention orders. The Magistrate also determines bail as well as commitments to and releases from jail. The Magistrate's Office serves both the City of Charlottesville and the County.</p>	4,350	4,550	4,550	200	4.6%
<p>Juvenile & Domestic Relations (J & DR) Court: The City of Charlottesville and Albemarle County share a single J & DR Court and pay supplementary support costs for the Court. The J & DR District Court hears all matters involving juveniles. In addition, the Court handles legal matters involving the family such as custody, support, visitation, family abuse cases, and criminal cases where the defendant and alleged victim are family or household members.</p> <p>Associated with the J & DR District Court is a Court Services Unit, which serves the Court and facilitates the rehabilitation or treatment of those who come before the Court.</p>	113,381	117,359	117,359	3,978	3.5%
TOTAL, COURTS	\$254,328	\$263,644	\$263,074	\$8,746	3.4%

JUDICIAL CONTRIBUTIONS

The Public Defender Office is part of the Virginia Indigent Defense Commission, a state agency. Attorneys in the office are appointed by the Albemarle and Charlottesville courts to represent all indigent criminal defendants charged with jailable offenses.

FINANCIAL DATA

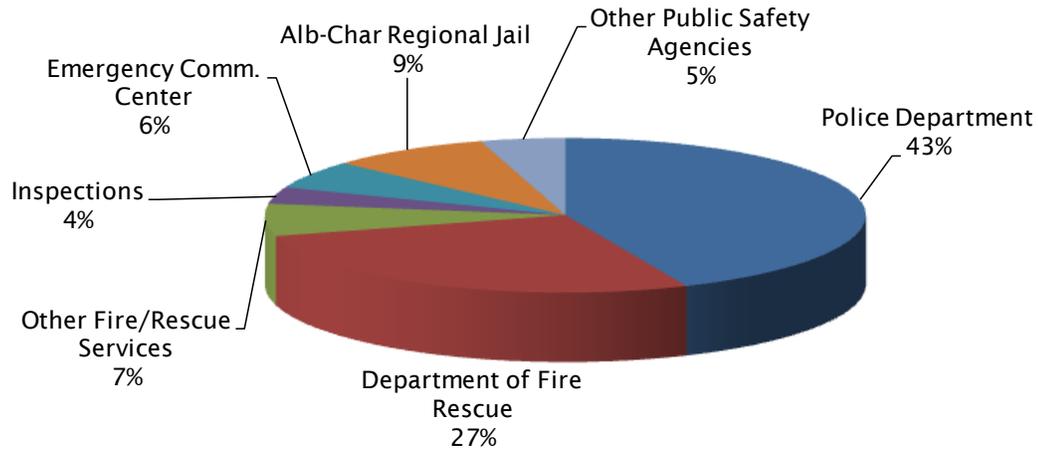
JUDICIAL CONTRIBUTION								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
PUBLIC DEFENDER	\$0	\$0	\$0	\$0	\$0	\$74,049	\$74,049	
EXPENDITURE TOTAL	\$0	\$0	\$0	\$0	\$0	\$74,049	\$74,049	
NET COST	\$0	\$0	\$0	\$0	\$0	\$74,049	\$74,049	
POSITIONS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	

OVERVIEW/NOTABLE CHANGES

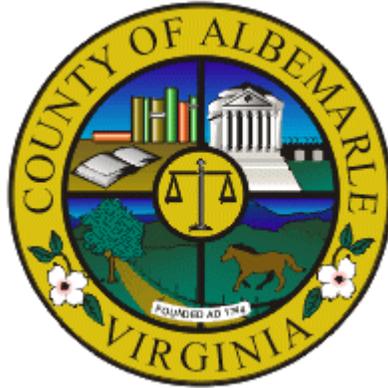
FY 15 Adopted Budget: The County and the City received a FY 15 funding request from the Albemarle-Charlottesville Public Defender’s Office (PDO) in the aggregate amount of \$152,931. This amount was based on an analysis by the PDO, which showed that attorneys employed by the Commonwealth’s Attorneys Offices in the County and the City, on average, earn 25% more than the comparable attorneys in the PDO. The amount requested represents the aggregate dollar amount that is the difference in compensation between the attorneys employed by the Commonwealth’s Attorneys Offices in the County and the City and the attorneys employed by the PDO. The PDO proposed that the County and the City fund the \$152,931 in compensation differentials proportionately based on the PDO’s caseload activity from each of the jurisdictions. In FY 13, the PDO’s caseload was composed of 51% of cases tried in the City and 49% of cases tried in the County. Accordingly, the PDO requested \$78,882 from the City and \$74,049 from the County.

PUBLIC SAFETY

FY 15 Adopted Public Safety Budget \$37,005,333



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Police Department	\$14,097,981	\$15,151,349	\$15,314,633	\$15,952,257	\$15,865,423	\$16,063,943	\$912,594	6.0%
Department of Fire Rescue	8,157,102	9,554,146	9,536,014	10,156,258	10,138,645	10,070,966	\$516,820	5.4%
Other Fire/Rescue Services	2,806,886	2,275,528	3,405,937	2,571,967	2,493,088	2,493,088	\$217,560	9.6%
Inspections	1,077,479	1,108,821	1,107,575	1,313,207	1,313,207	1,303,995	\$195,174	17.6%
Emergency Comm. Center	2,197,797	2,191,183	2,191,183	2,167,176	2,167,176	2,167,176	(\$24,007)	-1.1%
Alb-Char Regional Jail	2,735,518	3,415,945	3,537,018	3,216,696	3,216,696	3,216,696	(\$199,249)	-5.8%
Other Public Safety Agencies	1,474,943	1,675,466	1,571,796	1,711,668	1,689,469	1,689,469	\$14,003	0.8%
TOTAL PUBLIC SAFETY	\$32,547,706	\$35,372,438	\$36,664,156	\$37,089,229	\$36,883,704	\$37,005,333	\$1,632,895	4.6%



POLICE DEPARTMENT

MISSION

The mission of the Albemarle County Police Department is to provide for the safety and security of our many diverse citizens and communities while protecting individual rights and delivering quality services.

DESCRIPTION

The Albemarle County Police Department was created in 1983 to assume primary responsibility for law enforcement. The Department's present authorized strength is the FY15 Adopted Budget is 131 sworn officers, 21.5 civilian employees and 4 animal control officers.

GOALS

- Reduce the number of traffic and fatal crashes.
- Reduce the number of residential and commercial burglaries.
- Reduce the number of crimes against people.
- Improve Priority 1 response times (priority 1 calls include, but are not limited to murder, rape, aggravated assault, vehicle accidents with personal injury, shots fired, officers needing assistance and calls involving weapons).

Additional information about this department's support of the County's Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

POLICE DEPARTMENT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$8,668,155	\$9,031,169	\$9,185,578	\$9,203,515	\$9,203,515	\$9,370,195	\$339,026	3.8%
BENEFITS	2,932,712	3,223,274	3,075,459	3,278,567	3,278,567	3,353,349	\$130,075	4.0%
OPERATING	1,927,753	1,994,292	2,120,268	2,078,407	2,038,407	2,120,511	\$126,219	6.3%
CAPITAL OUTLAY	539,224	869,199	898,755	909,659	862,825	1,182,790	\$313,591	36.1%
ESSENTIAL SERVICE SUPPORT	0	0	0	445,011	445,011	0	\$0	
TRANSFERS	30,136	33,415	34,574	37,098	37,098	37,098	\$3,683	11.0%
EXPENDITURE TOTAL	\$14,097,981	\$15,151,349	\$15,314,633	\$15,952,257	\$15,865,423	\$16,063,943	\$912,594	6.0%
REVENUE								
LOCAL NON-TAX	1,213,716	\$1,482,360	\$1,304,521	\$1,337,478	\$1,337,478	\$1,337,478	(144,882)	-9.8%
STATE	1,915,246	2,008,606	1,990,629	2,049,574	2,049,574	2,049,574	40,968	2.0%
TRANSFER FROM SCHOOLS	150,560	180,000	180,000	180,000	180,000	180,000	0	0.0%
REVENUE TOTAL	\$3,279,522	\$3,670,966	\$3,475,150	\$3,567,052	\$3,567,052	\$3,567,052	(103,914)	-2.8%
NET COST	\$10,818,459	\$11,480,383	\$11,839,483	\$12,385,205	\$12,298,371	\$12,496,891	\$1,016,508	8.9%
POSITIONS	147.5	151.5	151.5	154.5	154.5	156.5	5.0	3.3%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations of 1) \$77,229 from the Compensation Reserve; 2) \$74,275 for re-appropriated traffic safety program expenditures; 3) \$31,761 for re-appropriated equipment purchases; and 4) \$953 for donations.

FY 15 Recommended Budget: The Police Department's budget increases by \$714,074 or 4.7%, and reflects the following:

- 2.0% increase for FY15 salaries effective July 1, 2014
- \$21,135 or 2.9% increase in overtime wages and related benefits and a \$43,060 or 10.0% decrease in reimbursable overtime wages and related benefits based on recent expenditure trends.
- 8.0% increase in health insurance rates effective October 1.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.

(POLICE DEPARTMENT CONTINUED)

- Increase of \$44,115 or 2.2% in operating costs primarily due to increases in fuel costs based on projected rates and consumption; and telecommunications costs based on recent expenditure trends and rates.
- Capital outlay costs total \$862,825 and include \$658,500 for the vehicle replacement fuel surcharge; and \$204,325 for replacement equipment.
- The Essential Service Support category includes \$445,011 for three (3.0 FTE) additional Police Officer positions and related operating costs. Of this total amount, \$200,166 will be for one-time costs associated with these positions.
- The Transfers category includes \$37,098 for a transfer to the Victim Witness Fund (see Other Funds chapter for more information on this Fund) based on the County's share of costs.
- \$103,914 or 2.8% net decrease in revenues, including:
 - A \$144,882 decrease in local non-tax revenues primarily due to a decline in reimbursable overtime and the current revenue trends for fines;
 - A \$40,968 increase in state categorical aid for support to law enforcement (HB 599 funds).

FY 15 Adopted Budget: The Police Department's adopted budget increases by \$912,594, or 6.0%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014
- \$296,674 for two (2.0 FTE) additional Police Officer positions and related operating costs. Of that amount, \$133,444 will be for one-time costs associated with these positions. With the three (3.0 FTE) positions already included in the FY15 Recommended Budget, the total number of Police Officers will increase by five (5.0 FTE) from the FY14 Adopted Budget to the FY15 Adopted Budget.
- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Police Services (154.5 positions): Police Services include two Patrol Districts, Investigation Division, Community Support Division, Special Operations Division, Administrative Division, and Support Division. The department operates on a 24-hour, 365-day per year basis.</p> <p>Patrol Districts –Two Patrol Districts provide year-round, 24-hour police services. Officers assigned to these districts are responsible for answering calls for service, preliminary investigations of incidents, traffic enforcement, accident investigation, problem solving, attending Town Hall/Community meetings, and maintaining order in the community.</p> <p>Investigation Division - Provides follow-up investigations for all complex and serious cases and manages criminal intelligence information. Also responsible for controlling property and evidence and providing counseling and support assistance to victims and witnesses of crime through the Victim/Witness Office. This division also provides personnel and supervision for the Jefferson Area Drug Enforcement (JADE) unit (operating cooperatively between the County, the City of Charlottesville, the University of Virginia and the Virginia State Police).</p>	\$14,720,749	\$15,676,403	\$955,654	6.5%

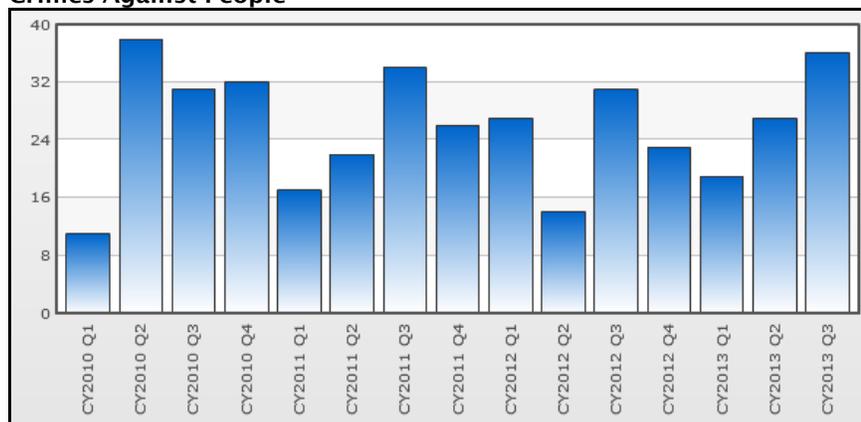
(POLICE DEPARTMENT CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Community Support Division - Works with community groups to identify problems and take corrective measures through collaborative problem solving. The officers provide community-focused attention to citizen problems and concerns, and can be utilized to address specialized enforcement and investigative needs including criminal investigations, school resource officers, fugitive warrant service, quality of life issues, and animal control issues.				
Special Operations Division - Responsible for specialized traffic enforcement, maintaining and deploying rapid response teams for handling unusual occurrences and conducting dedicated law enforcement actions.				
Administrative Division - Responsible for the recruitment and hiring of new personnel and training and professional development of current personnel.				
Support Division - Responsible for planning and research, State accreditation, fiscal management, and records management and automation.				
Police Reimbursable Overtime: This budget item covers pay to police officers who provide security services to local, private organizations during their off-duty hours. Expenditures are offset by revenues paid to the County by the organizations who contract for the service.	430,600	387,540	(43,060)	-10.0%
TOTAL, POLICE DEPARTMENT	\$15,151,349	\$16,063,943	\$912,594	6.0%

KEY PERFORMANCE INDICATORS (KPIs)

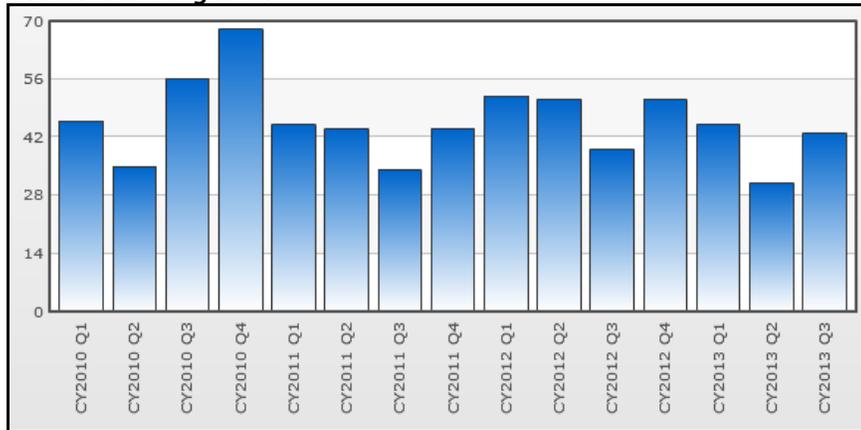
The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

Crimes Against People



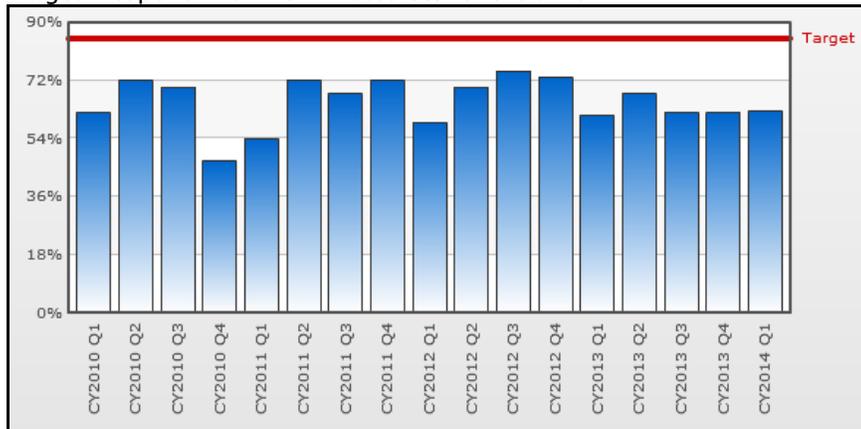
(POLICE DEPARTMENT CONTINUED)

Residential Burglaries



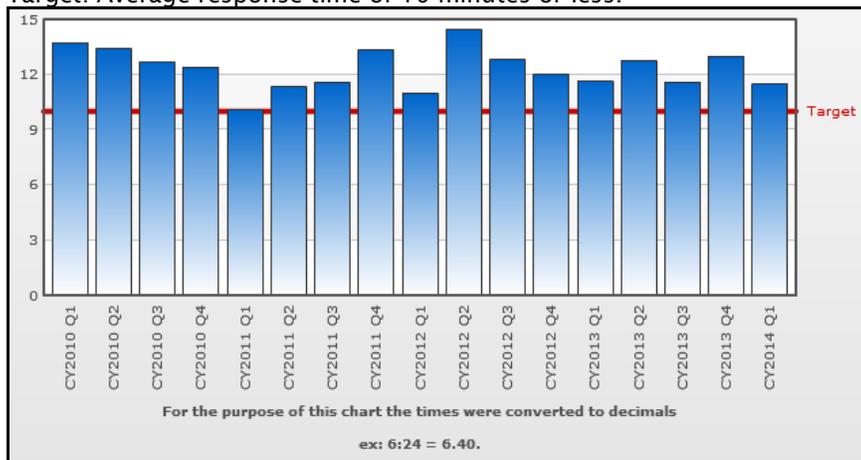
Response Time in Development Areas

Target: Respond within 5 minutes 85% of the time.



Response Time in Rural Areas

Target: Average response time of 10 minutes or less.



DEPARTMENT OF FIRE AND RESCUE

MISSION

The Albemarle County Department of Fire and Rescue will provide the highest quality services to protect and preserve the lives, property, and environment of our community.

DESCRIPTION

Emergency services in Albemarle County are provided by a combination system consisting of volunteer and career personnel working cooperatively and collaboratively together to provide fire, rescue, and emergency medical services to the community while at the same time partnering with other local and regional emergency services organizations. The system consists of:

- Two County stations (Hollymead and Monticello) staffed full-time by career personnel,
- The Ivy station staffed full-time by a combination of career and volunteer personnel,
- Seven volunteer fire companies, four of which have career staffing Monday – Friday during the day, with volunteer staffing nights and weekends,
- Three volunteer rescue squads, one of which has career staffing Monday – Friday during the day, with volunteer staffing nights and weekends,
- An ambulance location at Martha Jefferson Hospital serving the Pantops area Monday - Friday during the day.
- An ambulance location at Berkmar Drive serving the Route 29 North area full-time.

The system is an equal opportunity, progressive organization whose goal is to provide the highest quality service within the constraints of its funding and personnel resources.

GOALS

- Improve relations among system partners
- Establish and implement consistent and accurate data collection and analysis systems to drive performance
- Establish and begin to implement common standards across the system
- Ensure methods are in place for community risk reduction
- Improve methods to recruit, develop and retain both volunteer and career staff

Additional Information about this department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

FIRE AND RESCUE DEPARTMENT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$5,239,137	\$6,011,450	\$5,926,336	\$6,178,807	\$6,178,807	\$6,220,767	\$209,317	3.5%
BENEFITS	1,893,515	2,221,936	2,132,068	2,277,482	2,277,482	2,300,888	\$78,952	3.6%
OPERATING	911,783	1,205,698	1,299,945	1,370,724	1,370,724	1,394,774	\$189,076	15.7%
CAPITAL OUTLAY	112,668	115,062	177,665	164,150	146,537	154,537	\$39,475	34.3%
ESSENTIAL SERVICE SUPPORT	0	0	0	165,095	165,095	0	\$0	
EXPENDITURE TOTAL	\$8,157,102	\$9,554,146	\$9,536,014	\$10,156,258	\$10,138,645	\$10,070,966	\$516,820	5.4%
REVENUE								
LOCAL NON-TAX	\$996,000	\$1,506,220	\$1,454,230	\$1,788,667	\$1,788,667	\$1,788,667	\$282,447	18.8%
NET COST	\$7,161,102	\$8,047,926	\$8,081,784	\$8,367,591	\$8,349,978	\$8,282,299	\$234,373	2.9%
POSITIONS (FTE)	89.0	96.0	96.0	98.6	98.6	98.6	2.6	2.7%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations of 1) \$89,716 for re-appropriated equipment purchases, volunteer recruitment and retention expenditures and other donations; and 2) \$22,165 for the operation of a temporary location for the Rescue 8 (Route 29 North area) ambulance during the renovation of the Seminole Trail Volunteer Fire Department.

(FIRE RESCUE CONTINUED)

FY 15 Recommended Budget: Fire Rescue’s budget increases by \$584,499 or 6.1%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Due to Federal Emergency Management Agency (FEMA) grant funding that is anticipated to expire in FY15, includes one month of funding for 7 of the 9 firefighters (0.6 FTE) currently funded by the grant. These positions will continue existing service for the Rescue 8 (Route 29 North area) ambulance and support staffing the Ivy Fire Station as existing volunteer recruitment and retention efforts continue for that station. As part of the strategy for staffing the Ivy Fire Station, staff will also pursue grant funding as needed for the 2 firefighters not funded for one month in FY15. For additional information on this FEMA grant, please see the Other Funds chapter of this document.
- \$19,744 or 2.7% *increase* in overtime wages based on current expenditure trends and to provide improved coverage for Battalion Chief staffing.
- *Increase* of \$165,026 or 13.7% in operating costs due to the following increases:
 - \$33,104 for operating costs associated with the Rescue 8 building;
 - \$31,238 for turnout gear based on the inventory of aging gear in need of repair and replacement;
 - \$24,480 for fuel, diesel exhaust fluid and mileage reimbursement costs based on projected rates and consumption;
 - \$20,000 to provide two additional training classes for Western Albemarle Rescue Squad (WARS);
 - \$16,960 for health services based on the projected increase rates and number of physicals;
 - \$15,460 for uniform replacement based on the department’s existing inventory and condition; and
 - \$13,580 for vehicle repair and maintenance based on projected expenditure trends.
 - The remainder of this operating increase is primarily due to costs for Codebook updates for the Prevention Division, increased administrative fees for the EMS Cost Recovery Program based on revenues and other expenditures based on projected trends and rates.
- Capital outlay costs total \$146,537 and include \$80,070 for the vehicle replacement fuel surcharge; and \$66,467 for replacement equipment.
- The “Essential Service Support” category includes:
 - \$104,155 for a Fire Training Instructor that will primarily provide training to the volunteer fire system. In FY13 and FY14, this position was fully funded by a FEMA grant.
 - \$60,940 for an EMS Cost Recovery Analyst. This position is anticipated to be offset \$40,000 in increased EMS Cost Recovery revenues due to improved quality control for the program, for a net position cost of \$20,940.
- \$282,447 or 18.8% *increase* in local non-tax revenues primarily due to an increase in revenue associated with the EMS Cost Recovery program. A portion of these revenues are anticipated to be collected by Western Albemarle Rescue Squad and Scottsville Volunteer Rescue Squad.

FY 15 Adopted Budget: Fire Rescue’s adopted budget *increases* by \$516,820, or 5.4%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014.
- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Administration (6.0 positions): The Fire/Rescue Administration Division provides guidance, technical assistance, budget oversight, and emergency service management to several "divisions" of the Department. Administration is responsible for planning the future of the County's growing Fire and EMS system.</p> <p>In FY14, the Administration budget included the expenditures related to the Division Chief of Volunteer Services. In FY15, these expenditures are budgeted in the "Volunteer Services" budget.</p>	\$778,967	\$700,393	(\$78,574)	-10.1%
<p>Training/Education (4.0 positions): This division increases the training level of emergency responders throughout the County, provides a training academy, plans and implements an annual regional training school, and assists volunteers with implementing an aggressive, in-house training curriculum.</p>	450,821	600,103	149,282	33.1%

(FIRE RESCUE CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Prevention/Code Enforcement (5.0 positions): The Fire Prevention Division develops and implements programs aimed at the prevention of fire and life safety emergencies within the County. Programs are also developed to take an analytical approach to problem solving as well as "targeting" fire prevention. This approach involves a proactive target hazard inspection program, permit process, building construction plan review, public education and fire investigation. The investigation section also includes an environmental compliance component. The division places an emphasis on compiling data that is gathered from performing duties. This information is passed along to all other divisions as well as to the public. The Fire Prevention Division acts as a contact point for all fire and life safety information and guidance as well as information on local, state and federal laws and ordinances pertaining to fire.</p>	498,333	506,746	8,413	1.7%
<p>Fire/Rescue Operations (81.6 positions): This division provides staffing to the Monticello, Hollymead and Ivy Fire stations, EMS service in the Pantops area and daytime support for five volunteer stations. Firefighter/ALS personnel respond to fire, rescue, and emergency medical calls throughout the County. Firefighters assist with maintaining station equipment, performing mapping functions, pre-fire planning activities for businesses, educational programs, and representing the department on regional committees.</p>	7,725,804	7,966,577	240,773	3.1%
<p>Volunteer Services (1.0 position): This division develops and provides programs and services in support of the volunteer fire departments and rescue squads of the coordinated fire and rescue system (the system) for the purpose of ensuring the health of the volunteer system.</p> <p>In FY14, the Administration budget included the expenditures related to the Division Chief of Volunteer Services. In FY15, these expenditures are budgeted in the "Volunteer Services" budget.</p>	0	131,835	131,835	
<p>EMS Cost Recovery (1.0 position): This program obtains reimbursement for the costs of emergency medical services associated with transporting a patient to the hospital by ambulance. This funding is for the operating costs to administer this program.</p>	100,221	165,312	65,091	64.9%
TOTAL, FIRE RESCUE DEPARTMENT	\$9,554,146	\$10,070,966	\$516,820	5.4%

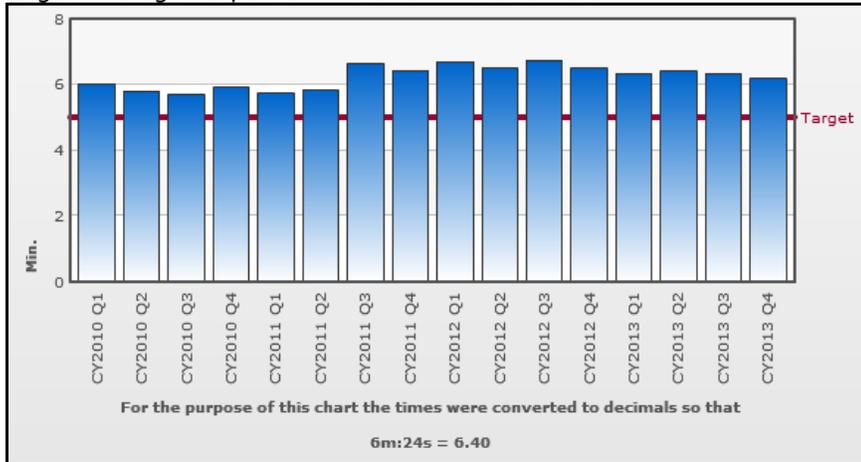
(FIRE RESCUE CONTINUED)

KEY PERFORMANCE INDICATORS (KPIs)

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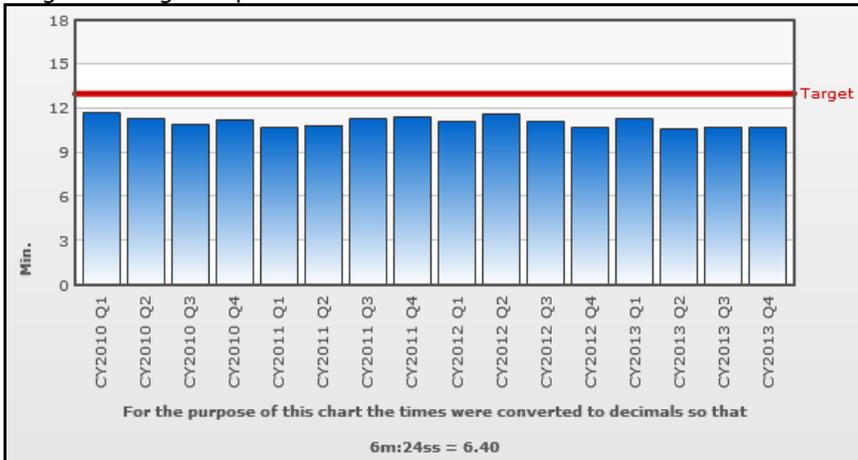
Response Time in Development Areas

Target: Average Response Time of 5 Minutes or less



Response Time in Rural Areas

Target: Average Response Time of 13 Minutes or less



OTHER FIRE/RESCUE SERVICES

DESCRIPTION

The primary purpose of Other Fire/Rescue Services is to provide funding, support, and assistance to the Volunteer Fire Companies and Volunteer Rescue Squads that are a vital component of the combined volunteer/career fire/rescue system in the County. These agencies deliver services to protect the lives and property of Albemarle County citizens, workers, and visitors from fire, medical emergencies, and other dangerous calamities.

FINANCIAL DATA

OTHER FIRE/RESCUE SERVICES								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
VOLUNTEER FIRE/RESCUE	\$1,876,230	\$2,020,342	\$2,309,040	\$2,272,066	\$2,193,187	\$2,193,187	\$172,845	8.6%
TJ EMS*	19,257	19,257	19,257	19,257	19,257	19,257	\$0	0.0%
FIRE/RESCUE TAX CREDIT	60,756	62,000	62,000	70,000	70,000	70,000	\$8,000	12.9%
FOREST FIRE EXTINCTION	23,786	23,929	23,929	23,929	23,929	23,929	\$0	0.0%
CITY FIRE CONTRACT	826,856	101,000	991,711	186,715	186,715	186,715	\$85,715	84.9%
CITY FIRE CONTRACT CONTINGENCY	0	49,000	0	0	0	0	(\$49,000)	
TOTAL CONTRIBUTIONS	\$2,806,886	\$2,275,528	\$3,405,937	\$2,571,967	\$2,493,088	\$2,493,088	\$217,560	9.6%
REVENUE								
STATE	\$280,655	\$263,005	\$260,651	\$268,369	\$268,369	\$268,369	\$5,364	2.0%
NET COST	\$2,526,231	\$2,012,523	\$3,145,286	\$2,303,598	\$2,224,719	\$2,224,719	\$2,487,724	123.6%

*Thomas Jefferson Emergency Medical Services Council

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- The Volunteer Fire Rescue category includes appropriations of 1) \$240,000 for the acquisition of the lease rights for a building necessary for Fire and Rescue operations by Seminole Trail Volunteer Fire Department; and 2) \$52,464 in funding that was re-appropriated for Volunteer Recruitment and Retention programs.
- The City Fire Contract category includes an additional appropriation of \$841,711 for the final payment of the City Fire Contract that expired on June 30, 2013.

FY 15 Recommended Budget: Overall, funding for Other Fire/Rescue Services *increase* \$217,560, or 9.6%, due to the following changes:

- Funding for the ten (10) volunteer fire and rescue stations' operating budgets *increases* \$162,226 or 10.7%. Funding is primarily based on volunteer stations' reported actual expenditures for items included in the volunteer funding policy.
- Other Volunteer Fire/Rescue expenditures that are for insurance premiums, Line of Duty Act costs, turnout gear and certain other operating supplies *increases* by a total of \$10,619, or 2.1%, primarily due to an increase in insurance premium rates.
- Increase* of \$8,000 or 12.9%, in the Volunteer Fire Rescue Tax Credit program based on anticipated expenditure trends.
- Increase* of \$36,715 or 24.5%, for the combined City Fire Contract and City Fire Contract Contingency based on anticipated costs associated with a new contract with the City of Charlottesville.
- Increase* of \$5,364 or 2.0% in state revenue from the Virginia Department of Fire Programs for aid to localities.

FY 15 Adopted Budget: There are no changes made to the recommended budget.

(OTHER FIRE RESCUE SERVICES CONTINUED)

Description	FY 14 Adopted	FY 15 Request	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Volunteer Fire/Rescue Services: The County provides a budget allocation to each volunteer fire and rescue station to offset their annual operating costs based on the adopted volunteer funding policy. In addition, the County also provides funding for insurance premiumns, Line of Duty Act costs, turnout gear and certain other operating supplies.	\$2,020,342	\$2,272,066	\$2,193,187	\$172,845	8.6%
Thomas Jefferson Emergency Medical Service (TJEMS): The TJEMS Council is an independent, non-profit agency responsible for the development and implementation of a comprehensive emergency medical services system for Planning District 10.	19,257	19,257	19,257	\$0	0.0%
Volunteer Fire/Rescue Tax Credit: The County has established a volunteer fire/rescue personal property tax credit that may be applied toward any vehicle owned by an eligible fire/rescue volunteer.	62,000	70,000	70,000	\$8,000	12.9%
Forest Fire Extinguishment: Based on the State Code, Albemarle County reimburses the State for forest fire prevention, detection, and suppression services provided by the State Forester.	23,929	23,929	23,929	\$0	0.0%
City of Charlottesville Fire Department Fire Contract: Albemarle County contracts with the City of Charlottesville Fire Department to provide supplemental fire service to the County in the urban area surrounding the County.	101,000	186,715	186,715	\$85,715	84.9%
County/City Fire Contract Contingency: Provides funding if necessary for fire contract services as part of current ongoing discussions with the City of Charlottesville.	49,000	0	0	(\$49,000)	-100.0%
TOTAL, OTHER FIRE/RESCUE SERVICES	\$2,275,528	\$2,571,967	\$2,493,088	\$217,560	9.6%

INSPECTIONS & BUILDING CODES

DESCRIPTION AND MISSION

The Inspections and Building Codes program exists to assist the public in complying with the building codes and land-use regulations which were adopted to protect the public health, safety, and welfare, and to provide excellent customer service in a timely manner. This program falls under the direction of the Community Development Department.

Goals for this program are included in the Community Development’s goals and the Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

The Inspections and Building Codes program includes four elements: building inspections, erosion and sediment control inspections, water resource inspections, and road inspections.

FINANCIAL DATA

INSPECTIONS & BUILDING CODES								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$760,567	\$758,014	\$763,863	\$754,778	\$754,778	\$848,582	\$90,568	11.9%
BENEFITS	257,765	270,863	266,450	275,460	275,460	318,017	\$47,154	17.4%
OPERATING	38,458	50,094	47,411	52,616	52,616	61,966	\$11,872	23.7%
CAPITAL OUTLAY	20,689	29,850	29,850	32,130	32,130	75,430	\$45,580	152.7%
ESSENTIAL SERVICE SUPPORT	0	0	0	198,223	198,223	0	\$0	
EXPENDITURE TOTAL	\$1,077,479	\$1,108,821	\$1,107,575	\$1,313,207	\$1,313,207	\$1,303,995	\$195,174	17.6%
REVENUE								
LOCAL	\$1,105,512	\$1,015,926	\$1,123,904	\$1,206,494	\$1,206,494	\$1,206,494	\$190,568	18.8%
NET COST	(\$28,033)	\$92,895	(\$16,329)	\$106,713	\$106,713	\$97,501	\$4,606	5.0%
POSITIONS	13.5	13.5	13.5	16.0	16.0	16.0	2.5	18.5%

OVERVIEW/NOTABLE CHANGES

FY15 Recommended Budget: The Inspections & Building Codes budget *increases* by \$204,386 or 18.4% and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%.
- Operating *increase* of \$2,522 or 5% which includes:
 - \$1,200 in uniforms and apparel for the cost of work boots.
 - \$800 to train existing staff in preparation of upcoming stormwater mandates.
 - \$520 in fuel expenditures.
- Capital Outlay *increase* of \$2,280 due to motor vehicle replacement fee.
- \$198,233 *increase* in the Essential Service Support category to fund 2.5 new FTEs. This includes:
 - 1.5 FTE Inspectors to help implement the new Virginia Stormwater Management Program (VSMP) Mandate. These FTEs will be funded through fee revenues that are discussed in the Community Development chapter of this document. Total cost of these positions is \$113,194.
 - 1.0 FTE Building Inspector position. Total cost of this position is \$85,029.
- \$140,568 or 13.8% *increase* in local revenues of due to increased development activity. This revenue will offset the addition of 1.0 new Building Inspector position.

FY 15 Adopted Budget: The Inspections and Building Codes adopted budget *increases* by \$195,174, or 17.6%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.
- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

(INSPECTION AND BUILDING CODES CONTINUED)

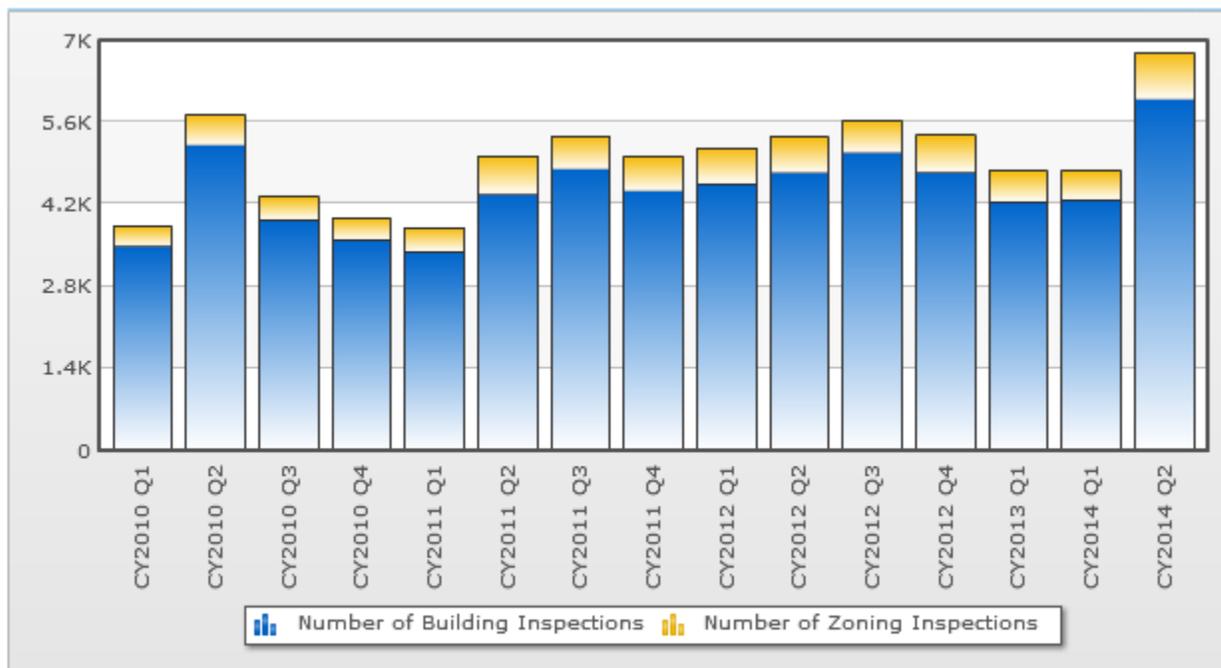
Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Inspections (16.0 positions): This program is responsible for ensuring that all new building construction is performed in accordance with the State Building Code. Services provided include permitting, plan review and field inspections for all commercial and residential building construction to verify compliance with the Virginia uniform Statewide Building Code.	\$1,108,821	\$1,303,995	\$195,174	17.6%
TOTAL, INSPECTIONS AND BUILDING CODES	\$1,108,821	\$1,303,995	\$195,174	17.6%

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

Number of Building and Zoning Inspections

Target: The County's ISO insurance rating assumes an average of 10-12 building inspections/day/inspector is considered the maximum for assuring adequate time for inspections. With current staffing, this is considered equivalent to roughly 4,200 inspections per quarter.



PUBLIC SAFETY CONTRIBUTIONS

FINANCIAL DATA

PUBLIC SAFETY CONTRIBUTIONS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Emergency Communications Center	\$2,197,797	\$2,191,183	\$2,191,183	\$2,167,176	\$2,167,176	\$2,167,176	(\$24,007)	-1.1%
Albemarle-Charlottesville Regional Jail	2,735,518	3,415,945	3,537,018	3,216,696	3,216,696	3,216,696	(\$199,249)	-5.8%
Blue Ridge Juvenile Detention Center	662,849	841,223	736,915	840,216	840,216	840,216	(\$1,007)	-0.1%
SPCA	513,278	532,249	532,887	549,446	549,446	549,446	\$17,197	3.2%
Foothills Child Advocacy Center	29,500	30,385	30,385	37,981	30,385	30,385	\$0	0.0%
OAR	156,936	159,229	159,229	161,645	157,042	157,042	(\$2,187)	-1.4%
VJCCCA	52,231	52,231	52,231	52,231	52,231	52,231	\$0	0.0%
Community Attention	60,149	60,149	60,149	70,149	60,149	60,149	\$0	0.0%
TOTAL PUBLIC SAFETY CONTRIBUTIONS	\$6,408,258	\$7,282,594	\$7,299,997	\$7,095,540	\$7,073,341	\$7,073,341	(\$209,253)	-2.9%
REVENUE								
STATE - SPCA STERILIZATION FUND	\$2,593	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
FEDERAL	\$27,188	\$0	\$0	\$0	\$0	\$2,500	\$2,500	100.0%
REVENUE TOTAL	\$29,781	\$2,500	\$2,500	\$2,500	\$2,500	\$5,000	\$2,500	100.0%
NET COST	\$6,378,477	\$7,280,094	\$7,297,497	\$7,093,040	\$7,070,841	\$7,068,341	(\$211,753)	-2.9%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- The projected contributions to the Albemarle-Charlottesville Regional Jail (ACRJ) and Blue Ridge Juvenile Detention Center (BRJDC) are based on the County’s share of costs of service per the ACRJ and BRJDC agreements, which are increasing and decreasing, respectively.

FY 15 Recommended Budget: Public Safety Contributions *decrease* \$209,253 or 2.9%, and reflect the following changes:

- The contributions to the following agencies are based on the County’s share of costs per each entity’s regional agreement: Emergency Commutations Center *decreases* \$24,007 or 1.1%; Albemarle Charlottesville Regional Jail *decreases* \$199,249 or 5.8%; and Blue Ridge Juvenile Detention Center *decreases* \$1,007 or 0.1%.
- The SPCA contribution is *increasing* \$17,197 or 3.2% based on the contract approved by the Board of Supervisors in 2009. This contribution also includes \$2,500 to support the SPCA’s spay and neuter efforts, which is offset by related state revenue.
- Contributions to Foothills Child Advocacy Center and Offender Aid and Restoration (OAR) are based on the agencies’ evaluations from the City/County Agency Budget Review Team (ABRT) process. A summary of the ABRT process can be found in this document’s Health and Welfare Contributions chapter.
- Community Attention’s existing programs and services are level funded. The requested increase is to expand the summer youth internship program, which is not recommended for funding.

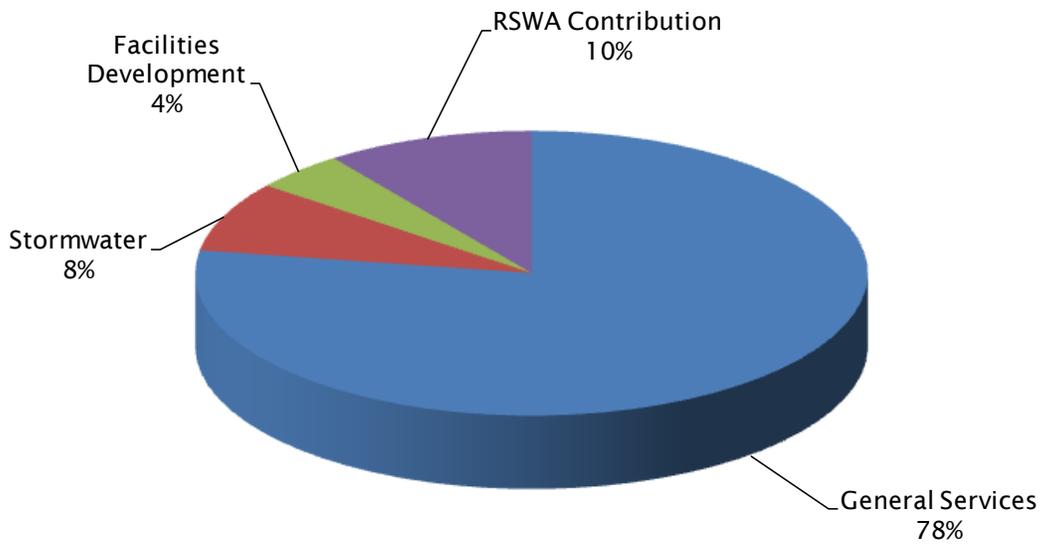
FY 15 Adopted Budget: There are no changes made to the recommended budget.

(PUBLIC SAFETY CONTRIBUTIONS CONTINUED)

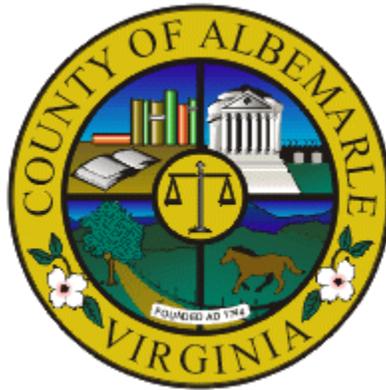
Description	FY 14 Adopted	FY 15 Request	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Emergency Communications Center (ECC): The ECC provides emergency communications for the County, the City of Charlottesville, and the University of Virginia. The ECC receives all 9-1-1 calls in the area and serves as a central dispatch for the three local police departments, three rescue squads, and fire calls.	\$2,191,183	\$2,167,176	\$2,167,176	(\$24,007)	-1.1%
Albemarle Charlottesville Regional Jail (ACRJ): The ACRJ provides jail services to Albemarle County, Nelson County, and the City of Charlottesville on a contractual basis.	3,415,945	3,216,696	3,216,696	(199,249)	-5.8%
Blue Ridge Juvenile Detention Center (BRJDC): The Blue Ridge Juvenile Detention Center is a 40-bed regional facility serving the City of Charlottesville, Albemarle, Fluvanna, Greene, and Culpeper Counties. This facility provides for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Courts for these localities.	841,223	840,216	840,216	(1,007)	-0.1%
Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (SPCA): The SPCA provides shelter for stray animals, promotes animal welfare, and educates the public on the proper care and handling of all animals. The County contracts with the SPCA to provide a County animal shelter, which is a mandated County function. Recommended funding is based on the established funding formula between Albemarle County and the SPCA. The County also anticipates receiving state revenue for animal sterilization that is also included in the SPCA's amounts.	532,249	549,446	549,446	17,197	3.2%
Foothills Child Advocacy Center: Foothills is a non-profit, accredited agency designed to reduce the trauma and advance the recovery of child maltreatment victims.	30,385	37,981	30,385	0	0.0%
Offender Aid & Restoration (OAR): OAR provides services to offenders in the Charlottesville/Albemarle area and in some of the outlying counties in Planning District 10. The agency's primary effort is aimed at rehabilitating and integrating offenders and ex-offenders into the community. OAR provides pre-trial services, local probation services, a citizen volunteer program, transitional/employment services, and the Charlottesville/Albemarle Drug Court.	159,229	161,645	157,042	(2,187)	-1.4%
VJCCCA: Virginia Juvenile Community Crime Control Act (VJCCCA) funds support youth development, prevention and intervention services.	52,231	52,231	52,231	0	0.0%
Community Attention Home: Community Attention operates a 24-hour coed residential treatment home, specialized family group homes, and a community supervision program that provides outreach counseling services. All programs provide care and treatment to troubled youth, ages 12 to 18.	60,149	70,149	60,149	0	0.0%
TOTAL, PUBLIC SAFETY AGENCY CONTRIBUTIONS	\$7,282,594	\$7,095,540	\$7,073,341	(\$209,253)	-2.9%

PUBLIC WORKS

FY 15 Adopted Public Works Budget \$4,487,339



DEPARTMENT	FY13 ACTUAL	FY14 ADOPTED	FY14 PROJECTED	FY15 REQUEST	FY15 RECOMM	FY15 ADOPTED	\$ ADP-ADP	% ADP/ADP
General Services	\$2,784,044	\$3,271,179	\$3,171,559	\$3,490,262	\$3,490,262	\$3,480,246	\$209,067	6.4%
Stormwater	259,505	266,445	268,327	360,770	360,770	358,628	\$92,183	34.6%
Facilities Development	203,273	193,425	225,889	198,465	198,465	198,465	\$5,040	2.6%
RSWA Contribution	244,907	300,000	438,106	450,000	450,000	450,000	\$150,000	50.0%
TOTAL PUBLIC WORKS	\$3,491,730	\$4,031,049	\$4,103,880	\$4,499,497	\$4,499,497	\$4,487,339	\$456,290	11.3%



GENERAL SERVICES

MISSION

General Services’ mission is to “be the stewards of the County’s facilities and natural resources.” General Services works to provide exceptional service to support Albemarle County in its effort to advance good government initiatives. Through leadership, innovation, focus, and teamwork, General Services is dedicated to being a quality-first organization in support of the taxpayers, the Board of Supervisors’ Strategic Plan, our internal customers, our environment and our employees.

DESCRIPTION

General Services provides building and grounds maintenance and repairs and oversees the operation of the mechanical systems at County owned and operated facilities; oversees the environmental compliance mandates and energy conservation program; oversees entrance corridor beautification; operates internal mail service and document reproduction; provides management of small renovation projects; monitors the stormwater systems throughout the County, repairs and improves the stormwater structures that impact water quality; ensures Americans with Disabilities Act (ADA) compliance; and operates a general use pool of fleet vehicles.

GOALS

- Maintain our commitment to the County’s environmental obligation through the Environmental Management System (EMS) and the Albemarle County Environmental Stewardship Strategic Plan (ACESSP).
- Implement cost effective programs to advance the County’s goal of protecting local waterways and other natural resources.
- Continually and proactively evaluate the operation and maintenance services for the County’s facilities and grounds; to ensure facilities meet existing and future needs.
- Deliver strong administrative support for the Department of General Services which includes Facility Maintenance, Water Resources and Environmental Compliance Management.

Additional information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning section of this document.

FINANCIAL DATA

GENERAL SERVICES								
	FY13 ACTUAL	FY14 ADOPTED	FY14 PROJECTED	FY15 REQUEST	FY15 RECOMM	FY15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$858,108	\$885,619	\$871,578	\$891,307	\$891,307	\$882,736	(\$2,883)	-0.3%
BENEFITS	320,865	342,360	344,572	347,180	347,180	345,235	\$2,875	0.8%
OPERATING	1,585,789	2,010,993	1,921,658	2,212,970	2,212,970	2,207,303	\$196,310	9.8%
CAPITAL OUTLAY	19,283	32,207	33,751	38,805	38,805	44,972	\$12,765	39.6%
EXPENDITURE TOTAL	\$2,784,044	\$3,271,179	\$3,171,559	\$3,490,262	\$3,490,262	\$3,480,246	\$209,067	6.4%
REVENUE								
LOCAL NON-TAX	\$357,438	\$305,772	\$304,060	\$311,933	\$311,933	\$311,933	\$6,161	2.0%
TRANSFERS	58,525	63,000	63,000	0	0	0	(\$63,000)	-100.0%
REVENUE	\$415,963	\$368,772	\$367,060	\$311,933	\$311,933	\$311,933	(\$56,839)	-15.4%
NET COST	\$2,368,081	\$2,902,407	\$2,804,499	\$3,178,329	\$3,178,329	\$3,168,313	\$265,906	9.2%
POSITIONS	20.2	20.0	20.0	20.0	20.0	20.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The General Services budget increases \$219,083 or 6.7% and reflects the following:

- 2.0% increase for FY15 salaries effective July 1, 2014.
- 8.0% increase in health insurance rates effective October 1.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.

(GENERAL SERVICES CONTINUED)

- Operating expenditure *increase* \$201,977 or 10.0% and includes the following changes:
 - \$187,514 *increase* for building and grounds maintenance, custodial services and utilities related to the new warehouse and Northside Library facility.
 - \$63,000 *decrease* for general government’s share of a rented warehouse facility. There is also a corresponding decrease of \$63,000 in transfer revenues from the CIP for this expense.
 - \$30,931 *increase* in building maintenance and fire insurance costs, including a \$20,694 *increase* for existing building maintenance, repairs, supplies and contracts based on recent expenditure trends and rates; and a \$10,237 *increase* for building maintenance costs associated with the Rescue 8 (Route 29 North area) ambulance building.
 - \$28,574 *increase* in Grounds Maintenance program costs to increase the level of service for contracted median mowing from once every two months to once a month and provide shoulder landscaping; provide services at the Crozet and Scottsville libraries based on expenditure trends and rates; and provide contracted tree removal and replacement at the County Office Building.
 - \$10,700 *increase* for fuel and mileage reimbursement primarily due to the impact of new facilities added in FY14 and FY15.
- Capital outlay expenditures, including the vehicle replacement surcharge and the replacement of equipment and furniture, are increasing based on the anticipated equipment replacement schedule in FY15.

FY 15 Adopted Budget: The General Services adopted budget *increases* by \$209,067 or 6.4%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Administration (4.75 positions): Responsible for the administrative functions of the General Services department, to include: time and attendance, payroll, room reservations, work orders, customer service, procurement, contract preparation and oversight, and budgeting.</p> <p>The FY14 Administration budget included a position and its related costs that in FY15 are budgeted in the Copy Center budget.</p>	\$597,921	\$534,639	(\$63,282)	-10.6%
<p>Building Maintenance Services (4.0 positions): Provides for building maintenance for over 450,000 square feet of facilities. Facilities include the County Office Building - McIntire Road, County Office Building - 5th Street, Court Square Facility, Old Jail/Jailor’s house, Fire Stations 11, 12, and 15, the Crozet, Scottsville, and Northside Libraries, the County warehouse, Old Crozet School, and the Old Crozet train depot. This division also manages the maintenance of the County’s pool car fleet.</p>	654,447	767,902	\$113,455	17.3%
<p>Custodial Services (3.25 positions): Ensures the cleanliness and sanitation of over 377,000 square feet of facilities. Facilities include the County Office Building - McIntire Road, County Office Building - 5th Street, the Crozet, Scottsville, and Northside Libraries, and the Court Square Facility. The Custodial Services program provides for specific support services as requested, such as moving furniture, conference room set-ups, disposing of recyclable material, opening and closing the building for after-hours meetings, and assures buildings are secure after business hours.</p>	481,376	500,953	\$19,577	4.1%

(GENERAL SERVICES CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Copy Center (4.0 positions): Provides printing, copying, booklet-making, binding, folding, and collating services to the County departments and schools. Copy Center personnel also operate a stockroom for office supplies. Copy Center staff receives deliveries of large items at the rear loading dock. The Copy Center is also responsible for Mail Room operations to include processing USPS mail and inter-office correspondence.</p> <p>The FY14 Administration budget included a position and its related costs that in FY15 are budgeted in the Copy Center budget.</p>	162,064	182,648	\$20,584	12.7%
<p>Grounds Maintenance (3.0 positions): Responsible for over 329 acres of property to include for storm water facility maintenance and minor repairs, roadside mowing, sidewalk vegetation control, and improving the aesthetic conditions of our entrance corridors and other urban areas. In addition, this program provides maintenance to the exterior of the County office buildings on McIntire Road and Fifth Street, the County courthouse buildings, and Fire Stations 11, 12, and 15, the Crozet, Scottsville, and Northside Libraries.</p>	360,396	401,022	\$40,626	11.3%
<p>Solid Waste and Recycling: Includes the implementation of the Recycling and Solid Waste program. Function also involves the oversight and maintenance at the closed Keene Sanitary Landfill facility, monitoring illegal dumping activities, and Bulky Waste Days.</p>	120,523	125,557	\$5,034	4.2%
<p>Environmental Management: (1.0 position): Oversees the County's environmental program to maintain compliance with state and federal regulations and to continue to improve our Environmental Management Systems. Implement Pollution Prevention (P2) programs such as energy management, safer chemical, and ongoing staff training programs. Function includes maintaining our active participation in the EnergyStar program and continuing to research and apply best environmental management practices.</p>	93,815	97,020	\$3,205	3.4%
<p>Utilities: Includes electrical, heating, emergency generator fuel, and water and sewer services for the County Office Building at McIntire, the County Office Building at 5th Street, and the Court Square Facilities, the Crozet, Scottsville, and Northside Libraries, and the County warehouse.</p>	800,637	870,505	\$69,868	8.7%
TOTAL, GENERAL SERVICES	\$3,271,179	\$3,480,246	\$209,067	6.4%

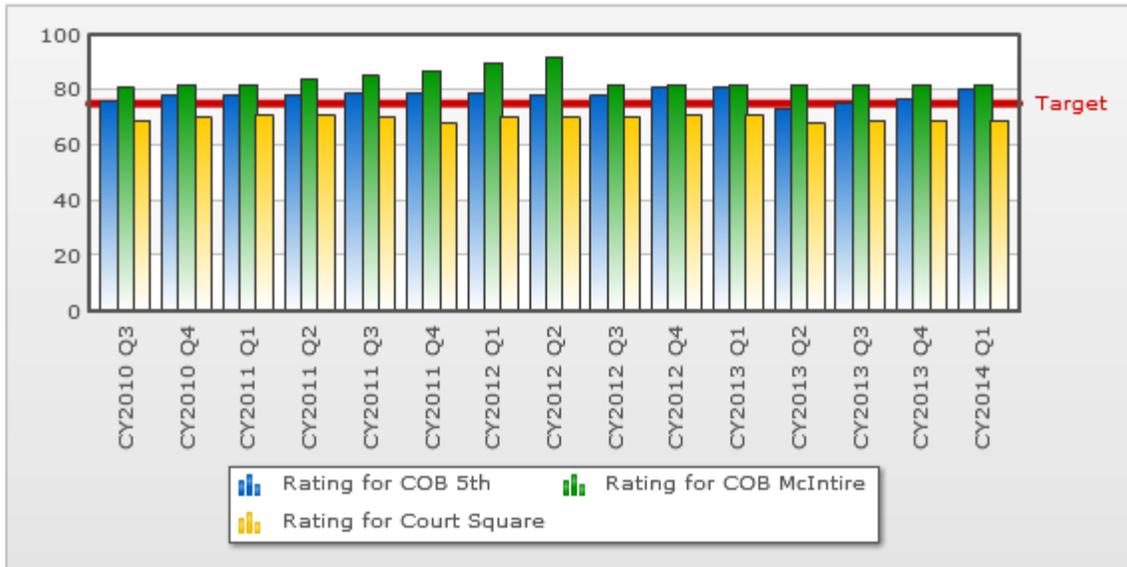
(GENERAL SERVICES CONTINUED)

KEY PERFORMANCE INDICATORS (KPIs)

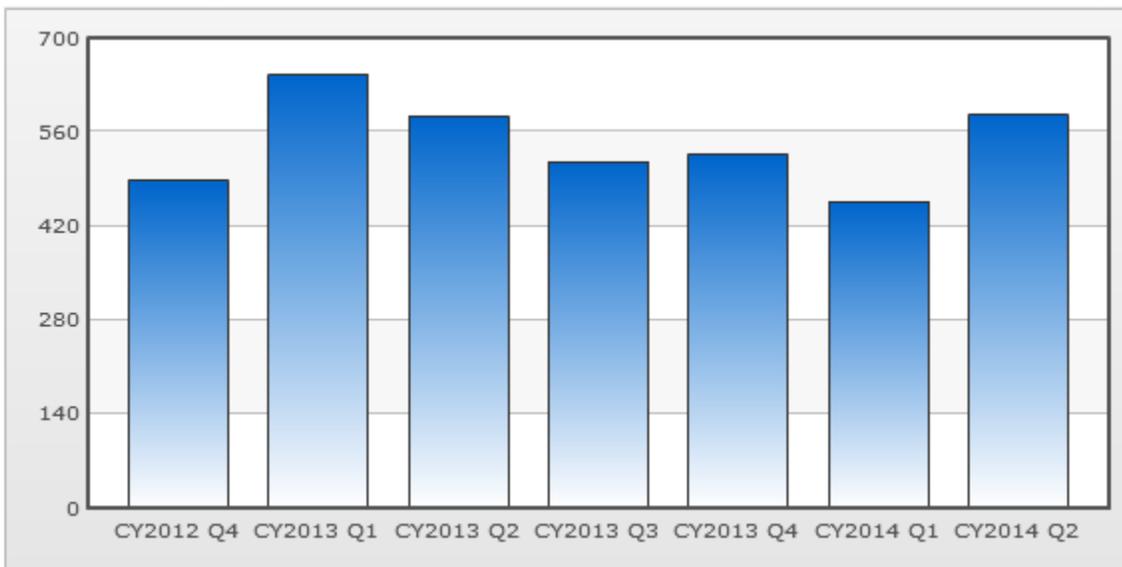
The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For more KPI information, please visit our website at www.albemarle.org/performance.

EnergyStar Building Rating

Target: Maintain an Energy Star Rating of 75 or above for our three Office Buildings.



Work Orders Completed



STORMWATER

DESCRIPTION

There are approximately 800 Storm Water facilities within the County with an additional 60 facilities brought online each year. Given this, the importance of stormwater management overall, and the County's requirement to comply with regulatory mandates regarding the Chesapeake Bay Cleanup, this budget chapter shows the County's Stormwater function and its associated expenses separate from the General Services Department.

FINANCIAL DATA

STORMWATER								
	FY13 ACTUAL	FY14 ADOPTED	FY14 PROJECTED	FY15 REQUEST	FY15 RECOMM	FY15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$127,132	\$128,989	\$131,782	\$134,760	\$134,760	\$183,954	\$54,965	42.6%
BENEFITS	44,116	46,503	46,461	48,518	48,518	67,496	\$20,993	45.1%
OPERATING	87,956	90,393	89,309	99,918	99,918	103,168	\$12,775	14.1%
CAPITAL OUTLAY	302	560	775	510	510	4,010	\$3,450	616.1%
ESSENTIAL SERVICE SUPPORT	0	0	0	77,064	77,064		\$0	
EXPENDITURE TOTAL	\$259,505	\$266,445	\$268,327	\$360,770	\$360,770	\$358,628	\$92,183	34.6%
REVENUE								
TRANSFER-CIP STORMWATER FUND	\$0	\$266,445	\$266,445	0	0	\$0	(\$266,445)	-100.0%
TRANSFER-WATER RESOURCES FUND*	0	0	0	360,770	360,770	360,770	\$360,770	
REVENUE TOTAL	\$0	\$266,445	\$266,445	\$360,770	\$360,770	\$360,770	\$94,325	35.4%
NET COST	\$259,505	\$0	\$1,882	\$0	\$0	(\$2,142)	(\$2,142)	
POSITIONS	2.0	2.0	2.0	3.0	3.0	3.0	1.0	50.0%

*The transfer from the Water Resources Fund will be based on the actual expenditures.

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Stormwater budget increases \$94,325 or 35.4% and reflects the following:

- 2.0% increase for FY15 salaries effective July 1, 2014.
- 8.0% increase in health insurance rates effective October 1.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- Increase of \$9,525 or 10.5% in operating costs primarily due to increases in maintenance costs and contract services associated with Municipal Separate Storm Sewer System (MS4) permit requirements.
- The Essential Service Support category includes funding for an additional two positions (Civil Engineer and Inspector) beginning January 1, 2015.
- Includes a transfer from the Water Resources Fund of \$360,770 to fund total Stormwater expenditures.
- The transfer in FY14 from the Capital Stormwater Fund was a one-time transfer with the understanding that by FY15 an on-going funding source will be implemented.

FY 15 Adopted Budget: The Stormwater adopted budget increases by \$92,183 or 34.6%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Stormwater (3.0 positions): Implements various water resource protection programs not pertaining to regulating land development, including developing and administering an MS4 Program Plan, addressing local and regional waterbody impairments (such as the Chesapeake Bay TMDL), maintaining County-owned dams, and addressing citizen concerns.	266,445	358,628	92,183	34.6%
TOTAL, STORMWATER	\$266,445	\$358,628	\$92,183	34.6%

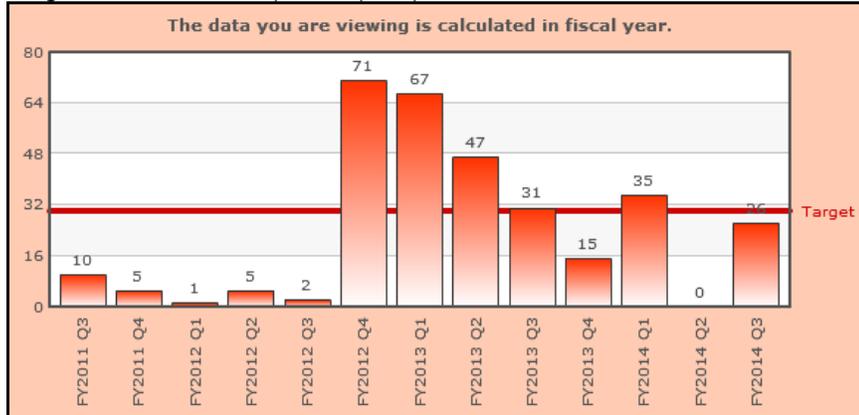
(STORMWATER CONTINUED)

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For more KPI information, please visit our website at www.albemarle.org/performance.

Stormwater Facility Inspections

Target: 30 facilities inspected per quarter



FACILITIES DEVELOPMENT

(Internal Service Fund)

MISSION

The primary mission of the Office of Facilities Development (OFD) is to manage and implement the County’s Capital Improvement program, to include oversight of the design and construction of all government, transportation, and school facilities and structures. OFD strives to provide courteous, professional and efficient services to our customers and achieve their basic goals of delivering high quality projects effectively, economically, and in a timely manner.

DESCRIPTION

The Office of Facilities Development provides construction expertise in support of the County’s strategic and comprehensive plans. This operation is funded by both the General Fund and CIP funds.

GOALS

- To leverage the County’s capital funds by maintaining, constructing or renovating facilities that are both aesthetically pleasing and practical and serve the administrative, educational, recreational and service needs of our employees and citizens.
- Improve communications to both internal and external customers.
- Employ industry best practices in execution of all capital projects.
- Maintain industry awareness and skills necessary to remain proficient in the municipal development industry.

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

FACILITIES DEVELOPMENT								
	FY13 ACTUAL	FY14 ADOPTED	FY14 PROJECTED	FY15 REQUEST	FY15 RECOMM	FY15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$633,071	\$697,159	\$661,241	\$710,054	\$710,054	\$710,054	\$12,895	1.8%
BENEFITS	206,915	238,128	222,502	242,301	242,301	242,301	4,173	1.8%
OPERATING	16,019	19,355	17,332	18,705	18,705	18,705	(650)	-3.4%
CAPITAL OUTLAY	1,644	2,000	4,983	2,030	2,030	2,030	30	1.5%
EXPENDITURE TOTAL	\$857,650	\$956,642	\$906,057	\$973,090	\$973,090	\$973,090	\$16,448	1.7%
REVENUES								
Gen. Gov't. CIP Fund	\$381,050	\$433,138	\$421,724	\$394,615	\$394,615	\$394,615	(\$38,523)	-8.9%
Stormwater CIP Fund	30,932	40,892	55,873	28,980	28,980	28,980	(11,912)	-29.1%
School Division CIP Fund	243,339	289,187	202,572	351,030	351,030	351,030	61,843	21.4%
General Fund	203,273	193,425	225,889	198,465	198,465	198,465	5,040	2.6%
REVENUE TOTAL	\$858,594	\$956,642	\$906,057	\$973,090	\$973,090	\$973,090	\$16,448	1.7%
NET COST	(\$944)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
POSITIONS	9.0	9.0	9.0	9.0	9.0	9.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Facilities Development budget increases \$16,448 or 1.7% and reflects the following:

- 2.0% increase for FY15 salaries effective July 1, 2014.
- 8.0% increase in health insurance rates effective October 1.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- Increase of \$16,448, or 1.7%, in revenue is due to a change in the hourly rate, which is changing from \$75.00 to \$80.50, to meet increased costs.

FY 15 Adopted Budget: The Facilities Development adopted budget increases by \$16,448 or 1.7%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014

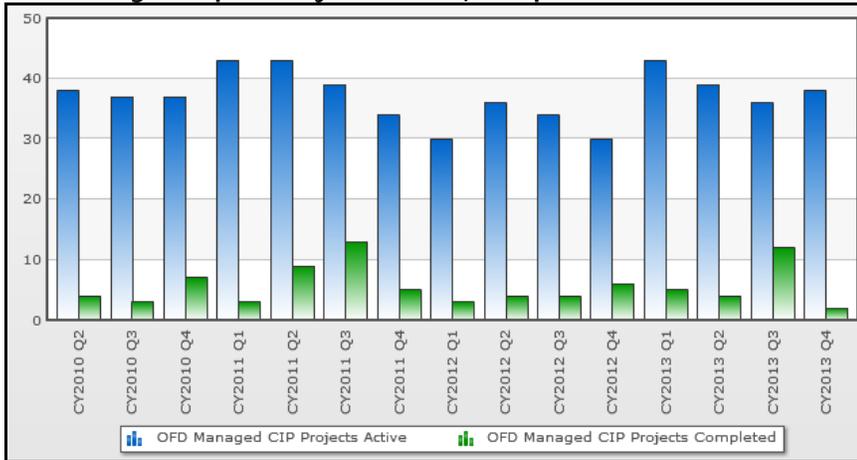
(FACILITIES DEVELOPMENT CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Facilities Development: (9.0 positions): The Office of Facilities Development is responsible for the management and implementation of the County's Capital Improvement Program. This includes oversight of the design and construction of all government and school facilities and structures. In addition, this Office is responsible for reviewing all cost estimates for construction-related projects in the Capital Improvement Program.	\$956,642	\$973,090	\$16,448	1.7%
TOTAL, FACILITIES DEVELOPMENT	\$956,642	\$973,090	\$16,448	1.7%

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For more KPI information, please visit our website at www.albemarle.org/performance.

OFD Managed Capital Projects: Active/Completed



PUBLIC WORKS CONTRIBUTIONS

FINANCIAL DATA

PUBLIC WORKS CONTRIBUTION								
	FY13 ACTUAL	FY14 ADOPTED	FY14 PROJECTED	FY15 REQUEST	FY15 RECOMM	FY15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
RSWA Contribution	\$244,907	\$300,000	\$438,106	\$450,000	\$450,000	\$450,000	\$150,000	50.0%
EXPENDITURE TOTAL	\$244,907	\$300,000	\$438,106	\$450,000	\$450,000	\$450,000	\$150,000	50.0%
NET COST	\$244,907	\$300,000	\$438,106	\$450,000	\$450,000	\$450,000	\$150,000	50.0%

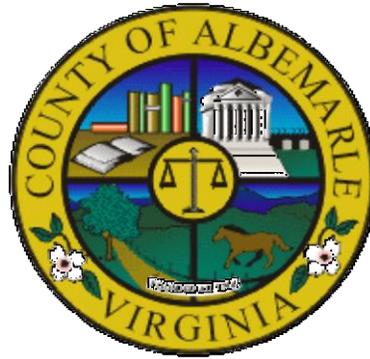
OVERVIEW/NOTABLE CHANGES

FY 14 Projected: Includes an appropriation of \$138,106 for the County's local support of the Ivy Material Utilization Center and the McIntire Recycling Center, which are managed by the Rivanna Solid Waste Authority (RSWA).

FY 15 Recommended Budget: This amount is based on the January 8, 2014 action by the Board of Supervisors requesting the RSWA to approve an amendment to the Ivy Materials Utilization Center programs agreement to provide for a one-year extension of the agreement from July 1, 2014 to June 30, 2015 to allow additional time for the Board to reevaluate the County's long-term approach to the future of solid waste and management.

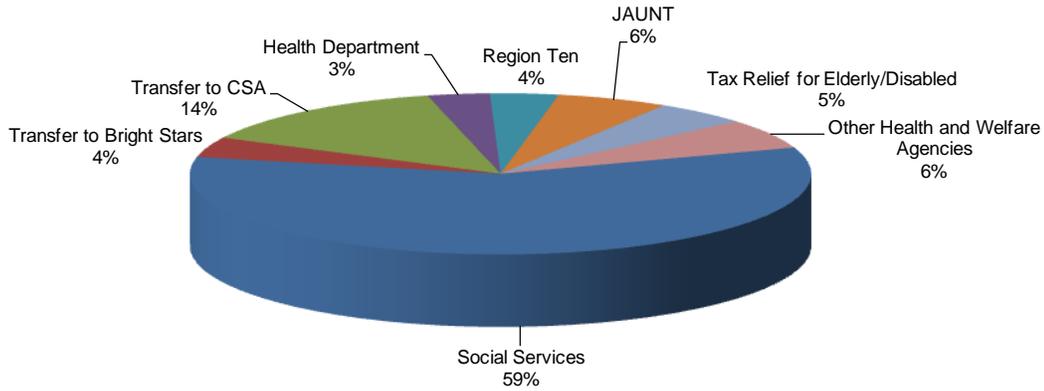
FY 15 Adopted Budget: There are no changes made to the recommended budget.

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Rivanna Solid Waste Authority (RSWA): The Rivanna Solid Waste Authority (RSWA) contribution is for an agreement with RSWA for operations that are not self-supporting. This includes funding for the McIntire Recycling Center and household hazardous waste disposal.	\$300,000	\$450,000	\$150,000	50.0%
TOTAL, PUBLIC WORKS AGENCY CONTRIBUTIONS	\$300,000	\$450,000	\$150,000	50.0%



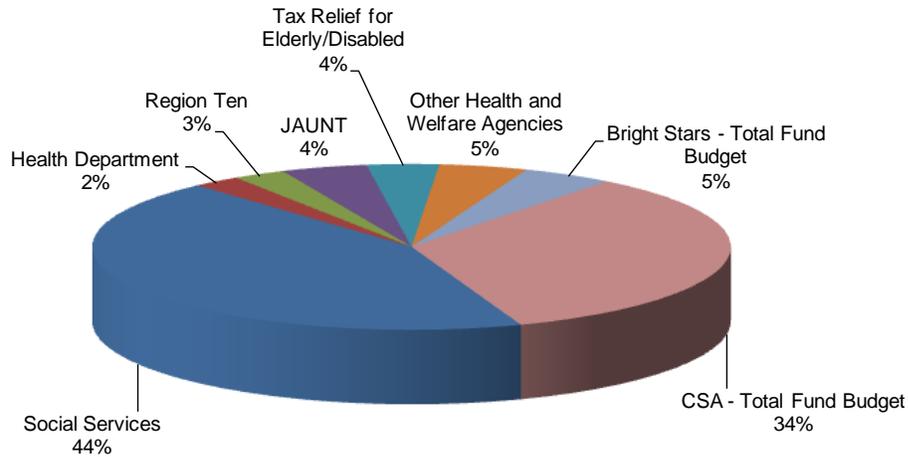
HEALTH AND WELFARE

FY 15 Adopted Health and Welfare Budget - General Fund \$19,755,451



HEALTH AND WELFARE - GENERAL FUND ONLY								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Social Services	\$10,565,386	\$10,987,870	\$11,089,448	\$11,509,581	\$11,509,581	\$11,579,069	\$591,199	5.4%
Transfer to Bright Stars	384,519	661,025	661,025	698,321	698,321	799,787	138,762	21.0%
Transfer to CSA	2,375,000	2,350,000	2,350,000	2,730,527	2,730,527	2,730,527	380,527	16.2%
Subtotal, Social Services	\$13,324,905	\$13,998,895	\$14,100,473	\$14,938,429	\$14,938,429	\$15,109,383	\$1,110,488	7.9%
CONTRIBUTIONS								
Health Department	565,671	564,471	568,471	640,217	640,217	640,217	75,746	13.4%
Region Ten	644,648	658,856	658,856	712,583	704,083	704,083	45,227	6.9%
JAUNT	1,014,976	1,151,711	1,151,711	1,151,711	1,151,711	1,151,711	0	0.0%
Tax Relief for Elderly/Disabled	921,102	975,000	940,000	965,000	965,000	965,000	(10,000)	-1.0%
Other Health and Welfare Agencies	1,176,962	1,184,746	1,180,746	1,485,609	1,185,057	1,185,057	311	0.0%
Subtotal, CONTRIBUTIONS	\$4,323,359	\$4,534,784	\$4,499,784	\$4,955,120	\$4,646,068	\$4,646,068	\$111,284	2.5%
Total, Health and Welfare	\$17,648,264	\$18,533,679	\$18,600,257	\$19,893,549	\$19,584,497	\$19,755,451	\$1,221,772	6.6%

FY 15 Adopted Health and Welfare Budget - All Funds \$26,410,103



HEALTH AND WELFARE - ALL FUNDS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Social Services	\$10,565,386	\$10,987,870	\$11,089,448	\$11,509,581	\$11,509,581	\$11,579,069	\$591,199	5.4%
Health Department	565,671	564,471	568,471	640,217	640,217	640,217	\$75,746	13.4%
Region Ten	644,648	658,856	658,856	712,583	704,083	704,083	\$45,227	6.9%
JAUNT	1,014,976	1,151,711	1,151,711	1,151,711	1,151,711	1,151,711	\$0	0.0%
Tax Relief for Elderly/Disabled	921,102	975,000	940,000	965,000	965,000	965,000	(\$10,000)	-1.0%
Other Health and Welfare Agencies	1,176,962	1,184,746	1,180,746	1,485,609	1,185,057	1,185,057	\$311	0.0%
Bright Stars - Total Fund Budget	1,123,477	1,169,520	1,169,520	1,210,787	1,210,787	1,210,787	\$41,267	3.5%
CSA - Total Fund Budget	8,119,074	8,621,312	8,621,312	8,974,179	8,974,179	8,974,179	\$352,867	4.1%
TOTAL	\$24,131,296	\$25,313,486	\$25,380,064	\$26,649,667	\$26,340,615	\$26,410,103	\$1,096,617	4.3%

DEPARTMENT OF SOCIAL SERVICES

(General Fund)

MISSION

To ensure services reach those in need, the vision of the Department of Social Services (DSS) calls for the department to work to ensure that individuals and families in Albemarle County are able to meet their full potential and plan for their future. To realize this vision, the mission of DSS is to provide services that promote self-sufficiency and support individual and family well-being. This mission is set within the context of the department's core values: Hope, Respect, Opportunity, and Self-Determination. As an agent of this public service, DSS seeks to catalyze change in the community to move towards the opportunity of a quality life for all.

DESCRIPTION

Services provided by this department to the residents of Albemarle County fall within two broad program areas: Casework Delivery and Eligibility Determination. The areas are further expanded into four distinct program areas: 1) Protective and Support Services, 2) Education, Prevention and Early Intervention Programs, 3) Employment and Child Care Services, and 4) DSS Benefit Programs. Further, the department provides key support services in the broad categories of organizational leadership, finance management, human resources management, information management, facilities management and partnership building.

GOALS

- Enhance services to targeted neighborhoods in collaboration with community partners. Key Strategies:
 - Complete research and map the target populations of Limited English Proficiency (LEP) and Aging, including significant neighborhoods.
 - Complete research and map the service array and needs of communities/neighborhoods.
 - Identify community leadership and assets of neighborhoods.
 - Develop teams comprised of department staff and community partners that are neighborhood-focused and can serve the targeted populations.
 - Determine focus area and implement service enhancement to targeted neighborhoods.
- Improve communications that will enhance the image of the department, improve access and provide a voice for our customers. Key Strategies:
 - Implement final phases of Marketing & Communications Plan.
 - Enhance Marketing & Communication Plan to include targeted neighborhoods identified through Goal 1 mapping.
 - Determine feasibility and develop a plan to implement multiple access points for service delivery throughout the County.
 - Identify and implement best practices that effectively advocate for external customers to stakeholders.

Additional Information about this Department's support of the County's Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

(DEPARTMENT OF SOCIAL SERVICES CONTINUED)

FINANCIAL DATA

SOCIAL SERVICES								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$5,472,683	\$5,677,830	\$5,754,322	\$5,748,807	\$5,748,807	\$5,843,842	\$166,012	2.9%
BENEFITS	1,848,133	2,046,215	2,018,273	2,103,240	2,103,240	2,148,964	102,749	5.0%
OPERATING	501,300	524,258	488,925	493,750	493,750	505,352	(18,906)	-3.6%
DIRECT ASSISTANCE	2,719,331	2,697,707	2,794,228	3,032,234	3,032,234	3,032,234	334,527	12.4%
CAPITAL OUTLAY	23,939	41,860	33,701	34,910	34,910	48,677	6,817	16.3%
ESSENTIAL SERVICE SUPPORT	0	0	0	96,640	96,640	0	0	
EXPENDITURE TOTAL	\$10,565,386	\$10,987,870	\$11,089,448	\$11,509,581	\$11,509,581	\$11,579,069	\$591,199	5.4%
REVENUE								
LOCAL NON-TAX	\$200	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
STATE	2,548,311	2,594,190	2,610,613	2,655,214	2,655,214	2,666,167	71,977	2.8%
FEDERAL	4,033,800	4,208,941	4,193,627	4,695,459	4,695,459	4,753,665	544,724	12.9%
TRANSFERS	188,338	188,338	188,338	188,338	188,338	0	(188,338)	-100.0%
REVENUE TOTAL	\$6,770,649	\$6,992,469	\$6,993,578	\$7,540,011	\$7,540,011	\$7,420,832	\$428,363	6.1%
NET COST	\$3,794,737	\$3,995,401	\$4,095,870	\$3,969,570	\$3,969,570	\$4,158,237	\$162,836	4.1%
POSITIONS	103.7	107.3	107.3	107.6	107.6	109.6	2.3	2.1%

NOTE: This total does not include transfers to CSA or Bright Stars.

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations of 1) \$50,328 for temporary staffing; 2) \$40,000 for the state-funded Strengthening Families program; and 3) \$19,284 for projects and purchase orders initiated in FY13 and completed in FY14.

FY 15 Recommended Budget: The Department of Social Services' budget *increases* by \$521,711 or 4.7%, and reflects the following changes:

- 2.0% *increase* for FY15 salaries effective July 1, 2014
- Increase* of \$32,465 or 27.3% in regular and on call overtime wages based on current expenditure trends. These trends include significant increases in both the workloads in the department's Eligibility and Services programs and the rate of compensation for employees accruing overtime.
- 8.0% *increase* in health insurance rates effective October 1.
- Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- Removes the salaries and benefits for a position (1.0 FTE) in the University of Virginia Hospital-Medicaid Division that has been held vacant by the Hospital for several years. This position is 100% reimbursed by state and federal revenues, which have also been reduced related to this change.
- Operating expenses *decrease* \$30,508 or 5.8%, primarily due a 1) \$14,825 *decrease* in rent based on depreciation, which has a related state revenue change; 2) \$8,427 *decrease* in telecommunication costs based on current expenditure trends and rates; and 3) \$6,500 *decrease* for interpreter services based on current expenditure trends and rates.
- Direct assistance expenditures are *increasing* \$334,527 or 12.4% and include a variety of program costs that are mostly reimbursed by state and federal revenues. The *increase* in FY15 is primarily due to a \$334,455 *increase* in foster care and adoption related expenditures that are fully reimbursed by state and federal revenue.
- Capital outlay expenditures include the vehicle replacement surcharge and replacement equipment and furniture and are *decreasing* based on the anticipated equipment replacement schedule in FY15.
- The Essential Service Support category includes \$96,640 for an additional Foster Care and Adoption Senior Eligibility Worker (1.0 FTE) and additional part-time hours for the Comprehensive Services Act (CSA) Coordinator program (0.25 FTE).
- Overall revenues are *increasing* \$547,542 or 7.8%. Many of the department's revenues are budgeted reimbursements that are based on either projected program expenditures, Federal/State approved formulas, allocations based upon approved locality plans, or Federal/State fiscal year allocations.
- In total, the net local cost of the department is *decreasing* \$25,831 or 0.6%.

FY 15 Adopted Budget: The Department of Social Services' adopted budget *increases* by \$591,199, or 5.4%, and includes the following changes from the recommended budget:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.

(DEPARTMENT OF SOCIAL SERVICES CONTINUED)

- \$137,020 for an additional Foster Care/Adoption Family Services Specialist and Eligibility Worker (2.0 FTE) and related operating costs. Of that amount, \$69,159 will be funded through additional related state and federal revenue.
- Eliminates \$188,338 in support from the School Division for the Family Support program based on the School Board’s Adopted Budget. This loss of revenue is offset by increased support from other General Fund revenues.
- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Social Services - Administration</p> <p>Departmental Management (17.0 positions): This division maintains the department's financial, personnel, and overall departmental programs and services including personnel management, expenditure monitoring, budgeting, records management, policy development, research, grant applications, program evaluation, community liaison work, and general oversight of the department's mandates.</p> <p>Benefit Programs (31.8 positions): The objective of Benefit Programs is to provide medical, financial, and nutrition assistance to qualified citizens of Albemarle County. This program delivers the following services:</p> <p><u>SNAP (Supplemental Nutrition Assistance Program)</u> - designed to help supplement food budgets of low income households in order to provide nutritionally adequate diets. This program will only pay for food items and food garden seeds, excluding such items as paper products, soap, pet food, and alcohol.</p> <p><u>Medicaid</u> - funding for payment to providers of a broad range of medical services to eligible individuals.</p> <p><u>Family Access to Medical Insurance Security (FAMIS)</u> - Virginia’s health insurance program for children of eligible families.</p> <p><u>TANF - Temporary Assistance to Needy Families</u> - financial assistance to persons with children who are deprived of parental support due to death, divorce, disability, absence or income.</p> <p><u>Energy Assistance</u> - provides supplemental heating or cooling assistance to eligible households. This program can also assist with the repair or replacement of the primary heat source.</p>	6,628,889	\$6,906,274	\$277,385	4.2%
<p>Service Programs (38.50 positions): This division provides services directly, or via purchase of services, to the community and citizens of Albemarle County. Service Programs include:</p> <p><u>Adult Protective Services</u> - the identification, receipt, and investigation of complaints and reports of adult abuse, neglect and exploitation for incapacitated persons eighteen years of age and over and persons sixty years of age and over.</p>				

(DEPARTMENT OF SOCIAL SERVICES CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Social Services, continued</p> <p><u>Adult Services</u> - enables adults to remain in the least restrictive setting while maximizing self-sufficiency, to prevent abuse, neglect, and exploitation, and to delay and/or reduce inappropriate institutionalization and/or to assist, when necessary, with appropriate placement. Assists adults in functioning independently by establishing and/or strengthening appropriate family and social support systems.</p> <p><u>Child Protective Services</u> - provides identification, assessment, and service provision to abused, neglected or exploited children in an effort to protect children, preserve families, whenever possible, and prevent further maltreatment.</p> <p><u>Prevention and Support Services</u> - provided to individuals and families to prevent family violence, child neglect, family breakdown, including removal of the child, and other crises and to strengthen the capacity of the family to function independently.</p> <p><u>Child Care Assistance</u> - provides assistance with childcare to low-income parents who are working and/or attending school.</p> <p><u>Employment Services</u> - provides support services such as training, childcare, and transportation to encourage self-sufficiency through employment to individuals required to participate in the Virginia Improvement Program (VIP) Virginia Initiative for Work Not Welfare (VIEW).</p> <p><u>Albemarle County Career Center</u> - is a certified affiliate of the One Stop System and provides state of the art technology access for job searches and local, state and national employment information.</p>				
<p>Social Services - Direct Assistance: Social Services make direct assistance payments for certain services. All assistance payments are either partially or fully funded by state/federal resources.</p> <p><u>General Relief</u> - financial assistance which provides monthly payments for children unable to reside with their family.</p> <p><u>Auxiliary Grants: Aged and Disabled</u> - financial assistance to low income aged, blind or disabled persons living in assisted living facilities.</p> <p><u>Refugee Resettlement</u> - medical and/or financial assistance to individuals/families admitted as Refugees under Section 207 of the Immigration and Nationality Act. Aid is limited to eight months.</p> <p><u>Aid to Families with Dependent Children-Foster Care</u> - financial assistance to children in foster care who would be eligible for TANF if they were with their family. Payments for room and board, clothing, child care and transportation are made to foster parents or facilities where the child is located.</p>	2,697,707	3,032,234	\$334,527	12.4%

(DEPARTMENT OF SOCIAL SERVICES CONTINUED)

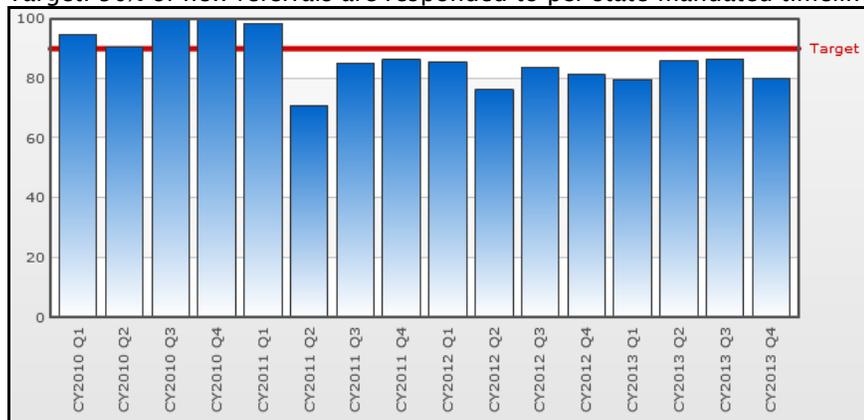
Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Social Services - Direct Assistance, continued <u>Foster Care and Adoption</u> - provides services on behalf of children in need of temporary care who can no longer remain in their own homes and are in the agency's custody; provides services to a foster family, birth family and/or adopting family; provides services to child's family while working to return the child home; assists child in becoming a member of a new family unit through adoption.				
Family Support (14.3 positions): partnership between Albemarle County Public Schools and the Department of Social Services that provides prevention and intervention services that support children's growth and development, strengthen families, and promote school success through home, school, and community collaboration.	1,054,371	1,080,696	26,325	2.5%
Medicaid - UVA (8.0 positions): In conjunction with the State Medical Assistance Program, the State Department of Social Services, and the University of Virginia Medical Center, this program provides Medicaid benefits to medically indigent hospital patients and indigent clients treated in specified outpatient clinics at UVA.	606,903	559,865	(47,038)	-7.8%
TOTAL, SOCIAL SERVICES	\$10,987,870	\$11,579,069	\$591,199	5.4%
Transfers to Other Funds:				
Comprehensive Services Act (CSA)	2,350,000	2,730,527	380,527	16.2%
Bright Stars Program	661,025	799,787	138,762	21.0%
TOTAL, INCLUDING TRANSFERS TO OTHER FUNDS	\$13,998,895	\$15,109,383	\$1,110,488	7.9%

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

CPS Referral Response Timeliness

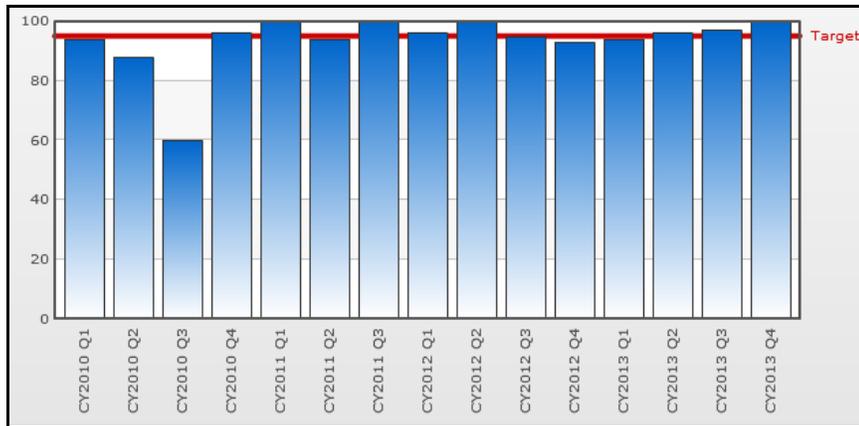
Target: 90% of new referrals are responded to per state-mandated timeliness guidelines.



Adult Care Assessment Timeliness

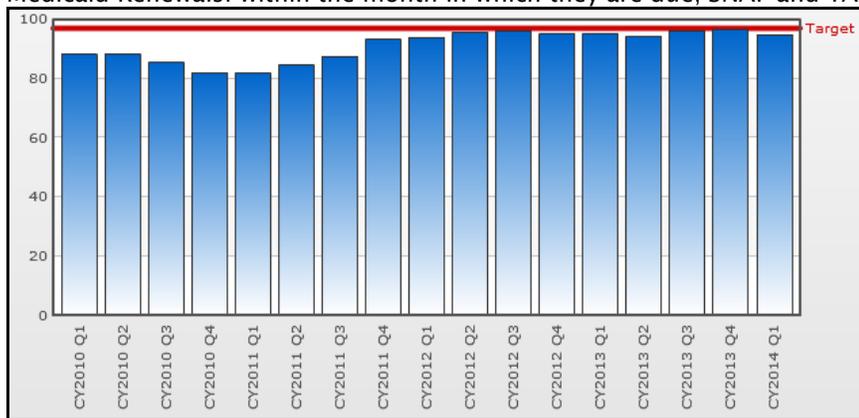
Target: 95% of disabled and/or elderly adults receive Nursing Home and/or Community Based Care Assessments within 45 days.

(DEPARTMENT OF SOCIAL SERVICES CONTINUED)



Benefit Application Processing Timeliness

Target: Process 97% of applications within the target timeframe (Medicaid Applications: within 45 days of receipt; Medicaid Renewals: within the month in which they are due; SNAP and TANF: within 30 days of receipt).



BRIGHT STARS PROGRAM

(Special Revenue Fund)

MISSION

The mission of the Bright Stars Program is to increase the opportunities to learn for our children and their families by promoting family involvement and addressing risk factors that affect school performance.

DESCRIPTION

There are ten preschool classrooms currently serving Bright Stars students located in the following County schools: Cale (with two classes blended with Early Childhood Special Education (ECSE) students in an inclusion model) and Stony Point (one blended ECSE inclusion model class), Greer (with 2 regular education classes), and Agnor Hurt, Red Hill, Scottsville, Stone Robinson, and Woodbrook (each with one regular education class). Children are identified for Bright Stars based on an assessment of various individual and family risk factors that may impact school success.

Funding is provided by the Virginia Preschool Initiative grant administered by the Virginia Department of Education. The State identifies \$6,000 as the per child cost for preschool and allocates the state share based on Albemarle’s composite index. The FY 15 Bright Stars budget is based on a composite index for Albemarle of 0.5000 as currently capped by the state; therefore, Albemarle must provide a 50% local match in order to draw down the state funds, 25% of which can be matched with in-kind dollars. The actual FY 15 composite index for this program will not be determined by the state until after the County’s FY 15 budget is adopted. In the event that the composite index is uncapped, which would require an increase in local funding, the additional local share is recommended to be provided from the Bright Stars Program fund balance. Any adjustment for the composite index will be planned for as part of the FY 16 budget process.

The local government funding for the program is provided through a budget transfer from the Department of Social Services budget to the Bright Stars Fund. Albemarle County Schools provide in-kind support, such as maintenance, utilities, and transportation. The program is administered by the Albemarle County Department of Social Services.

This program’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning section of this document.

FINANCIAL DATA

BRIGHT STARS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Salaries	\$780,124	\$805,412	\$805,412	\$808,763	\$808,763	\$808,763	\$3,351	0.4%
Benefits	288,538	314,991	314,991	345,887	345,887	345,887	30,896	9.8%
Operating	54,814	48,617	48,617	55,887	55,887	55,887	7,270	15.0%
Capital Outlay	0	500	500	250	250	250	(250)	-50.0%
EXPENDITURE TOTAL	\$1,123,477	\$1,169,520	\$1,169,520	\$1,210,787	\$1,210,787	\$1,210,787	\$41,267	3.5%
REVENUES								
Virginia Preschool Initiative (State)	\$411,000	\$411,000	\$411,000	\$411,000	\$411,000	\$411,000	\$0	0.0%
Transfer from School Fund	95,535	97,495	97,495	101,466	101,466	0	(97,495)	-100.0%
Transfer from General Fund	384,519	661,025	661,025	698,321	698,321	799,787	138,762	21.0%
REVENUE TOTAL	\$891,054	\$1,169,520	\$1,169,520	\$1,210,787	\$1,210,787	\$1,210,787	\$41,267	3.5%
POSITIONS	18.3	18.7	18.7	18.7	18.7	18.7	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Bright Stars Fund budget increases by \$41,267 or 3.5%, and reflects the following changes:

- 2.0% *increase* for FY15 salaries effective July 1, 2014
- 8.0% *increase* in health insurance rates effective October 1.
- For General Government positions (4.2 FTE), there is a *decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an *increase* in life insurance rates from 1.19% to 1.32%. For School positions (14.5 FTE), there is an *increase* in VRS rates from 12.77% to 15.68% and an *increase* in life insurances rates from 1.19% to 1.24%.
- *Decrease* of \$7,751 in part-time and substitute wages and related benefits based on recent expenditure trends.

(BRIGHT STARS PROGRAM CONTINUED)

- Increase of \$7,220 in operating costs, primarily due to contract services based on recent expenditure trends.
- Revenues for this fund increase \$41,267 or 3.5%, including an increase of \$3,971 or 4.1% in the transfer from the School Fund and an increase of \$37,296 or 5.6% in the transfer from the General Fund. These increases are based on the described changes in expenditures for this fund.

FY 15 Adopted Budget: The Bright Stars Fund adopted budget increases by \$41,267, or 3.5%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014.
- Eliminates \$101,466 in support from the School Division for the Bright Stars program based on the School Board's Adopted Budget. This loss of revenue is offset by an increased transfer from the General Fund.

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

OUTCOME MEASURE	MEASUREMENT	GOAL	ACTUAL
Preschool Literacy Skills Pre-schoolers who are in Bright Stars for at least six months achieve literacy benchmark scores for the preschool developmental range at the end of the school year	PreK Phonological Awareness Literacy Screening (pKPALS)	FY13Target: 80%	FY13 Actual: 74% FY12 Actual: 79% FY11 Actual: 81% FY10 Actual: 82% FY09 Actual: 68%
Kindergarten Literacy Skills Bright Stars alumni achieve literacy benchmark scores for the kindergarten developmental range at the end of the school year	Phonological Awareness Literacy Screening for Kindergarten (KPALS)	FY13Target: 80%	FY13 Actual: 82% FY12 Actual: 85% FY11 Actual: 94% FY10 Actual: 78% FY09 Actual: 85%
Family Events Parents of Bright Stars preschoolers attend at least four Bright Stars/school functions, not including parent-teacher conferences, during the school year*	Bright Stars database	FY13Target: 90%	FY13 Actual: 74% FY12 Actual: 86% FY11 Actual: 88% FY10 Actual: 88% FY09 Actual: 93%
Parent-Teacher Conferences Parents of Bright Stars preschoolers attend both parent-teacher conferences offered during the school year	Bright Stars database	FY13Target: 80%	FY13 Actual: 72% FY12 Actual: 86% FY11 Actual: 85% FY10 Actual: 91% FY09 Actual: 88%
Parent Goals Parents of Bright Stars preschoolers make progress on goals that support their child's success during the school year	Family Needs Assessment	FY12Target: 80%	FY13 Actual: 89% FY12 Actual: 89% FY11 Actual: 92% FY10 Actual: 85% FY09 Actual: 91%

*In FY09-12, the target was attendance at 3 school functions. This was increased to 4 school functions in FY13.

COMPREHENSIVE SERVICES ACT PROGRAM

(Special Revenue Fund)

DESCRIPTION

The mission of the Comprehensive Services Act (CSA) program is to deliver a system of services and funding that is child-centered, family-focused, and community-based in serving troubled and at-risk children and families. Cooperative and comprehensive planning, interagency collaboration, and ongoing evaluation of services are conducted to ensure a cost-effective and efficient provision of services. The process of identifying needs, developing and delivering services for those children and youth who have or are at risk of developing behavioral or emotional problems is improved by the broad involvement of community groups and interested citizens. This program is funded from both local and state revenues. The current overall match ratio for these services ranges from 43.74% to 77.26% state funding and 22.74% to 56.26% local funding depending on the service provided.

FINANCIAL DATA

CSA								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Mandated Services	\$8,019,746	\$8,500,000	\$8,500,000	\$8,852,867	\$8,852,867	\$8,852,867	\$352,867	4.2%
Non-Mandated Services	99,328	121,312	121,312	121,312	121,312	121,312	0	0.0%
EXPENDITURE TOTAL	\$8,119,074	\$8,621,312	\$8,621,312	\$8,974,179	\$8,974,179	\$8,974,179	\$352,867	4.1%
REVENUES								
State	\$3,821,577	\$4,730,485	\$4,730,485	\$4,810,256	\$4,810,256	\$4,810,256	\$79,771	1.7%
School Fund Transfer	1,213,000	1,263,000	1,263,000	1,433,396	1,433,396	1,433,396	170,396	13.5%
General Fund Transfer	2,375,000	2,350,000	2,350,000	2,730,527	2,730,527	2,730,527	380,527	16.2%
Fund Balance	0	277,827	277,827	0	0	0	(277,827)	-100.0%
REVENUE TOTAL	\$7,409,577	\$8,621,312	\$8,621,312	\$8,974,179	\$8,974,179	\$8,974,179	\$352,867	4.1%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The CSA Fund budget increases by \$352,867 or 4.1%, and reflects the following changes:

- Increase of \$352,867 or 4.2% in mandated services based on recent service trends.
- Increase of \$352,867 or 4.1% in total revenue, which is attributable to 1) the corresponding increase in expenditures; and 2) a decrease in the use of the CSA fund's fund balance, which is not currently projected to be available in FY15 to assist with the costs for the General and School Funds

FY 15 Adopted Budget: There are no changes made to the recommended budget.

HEALTH AND WELFARE CONTRIBUTIONS

(General Fund)

FINANCIAL DATA

HEALTH AND WELFARE CONTRIBUTIONS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
AIDS Services Group	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600	\$0	0.0%
ARC - Infant Development	8,500	0	0	0	0	0	0	
Big Brothers/Big Sisters	0	0	0	18,500	0	0	0	
Boys & Girls Club	12,400	20,000	20,000	45,000	20,000	20,000	0	0.0%
Charlottesville Free Clinic	113,000	116,390	116,390	153,390	116,390	116,390	0	0.0%
Commission on Children & Families	31,016	0	0	0	0	0	0	
CYFS	73,500	74,490	74,490	87,038	74,490	74,490	0	0.0%
Community Investment Collaborative	0	0	0	10,000	0	0	0	
Computers 4 Kids	13,100	13,379	13,379	16,724	13,379	13,379	0	0.0%
Contribution to ABRT	0	15,356	15,356	14,207	14,207	14,207	(1,149)	-7.5%
Housing Collaboration Contingency	0	15,000	0	0	0	0	(15,000)	-100.0%
JABA	302,796	301,780	301,780	314,836	307,678	307,678	5,898	2.0%
JAUNT	1,014,976	1,151,711	1,151,711	1,151,711	1,151,711	1,151,711	0	0.0%
Jefferson Area CHIP	301,500	301,500	301,500	331,000	301,500	301,500	0	0.0%
Legal Aid Justice Society	36,200	38,700	38,700	48,375	38,700	38,700	0	0.0%
Lending Hands	0	0	0	10,000	0	0	0	
Madison House	9,900	9,900	9,900	10,890	9,900	9,900	0	0.0%
Music Resource Center	4,300	0	0	0	0	0	0	
Open Knowledge Collaborative	0	0	0	10,000	0	0	0	
Piedmont CASA	9,000	9,270	9,270	14,250	9,270	9,270	0	0.0%
Piedmont Virginia Community College	22,750	24,962	24,962	24,024	24,024	24,024	(938)	-3.8%
Piedmont Workforce Network	13,800	13,805	13,805	14,845	13,805	13,805	0	0.0%
Region Ten	644,648	658,856	658,856	712,583	704,083	704,083	45,227	6.9%
Salvation Army	0	0	0	50,000	0	0	0	
SARA	20,000	20,000	20,000	20,000	20,000	20,000	0	0.0%
SHE	84,500	85,514	85,514	89,700	85,514	85,514	0	0.0%
Tax Relief	921,102	975,000	940,000	965,000	965,000	965,000	(10,000)	-1.0%
TJ Area Coalition for the Homeless	0	0	15,000	33,750	15,500	15,500	15,500	
TJ Health Department	565,671	564,471	568,471	640,217	640,217	640,217	75,746	13.4%
United Way	117,100	117,100	117,100	128,180	117,100	117,100	0	0.0%
Virginia Organizing*	0	4,000	0	0	0	0	(4,000)	-100.0%
Women's Initiative	0	0	0	37,300	0	0	0	
TOTAL CONTRIBUTIONS	\$4,323,359	\$4,534,784	\$4,499,784	\$4,955,120	\$4,646,068	\$4,646,068	\$111,284	2.5%

*Funding was included in the FY14 Adopted Budget, but not appropriated by the Board of Supervisors.

OVERVIEW/NOTABLE CHANGES

FY 14 Projected Budget:

- Includes an appropriation of \$15,000 from the Housing Collaboration Contingency to the TJ Area Coalition for the Homeless.

FY 15 Recommended Budget:

- Overall, Health and Welfare Development Agency contributions *increase* \$111,284 or 2.5%.
- Decrease* of \$1,149 or 7.5% for a contribution to the City of Charlottesville to manage the FY16 Agency Budget Review Team (ABRT) process. This amount does not include funding for the Stepping Stones report.
- JABA's *increase* of \$5,898 or 2.0% provides for the County's share of existing program costs. Additionally, as requested by JABA, this recommendation reallocates \$26,910 or 50% of the current funding for the Mountainside Senior Living program to support additional part-time staffing for JABA's Information and Assistance and Long-term Care Ombudsman programs. The unfunded portion of this request represents part-time staffing costs that are in addition to the amount proposed to be reallocated from the Mountainside Senior Living program.
- JAUNT is level funded based on the requested County share of costs.
- Piedmont Virginia Community College's *decrease* of \$938 or 3.8% is based on County's percentage of enrollment.
- Piedmont Workforce Network is recommended to be level funded.
- Region Ten's *increase* of \$45,227 or 6.9% includes an *increase* of \$53,727 for the County's formula share of costs for Comprehensive Services programs and a *decrease* of \$8,500 for the Healthy Transitions program. Region Ten is requesting the County provide \$42,500 or 50% of the local funding for the Healthy Transitions program; this recommendation provides \$34,000 or 40% of the local funding for the program based on the County's share of program participants.
- Tax Relief program funding is *decreasing* \$10,000 or 1.0% based upon recent expenditure trends for this program.

(HEALTH AND WELFARE AGENCY CONTRIBUTIONS CONTINUED)

- TJ Health Department is *increasing* \$75,746 or 13.4%, which includes an additional \$61,618 for the County’s share of rent for the Health Department’s building and \$14,128 for the County’s share of existing program costs, primarily due to personnel rates. These increases will both be supplemented with funding from the City of Charlottesville and state based on formula shares.
- All other recommendations are based on the agencies’ evaluations from the City/County Agency Budget Review Team (ABRT) process.

FY 15 Adopted Budget: There are no changes made to the recommended budget.

SUMMARY OF AGENCY BUDGET REVIEW TEAM (ABRT) PROCESS

The ABRT is a team of County/City staff and community members tasked by the County and City with reviewing and evaluating requests made by human services and other community agencies that are generally non-contractual or not based on another funding agreement. The application for funding is based on an outcome measurement model which requests information from agencies and programs about the concrete and measurable impact they are making in the communities they serve. Funding recommendations in FY 15 are based on the agencies’ evaluations from the ABRT process.

HEALTH AND WELFARE AGENCIES

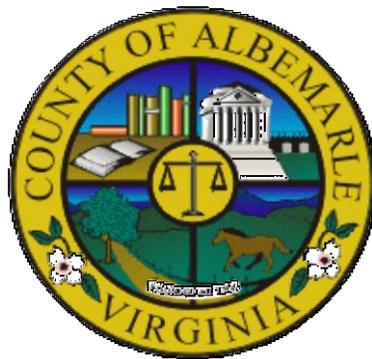
Description	FY 14 Adopted	FY 15 Requested	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
*Agencies reviewed by the City/County Agency Budget Review Team (ABRT)					
*AIDS/HIV Services Group (ASG): The mission of ASG is to provide comprehensive support services to people with HIV/AIDS, to prevent the spread of HIV through targeted outreach programs in high-risk populations, and to develop community awareness to promote a proactive and compassionate response to the epidemic.	\$3,600	\$3,600	\$3,600	\$0	0.0%
*Big Brothers/Big Sisters: Big Brothers Big Sisters works to help young people realize their highest potential through consistent, long-term, professionally-supported one-on-one mentoring relationships.	0	18,500	0	0	
*Boys & Girls Club: The Boys & Girls Club mission is to inspire and enable all young people, especially those from disadvantaged circumstances, to realize their full potential as productive, responsible, and caring citizens.	20,000	45,000	20,000	0	0.0%
*Charlottesville Free Clinic: The Charlottesville Free Clinic provides free medical care, dental care, and free prescription drugs to people who are working but do not have health insurance and do not qualify for free care elsewhere.	116,390	153,390	116,390	0	0.0%
*Children Youth and Family Services (CYFS): CYFS provides programs which encourage healthy child development and positive family relationships through support and enrichment services, parent education, family therapy and brief-term shelter care.	74,490	87,038	74,490	0	0.0%
*Community Investment Collaborative (CIC): CIC is a microenterprise development organization with a mission to leverage community resources to provide capital and education to entrepreneurs who have difficulty accessing funding from traditional sources and who seek an educational support system that is relevant to their business needs.	0	10,000	0	0	
Contribution to ABRT: Provides funding to the City of Charlottesville to coordinate the FY 16 Agency Budget Review Team (ABRT) process.	15,356	14,207	14,207	(1,149)	-7.5%
*Computers4Kids: Computers4Kids strives to improve low-income youth computer and learning skills through caring mentorship, structured training, a vibrant learning environment, and access to a computer and Internet services at home.	13,379	16,724	13,379	0	0.0%

(HEALTH AND WELFARE AGENCY CONTRIBUTIONS CONTINUED)

Description	FY 14 Adopted	FY 15 Requested	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
*Agencies reviewed by the City/County Agency Budget Review Team (ABRT)					
*Housing Collaborative Contingency: This contingency was included in the FY14 Budget and appropriated to TJ Area Coalition for the Homeless in FY14.	15,000	0	0	(15,000)	-100.0%
Jefferson Area Board for Aging (JABA): JABA provides planning, advocacy, and service coordination for people over 60 in Planning District Ten. In addition, it provides direct services to seniors, including congregate and home delivered meals, home safety, adult day care, volunteer and work opportunities, outreach, legal services, health screening, counseling and training, an Ombudsman for nursing home concerns, and support groups.	301,780	314,836	307,678	5,898	2.0%
*Jefferson Area Children's Health Improvement Program (CHIP): Jefferson Area CHIP provides nursing and family support services to low-income children, 0-6, and pregnant women to support nurturing homes and healthy kids, including supporting success by encouraging teen parents to continue their education, receive prenatal care, delay pregnancies, and raise a healthy child.	301,500	331,000	301,500	0	0.0%
JAUNT: JAUNT provides demand-response and fixed-route transportation in the urban ring and rural areas of Albemarle County, including services to the elderly and disabled, and rural to urban commuter work runs.	1,151,711	1,151,711	1,151,711	0	0.0%
*Legal Aid Justice Center: Legal Aid offers full representation in traditional poverty law areas, including housing, health, mental health services, consumer protection, employment, unemployment, and public benefits.	38,700	48,375	38,700	0	0.0%
*Lending Hands: Lending Hands is a ex-offender network resource agency that works to meet the challenges ex-offenders face, with the goal of assisting a successful transition back into society.	0	10,000	0	0	
*Madison House: Madison House is a student-run, non-profit organization that serves as the coordinating agency for University of Virginia students interested in volunteer community service.	9,900	10,890	9,900	0	0.0%
*Open Knowledge Collaborative: Open Knowledge Collaborative is a non-profit founded on principles of openness and transparency, informed decision making, and community-wide collaboration.	0	10,000	0	0	
*Piedmont Court Appointed Special Advocates (CASA): CASA is a non-profit organization that trains and supervises volunteers to serve as court appointed special advocates for abused and neglected children. Its mission is to advocate for the best interest of these children, promoting and supporting safe, permanent and nurturing homes for child victims.	9,270	14,250	9,270	0	0.0%
Piedmont Virginia Community College (PVCC): PVCC is a nonresidential, two-year, public institution of higher education whose service areas include the City of Charlottesville and Counties of Albemarle, Fluvanna, Greene, Louisa, Nelson, and Buckingham. The college provides opportunities for individuals to pursue post-secondary educational, career, and personal goals.	24,962	24,024	24,024	(938)	-3.8%
Piedmont Workforce Network: The goal of the Piedmont Workforce Network is to coordinate partner agency services under the Workforce Investment Act in the provision of a comprehensive workforce preparation and employment system designed to meet the needs of job seekers and local employers.	13,805	14,845	13,805	0	0.0%

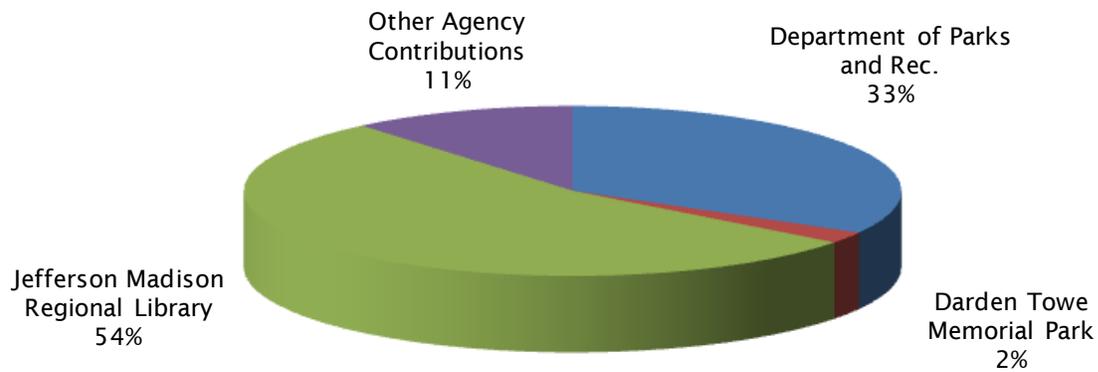
(HEALTH AND WELFARE AGENCY CONTRIBUTIONS CONTINUED)

Description	FY 14 Adopted	FY 15 Requested	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
*Agencies reviewed by the City/County Agency Budget Review Team (ABRT)					
Region Ten: Region Ten is an agency of local government responsible for providing mental health, mental retardation, and alcohol and drug abuse services to citizens in Planning District Ten. Services include infant development, pre-screening, case management, group counseling, outpatient services, job training, forensic evaluations, crisis intervention, and supported living arrangements. Funding is calculated based on an agreed upon methodology that considers the percent of the total services provided to each locality and the locality population as a percent of total population.	658,856	712,583	704,083	45,227	6.9%
*Salvation Army: The Salvation Army's Emergency Shelter provides safe, temporary shelter, life skills training, and three daily hot meals so that clients can focus on regaining housing and employment. The Salvation Army's Center of Hope provides intensive long-term transitional housing and collaborates with other local agencies so that families improve employment which leads to lasting stability.	0	50,000	0	0	
*Sexual Assault Resource Agency (SARA): SARA provides crisis intervention and ongoing support to victims of sexual assault, preventative peer education for adolescents, child assault prevention programs, and special outreach programs.	20,000	20,000	20,000	0	0.0%
*Shelter for Help in Emergency (SHE): SHE provides temporary emergency shelter for victims of domestic violence, as well as 24-hour hotline, counseling, information and referral services, case management services, court advocacy, and free legal workshops. Additional services include a children's program, agency training, and community education.	85,514	89,700	85,514	0	0.0%
Tax Relief for the Elderly and Disabled: Provides real estate and mobile home tax exemption for taxpayers who qualify under age, financial, or medical guidelines.	975,000	965,000	965,000	(10,000)	-1.0%
*Thomas Jefferson Area Coalition for the Homeless (TJACH): TJACH works to reduce homelessness by initiating creative solutions and coordinating regional resources and services.	0	33,750	15,500	15,500	
Thomas Jefferson Health Department: The Thomas Jefferson Health Department provides comprehensive medical, clinical, and environmental protection services to the residents of the City of Charlottesville, and Albemarle, Greene, Nelson, Louisa, and Fluvanna Counties. Health services include: Environmental Health, Community Health Promotion, Clinical Services, and Growing Healthy Families.	564,471	640,217	640,217	75,746	13.4%
*United Way - Child Care: The United Way Child Care Scholarship Program helps low-income working families in Planning District 10 through direct fee subsidies for child care, enabling parents to maintain employment.	104,500	114,950	104,500	0	0.0%
*United Way - Self Sufficiency Program: Provides uninsured and underinsured adults with free prescriptions for chronic health conditions. Also provides free tax preparation to low-income individuals.	12,600	13,230	12,600	0	0.0%
*Virginia Organizing: Virginia Organizing is a statewide grassroots organization dedicated to challenging injustice by empowering people in local communities to address issues that affect the quality of their lives. <i>After the adoption of the budget, the Board of Supervisors did not appropriate this \$4,000 to Virginia Organizing.</i>	4,000	0	0	(4,000)	-100.0%
*Women's Initiative: The mission of The Women's Initiative is to provide effective counseling services, social support and education to empower women to transform challenging life situations into opportunities for renewed well-being and personal growth.	0	37,300	0	0	
TOTAL, HEALTH AND WELFARE CONTRIBUTIONS	\$4,534,784	\$4,955,120	\$4,646,068	\$111,284	2.5%

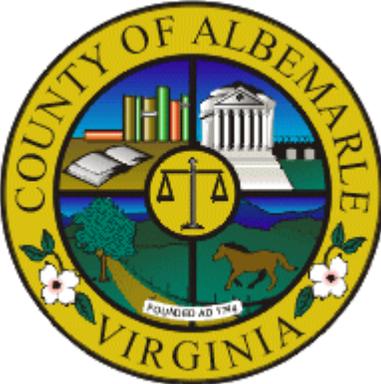


PARKS, RECREATION, AND CULTURE

FY 15 Adopted Parks, Recreation & Culture Budget \$7,143,888



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPT	\$ ADP-ADP	% ADP/ADP
Department of Parks and Rec.	\$2,192,214	\$2,262,540	\$2,329,491	\$2,388,920	\$2,381,920	\$2,371,740	\$109,200	4.8%
Darden Towe Memorial Park	144,629	181,200	214,844	155,374	155,374	155,374	(\$25,826)	-14.3%
Jefferson Madison Regional Library	3,258,054	3,448,931	3,448,931	3,878,530	3,792,475	3,824,889	\$375,958	10.9%
Other Agency Contributions	674,258	723,982	723,982	942,389	791,885	791,885	\$67,903	9.4%
TOTAL	\$6,269,154	\$6,616,653	\$6,717,248	\$7,365,213	\$7,121,654	\$7,143,888	\$527,235	8.0%



DEPARTMENT OF PARKS AND RECREATION

MISSION

The mission of the Department of Parks and Recreation is to provide a system of public park and recreation facilities to meet the needs of present and future County residents.

DESCRIPTION

Parks and Recreation programs and facilities promote the general well-being of citizens and visitors while enhancing the overall quality of life for our region by providing wholesome and enjoyable opportunities and venues for public recreation.

GOALS

- Continue maintaining existing service and maintenance quality levels;
- Incrementally increase cost recovery on all fee-based activities;
- Continue to seek opportunities to reduce expenditures while maintaining service levels; and
- Emphasize volunteer recruitment by seeking community support and partnerships to increase the total number of volunteer service hours in the maintenance and development of its recreational trail and greenway/blueway system in order to reduce expenditures while maintaining service levels.

Additional Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

DEPARTMENT OF PARKS & RECREATION								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPT	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$1,212,841	\$1,262,421	\$1,296,659	\$1,306,225	\$1,306,225	\$1,298,037	\$35,616	2.8%
BENEFITS	311,925	330,012	334,572	349,359	349,359	347,367	17,355	5.3%
OPERATING	574,663	544,957	561,710	581,550	581,550	581,550	36,593	6.7%
CAPITAL OUTLAY	92,785	125,150	136,550	151,786	144,786	144,786	19,636	15.7%
EXPENDITURE TOTAL	\$2,192,214	\$2,262,540	\$2,329,491	\$2,388,920	\$2,381,920	\$2,371,740	\$109,200	4.8%
REVENUE								
LOCAL FEES	\$310,992	\$348,236	\$350,723	\$359,699	\$359,699	\$359,699	\$11,463	3.3%
TOURISM TRANSFER	676,029	902,985	902,985	671,707	671,707	671,707	(231,278)	-25.6%
REVENUE TOTAL	\$987,021	\$1,251,221	\$1,253,708	\$1,031,406	\$1,031,406	\$1,031,406	(\$219,815)	-17.6%
NET COST	\$1,205,193	\$1,011,319	\$1,075,783	\$1,357,514	\$1,350,514	\$1,340,334	\$329,015	32.5%
POSITIONS	17.0	17.0	17.0	17.0	17.0	17.0	0.0	0.0%
(permanent positions only)								

OVERVIEW/ NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations of \$25,000 for utilities and equipment repairs; \$23,821 for reclassifications; \$10,000 in re-appropriated equipment; and \$558 in donations.

FY 15 Recommended Budget:

- 2.0% increase for FY15 salaries effective July 1, 2014.
- 8.0% increase in health insurance rates effective October 1.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- Net operating increase of \$36,593, or 6.7% which includes:
 - \$25,996 for building, equipment, and vehicle repairs and maintenance based on recent expenditure trends and rates.
 - \$12,605 in increased utilities costs. Of the increase, \$8,862 is attributed to a pending agreement with the Boys & Girls Club of Central Virginia for use of the Scottsville Community Center.
 - \$8,390 for expenditures related to printing and advertising, which includes the printing of a new comprehensive trail map.

(DEPARTMENT OF PARKS AND RECREATION CONTINUED)

- \$6,714 for uniforms, activity equipment, and supplies due to increases in volunteers and participants.
- Decrease of \$10,159 in payment to the City of Charlottesville for Therapeutic programs based on County participation.
- Decrease of \$7,200 to reflect cost savings as a result of a new contract for refuse services.
- \$19,636 or 15.7% increase in capital outlay due to machine and equipment replacements.
- \$219,815 or 17.6% decrease in revenues due to decreased revenues transferred from the Tourism Fund.

FY 15 Adopted Budget: The Parks and Recreation adopted budget *increases* by \$109,200, or 4.8%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014

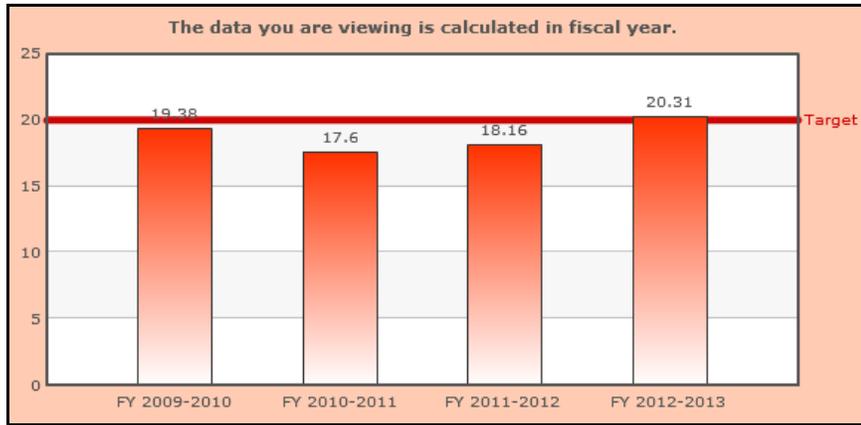
Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Administration (2.0 positions): The Administrative Division provides coordination, resources, and support for all other department programs. This includes overseeing the maintenance of over 3,300 acres of parkland, 50 miles of greenway and recreational trails, 44 athletic fields, the programming of recreational activities, and the construction of several capital projects each year.	\$222,265	\$239,993	\$17,728	8.0%
Athletics and Classes (1.0 position): This division provides organized athletic programs for adults and youth, and partners with other organizations to provide a wide range of organized athletic programs and classes for area residents. This division also serves as a liaison with the various youth and adult athletic organizations and provides field maintenance and scheduling.	212,336	220,732	8,396	4.0%
Community Centers: This program currently operates community centers at Greenwood, Scottsville, and the Meadows in Crozet. These community centers provide space for community activities such as public skating, senior programs, public meetings, athletic programs, classes, and benefit dances.	70,522	80,422	9,900	14.0%
Maintenance (13.0 positions): The Maintenance program provides maintenance and support for all County parks, greenway/recreational trails, athletic fields, school playgrounds, and recreation programs. Areas maintained include: Preddy Creek, Byrom, Walnut Creek, Chris Greene, Mint Springs, Beaver Creek, Dorrier Park, Totier Creek, Ivy Creek Natural Area, Crozet Park, Charlotte Humphris Park, Simpson Park, Greenwood, Meadows, and Scottsville Community Centers, and the Milton, Hatton, Warren, and Scottsville boat launches.	1,208,024	1,280,399	72,375	6.0%
Special Activities: This division provides special activities and events for County residents, coordinates therapeutic programs and supports the McIntire Skate Park with the City of Charlottesville, and in cooperation with the School Division, operates a 4-week summer program at 12 sites throughout the County. This division also coordinates several annual events with other groups and agencies.	191,852	185,389	(6,463)	-3.4%
Summer Swim Program: This program provides lifeguard supervision and swimming instruction for the beaches at Chris Greene, Mint Springs, and Walnut Creek and provides other park management duties during summer months.	180,873	180,664	(209)	-0.1%
Teen Programs (1.0 position): The Teen Programs Division, in cooperation with the School Division, operates programs for County middle school students in tennis, basketball, volleyball, and track.	176,668	184,141	7,473	4.2%
TOTAL, PARKS AND RECREATION	\$2,262,540	\$2,371,740	\$109,200	4.8%

(DEPARTMENT OF PARKS AND RECREATION CONTINUED)

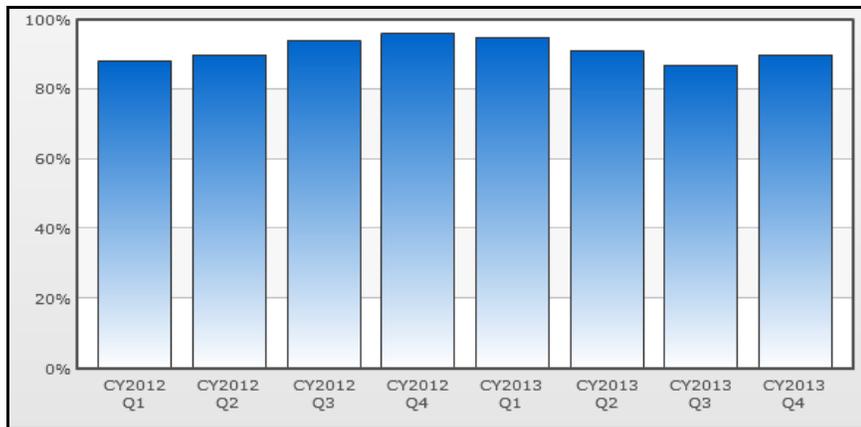
KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

Annual Operating Expenses per Capita



Trail Ratings % 4 or higher, 5 being the best



DARDEN TOWE PARK

(Special Revenue Fund)

MISSION

The mission of the Department of Parks and Recreation is to provide a system of public park and recreation facilities to meet the needs of present and future County residents.

DESCRIPTION

The Albemarle County Department of Parks and Recreation is responsible for the operation of Darden Towe Memorial Park, a 113-acre, multi-use recreational facility. Darden Towe Park is the largest and most heavily used athletic fields in the City and the County. The expenses of operating the park are shared by the City (30.62%) and the County (69.38%).

FINANCIAL DATA

DARDEN TOWE PARK								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPT	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$96,988	\$107,589	\$107,589	\$101,253	\$101,253	\$101,253	(\$6,336)	-5.9%
BENEFITS	41,574	47,539	47,539	47,212	47,212	47,212	(327)	-0.7%
OPERATING	75,183	89,283	89,283	90,001	90,001	90,001	718	0.8%
CAPITAL OUTLAY	14,551	41,000	87,074	9,000	9,000	9,000	(32,000)	-78.0%
EXPENDITURE TOTAL	\$228,296	\$285,411	\$331,485	\$247,466	\$247,466	\$247,466	(\$37,945)	-13.3%
REVENUES								
CITY PORTION	63,320	79,332	93,362	68,572	68,572	68,572	(10,760)	-13.6%
RECREATION FEES	11,227	15,759	15,759	14,400	14,400	14,400	(1,359)	-8.6%
OTHER LOCAL	9,120	9,120	9,120	9,120	9,120	9,120	0	0.0%
REVENUE TOTAL	\$83,667	\$104,211	\$118,241	\$92,092	\$92,092	\$92,092	(\$12,119)	-11.6%
COUNTY SHARE	\$144,629	\$181,200	\$214,844	\$155,374	\$155,374	\$155,374	(\$25,826)	-14.3%
TOTAL REVENUES	\$228,296	\$285,411	\$333,085	\$247,466	\$247,466	\$247,466	(\$37,945)	-13.3%
POSITIONS	3.0	3.0	3.0	3.0	3.0	3.0	0.0	0.0%

The County serves as the fiscal agent for the Darden Towe Park and maintains separate accounts for this activity. Only the County's share, shown above, is reflected in the General Fund.

OVERVIEW/ NOTABLE CHANGES

FY 14 Projected:

- Includes an appropriation of \$46,074 for equipment purchases.

FY 15 Recommended Budget: The Darden Towe Park Fund budget *decreases* \$37,945 or 13.3%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- \$718 or 0.8%, *increase* in operating expenditures based on current expenditure trends and rates
- \$32,000 or 78.0% *decrease* in capital outlay costs based on replacement equipment needs.

FY 15 Adopted Budget: The Darden Towe Park adopted budget *decreases* by \$37,945, or 13.3%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014

JEFFERSON MADISON REGIONAL LIBRARY

DESCRIPTION

The Jefferson Madison Regional Library provides public library services to the residents of the City of Charlottesville and the Counties of Albemarle, Greene, Louisa, and Nelson.

FINANCIAL DATA

Jefferson Madison Regional Library								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPT	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
JM Regional Library	\$3,258,054	\$3,448,931	\$3,448,931	\$3,878,530	\$3,792,475	\$3,824,889	\$375,958	10.9%
TOTAL	\$3,258,054	\$3,448,931	\$3,448,931	\$3,878,530	\$3,792,475	\$3,824,889	\$375,958	10.9%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget:

- The contribution to Jefferson Madison Regional Library (JMRL) *increases* \$343,544 or 10.0% and includes funding for the following:
 - \$258,773 *increase* for the County’s share of costs for the new Northside Library, scheduled to open in November, 2014. This increase is attributable to increases in rent and building operation costs for the new, larger facility and an additional 2.53 FTEs for the new library operations for a partial year of operations beginning in November, 2014.
 - \$84,771 *increase* for the County’s share of existing library system costs per the regional JMRL agreement, primarily due to personnel costs, including phase one of a three phase salary study implementation.
- The recommended budget does not include \$32,414 for a requested additional 1.0 FTE and increased operating hours at the Crozet Library or \$53,641 for the County’s share of requested additional regional system positions.
- In addition to the County’s direct contribution to JMRL, \$169,405 in funding is provided in FY 15 to support the library system for the building/grounds operations and utilities at the Crozet and Scottsville Library facilities. These costs can be found in the Public Works chapter of this document under General Services.

FY 15 Adopted Budget: Includes an additional \$32,414 for an additional position (1.0 FTE) and increased operating hours at the Crozet Library

RECREATION AND CULTURAL AGENCY CONTRIBUTIONS

FINANCIAL DATA

AGENCY CONTRIBUTIONS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPT	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
RECREATION AND CULTURAL AGENCIES								
African Amer. Cultural Fest. / Chihamba	\$0	\$2,700	\$2,700	\$3,000	\$2,700	\$2,700	\$0	
Ashlawn Opera	3,800	3,800	3,800	7,800	3,800	3,800	0	0.0%
Char/Alb Conv. Visitors Bureau	626,871	666,195	666,195	725,098	725,098	725,098	58,903	8.8%
First Night Virginia	0	0	0	3,000	0	0	0	
Historic Preservation Contingency	0	13,000	0	0	0	0	(13,000)	-100.0%
Historical Society	0	0	13,000	0	0	0	0	
Journey Through Hallowed Ground	0	0	0	11,782	0	0	0	
Literacy Volunteers	25,287	25,287	25,287	31,609	25,287	25,287	0	0.0%
Municipal Band	8,300	8,000	8,000	12,000	5,000	5,000	(3,000)	-37.5%
Paramount Theater	0	0	0	83,000	0	0	0	
Piedmont Council for the Arts	5,000	5,000	5,000	25,000	10,000	10,000	5,000	100.0%
Tom Tom Founders Festival	0	0	0	15,000	0	0	0	
Virginia Festival of the Book	0	0	0	11,000	10,000	10,000	10,000	
Virginia Film Festival	0	0	0	14,100	10,000	10,000	10,000	
Virginia Discovery Museum	5,000	0	0	0	0	0	0	
TOTAL AGENCY CONTRIBUTIONS	\$674,258	\$723,982	\$723,982	\$942,389	\$791,885	\$791,885	\$67,903	9.4%
REVENUE								
STATE	\$0	\$2,500	\$2,478	\$5,000	\$5,000	\$5,000	\$2,500	100.0%
TOURISM FUND TRANSFER	643,971	675,195	675,195	756,598	756,598	756,598	\$81,403	12.1%
REVENUE TOTAL	\$643,971	\$677,695	\$677,673	\$761,598	\$761,598	\$761,598	\$83,903	12.4%
NET COST	\$30,287	\$46,287	\$46,309	\$180,791	\$30,287	\$30,287	(\$16,000)	-34.6%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected

- Includes an appropriation of \$13,000 from the Historic Preservation Contingency to the Albemarle Charlottesville Historical Society.

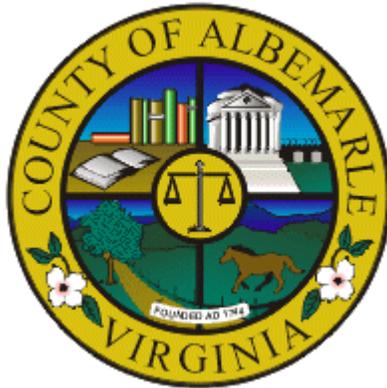
FY 15 Recommended Budget: Overall, Recreation and Cultural Agency contributions *increase* \$67,903, or 9.4% and reflect the following notable changes:

- The Charlottesville Albemarle Convention and Visitors Bureau (CACVB) contribution *increases* \$58,903 or 8.8%. This amount is determined by an agreement between the County and City of Charlottesville in which funding for the CACVB is based on a percentage of transient occupancy tax revenues.
- As directed by the Board of Supervisors at its August 7, 2013 meeting, FY15 recommended funding for Recreation and Cultural Agencies is based on a review coordinated by County staff. County staff has prioritized funding using criteria relevant to cultural agencies and a tiered funding model. In FY13 and FY14, such agency requests were considered by the City/County ABRT and the CACVB, with funding provided directly by the CACVB. The CACVB continues to receive and process requests from cultural agencies related specifically to marketing.
- The recommendation of level funding for Literacy Volunteers is based on the agency’s evaluation from the ABRT process. A summary of the ABRT process can be found in this document’s Health and Welfare Agency Contributions chapter.

FY 15 Adopted Budget: There are no changes made to the recommended budget.

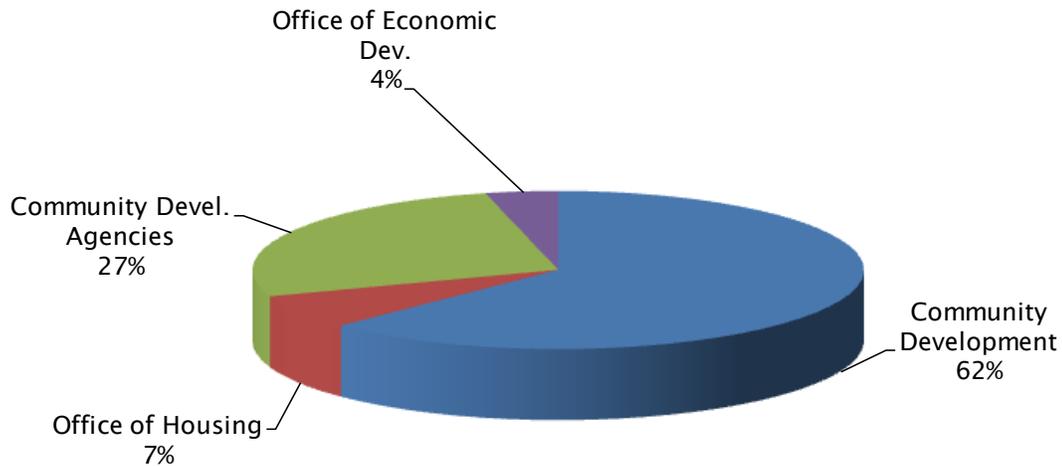
(RECREATION AND CULTURAL AGENCY CONTRIBUTIONS CONTINUED)

Agency	FY 14 Adopted	FY 15 Request	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
* Funding offset by Tourism Revenues					
* African American Cultural Arts Festival (Chihamba): Chihamba is a non-profit community organization dedicated to providing a better understanding of African Cultures through music and dance. Chihamba hosts the Annual African American Cultural Arts Festival at Washington Park. The Festival is a 3 - 4 day event involving entertainment, education, and/or presentation.	\$2,700	\$3,000	\$2,700	\$0	0.0%
* Ash Lawn Opera: Formerly held at Ash Lawn-Highland and now at the Paramount Theater, Ash Lawn Opera hosts a Summer Opera Festival and other musical and dramatic presentations. It also sponsors several educational programs for area children.	3,800	7,800	3,800	\$0	0.0%
* Charlottesville-Albemarle Convention and Visitors Bureau: The Visitor's Bureau was established to promote Charlottesville and Albemarle County to out-of-town visitors. It has two main programs: a marketing office to promote local attractions and services, and a visitor's center to assist visitors with travel services. Funding for the Visitor's Bureau is based on 30% of the prior year's transient occupancy tax receipts.	666,195	725,098	725,098	\$58,903	8.8%
First Night Virginia: First Night Virginia is a non-profit volunteer driven organization whose mission is to celebrate New Year's Eve by bringing artists and community together for a unique evening of performances, events and activities. First Night Virginia creates a festive atmosphere throughout Downtown Charlottesville and is committed to remaining alcohol-free, accessible, inclusive and fun for all ages.	0	3,000	0	\$0	
Historic Preservation Contingency: This contingency was included in the FY14 Adopted Budget and appropriated to the Albemarle Charlottesville Historical Society in FY14.	13,000	0	0	(\$13,000)	-100.0%
Journey Through Hallowed Ground: The Journey Through Hallowed Ground Partnership is a non-profit, four-state partnership dedicated to raising awareness of the unparalleled American heritage in the region running from Gettysburg, PA., through Maryland and Harpers Ferry, W.VA., to Thomas Jefferson's Monticello in Charlottesville, VA.	0	11,782	0	\$0	
Literacy Volunteers: Literacy Volunteers increases adult literacy by using trained volunteers to work with individuals one-on-one or in small groups. The program is aimed at adults reading below a sixth grade level.	25,287	31,609	25,287	\$0	0.0%
Municipal Band of Charlottesville: The Municipal Band represents and serves members of the Charlottesville-Albemarle community. Its goal is to contribute to the cultural enjoyment and education of area residents by providing free concerts to the public.	8,000	12,000	5,000	(\$3,000)	-37.5%
Paramount Theater: The Paramount Theater serves approximately 13,000 students annually through live educational performances, each coupled with SOL objectives, classroom enrichment activities and study guides.	0	83,000	0	\$0	
* Piedmont Council for the Arts: Piedmont Council for the Arts is a non-profit organization established to promote, coordinate, and advocate the arts and art events for residents and visitors. Its primary function is to create and support a cultural climate where arts organizations and artists are considered an integral part of the community. Funding includes an anticipated \$5,000 Local Challenge Grant from the Virginia Commission for the Arts.	5,000	25,000	10,000	\$5,000	100.0%
Tom Tom Founders Festival (TTF): TTF takes place on Founders weekend (April 9-13) with back-to-back talks, workshops, panels, installations, concerts and block parties. The converging disciplines of music, art, design, business, science and technology connect people and new ideas to the future.	0	15,000	0	\$0	
* Virginia Festival of the Book: The mission of the Virginia Festival of the Book is to bring together writers and readers and to promote and celebrate books, reading, literacy, and literary culture.	0	11,000	10,000	\$10,000	
* Virginia Film Festival: The Virginia Film Festival is an annual festival that celebrates film and the way it impacts and reflects American and Virginian culture.	0	14,100	10,000	\$10,000	
TOTAL	\$723,982	\$942,389	\$791,885	\$67,903	9.4%

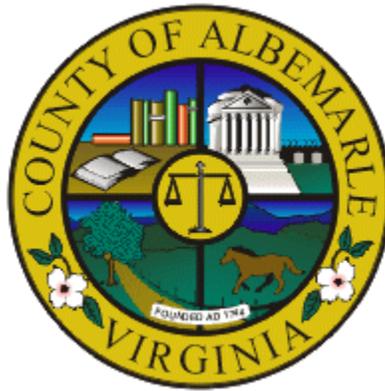


COMMUNITY DEVELOPMENT

FY 15 Adopted Community Development Budget \$6,831,337



	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Community Development	\$3,912,933	\$4,027,609	\$4,068,874	\$4,287,615	\$4,287,615	\$4,273,714	\$246,105	6.1%
Office of Housing	530,792	482,674	512,257	482,550	482,550	478,536	(4,138)	-0.9%
Community Devel. Agencies	1,693,134	1,799,458	1,798,928	1,871,146	1,764,111	1,816,998	17,540	1.0%
Office of Economic Dev.	0	0	50,000	263,021	263,021	262,089	262,089	
TOTAL	\$6,136,859	\$6,309,741	\$6,430,059	\$6,904,332	\$6,797,297	\$6,831,337	\$521,596	8.3%



COMMUNITY DEVELOPMENT

MISSION

The mission of Community Development is to advance Albemarle County's recognition as a leader in providing an exceptional quality of life, creating a sustainable community, and protecting natural resources.

DESCRIPTION

Community Development is the County's steward for natural resources and the built environment. As that steward, Community Development will:

- Develop County ordinances and policies that support the County's vision;
- Communicate with the entire community on the development and administration of ordinances and policies;
- Enforce County ordinances and policies in a fair and consistent manner; and
- Improve the expertise of staff through ongoing professional development.

GOALS

- Community Development will ensure ordinances are fairly and consistently enforced by:
 - A. Providing detailed guidance on applications and processes to the community; and
 - B. Improving consistency and compliance through the establishment of standard operating procedures and assuring those procedures are used.
- Community Development will promote "open government" by:
 - A. Accurately documenting and sharing our work with the community in a timely manner; and
 - B. Assisting the entire community in understanding ordinances and policies through publications, using a variety of media and community outreach.
- Community Development will assist in the development of policies by:
 - A. Having the decision-makers endorse our work program and processes when starting new initiatives;
 - B. Ensuring the community understands the processes and schedule;
 - C. Assuring the viewpoints of the affected community are part of policy considerations; and
 - D. Applying our full professional knowledge and expertise to policy initiatives.
- Community Development will continuously improve the expertise of our staff by:
 - A. Assuring that training and professional development opportunities are available to improve the expertise and quality of service for all staff;
 - B. Communicating with our peer organizations to ensure that Community Development is always seeking better ways of doing work and sharing our expertise; and
 - C. Providing a positive work environment that encourages staff to bring forward ideas and changes that will improve the Department.

Additional information about this Department's support of the County's Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

(COMMUNITY DEVELOPMENT CONTINUED)

FINANCIAL DATA

COMMUNITY DEVELOPMENT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$2,794,590	\$2,807,764	\$2,882,395	\$2,893,867	\$2,893,867	\$2,973,602	\$165,838	5.9%
BENEFITS	938,648	993,681	979,127	1,022,364	1,022,364	1,054,944	61,263	6.2%
OPERATING	164,706	213,854	194,244	227,018	227,018	231,368	17,514	8.2%
CAPITAL OUTLAY	13,850	11,310	12,108	9,310	9,310	12,810	1,500	13.3%
ESSENTIAL SERVICE SUPPORT	0	0	0	134,066	134,066	0	0	
TRANSFERS	1,140	1,000	1,000	990	990	990	(10)	-1.0%
EXPENDITURE TOTAL	\$3,912,933	\$4,027,609	\$4,068,874	\$4,287,615	\$4,287,615	\$4,273,714	\$246,105	6.1%
REVENUE								
LOCAL	\$610,111	\$538,095	\$517,859	\$780,091	\$780,091	\$780,091	\$241,996	45.0%
TRANSFER-WATER RESOURCES FUND	0	0	0	175,000	175,000	175,000	175,000	
REVENUE TOTAL	\$610,111	\$538,095	\$517,859	\$955,091	\$955,091	\$955,091	\$416,996	77.5%
NET COST	\$3,302,822	\$3,489,514	\$3,551,015	\$3,332,524	\$3,332,524	\$3,318,623	(\$170,891)	-4.9%
POSITIONS	44.5	44.5	44.5	46.5	46.5	46.5	2.0	4.5%

The Inspections Division is organizationally a part of Community Development; however, because of reporting requirements, it is included in the Public Safety functional area. The chart below combines the costs and personnel for the entire Community Development Department. See the Public Safety chapter for details of the Inspections budget.

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
COMMUNITY DEVELOPMENT	\$3,912,933	\$4,027,609	\$4,068,874	\$4,287,615	\$4,287,615	\$4,273,714	\$246,105	6.1%
INSPECTIONS	1,077,479	1,108,821	1,107,575	1,313,207	1,313,207	1,303,995	195,174	17.6%
EXPENDITURE TOTAL	\$4,990,412	\$5,136,430	\$5,176,448	\$5,600,822	\$5,600,822	\$5,577,709	\$441,279	8.6%
POSITIONS	58.0	58.0	58.0	62.5	62.5	58.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes an appropriation of \$6,091 for anticipated insurance expenditures.

FY 15 Recommended Budget: The Community Development budget increases \$260,006 or 6.5% and reflects the following:

- 2.0% increase for FY15 salaries effective July 1, 2014.
- 8.0% increase in health insurance rates effective October 1.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- 10% increase to support pay increases for the Planning Commission Members, the Board of Zoning Appeals Members and the Architectural Review Board Members. This increase would bring the compensation rates of these boards in line with other boards. Implementation of this change will require an amendment to the County Code of Ordinances, which includes a public hearing.
- Operating increase of \$13,164 or 6.2%. This includes:
 - \$4,000 to equip 16 field personnel phones with Global Positioning System (GPS) locator technology to improve dispatching capabilities, safety, and documentation for field personnel, as well as provide better directions to job sites.
 - \$3,000 in training increases to be used for records management training and to train existing staff in preparation of the new Virginia Stormwater Management Program.
 - \$1,900 in uniforms and apparel for the cost of work boots.
 - The remainder of the operating increase is due to increases in printing/binding, food supplies, and other expenditures based on projected trends and rates.
 - Decrease of \$2,000 or 17.5% in capital outlay due to the loss of a dedicated department vehicle.

(COMMUNITY DEVELOPMENT CONTINUED)

- \$134,066 *increase* in the Essential Service Support category to address the mandated Virginia Stormwater Management Program (VSMP).
- \$10 *decrease* in the transfer to the Metro Planning Grant Fund (see Other Funds chapter for more information on this Fund).
- Local revenue *increase* of \$291,996 and transfer from the Water Resources Fund of \$175,000 for a total revenue *increase* of \$446,996 or 86.6%. The funding will be used primarily for expenditures that support water resources mandates, including two additional staff positions in Community Development (1.0 Engineer and 1.0 Community Development Assistant), as well as 1.5 Inspector FTEs. The expenditures associated with the Inspector positions are located in the Public Safety – Inspections chapter of this document.

FY 15 Adopted Budget: The Community Development budget adopted budget *increases* \$246,105 or 6.1% and reflects:

- 1.0% *increase* for FY15 salaries effective July 1, 2014.
- \$20,000 increase for Natural Resources Intern

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
<p>Administration (3.0 positions): This includes the department director, assistant to the director, and the department’s management analyst. Beyond administration of the department’s budget, this includes bonds management, performance management, special projects (as annually established by the department’s work program) and departmental policy and procedures.</p> <p>Information Services (9.0 positions): This program provides services such as reception, application intake and permit processing, records management, general support services GIS, and data management. This division works closely with the other Community Development divisions to ensure department processes, policies, and procedures are current, coordinated, and effective for both staff and the general public.</p> <p>Engineering (6.0 positions) This division includes the County Engineer, engineer plan reviewers, and engineering inspectors. The program includes engineering reviews and inspections as required by the Wastewater and Water Systems Ordinance, Subdivision Ordinance, Water Protection Ordinance, and Zoning Ordinance, as well as advising the County and customers on other engineering related issues (e.g. dam safety).</p> <p>Planning (14.5 positions): This program manages the County’s Comprehensive Planning Program and coordinates the County’s development review process for both legislative and ministerial applications (e.g. site plans, subdivisions, rezonings, special use permits). Activities include site plan/subdivision plat review and evaluation, development and maintenance of the Comprehensive Plan and other planning activities in transportation, housing, public facilities and utilities, and resource protection. This program administers the Agricultural/Forestral District program and the Acquisition of Conservation Easement program, and provides support for the Architectural Review Board and the Historic Preservation Committee.</p> <p>Zoning (11.0 positions): The Zoning program is responsible for ensuring that activities relating to land use comply with the Albemarle County Zoning Ordinance and various sections of the Albemarle County Code. Responsibilities include administration of the Subdivision Ordinance, and inspection, enforcement, and administration of the Zoning Ordinance.</p>	\$3,771,995	\$4,022,502	\$4,010,849	\$238,854	6.3%

(COMMUNITY DEVELOPMENT CONTINUED)

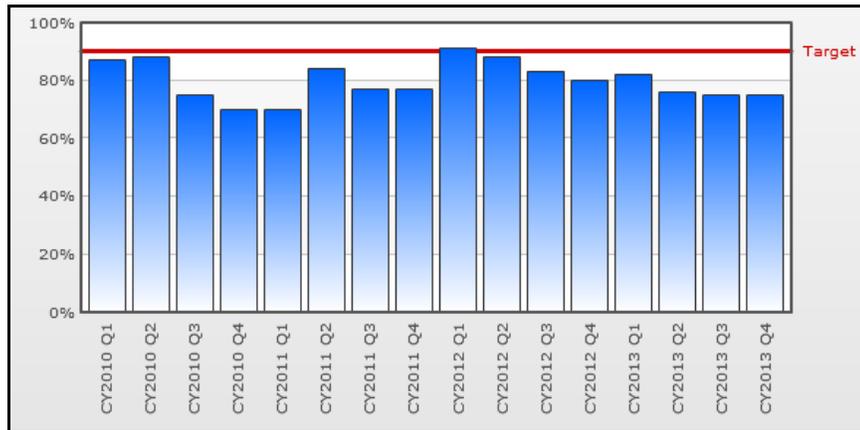
Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
E911-Planning/Geographic Data Services (3.0 positions): This program is managed as part of Information Services, but budgeted as a separate program due to its dedicated funding source. This program provides mapping, graphics, demographic data and geographic information resources as required for the E911 system.	255,614	265,113	262,865	7,251	2.8%
TOTAL, COMMUNITY DEVELOPMENT	\$4,027,609	\$4,287,615	\$4,273,714	\$246,105	6.1%

KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

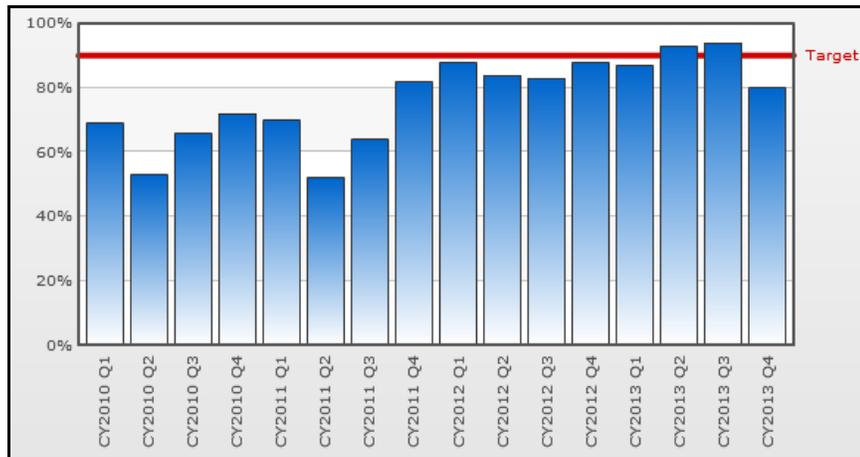
Review of Current Development Applications

Target: Review 90% of Current Development Submittals within 21 Days.



Zoning Violations Abated

Target: Abate or Forward to Court 90% of Violations within 4 months.



OFFICE OF ECONOMIC DEVELOPMENT

MISSION

To foster and encourage responsible economic development activities that enhance the County’s competitive position and result in quality job creation and career employment opportunities, increased tax base and an improved quality of life for all citizens while respecting Albemarle County’s natural resources and unique character.

DESCRIPTION

This office will be responsible for existing business retention and expansion, business attraction, workforce development and other core functions, with particular emphasis on:

- Overseeing product development (sites and buildings) for target industries and prospect readiness to encourage start-ups, existing business expansions and business relocations;
- Establishing and managing internal and external prospect response teams;
- Identifying appropriate target industry prospects, initiating, and following up on contacts;
- Developing partnerships with local business and real estate interests to leverage resources to attract target industries;
- Serving as the County’s liaison to the Albemarle County Economic Development Authority (EDA), including responsibility for the EDA’s budget development and the oversight of EDA-related financing arrangements; and
- Implementing an expanded Albemarle Business First outreach program and other business retention and expansion initiatives.

GOALS

Information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

OFFICE OF ECONOMIC DEVELOPMENT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$0	\$0	\$0	\$77,607	\$77,607	\$182,052	\$182,052	
BENEFITS	0	0	0	25,414	25,414	58,997	58,997	
OPERATING	0	0	0	5,000	5,000	15,540	15,540	
CAPITAL OUTLAY	0	0	0	0	0	5,500	5,500	
INITIATIVES	0	0	50,000	155,000	155,000	0	0	
EXPENDITURE TOTAL	\$0	\$0	\$50,000	\$263,021	\$263,021	\$262,089	\$262,089	
NET COST	\$0	\$0	\$50,000	\$263,021	\$263,021	\$262,089	\$262,089	
POSITIONS	0.0	0.0	0.0	2.5	2.5	2.5	2.5	

OVERVIEW/NOTABLE CHANGES

FY 14 Projected: The FY 14 Adopted Budget included \$50,000 in the County Executive’s budget for an Economic Development position. This funding could be used during FY 14 to support targeted economic development functions prior to the establishment of the new Office of Economic Development in July 2014.

FY 15 Recommended Budget: The Office of Economic Development will be a new department at an initial cost of \$263,021. The budget reflects the following:

- Reallocates the Economic Development Facilitator from the County Executive’s Office to a newly created Office of Economic Development.
- 2.0% increase for FY15 salaries effective July 1, 2014 for existing staff.
- 8.0% increase in health insurance rates effective October 1 for existing staff.
- Decrease in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32% for existing staff.
- Initiative – Implementation of a new Economic Development program including funding for a Director of Economic Development and a 0.5 FTE administrative position as well as operating costs associated with the Economic Development Office.

FY 15 Adopted Budget: The Office of Economic Development will be a new department at an initial cost of \$262,089 and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014.

(OFFICE OF ECONOMIC DEVELOPMENT CONTINUED)

- The expenditures previously noted in the Essential Service Support category have been reallocated to the Salaries, Benefits, Operating and Capital Outlay categories in the Financial Data table for the FY 15 Adopted Budget.

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Economic Development (2.5 positions): This office will be responsible for existing business retention and expansion, business attraction, workforce development and other core functions.	\$0	\$263,021	\$262,089	\$262,089	
TOTAL, OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$263,021	\$262,089	\$262,089	

OFFICE OF HOUSING

MISSION

The County of Albemarle Office of Housing shall strive to increase opportunities for all County citizens to secure and maintain decent, safe, sanitary, accessible and affordable housing with special emphasis given to those citizens least able to obtain it.

DESCRIPTION

The Albemarle County Office of Housing preserves and increases opportunities for all citizens to have access to safe, decent, accessible, and affordable housing, with emphasis on those citizens least able to obtain or maintain adequate and affordable housing without assistance.

GOALS

- Maintain a “high performer” rating for the administration of the Housing Choice Voucher Program.
- Access and manage grants and other funding to support housing initiatives and neighborhood improvement efforts.

Additional information about this Department’s support of the County’s Strategic Plan goals and objectives is included in the Strategic Planning Section of this Document.

FINANCIAL DATA

HOUSING								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$337,311	\$322,760	\$324,663	\$331,156	\$331,156	\$327,910	\$5,150	1.6%
BENEFITS	120,762	122,440	120,828	125,548	125,548	124,780	2,340	1.9%
OPERATING	70,884	35,014	64,306	23,596	23,596	23,596	(11,418)	-32.6%
CAPITAL OUTLAY	1,836	2,460	2,460	2,250	2,250	2,250	(210)	-8.5%
EXPENDITURE TOTAL	\$530,792	\$482,674	\$512,257	\$482,550	\$482,550	\$478,536	(\$4,138)	-0.9%
REVENUE								
TRANSFERS	\$270,169	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$0	0.0%
REVENUE TOTAL	\$270,169	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$0	0.0%
POSITIONS	6.0	6.0	6.0	6.0	6.0	6.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 14 Projected:

- Includes appropriations of 1) \$14,456 to Virginia Supportive Housing for rent subsidies for units located at the Crossings for the months of September through March; and 2) \$8,300 to upgrade the Office’s Housing Choice Voucher management software.

FY 15 Recommended Budget: The Office of Housing’s budget decreases by \$124 or less than 0.1%, and reflects the following:

- 2.0% *increase* for FY15 salaries effective July 1, 2014.
- 8.0% *increase* in health insurance rates effective October 1.
- *Decrease* in Virginia Retirement System (VRS) rates from 13.99% to 13.49% and an increase in life insurance rates from 1.19% to 1.32%.
- \$11,418 or 32.6% operating expenditures *decrease* based on 1) the removal of \$10,728 for 2 months of rent subsidies for units located at the Crossings that were included in the FY14 Adopted Budget; and 2) a decrease of \$690 for all other operating expenditures based on current expenditure trends and rates.
- \$2,250 *decrease* in capital outlay costs for the vehicle replacement fuel surcharge.
- Transfer revenues are for the administration of the Housing Choice Voucher (HCV) program. Additional information on the HCV program can be found in the “Other Funds” chapter of this document.

FY 15 Adopted Budget: The Office of Housing’s adopted budget *decreases* by \$4,138 or 0.9%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014

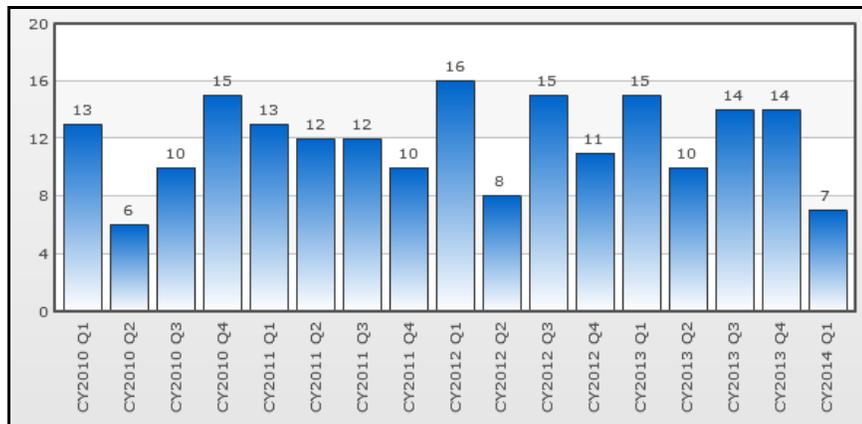
(OFFICE OF HOUSING CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent Inc/(Dec)
Housing Choice Voucher Program (6.0 positions): The Housing Choice Voucher Program provides rental assistance, on behalf of eligible and qualified families, to private sector landlords. Funding to support the assistance payments comes from the U.S. Department of Housing and Urban Development (HUD). This program also provides housing counseling and support for clients as they work toward obtaining their self-sufficiency goals.	\$471,946	\$478,536	\$6,590	1.4%
Housing Agency Support: The FY14 Adopted Budget included support for Virginia Supportive Housing for 2 months of rent subsidies for units located at the Crossings.	10,728	0	(\$10,728)	-100.0%
TOTAL, OFFICE OF HOUSING	\$482,674	\$478,536	(\$4,138)	-0.9%

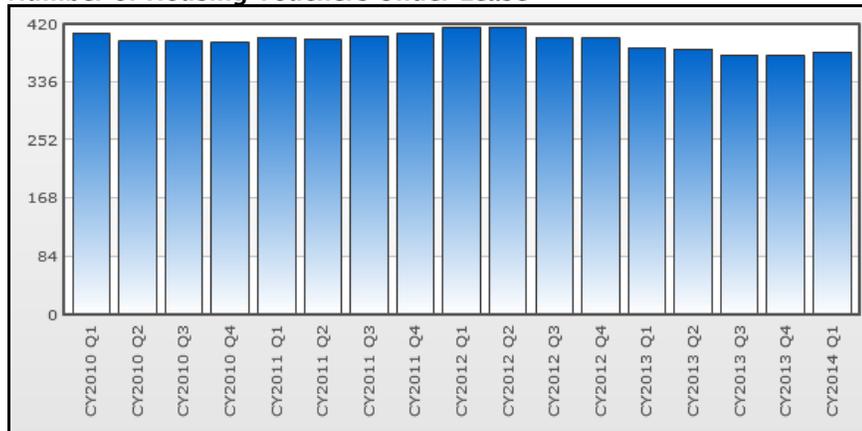
KEY PERFORMANCE INDICATORS (KPIs)

The County of Albemarle has selected several KPIs to track its workload, effective use of County resources, as well as its overall performance. For KPI information, please visit our website at www.albemarle.org/performance.

Emergency Home Repair

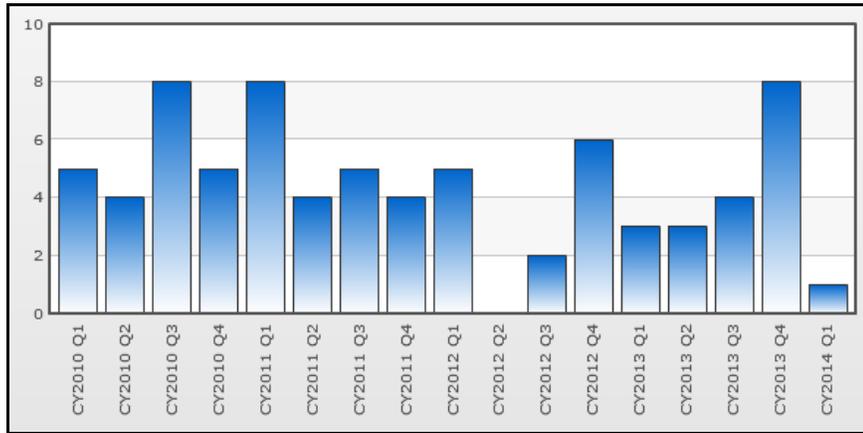


Number of Housing Vouchers Under Lease



(OFFICE OF HOUSING CONTINUED)

Number of Housing Rehabilitations



COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS

FINANCIAL DATA

COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Albemarle Housing Improvement Program	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$0	0.0%
CVSBDC*	7,880	10,000	10,000	10,000	10,000	10,000	0	0.0%
Charlottesville Area Transit	722,555	815,567	815,567	868,988	815,567	868,988	53,421	6.6%
MACAA**	106,000	107,440	107,440	125,459	63,200	63,200	(44,240)	-41.2%
CARES Program Contingency	0	0	0	0	18,650	18,650	18,650	
Piedmont Housing Alliance	34,500	34,500	34,500	34,500	34,500	34,500	0	0.0%
StreamWatch	10,380	10,380	10,380	10,380	10,380	10,380	0	0.0%
TJ Community Land Trust	0	0	0	5,000	0	0	0	
TJ Planning District Commission	118,972	124,024	124,024	124,024	124,024	124,024	0	0.0%
TJ Soil & Water Conservation District	100,018	115,646	115,116	104,444	104,444	103,910	(11,736)	-10.1%
Va Cooperative Extension Service	192,828	181,901	181,901	188,351	183,346	183,346	1,445	0.8%
EXPENDITURE TOTAL	\$1,693,134	\$1,799,458	\$1,798,928	\$1,871,146	\$1,764,111	\$1,816,998	\$17,540	1.0%
REVENUE								
LOCAL NON-TAX	\$41,407	\$17,970	\$17,970	\$17,970	\$17,970	\$17,970	\$0	0.0%
TRANSFER-WATER RESOURCES FUND	0	0	0	56,478	56,478	56,478	56,478	
REVENUE TOTAL	\$41,407	\$17,970	\$17,970	\$74,448	\$74,448	\$74,448	56,478	314.3%
NET COST	\$1,651,727	\$1,781,488	\$1,780,958	\$1,796,698	\$1,689,663	\$1,742,550	(\$38,938)	-2.2%
POSITIONS***	1.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0%

* Central Virginia Small Business Development Center
 ** Monticello Area Community Action Agency
 ***Position is at TJ Soil & Water Conservation District

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: Overall, Community Development Agency contributions *decrease* \$35,347 or 2.0% and reflect the following changes:

- Charlottesville Area Transit (CAT) is level funded. This amount includes the County’s share of following:
 - Continued funding of existing service for Route 3 (5th Street Extended area), Routes 5 and 11 (Route 29 North area), and daytime service for Route 10 (Pantops area);
 - Funding for Route 10 evening service, which replaces service discontinued in FY14 and expands the previous evening route to match existing daytime service; and
 - Additional funding to increase service hours for Route 11 based on the County’s share of costs. This route travels between the Downtown Mall and Fashion Square Mall via Rio Road.
- Funding is not recommended for CAT’s request for the County to fund 50% of the cost of Route 1, which travels primarily between the downtown Charlottesville area to Piedmont Virginia Community College via Monticello Avenue. The County has not previously contributed funding for this existing route.
- TJSWCD funding *decreases* by \$11,202 or 9.7%. This provides requested funding for 1) a \$2,000 increase for existing expenditures related to the Non-Point Source Pollution Control program; and 2) the personnel costs of a County-funded position, which are decreasing \$13,202. A portion of the contribution to TJSWCD that supports mandates is funded with a transfer from the Water Resources Fund.
- Virginia Cooperative Extension Service (VCE) funding *increases* \$1,445 or 0.8%. and includes the County’s share of existing program costs and increased funding for requested summer intern positions. A requested increase for additional office support hours is not recommended for funding.
 - Note: The total amount of recommended funding for VCE includes \$17,970 in expenditures that will be fully reimbursed by the City of Charlottesville. If a change to this amount is required based on the City’s FY15 budget process, this amount will be revised with a supplemental appropriation request.
- Recommendations for Albemarle Housing Improvement Program, MACAA and the CARES Program Contingency, Piedmont Housing Alliance, and TJ Community Land Trust are based on the agencies’ evaluations from the City/County Agency Budget Review Team (ABRT) process. A summary of the ABRT process can be found in this document’s Health and Welfare Agency Contributions chapter.

FY 15 Adopted Budget: The Community Development agency contributions adopted budget *increases* by \$17,540, or 1.0%, and includes the following changes from the recommended budget:

- 1.0% increase for FY15 salaries effective July 1, 2014, which impacts the TJ Soil and Water Conservation District.

(COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS CONTINUED)

- Provides an additional \$53,421 to Charlottesville Area Transit for 50% of the cost of Route 1, which travels primarily between the downtown Charlottesville area to Piedmont Virginia Community College via Monticello Avenue.

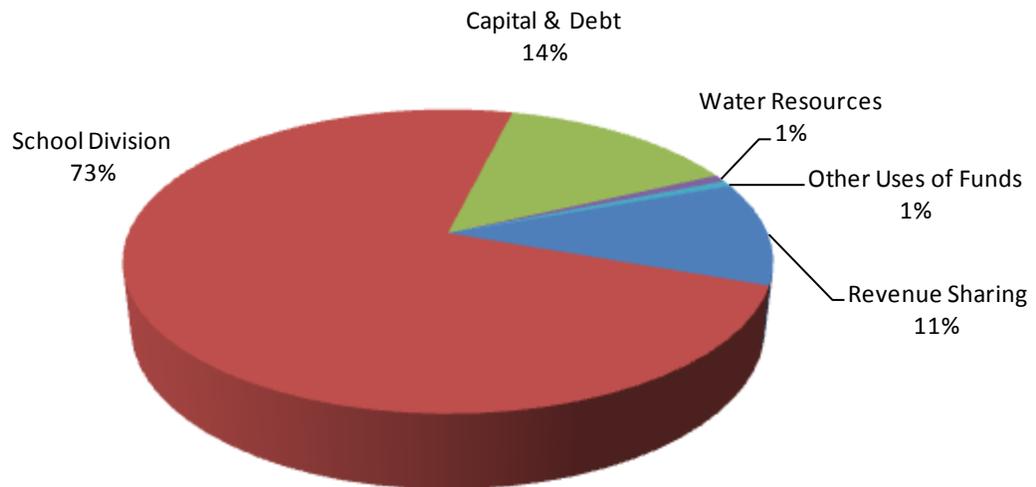
Agency	FY 14 Adopted	FY 15 Request	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Albemarle Housing Improvement Program (AHIP): AHIP is a private, non-profit housing and community development organization dedicated to helping low-income Albemarle County residents have the opportunity to live in safe, decent, and affordable housing.	\$400,000	\$400,000	\$400,000	\$0	0.0%
Central Virginia Small Business Development Center (CVSBDC): The mission of the CVSBDC is to strengthen and grow Virginia's economy by providing assistance to existing and pre-venture small- and medium-sized businesses.	10,000	10,000	10,000	0	0.0%
Charlottesville Area Transit (CAT): CAT provides bus service to urban residents of Albemarle County along Route 29 North, Pantops and 5th St Extended.	815,567	868,988	868,988	53,421	6.6%
Monticello Area Community Action Agency (MACAA): MACAA's mission is to improve the lives of people with low income by helping them become self-reliant, thereby enhancing the economic vitality and well-being of our community.	107,440	125,459	63,200	-44,240	-41.2%
CARES Program Contingency: The CARES program, currently administered by MACAA, provides cash assistance and referral services to assist area residents with rent or mortgage payments, avoid disconnection of utilities, or with other one-time emergencies. Funding from the City and County has generally been used to cover administrative costs. The FY15 ABRT process recommends continued funding for this program at a reduced level pending the determination of MACAA being the appropriate administrator of CARES funds and the amount of funding to be available.	0	0	18,650	18,650	
Piedmont Housing Alliance (PHA): PHA is dedicated to improving the lives of low- and moderate-income families and individuals in the region by creating housing and community development opportunities.	34,500	34,500	34,500	0	0.0%
StreamWatch: StreamWatch is a regional partnership that collects data and assesses stream conditions to assist watershed management efforts in the Rivanna Basin.	10,380	10,380	10,380	0	0.0%
Thomas Jefferson Community Land Trust: Thomas Jefferson Community Land Trust works to maintain the character, vibrancy and diversity of the Charlottesville community by acquiring land and creating permanently affordable homes.	0	5,000	0	0	
Thomas Jefferson Planning District Commission (TJPDC): The TJPDC serves as a planning and coordinating body for the localities of Planning District Ten. Its mission is to identify and analyze regional issues, and facilitate decision-making to resolve those issues, to serve as an information resource through data and mapping center, and to develop local and regional plans or strategies that will strengthen local governments' ability to serve their citizens.	124,024	124,024	124,024	0	0.0%

(COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS CONTINUED)

Agency	FY 14 Adopted	FY 15 Request	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Thomas Jefferson Soil and Water Conservation District: The Thomas Jefferson Soil and Water Conservation District promotes soil and water conservation through technical expertise and education. It provides informational, financial, and planning assistance to farmers, provides County staff with technical assistance, and provides information to the community.	115,646	104,444	103,910	-11,736	-10.1%
Virginia Cooperative Extension Service (VCE): The VCE provides Albemarle County citizens with the educational resources and research available from Virginia Tech, Virginia State University, and the U.S. Department of Agriculture. Local staff provide educational programs on nutrition, food safety, production and marketing techniques for commercial agriculture, and horticultural information for homeowners. This total includes the City of Charlottesville's contribution, which is offset by corresponding revenue received.	181,901	188,351	183,346	1,445	0.8%
TOTAL, COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS	\$1,799,458	\$1,871,146	\$1,816,998	\$17,540	1.0%

NON-DEPARTMENTAL

FY 15 Adopted Non-Departmental Budget \$149,636,001



NONDEPARTMENTAL								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	15 ADP - 14 ADP \$ Change	% Change
Revenue Sharing	\$17,520,948	\$16,931,333	\$16,931,333	\$16,466,981	\$16,466,981	\$16,466,981	(\$464,352)	-2.7%
Transfers								
School Transfer	100,106,298	103,332,028	103,332,028	107,811,699	107,811,699	109,807,126	6,475,098	6.3%
Capital & Debt Transfer	27,004,107	19,002,060	19,002,060	20,077,417	20,077,417	20,188,715	1,186,655	6.2%
Transfer to Water Resources	0	0	0	1,093,594	1,093,594	1,093,594	1,093,594	
Transfer to Vehicle Repl.	27,844	214,348	214,348	0	0	0	(214,348)	-100.0%
Other Transfers	39,117	0	31,234	0	0	0	0	
	127,177,366	122,548,436	122,579,670	128,982,710	128,982,710	131,089,435	8,540,999	7.0%
Other Uses of Funds	1,122,958	2,332,390	1,423,464	1,915,214	1,915,214	2,079,585	(252,805)	-10.8%
EXPENDITURE TOTAL	\$145,821,272	\$141,812,159	\$140,934,467	\$147,364,905	\$147,364,905	\$149,636,001	\$7,823,842	5.5%

REVENUE SHARING

DESCRIPTION AND OVERVIEW

The Annexation and Revenue Sharing Agreement between the County of Albemarle and the City of Charlottesville dated February 17, 1982 was approved in a public referendum on May 18, 1982. The agreement obligates the County and the City to contribute portions of their respective real property tax bases and revenues to a Revenue and Economic Growth Sharing Fund annually. Distribution of the fund and the resulting net transfer of funds are to be made each January 31 while this agreement remains in effect.

Pursuant to the terms of this agreement, the City will not initiate annexation procedures against the County and a committee was created to study the desirability of combining the governments and the services currently provided. The agreement became effective on July 1, 1982 and remains in effect until:

- The County and City are consolidated into a single political subdivision; or
- The concept for independent cities presently existing in Virginia is altered by the State law in such a manner that real property in the City becomes part of the County’s tax base; or
- The County and City mutually agree to cancel or change the agreement.

FINANCIAL DATA

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Revenue Sharing with the City of Charlottesville: In FY 15, the County is obligated to pay \$16,466,981 to the City of Charlottesville in fulfillment of the revenue sharing agreement provisions, a decrease of \$0.5 million from the FY 14 payment. This payment is the amount calculated through the formula (including population, tax base, rate, and sales ratio) that was agreed upon when the agreement was signed.	\$16,931,333	\$16,466,981	\$16,466,981	(\$464,352)	-2.7%

The history of payments made over the extent of the agreement is provided on the following table.

HISTORY OF REVENUE SHARING PAYMENTS MADE TO THE CITY

FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE
1982-83	\$1,293,552	N/A	N/A
1983-84	1,530,991	237,439	18.4%
1984-85	1,579,753	48,762	3.2%
1985-86	1,875,179	295,426	18.7%
1986-87	1,942,509	67,330	3.6%
1987-88	2,277,953	335,444	17.3%
1988-89	2,368,027	90,074	4.0%
1989-90	2,693,120	325,093	13.7%
1990-91	2,802,360	109,240	4.1%
1991-92	3,277,350	474,990	16.9%
1992-93	3,426,000	148,650	4.5%
1993-94	4,319,236	893,236	26.1%
1994-95	4,475,120	155,884	3.6%
1995-96	5,049,991	574,871	12.8%
1996-97	5,170,853	120,862	2.4%
1997-98	5,518,393	347,540	6.7%
1998-99	5,587,013	68,620	1.2%
1999-00	5,853,794	266,781	4.8%
2000-01	6,093,101	239,307	4.1%
2001-02	6,482,712	389,611	6.4%
2002-03	6,692,811	210,099	3.2%
2003-04	7,726,021	1,033,210	15.4%
2004-05	8,004,461	278,440	3.6%
2005-06	9,742,748	1,738,287	21.7%
2006-07	10,134,816	392,068	4.0%
2007-08	13,212,401	3,077,585	30.4%
2008-09	\$13,633,950	421,549	3.2%
2009-10	\$18,038,878	4,404,928	32.3%
2010-11	\$18,454,658	415,780	2.3%
2011-12	\$18,089,812	(364,846)	-2.0%
2012-13	\$17,520,948	(568,864)	-3.1%
2013-14	\$16,931,333	(589,615)	-3.4%
2014-15	\$16,466,981	(464,352)	-2.7%
TOTAL	\$231,799,844		

TRANSFERS

DESCRIPTION AND OVERVIEW

The transfer of funds from the General Fund to several other County Funds is made each year to pay for public school operations, school debt service and capital projects, general government debt service and capital projects, and stormwater management improvement projects.

SCHOOL TRANSFER

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
General Fund Transfer to School Operations - Recurring: Albemarle County's School Operations are financed from several sources of funding including local, state, and federal revenues and from local tax revenues. The local tax revenues are provided to the School Division by a transfer of funds from the County General Fund. This transfer is calculated using a formula that provides 60% of new local tax revenues to the schools (net of City revenue sharing, capital/debt transfers, refunds, and tax relief payments). The transfer provides about 66% of the money needed to operate the school division each year, other than school self-sustaining funds. This transfer accounts for approximately 45% of the County's annual General Fund expenditures.	\$103,332,028	\$107,811,699	\$109,807,126	\$6,475,098	6.3%
TOTAL, SCHOOL OPERATIONS	\$103,332,028	\$107,811,699	\$109,807,126	\$6,475,098	6.3%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: Per the funding formula, the transfer to the school division *increases* \$4,479,671, or 4.3%, over the FY 14 Adopted budget. This includes the school division's share of a general 1 cent tax rate increase.

FY 15 Adopted Budget: During the budget work sessions, the Board of Supervisors increased the tax rate 1.6¢. Of this, 0.9¢ is dedicated to the school division and 0.7¢ is divided per the funding formula. As a result, the transfer to the school division *increases* \$6,475,098, or 6.3% over the FY 14 Adopted Budget.

County policy states that "The County shares 60% of the increase or decrease in available shared local tax revenues with the School Board. Available shared local tax revenues are additional or reduced tax revenues that can be used for County and School Division operations after subtracting any increases and adding any decreases in debt service, capital improvement program funding, City of Charlottesville revenue sharing, tax relief for the elderly and disabled, tax refunds, and any shared reserves for contingencies. This guideline may be reviewed annually."

60% of the increase or decrease in shared revenues is allocated to the School Division after certain transfers and expenditures are deducted.

- **Shared revenues** include general property taxes, sales tax, consumer utility taxes* (see #6 below), business license tax, vehicle registration, recordation tax, transient occupancy tax, food and beverage tax, and other local tax revenue sources. Though Personal Property Tax Relief (PPTR) is currently classified as a state revenue, it is also included in the shared local tax revenue category since the 60/40 formula originated before the PPTR Act was enacted.
- **Deducted transfers/revenues** include 1) transfer to capital and debt service, 2) revenue sharing, 3) tax relief for the elderly and disabled, 4) tax refunds, 5) shared contingency reserves, 6) an estimated portion of telecommunications taxes dedicated for E-911 operations which until recently was collected and allocated separately by the state.

The calculation for the Adopted FY 15 transfer to the School Division is shown below.

(TRANSFERS CONTINUED)

County of Albemarle			
Allocation of New Local Tax Revenue			
From General Fund to School Fund			
	Adopted FY 14	Adopted FY 15	\$ Change FY 15 - FY 14
<u>Shared Revenue</u>			
General Property Taxes	143,703,479	152,508,988	8,805,509
PPTR	14,960,670	14,960,670	-
Other Local Taxes	46,818,062	49,442,366	2,624,304
Increase in Shared Revenue	205,482,211	216,912,024	11,429,813
Less: Revenue Sharing	(16,931,333)	(16,466,981)	464,352
Less: Dedicated Water Resource Revenue	-	(1,093,594)	(1,093,594)
Less: Dedicated School Division	-	(1,406,049)	(1,406,049)
Less: E911 Surcharge	(1,840,135)	(1,840,135)	-
Net Shared Revenue	186,710,743	196,105,265	9,394,522
<u>Less Capital/Debt Service Allocation</u>	(19,002,060)	(19,958,166)	(956,106)
<u>Less Committed New Non-Departmental Expenditures</u>			
Tax Relief for the Elderly & Handicapped	(975,000)	(965,000)	10,000
Refunds	(163,500)	(163,500)	-
Total Committed New Non-Departmental Exp.	(1,138,500)	(1,128,500)	10,000
 NET REVENUE	 166,570,183	 175,018,599	 8,448,416
<u>Recurring Transfer to School Division:</u>			
Prior Year Base			103,332,028
Increase per formula (60% of \$8,448,416)			5,069,049
Additional Dedicated to Schools (0.9 cents)			1,406,049
FY15 Total Transfer to School Division			109,807,127

(TRANSFERS CONTINUED)

TRANSFER TO CAPITAL AND DEBT

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
General Fund Transfer to School Debt Service: In addition to the funds for School operational costs, a transfer from the General Fund to the School Debt Service Fund is made each year to make interest and principal payments on money borrowed by the County for construction and major renovations of school buildings and for other school capital projects.	\$12,428,551	\$12,553,845	\$12,553,845	\$125,294	1.0%
General Fund Transfer to General Government Debt Service: A transfer from the General Fund to the General Government Debt Service Fund is made each year to make interest and principal payments on funds borrowed by the County for capital projects that relate to General Government functions.	3,953,334	5,954,373	5,954,373	2,001,039	50.6%
General Fund Transfer to Stormwater Debt Service: This transfer is made to make interest and principal payments on funds borrowed by the County for stormwater capital projects.	0	0	0	0	#DIV/0!
SUBTOTAL, DEBT SERVICE	\$16,381,885	\$18,508,218	\$18,508,218	\$2,126,333	13.0%
General Fund Transfer to School Capital Improvement Fund: A transfer from the General Fund to the School Capital Improvement Fund is made for the portion of School capital projects which are funded on a "pay-as-you-go" basis.	1,152,877	1,569,199	1,569,199	416,322	36.1%
General Fund Transfer to General Government Capital Improvement Fund: A transfer from the General Fund to the General Government Capital Improvement Fund is made to fund General Government capital projects which are funded on a "pay-as-you-go" basis and to provide reserves for future project costs and increased debt service requirements.	\$1,467,298	\$0	\$111,298	(\$1,356,000)	-92.4%
SUBTOTAL, CAPITAL FUNDS	\$2,620,175	\$1,569,199	\$1,680,497	(\$939,678)	-35.9%
TOTAL, TRANSFERS TO DEBT AND CAPITAL	\$19,002,060	\$20,077,417	\$20,188,715	\$1,186,655	6.2%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: Funding debt service obligations is the first priority of the General Fund Transfer to Debt and Capital. The balance is distributed to the Capital Improvement Program funds based on the cash need of pay-as-you-go projects. The distribution takes into consideration the cash need net of all available revenues and available fund balance.

Overall, the transfer to capital projects and debt service *increases* \$1,075,357, or 5.7%, over the FY 14 Adopted budget. This increase includes the CIP's share of a general 1 cent tax rate increase and a portion of the rent anticipated for the new Northside Library to offset a portion of the debt service cost for the library.

- An *increase* of \$2,001,039 or 50.6% in the transfer to the General Government Debt Service Fund primarily due to the debt service issued in the fall of 2013.
- An *increase* of \$416,322 or 36.1% in the transfer to the School Division Capital Improvement Fund to support the pay-as-you-go projects.
- A *decrease* of \$1,467,298 or 100.0% in the transfer to the General Government Capital Improvement Fund. There is sufficient fund balance in this fund for pay-as-you-go projects in FY15.

FY 15 Adopted Budget: During the budget work sessions, the Board of Supervisors increased the tax rate 1.6¢. Of this 0.7¢ is divided per the funding formula. As a result, the transfer to the CIP/Debt Service *increases* \$1,186,655, or 6.2% over the FY 14 Adopted Budget.

The following guidelines are used for calculating the formula increase to CIP/Debt Service.

- Increase the capital/debt service transfer by the same percentage growth as local tax revenue net of revenue sharing.

(TRANSFERS CONTINUED)

- Local Tax Revenue includes the following revenue sources: Real Estate Tax; Public Service Tax; Personal Property Tax; Machinery & Tools Tax; Mobile Homes Tax; Delinquent Tax Payments; Penalties, Interests, and Fees; Sales Tax; Utility Taxes; Business License Tax; Short Term Rental Tax; Vehicle Registration; Bank Franchise Tax; Recordation Tax; Transient Occupancy Tax; Food & Beverage Tax; and Audit Revenues.
- The base for the calculation can be changed by Board action.

The calculation for the Adopted FY 15 transfer to the Capital Projects and Debt Service is shown below.

County of Albemarle			
Allocation of New Local Tax Revenue			
From General Fund to CIP/Debt Service			
	<u>Adopted</u> <u>FY 14</u>	<u>Adopted</u> <u>FY 15</u>	<u>% Change</u> <u>FY 15 / FY 14</u>
Net Shared Revenue (see allocation to School Division)	186,710,743	196,105,265	5.0%
<u>Capital/Debt Service Allocation</u>			
Prior Year Base		19,002,060	
Change based on formula (Prior Year Base x 5.0%)		<u>956,106</u>	
Base Transfer by Formula	19,002,060	19,958,166	5.0%
Plus JMRL Lease (redirected from savings in General Fund)		230,549	
TOTAL Transfer		20,188,715	

TRANSFER TO WATER RESOURCES FUND

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Transfer to Water Resources Fund: This transfers 0.7 cents on the real estate tax rate to the Water Resources Fund to support operating, capital, and debt service expenditures associated with meeting water resources mandates.	\$0	\$1,093,594	\$1,093,594	\$1,093,594	
TOTAL, TRANSFER TO WATER RESOURCES	\$0	\$1,093,594	\$1,093,594	\$1,093,594	

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Water Resources Fund is created as part of the FY15 Recommended budget in response to recent state mandates that have significantly increased the scope and costs of County water resource programs. For more information, see the Water Resources Fund in the Other Funds chapter.

FY15 Adopted Budget: There were no changes to the Recommended Budget.

(TRANSFERS CONTINUED)

TRANSFER TO VEHICLE REPLACEMENT FUND

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Transfer to Vehicle Replacement Fund:	\$214,348	\$0	\$0	(\$214,348)	-100.0%
TOTAL, TRANSFER TO VEHICLE REPLACEMENT FUND	\$214,348	\$0	\$0	(\$214,348)	-100.0%

OVERVIEW/NOTABLE CHANGES

FY 15 Recommended Budget: The Vehicle Replacement Fund provides funding to replace vehicles based on an established replacement cycle. Replacement vehicles are funded through a per gallon fuel surcharge in general government department budgets. In addition to the surcharge, a one-time transfer of \$214,348 was budgeted to be transferred from the General Fund to provide funding for vehicle replacements in FY 14. See the Vehicle Replacement Fund in the “Other Funds” section of this document for further details.

FY15 Adopted Budget: There were no changes to the Recommended Budget.

OTHER USES OF FUNDS

DESCRIPTIONS AND FINANCIAL DATA

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Refunds: An amount is appropriated each year to pay refunds owed by the County.	\$163,500	\$163,500	\$163,500	\$0	0.0%
Economic Development Fund: In 2006, the Board of Supervisors established the Economic Development Opportunities Fund. This fund is to be used to match economic development grant programs at the state and federal level that help create jobs and expand capital investment in Albemarle County.	250,000	250,000	250,000	0	0.0%
Grants Leveraging Fund: This fund is used as a source for grant matches that arise throughout the year. This fund is used when departments are unable to identify matching funds within their existing budgets. Through the first six months of FY 14, \$28,664 from this fund has been allocated, leaving a balance of \$71,336 in available funds.	100,000	100,000	100,000	0	0.0%
Innovation Fund: Funding is set aside for one-time organizational initiatives that reduce costs and improve customer service and productivity.	166,500	50,000	50,000	(116,500)	-70.0%
Fellowship Fund: Flexible one-year internship program for college graduates looking for experience in county government. Meaningful and goal oriented program in which the fellow learns about careers in local government with the purpose of benefiting both the county and the fellow. The program will assist with meeting workload demands in select departments and will provide fellows with valuable real world experiences.	166,500	150,000	150,000	(16,500)	-9.9%
Salary Reserve: The Salary Reserve provides for general salary reclassifications that occur throughout the fiscal year. Generally, this reserve allows for both individual reclassifications and department-wide reclassifications.	80,000	120,000	120,000	40,000	50.0%
Merit Pool Reserve: The Merit Pool Reserve provides funding for salary increases resulting from performance reviews and is distributed to the various departments after actual salary calculations are performed. The FY 15 budget includes an across the board 2% salary increase so no additional merit pool amount is required to be included in the FY 15 budget.	290,000	0	0	(290,000)	-100.0%
Disability Reserve: This provides funding to implement potential changes to long-term and short-term benefits provided through the Virginia Retirement System. Funding is for a half year in FY 15.	0	50,000	50,000	50,000	

(OTHER USES OF FUNDS CONTINUED)

Description	FY 14 Adopted	FY 15 Recommended	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Early Retirement Funding: These funds are set aside for current as well as projected Voluntary Early Retirement Incentive Program (VERIP) recipients.	722,312	625,964	625,964	(96,348)	-13.3%
Training Pool: Funding is set aside to address the Board's strategic direction of supporting an evolving workforce and to increase training opportunities for employees.	50,000	50,000	50,000	0	0.0%
Fuel Contingency: The County has forecasted the price per gallon of regular gasoline to be \$2.82 during FY 15, after federal and state taxes are removed. This contingency is available for use if the average price per gallon exceeds \$2.82.	100,000	105,750	105,750	5,750	5.8%
Reserve for Contingencies: Contingency funds are set aside to provide funds for unanticipated priority needs and potential revenue shortfalls.	243,578	250,000	414,371	170,793	70.1%
TOTAL, OTHER USES OF FUNDS	\$2,332,390	\$1,915,214	\$2,079,585	(\$252,805)	-10.8%

UNBUDGETED FUND BALANCES AND RESERVES**Unassigned Fund Balance**

The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to finance current operations. If circumstances require the use of the unassigned fund balance that causes the balance to fall to a point below the 10% target level, the County will develop a plan during the annual budget adoption process to replenish the unrestricted fund balance to the 10% target level over a period of not more than three (3) years.

At the close of each fiscal year, the unassigned General Fund fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund. This would require a minimum unassigned fund balance of \$28.0 million. Funds in excess of the required unassigned fund balance may be considered to supplement "pay as you go" capital expenditures or as additions to the fund balance. (Amended by the Board of Supervisors on August 1, 2012)

The audited General Fund fund balance as of June 30, 2013 is \$35.6 million. A total of \$28.0 million is required to meet the County's minimum unassigned 10% fund balance reserve. The balance of \$7.6 million is designated for use as follows:

Approved Use of Fund Balance in FY 14

- \$1.4 million is included in the Adopted FY 14 budget.
- \$0.8 million is to pay the City of Charlottesville Fire Contract in FY 14.
- \$0.6 million is for additional approved re-appropriations and supplemental appropriations.

Planned Use of Fund Balance

- \$0.5 million is included as a revenue contingency.
- \$2.5 million is anticipated to be transferred to capital projects and is included in the recommended FY15-FY19 CIP.
- \$1.2 million is included in the Adopted FY 15 budget for one-time expenditures and contingencies.

This leaves a balance of \$503,048 currently unassigned.

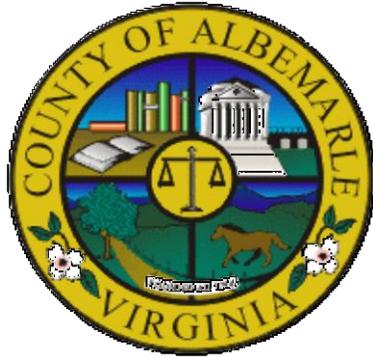
GENERAL FUND FUND BALANCE

Audited June 30, 2013 Fund Balance	\$ 35,603,724
Projected Addition to Fund Balance from FY14	\$ -
Projected June 30, 2014 Fund Balance	\$ 35,603,724

Policy Use of Fund Balance	
10% unassigned fund balance reserve	\$ 28,046,438

Approved and Planned Uses of Fund Balance	
FY 14 Appropriated Use of Fund Balance	\$ 2,856,829
Revenue Contingency	\$ 500,000
Anticipated Transfer to Capital program	\$ 2,500,000
FY 15 Adopted Use of Fund Balance	\$ 1,197,409
Subtotal, Approved and Planned Use of Fund Balance	\$ 7,054,238

Projected June 30, 2014 Fund Balance	\$ 35,603,724
Maintain 10% fund balance policy	\$ (28,046,438)
Approved and Planned Use of Fund Balance	\$ (7,054,238)
Balance Anticipated to be Available for Capital Projects	\$ 503,048



The County's FY 15 Program and Service Inventory

This chapter presents a complete inventory of the 178 programs and services provided by the County's general government operations to the citizens of Albemarle County in FY 15 including all programs and services provided by County departments, Constitutional Officers, agencies, and the County's non-departmental obligations such as the revenue-sharing payment to the City and contingencies. This summary does not include transfers from the General Fund to the School Division, Water Resources Fund and Capital Project and debt service funds.

The inventory includes the name of the program and service provider, a description of the activity, the number of full-time equivalent (FTE) employees, rounded to the nearest 0.5 FTE, who perform the program or service as applicable, and the total amount budgeted for the program or service in the FY 15 Adopted Budget. The descriptions included in this inventory are more detailed than those found in the other chapters of this budget document, offering additional transparency. To provide another important perspective by which to view the County's programs and services, this inventory also identifies which of the programs and services are primarily:

- a) **Mandated by the State or Federal Government** – Programs/Services which are mandated by a State or Federal constitutional, statutory, or administrative action that places requirements on local governments;
- b) **Essential functions of local government** – Programs/Services that are not mandated, but are programs and services which are essential for a local government of the County's size;
- c) **Provided in accordance with local ordinance or written directive** –Programs/Services primarily provided in accordance with the Board's written directives, such as the Strategic Plan and/or local (non-state or federal-related) ordinances; or are
- d) **Primarily discretionary in nature** - Programs/Services provided in accordance with Board's discretion which do not meet any other of the aforementioned categories.

Staff recognizes that while this categorization provides another important and useful lens through which to view the General Government's program and services, there are limitations that should be noted:

- Categorization of Programs/Services into one of four distinct categories is subjective to a certain degree and not everyone may agree on each of the determinations.
- Many programs and services could be included in more than one category. The category selected for each program/service is staff's best determination of the most primary classification for that particular program/service.
- State or Federal mandates imposed upon local governments are not always program-specific and could impact a number of programs and services to a greater or lesser degree. Compliance with mandated Freedom of Information Act (FOIA) requirements is an example of a mandate that may affect numerous programs/services. These situations are not addressed in this inventory.
- This inventory considers only the "function" provided by each program/service, and the level of effort is not evaluated. Programs and services are continuously being scrutinized to determine whether the level of effort is appropriate based on needs, degree of effort required, performance measures, comparisons with other jurisdictions, etc.

The County's FY 15 Program and Service Inventory

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Board of Supervisors	Board Office Operations	Provides for Board of Supervisor's salaries and compensation, mileage reimbursement, and attendance at regional and state-sponsored professional development/networking. Also provides funding for the County Audit and for Public Official Liability insurance.	0.0	426,938	State or Federal Mandate	
Board of Supervisors	Board Office Administration	Provides for the Clerk and Deputy Clerk to the Board of Supervisors duties. Program is responsible for agenda preparation, minutes preparation, Board and Commissions oversight, advertising of public notices and record keeping for the Economic Development Authority.	2.0	218,934	State or Federal Mandate	The County is mandated to have a Clerk.
Clerk of the Circuit Court	Court Services, Tax Records and Probate Program	This Office assists the Judge in the courtroom in both Criminal and Civil actions and conducts other duties related to cases in accordance with state law. This Office also properly indexes deeds for items such as real property, issues marriage licenses, probates wills, docket judgments, files financing statements and business partnership certificates, in accordance with applicable laws.	11.0	835,916	State or Federal Mandate	
Commonwealth's Attorney	Criminal Case Prosecution and Legal Services	This office is responsible for prosecution for the Commonwealth of Virginia and the County of Albemarle, and assists County police, UVA police, State police, federal law enforcement agencies, and other law enforcement agencies when requested on legal issues. The division also provides outreach and information to the general public regarding criminal justice issues.	9.5	1,061,029	State or Federal Mandate	
Community Development	CDD Administration	Provides for the management and administrative support for all of the Community Development department's operation. Ensures department processes, policies, and procedures are current, coordinated, and effective for both staff and the general public.	7.0	521,595	Board Directive Written Policy or Priority	
Community Development	Comprehensive Plan	Provides for the maintenance of the Comprehensive Plan, including master plans and amendments to the Comprehensive Plan	3.0	362,422	State or Federal Mandate	The County is mandated to have a Comprehensive Plan.
Community Development	Building	Provides for the administration of the Building Regulations Ordinance, including permitting, fees, inspections, violations, and Certificates of Occupancy.	15.0	1,303,995	State or Federal Mandate	
Community Development	Non-mandated Community Development Programs	Provides support for ACE, PRFA, Agricultural and Forrestral Districts, Open Space Agreements, Historic Resources, Natural Heritage, Agriculture Support, Citizen Advisory Councils, TJPDC, PACC, and for Strategic Plan-related efforts conducted by the Community Development Department.	4.0	372,601	Board Directive Written Policy or Priority	Several of these programs are required by local ordinance.

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Community Development	GIS	Provides mapping graphics, demographic data and geographic information resource support for all county departments and schools.	5.0	480,960	Board Directive Written Policy or Priority	Parcel mapping - state; road naming/addressing are required by local ordinance.
Community Development	Zoning	Provides for the administration of the Zoning Ordinance, including appeals and variances heard by BZA, zoning inspections, zoning enforcement, proffer management, business clearances, building permit support, sign permits, temporary event permits, development right determinations, and for interpretations of the zoning ordinance.	11.5	1,065,531	Board Directive Written Policy or Priority	Required in compliance with Chapter 18 of County Code.
Community Development	Development	Provides for the review of all development applications as required by the Wastewater and Water, Subdivision, Water Protection, and Zoning Ordinances. This includes all subdivisions, site plans, rezonings, special use permits, Certificates of Appropriateness, erosion and sediment control permits, stormwater management, subdivision and site bonds and inspections, groundwater assessments, and waivers or modifications of ordinance requirements	17.0	1,470,604	Board Directive Written Policy or Priority	Required in compliance with Chapters 14, 17 and 18 of County Code. Also, Subdivision review is a mandated process.
County Attorney	Legal Services	Provides professional and timely legal representation and advice to the Board of Supervisors, the School Board, the Planning Commission, the County Executive, the School Superintendent, County and School Departments, County and School employees, and various boards and commissions. Majority of time and resources address legal review and/or preparation of Board agenda items; civil rights and personnel issues and disputes; risk management; social services; zoning and land use matters; contract preparation, review and disputes; municipal finance; environmental law; legislative services; property acquisition; ordinance drafting; in-house publication and maintenance of the County Code; local government taxation; code enforcement; and litigation.	8.0	1,032,167	Essential Function of Local Government	
County Executive	County Admin - BOS	Provides support to the Board of Supervisors provided by senior county managers including preparation for and participation in Board meetings and research and analysis of Board initiatives.	1.0	226,545	State or Federal Mandate	The County is required by mandate to have a County Executive.
County Executive	County Admin - Exec mgmt	Provides oversight for all county departments and operations, liaison with community agencies and other local government jurisdictions, serving on regional boards and commissions, supervision for executive level functions of strategic planning/performance management and community relations.	4.5	667,374	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
County Executive	Community and Business Partnerships	Directs the County's public information and education program, manages special events; produces all county publications including educational, advertising and marketing materials; manages media relations. Manages citizen participation in county government activities and supports community partnerships to ensure meaningful public engagement in planning and policy development including master planning.	1.5	167,778	Board Directive Written Policy or Priority	In October 2010, this program expanded to include Business and Community Partnerships. Economic vitality is a priority of Board of Supervisors and included in the County's Strategic Plan.
County Executive	Website	Manages county website and employee intranet including developing strategic direction and new functionality and applications, directing department-level content editors, daily content updating and analyzing metrics.	1.0	81,809	Essential Function of Local Government	The County's website provides essential service of a local government of this size. Many citizen transactions occur on the County's website.
Finance	Finance Administration	Provides coordination between all divisions in Finance to ensure that duties are carried out in an efficient and courteous manner. Oversees financial interactions made by the County (Schools and General Government) including issuance of general obligation debt, agency contributions, grant and proffer assistance, and county credit card purchases and remittance. Prepares information for the annual audit including transmittal letter, management discussion and analysis (MD&A), and all statistical tables. Manages the County's local government as well as volunteer EMS property & liability insurance policies. Administers the flexible spending plan for both General Government and Schools. Provides economic and business research.	7.0	776,700	State or Federal Mandate	
Finance	Billing and Collection	Provides for the billing and collection of all personal property and real estate taxes; deposit, reconciliation and reporting of all funds.	3.0	288,332	State or Federal Mandate	
Finance	Personal Property Assessments/Administration	Provides for personal property assessment, maintains accurate personal property accounts. Provides customer service to taxpayers, enforces animal licensing, and assists in income tax preparation.	7.0	609,791	State or Federal Mandate	
Finance	Delinquent Debt Collection	Provides enforcement of the collection of all delinquent personal property and real estate taxes.	1.5	129,375	State or Federal Mandate	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Finance	Tax Relief	Provides for real estate tax relief to elderly and disabled taxpayers.	1.0	95,624	Board Directive Written Policy or Priority	
Finance	Accounting	Provides for the maintenance of all official financial records of the County of Albemarle. Compiles and files official reports that meet GAAP, GASB, FASB, State and Federal Reporting Requirements. Maintains financial systems recording and reporting financial activity. Processes miscellaneous billings and internal charges for all County departments.	7.5	629,651	State or Federal Mandate	
Finance	Assessment	Provides for the reassessment of existing property; assessment of new structures, land, and misc. improvements.	10.0	958,025	State or Federal Mandate	
Finance	Real Estate Administration	Provides for the maintenance of real estate records, administration of the land use assessment program, and related customer service.	4.0	341,382	State or Federal Mandate	
Finance	Purchasing	Provides for the purchasing of all supplies, equipment and services required by all County Departments, Schools and associated agencies. All purchases above \$5,000 are required by County Code to follow the County Purchasing Policies. Facilitates the sale of surplus property owned by the County and School Division. Handles the County's Fixed Asset System.	4.0	335,992	State or Federal Mandate	
Finance	Business Audit	Provides for the auditing of businesses in the County for compliance with tax laws.	2.0	171,481	Essential Function of Local Government	
Finance	Business Licenses/Taxes	Provides for the processing of Business License, Food and Beverage Tax, Transient Occupancy Tax.	2.0	171,163	State or Federal Mandate	
Finance	Business Property Taxes	Provides for the processing of Business Personal Property, Public Service, Airplane, Bank Franchise, Daily Rental.	2.0	123,203	State or Federal Mandate	
Finance	Budget Assistance	Provides the County's Revenue projections for five-year financial plan and for the annual budget processes. Also, this program develops the quarterly financial reports.	0.0	0	State or Federal Mandate	
Finance	Payroll Processing	Provides for the recording, processing, payments, and the administration of all employee compensation for all County and School Departments. Disburses all Federal, State, retirement and miscellaneous deductions & contributions for all Employees.	4.0	340,016	State or Federal Mandate	
Fire Rescue	Fire & EMS System Administration	Provides for planning, coordinating, finance, budget development, payroll, purchasing, and accounts payable for the Fire/Rescue Department. Provides critical role in ensuring/coordinating county wide preparedness for emergencies on a strategic level. Also provides Office Associate support to all divisions of the department.	4.5	585,407	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Fire Rescue	Training Program Management	Provides training management for training academy, plans and implements annual regional training school, assists volunteers with implementing annual regional training school, and assists volunteers with implementing in-house training curriculum.	2.5	347,781	Essential Function of Local Government	
Fire Rescue	EMS Continuing Education	Provides EMS continuing education to ensure competence of medical care providers and maintenance of medical certification.	1.0	93,893	Essential Function of Local Government	
Fire Rescue	Fire Continuing Education	Provides fire continuing education to ensure competence of providers and introduction of new concepts.	1.5	163,204	Essential Function of Local Government	
Fire Rescue	Fire Inspection/Code Enforcement	This program is a proactive effort to routinely inspect businesses, processes and other public assemblies to identify hazards and ensure compliance with the Statewide Fire Prevention Code.	2.0	194,189	State or Federal Mandate	
Fire Rescue	Prevention and Life Safety Program Management	Provides oversight and management for Fire Inspections, Code Enforcement, and Fire Investigations. Planning, finance, budget management, and Office Associate Support for Prevention Division activities.	1.5	151,510	Essential Function of Local Government	
Fire Rescue	Cause, Origin, and Criminal Investigations	Provides for investigations into the origin and cause of fires where the engine company officer is unsure of the origin and cause. When fires are intentionally set or bombs are used, the fire official is mandated by Virginia law to conduct an investigation and bring the responsible person(s) before a judge.	2.0	169,931	Essential Function of Local Government	
Fire Rescue	Public Education	Provides fire-related public education. Some examples are: evacuation planning, severe weather preparedness and special event planning.	0.0	18,062	Board Directive Discretionary	
Fire Rescue	Plan review	Provides for certified personnel review of new construction plans to ensure code compliance and access for emergency vehicles. As a member of the review team this position reviews site plans and subdivision plans and works with developers in the planning stage of construction where corrections and modifications may be made.	0.0	11,775	Board Directive Written Policy or Priority	Plan Review is done to comply with County codes.
Fire Rescue	Fire & EMS Service Delivery	Provides fire protection, emergency medical services, rescue and mitigation of hazardous situations.	80.5	7,813,819	Essential Function of Local Government	
Fire Rescue	Operational Support Services	Provides for EMS Cost Recovery program, support of personnel (career and volunteer), including uniforms, personal protective equipment, logistics, and employee health services.	2.0	388,544	Board Directive Written Policy or Priority	
Fire Rescue	Volunteer Services	This division develops and provides programs and services in support of the volunteer fire departments and rescue squads of the coordinated fire and rescue system (the system) for the purpose of ensuring the health of the volunteer system.	1.0	132,851	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
General Services	General Services Administration	Provides for General Services' administrative duties; ADA compliance; County's storage facility; meeting room management; work order management; and budget management.	5.0	451,213	Essential Function of Local Government	*While not the primary function of this program, this program provides for compliance with ADA regulations.
General Services	Custodial	Ensures the cleanliness and sanitation of over 377,000 square feet of facilities. Facilities include the County Office Building - McIntire Road, County Office Building - 5th Street, the Crozet, Scottsville, and Northside Libraries, and the Court Square Facility. The Custodial Services program provides for specific support services as requested, such as moving furniture, conference room set-ups, disposing of recyclable material, opening and closing the building for after-hours meetings, and assures buildings are secure after business hours.	3.0	184,902	Essential Function of Local Government	
General Services	Facilities Maintenance	Provides facility maintenance for all building and grounds services including custodial, preventive maintenance, repairs, utilities, equipment, systems; rental property, and security.	4.5	2,218,728	Essential Function of Local Government	
General Services	Grounds	Responsible for maintaining over 329 acres of property to include for storm water facility maintenance and minor repairs, roadside mowing, sidewalk vegetation control, and improving the aesthetic conditions of our entrance corridors and other urban areas. In addition, this program provides maintenance to the exterior of the County office buildings on McIntire Road and Fifth Street, the County courthouse buildings, Fire Stations 11, 12, and 15, and the Crozet, Scottsville, and Northside Libraries.	3.0	180,258	Essential Function of Local Government	
General Services	Printing Services	Provides for photocopying and printing services for all local government departments and school administration offices.	3.0	193,408	Essential Function of Local Government	
General Services	Mail Services	Provides for the processing of USPS mail and the coordination of pick up and delivery of interdepartmental and interagency correspondence.	1.0	32,305	Essential Function of Local Government	
General Services	Water Resources	Provides oversight for state and federal regulatory water resources compliance, maintains and improves County-owned storm water structures, and investigates illicit discharge issues.	3.0	358,628	State or Federal Mandate	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
General Services	Environmental Compliance & Energy Conservation	Provides for the coordination of the Environmental Management System program; oversees energy conservation programs; investigates environmental complaints, and participates in local climate protection programs.	1.0	100,608	Essential Function of Local Government	*This function also provides for compliance with EPA, hazardous waste reporting and OSHA requirements.
General Services	Solid Waste/Recycling	Provides for the maintenance of Keene Landfill; reports recycling numbers to planning district; contributes to "bulky waste" disposal days.	0.0	118,823	Essential Function of Local Government	*The County is mandated to maintain Keene Landfill which is included in the program/svc.
Housing	Housing Choice Vouchers	Provides federally-funded rental assistance to eligible households.	5.0	389,916	State or Federal Mandate	When a locality receives funds from federal government, there is a federal mandate to administer in accordance with federal requirements.
Housing	CDBG Grants	Provides for the administrative support of housing-related CDBG grants received by the County.	0.5	33,345	State or Federal Mandate	When a locality receives funds from federal government, there is a federal mandate to administer in accordance with federal requirements.
Housing	Housing Administration	Provides for the management of the County's Housing Office, affordable housing proffers and contributions to nonprofit agencies.	0.5	55,277	Board Directive Written Policy or Priority	
Human Resources	Workforce Planning & Organizational Development	Provides competency-based management programs linking competencies to selection, training and development, performance management and promotions. In addition this program provides training programs to meet the training needs of the organization and ensure the continued professional development of employees.	1.0	205,474	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Human Resources	Benefits & Wellness	Provides for an employee wellness program for County employees.	0.0	105,006	Board Directive Discretionary	
Human Resources	Safety	Ensures compliance with federal, state and county safety regulations and provides training on workplace safety. Manages opportunities for cost containment to include workers compensation, unemployment insurance and wellness.	0.0	30,002	State or Federal Mandate	Ensures compliance with mandated safety regulations.
Human Resources	Recruitment/Staffing	Provides recruitment and staffing services for County. Ensures County is attracting and hiring best possible candidates, focusing on diversity initiatives.	0.0	142,808	Essential Function of Local Government	
Human Resources	Employee Relations	Promotes positive employee relations and implements appropriate retention programs, fostering retention of quality staff and an engaged workforce.	0.0	100,005	Board Directive Discretionary	
Human Resources	Classification/Compensation	Ensures market competitiveness of compensation to attract, retain, and reward employees.	0.0	55,003	Board Directive Written Policy or Priority	
Information Technology	IT Admin	Provides for the overall management of the IT department including support of the County's strategic plan, technology research and planning, budget preparation, financial management, purchasing, and tasks related to personnel management.	3.0	452,125	Essential Function of Local Government	
Information Technology	Systems	Provides for administration, technical support, and custom programming for the County's mainframe, LAN, WAN, internet and intranet. In addition, this program provides centralized processing, off-site security and backup for mainframe and LAN applications.	7.0	1,327,124	Essential Function of Local Government	
Information Technology	Applications	Provides for the County's IT help desk services, hardware and software installation, and support services for the desktop, and analytical support for user application software packages. A key function for this program is to provide a liaison between information technology and departments.	11.0	991,619	Essential Function of Local Government	
Office of Economic Development	Economic Development	This office will be responsible for existing business retention and expansion, business attraction, workforce development and other core functions.	2.5	262,089		
Office of Facilities Development	Capital Projects Management	Provides for the planning, design, construction, and closeout of capital projects. This includes project execution from programming through warranty period. Responsible for orchestrating/organizing all parties required to complete project. Provides project oversight during construction phase.	0.0	198,465	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Office of Management and Budget	Budget Mgmt & Analysis	Develops the County's operating budget (departments and external agencies); establishes budget policies; prepare five-year expenditure and revenue projections; provides leadership and management of the County's organizational performance management. In coordination with the Office of Facilities Development (OFD), develops the capital budget, five-year CIP, and five-year needs assessment; recommends and establishes policies.	4.0	351,042	State or Federal Mandate	Budget development is required by Code of Virginia.
Parks and Recreation	Parks Administration	Provides for leadership, coordination, oversight, and support for all department programs and activities. Key functions include capital and operational budget preparation, revenue collection, personnel and payroll records, partnership development and complaint resolution.	2.0	209,295	Board Directive Written Policy or Priority	
Parks and Recreation	Park Maintenance	Provides for the maintenance of all County parks, community centers, greenway trails, park athletic fields and selected school athletic fields. Also provides playground safety inspection for all County schools and parks.	13.0	1,307,004	Board Directive Written Policy or Priority	
Parks and Recreation	Summer Swim	Provides lifeguard supervision, swimming instruction, and fee collection at Chris Greene, Walnut Creek and Mint Springs during the summer months.	0.5	207,760	Board Directive Discretionary	
Parks and Recreation	Athletics & Classes	Provides athletic programs and classes for adults and youth.	1.0	216,226	Board Directive Discretionary	
Parks and Recreation	Athletic Program Partnership	Provides Parks and Recreation's support for the many non-profit youth and adult athletic program providers.	0.0	20,100	Board Directive Discretionary	
Parks and Recreation	Community Centers	Provides for County operated Community Centers including Greenwood, Scottsville and the Meadows.	0.0	80,422	Board Directive Discretionary	
Parks and Recreation	Therapeutic Recreation	Supports the actual participation of County residents in the well-developed City Parks and Recreation Therapeutic Recreation Program.	0.0	86,884	Board Directive Discretionary	
Parks and Recreation	Summer Playground	Provides for a 4 week summer program for children ages 6 to 13 at 10 school locations and Crozet Park.	0.0	98,505	Board Directive Discretionary	
Parks and Recreation	Teen Programs	This provides funding for an after school sports program that is run at every County middle school from 4 p.m. to 6 p.m. Monday through Thursday throughout the school year.	0.5	145,544	Board Directive Discretionary	
Parks and Recreation	Darden Towe Park	Provides the County's portion of the support towards the City/County 113-acre recreational facility administered by the County. Towe Park is the largest and most heavily used complex of athletic fields in the City and County. County funding is 69.55% of total.	0.0	155,374	Board Directive Written Policy or Priority	Per contract with City.

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Police	Police Administration	Provides executive leadership and policy direction for the Police department.	6.0	853,555	Essential Function of Local Government	
Police	Community Support: Administration and Crime Prevention	Program provides for the overall management of the Police Department's Community Support Division to include Traffic, School Resource and Animal Control Units. Responsible for the Video Camera and Photo Safe Programs. Handles various crime prevention initiatives such as neighborhood watch, crime free multi-housing, and crime prevention programs for citizens. Also handles various special projects for the department as assigned.	4.0	460,804	Essential Function of Local Government	
Police	Community Support: Animal Control	Ensures compliance with state laws and county ordinances for the control and protection of animals. Responds to animal control calls for service.	4.0	310,520	State or Federal Mandate	Provides for compliance with State Laws and County Ordinances.
Police	Community Support: School Resource Officers	Provides full time police officers in County high schools and some middle schools to ensure a safe and secure learning environment. Provides instruction in delinquency prevention and laws.	5.0	484,713	Board Directive Written Policy or Priority	
Police	Community Support: Traffic	Performs traffic enforcement efforts targeting specific areas of the County. Investigates vehicle and pedestrian accidents to include utilization of the accident reconstruction team. Performs commercial vehicle inspections.	7.0	776,171	Essential Function of Local Government	
Police	Criminal Investigation Division	Investigates major crimes against persons, property and juveniles and organized criminal activity. Responsible for electronic surveillance and apprehension of wanted persons; asset seizure program; Internet Crimes Against Children; crime analysis functions such as identifying crime trends, high crime areas, and providing statistical information as needed.	15.0	1,576,543	Essential Function of Local Government	
Police	Criminal Investigation Division: Jefferson Area Drug Task Force	Provides for regional task force responsible for drug enforcement and interdiction.	4.0	459,841	Board Directive Written Policy or Priority	
Police	Criminal Investigation Division: Property and Evidence	Maintains custodial care and accountability of all property and evidence for the Police Department.	2.5	192,536	State or Federal Mandate	
Police	Fiscal/Human Resources Management	Provides for the Police Department's fiscal and human resources management to include payroll, leave reporting, and FLSA. Assists in budget preparation.	1.0	80,219	Essential Function of Local Government	
Police	Office of Professional Standards	Provides internal investigations, various inspections and audits, management of the discipline and grievance process.	1.0	102,316	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Police	Quartermaster	Provides procurement and administration of the Police Department's issued uniforms, equipment and supplies. Provides for accounts receivable and payable.	1.0	72,999	Essential Function of Local Government	
Police	Records Unit	Provides 24-hour support for personnel and service to citizens. Provides for the reporting function for the Police Department's records management system. Also provides for all Police-related state and federal reporting requirements. Processes requests for record checks, accident reports, etc. and collects the fees associated for such services.	10.0	743,688	State or Federal Mandate	Provides for compliance with State and Federal reporting requirements
Police	Support Division: Administration	Provides for overall management of the Community Support Division to include Traffic, School Resource, and Animal Control Units. Responsible for the Video Camera and Photo Safe Programs. Handles various crime prevention initiatives such as neighborhood watch, crime free multi-housing, and crime prevention programs for citizens. Also handles various special projects for the department as assigned.	3.0	296,923	Essential Function of Local Government	
Police	Technical Support	Provides for the management of the Police Department's technical equipment, fleet management, and security systems. Ensures adequate resources are available for major critical incidents. Provides logistical support to all members of the department.	1.0	122,523	Essential Function of Local Government	
Police	Administrative Division: Training & Professional Development	Provides recruitment, background investigations, and selection of Police Department's personnel to be recommended for hire. Administration of entry level application testing, in-service training, specialized training, and career development program for all department members.	3.0	426,298	Essential Function of Local Government	
Police	Uniform Patrol Division	Provides police officer first responder service to County residents. Serves subpoenas and warrants. This category includes the K9 Officer position who also handles sensitive situations such as bomb threats, searches, etc.	88.0	8,604,659	Essential Function of Local Government	
Police	Victim Witness	Provides direct services to victims and witnesses of crimes, including financial assistance through Criminal Injuries Compensation Fund, criminal justice system process explanations and options from date of offense through final disposition of case, transportation and escorts if needed, and referrals to local and state service agencies.	1.0	112,097	Board Directive Discretionary	
Police	Reimbursable Overtime-Police	Provides overtime pay for police officers who provide security services to local, private firms during their off-duty hours. Expenditures are offset by revenues paid to the County by the private firms who contract for the service.	0.0	387,540	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Sheriff	Court Services and Security	This office provides for the safety and security of five courtrooms and three courthouses, serves over 36,000 civil processes per year, and transports mental patients and prisoners.	23.0	2,019,701	Essential Function of Local Government	
Sheriff	Reimbursable Overtime-Sheriff	This provides Deputy Sheriffs that provide security services to local, private firms during off-duty hours. These expenditures are offset by revenues paid to the County by the private firms that contract for this service.	0.0	236,830	Essential Function of Local Government	
Social Services	Social Services Administration	Provides for the Department of Social Services' financial, personnel and overall departmental programs and services including switchboard and reception, information systems security, personnel management, expenditure monitoring, budgeting, records management, policy development, research, grant applications, program evaluation, community liaison work, and general oversight of the department's mandates.	17.0	1,529,935	State or Federal Mandate	
Social Services	Eligibility	Provides eligibility services for Department of Social Services' departmental programs and services.	32.0	2,231,132	State or Federal Mandate	
Social Services	UVA-Medicaid	Provides Medicaid benefits to medically indigent inpatients and indigent clients treated in specified outpatient clinics at the University of Virginia Medical Center. The UVA Medicaid Unit is the result of a contractual agreement among the State Medical Assistance Program, the Virginia Department of Social Services, the University of Virginia Health System and the Albemarle County Department of Social Services.	8.0	591,079	State or Federal Mandate	
Social Services	Adult Services	Provides for the cost of staff, operations, and customer assistance for the Adult Services programs within the Department of Social Services. These programs enable adults to remain in the least restrictive setting and function independently. Program provides long-term care services, preventive services, nursing and adult home screening and placement services, guardianship oversight, Companion Services and Adult Protective Services.	8.5	666,367	Essential Function of Local Government	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Social Services	Child Welfare Services	Provides for the cost of staff, operations, and customer assistance for the County's Child Welfare Services programs. These programs promote and support the development of healthy families and protect the County's children from abuse and neglect. These programs include Foster Care, Foster Care Prevention, Adoption , Independent Living services, Child Care services, and Child Protective Services. These programs also provide for direct and indirect assistance for the following Service Programs: Aid to Dependent Children-Foster Care, IV-E Non-Eligible Services, Adoption-Special Needs, State-Adoption Other Services, Adoption Subsidy, IV-E-Child Non Maintenance-Recurring, Adoption Incentive, Head Start, Transitional Day Care, ADC Day Care, Social Services Block Grant, Child Care Block Grant, Foster Care Prevention, Independent Living, Educational Training Vouchers, Safe & Stable Families.	28.0	2,225,982	State or Federal Mandate	
Social Services	Direct Assistance	These expenditures include direct assistance payments made to families and individuals for certain services, such as foster care and adoption related services. All assistance payments are either partially or fully funded by state/federal resources.	0.0	3,032,234	State or Federal Mandate	
Social Services	Employment Services	Provides for the cost of staff, operations, and customer assistance for the Employment Services within the department. Provides employment education, training and support services to qualified TANF recipients through the VIEW program (Virginia Initiative for Employment not Welfare). This program provides for direct and indirect assistance for Employment Services Programs.	2.0	165,843	Board Directive Discretionary	
Social Services	Family Support Program	Provides a pre-placement early intervention and prevention program based in ten Albemarle County elementary schools and three middle schools. Family Support staff provides case management services including assisting families with access to health, education, legal, housing and social services, improving the safety and security of their family members; helping families move toward self-sufficiency and ensuring parents and school staff work together for successful school performance outcomes. At the middle school level there is also an emphasis on improving school attendance and locating after-school enrichment opportunities that engage children in the 10-13 year age range.	9.0	721,037	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Social Services	Bright Stars Program	This program is designed to increase the opportunities to learn for children and families by promoting family involvement and addressing risk factors that affect school performance. Funding is provided in the form of a grant through the Virginia Preschool Initiative, sponsored by the Virginia Department of Education and matched with local government funding. Support is also provided by the Albemarle County Public Schools which provide ongoing in-kind support, as well as for maintenance, utilities, and transportation.	5.5	1,215,247	Board Directive Discretionary	
Social Services	Comprehensive Services Act	CSA provides funding for the mandated population of children who are in the custody of ACDSS as a result of child abuse or neglect or other court action. It also pays for the mandated and non-mandated population not in the custody of ACDSS but served through the Community Policy and Management Team (CPMT). Program provides comprehensive planning, interagency collaboration, and ongoing evaluation of services to ensure it is cost-effective and efficient. Program is funded from both local and state revenues.	0.0	2,730,527	State or Federal Mandate	
Voter Registrar and Elections	Voter Election and Registration	The department's duties include providing direct services to candidates for office and elected officials, auditing and reviewing campaign expenditure documents, assessing and collecting fines, cooperating with the Commonwealth's Attorney in matters of enforcement, maintaining a dual filing system for registered voters and required records and data, administering and overseeing federal, state, municipal, and local elections held in Albemarle County or its subdivisions and providing voter registration and education services, all in accordance with applicable local, state, and federal legal requirements.	5.0	577,012	State or Federal Mandate	
Agencies & Joint Operations						
Community Development Agencies & Joint Operations	Albemarle Housing Improvement Program (AHIP)	AHIP is a private, non-profit housing and community development organization dedicated to helping low-income Albemarle County residents have the opportunity to live in safe, decent, and affordable housing.	0.0	400,000	Board Directive Discretionary	
Community Development Agencies & Joint Operations	Central Virginia Small Business Development Center (CVSBDC)	The mission of the CVSBDC is to strengthen and grow Virginia's economy by providing assistance to existing and pre-venture small- and medium-sized businesses.	0.0	10,000	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Community Development Agencies & Joint Operations	Charlottesville Area Transit (CAT)	CAT provides bus service to urban residents of Albemarle County along Route 29 North, between Downtown Charlottesville and Pantops Shopping Center and along 5th Street Extended. Funding is recommended as requested and includes a grant match for night service on Route 5.	0.0	868,988	Board Directive Written Policy or Priority	
Community Development Agencies & Joint Operations	Monticello Area Community Action Agency (MACAA)	MACAA works with individuals, families, and the community, in a collective effort to eliminate the causes of poverty, to lessen the effects of poverty, and to promote progressive social change.	0.0	63,200	Board Directive Discretionary	
Community Development Agencies & Joint Operations	CARES Program Contingency	The Coalition Assisting Residents in Emergency Situations (CARES) program, currently administered by MACAA, provides cash assistance and referral services to assist area residents with rent or mortgage payments, avoid disconnection of utilities, or with other one-time emergencies. Funding from the City and County has generally been used to cover administrative costs. The FY15 ABRT process recommends continued funding for this program at a reduced level pending the determination of MACAA being the appropriate administrator of CARES funds and the amount of funding to be available.	0.0	18,650	Board Directive Discretionary	
Community Development Agencies & Joint Operations	Piedmont Housing Alliance (PHA)	PHA is dedicated to improving the lives of low- and moderate-income families and individuals in the region by creating housing and community development opportunities.	0.0	34,500	Board Directive Discretionary	
Community Development Agencies & Joint Operations	Streamwatch	StreamWatch is a regional partnership that collects data and assesses stream conditions to assist watershed management efforts in the Rivanna Basin.	0.0	10,380	Board Directive Discretionary	
Community Development Agencies & Joint Operations	Thomas Jefferson Planning District Commission (TJPDC)	The TJPDC serves as a planning and coordinating body for the localities of Planning District Ten. Its mission is to identify and analyze regional issues, and facilitate decision-making to resolve those issues, to serve as an information resource through data and mapping center, and to develop local and regional plans or strategies that will strengthen local governments' ability to serve their citizens.	0.0	124,024	Board Directive Written Policy or Priority	
Community Development Agencies & Joint Operations	TJ Soil and Water Conservation District	The Thomas Jefferson Soil and Water Conservation District promotes soil and water conservation through technical expertise and education. It provides informational, financial, and planning assistance to farmers, provides County staff with technical assistance, and provides information to the community.	1.0	103,910	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Community Development Agencies & Joint Operations	Virginia Cooperative Extension Service	The VCE provides Albemarle County citizens with the educational resources and research available from Virginia Tech, Virginia State University, and the U.S. Department of Agriculture. Local staff provide educational programs on nutrition, food safety, production and marketing techniques for commercial agriculture, and horticultural information for homeowners.	0.0	183,346	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	AIDS/HIV Services Group (ASG)	The mission of ASG is to provide comprehensive support services to people with HIV/AIDS, to prevent the spread of HIV through targeted outreach programs in high-risk populations, and to develop community awareness to promote a proactive and compassionate response to the epidemic.	0.0	3,600	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Boys & Girls Club	The Boys & Girls Club mission is to inspire and enable all young people, especially those from disadvantaged circumstances, to realize their full potential as productive, responsible, and caring citizens.	0.0	20,000	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Charlottesville Albemarle Health District	The Health District provides comprehensive medical, clinical, and environmental protection services to the residents of the City of Charlottesville, and Albemarle, Greene, Nelson, Louisa, and Fluvanna Counties. Health services include: Environmental Health, Community Health Promotion, Clinical Services, and Growing Healthy Families.	0.0	640,217	State or Federal Mandate	
Health & Welfare Agencies & Joint Operations	Charlottesville Free Clinic	The Charlottesville Free Clinic provides free medical care, dental care, and free prescription drugs to people who are working but do not have health insurance and do not qualify for free care elsewhere.	0.0	116,390	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Children Youth & Family Services (CYFS)	CYFS provides programs which encourage healthy child development and positive family relationships through support and enrichment services, parent education, family therapy, and brief-term shelter care.	0.0	74,490	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Computers4Kids	Computers4Kids strives to improve low-income youth computer and learning skills through caring mentorship, structured training, a vibrant learning environment, and access to a computer and Internet services at home.	0.0	13,379	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Contribution for ABRT Services	Provides funding to the City of Charlottesville to coordinate the Agency Budget Review Team (ABRT) process.	0.0	14,207	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Health & Welfare Agencies & Joint Operations	Jefferson Area Board for Aging (JABA)	JABA provides planning, advocacy, and service coordination for people over 60 in Planning District Ten. In addition, it provides direct services to seniors, including congregate and home delivered meals, home safety, adult day care, volunteer and work opportunities, outreach, legal services, health screening, counseling and training, an Ombudsman for nursing home concerns, and support groups.	0.0	307,678	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Jefferson Area CHIP	The mission of Jefferson Area Children's Health Improvement Program (CHIP) is to improve the health of children under age 7, from low-income families, as an investment in the well-being of children and our community.	0.0	301,500	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	JAUNT	JAUNT provides demand-response and fixed-route transportation in the urban ring and rural areas of Albemarle County, including services to the elderly and disabled, and rural to urban commuter work runs.	0.0	1,151,711	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Legal Aid Justice Center	Legal Aid offers full representation in traditional poverty law areas, including housing, consumer protection, employment, education, and public benefits.	0.0	38,700	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Madison House	Madison House is a student-run, non-profit organization that serves as the coordinating agency for University of Virginia students interested in volunteer community service.	0.0	9,900	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Piedmont Court Appointment Special Advocates (CASA)	CASA is a non-profit organization that trains and supervises volunteers to serve as court appointed special advocates for abused and neglected children. Its mission is to advocate for the best interest of these children, promoting and supporting safe, permanent and nurturing homes for child victims.	0.0	9,270	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Piedmont Virginia Community College (PVCC)	PVCC is a nonresidential, two-year, public institution of higher education whose service areas include the City of Charlottesville and Counties of Albemarle, Fluvanna, Greene, Louisa, Nelson, and Buckingham. The college provides opportunities for individuals to pursue post-secondary educational, career, and personal goals.	0.0	24,024	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Piedmont Workforce Network	The goal of the Piedmont Workforce Network is to coordinate partner agency services under the Workforce Investment Act in the provision of a comprehensive workforce preparation and employment system designed to meet the needs of job seekers and local employers.	0.0	13,805	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Health & Welfare Agencies & Joint Operations	Region Ten	Region Ten is an agency of local government responsible for providing mental health, mental retardation, and alcohol and drug abuse services to citizens in Planning District Ten. Services include infant development, pre-screening, case management, group counseling, outpatient services, job training, forensic evaluations, crisis intervention, and supported living arrangements. Funding is calculated based on an agreed upon methodology that considers the percent of the total services provided to each locality and the locality population as a percent of total population.	0.0	704,083	State or Federal Mandate	
Health & Welfare Agencies & Joint Operations	Sexual Assault Resource Agency (SARA)	SARA provides crisis intervention and ongoing support to victims of sexual assault, preventative peer education for adolescents, child assault prevention programs, and special outreach programs.	0.0	20,000	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Shelter for Help in Emergency (SHE)	Shelter for Help in Emergency (SHE) Outreach is a fully-accredited agency providing crisis intervention, accompaniment, counseling, support groups, information/referrals, professional training and community education for women, children and men. SHE provides temporary emergency shelter for victims of domestic violence, as well as 24-hour hotline, counseling, information and referral services, case management services, court advocacy, and free legal workshops. Additional services include a children's program, agency training, and community education.	0.0	85,514	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	TJ Area Coalition for the Homeless	Thomas Jefferson Area Coalition for the Homeless (TJACH) works to reduce homelessness by initiating creative solutions and coordinating regional resources and services.	0.0	15,500	Board Directive Discretionary	
Health & Welfare Agencies & Joint Operations	Tax Relief for the Elderly and Disabled	Provides real estate and mobile home tax exemption for taxpayers who qualify under age, financial, or medical guidelines.	0.0	965,000	Board Directive Written Policy or Priority	
Health & Welfare Agencies & Joint Operations	United Way-TJ Area	United Way's Child Care Scholarships provide financial assistance for low income working families to help pay the cost of child care. The Information & Referral program provides free, confidential assistance in navigating local programs and services, connecting residents in need to services.	0.0	117,100	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Judicial Agencies & Joint Operations	Circuit Court	The Circuit Court is the court of record for Albemarle County and the trial court with the broadest powers, and is the only Court that conducts jury trials. The Circuit Court hears felony criminal cases and handles all civil cases with claims of more than \$15,000. The Circuit Court also handles family matters and cases appealed from the General District Court and the Juvenile Domestic Relations District Court. The County pays the cost of a Legal Assistant to the Circuit Court, who manages the entire Circuit Court docket.	1.0	100,666	State or Federal Mandate	
Judicial Agencies & Joint Operations	General District Court	The General District Court hears minor misdemeanor criminal cases, conducts preliminary hearings for the more serious criminal felony cases, and handles most traffic violation cases. The Court also decides zoning, hunting, and fishing license matters. The General District Court Clerk's Office assists the judge in conducting judicial functions and has responsibility for all administrative and resource management functions of the Court.	0.0	40,501	State or Federal Mandate	
Judicial Agencies & Joint Operations	Juvenile & Domestic Relations (J&DR) Court	The City of Charlottesville and Albemarle County share a single J & DR Court and pay supplementary support costs for the Court. The Juvenile and Domestic Relations District Court hears all matters involving juveniles. In addition, the Court handles legal matters involving the family such as custody, support, visitation, family abuse cases, and criminal cases where the defendant and alleged victim are family or household members. Associated with the J & DR District Court is a Court Services Unit, which serves the Court and facilitates the rehabilitation or treatment of those who come before the Court.	0.0	117,359	State or Federal Mandate	
Judicial Agencies & Joint Operations	Magistrate's Office	The Magistrate is appointed and supervised by the Judge of the Circuit Court and serves as the initial contact between citizens and the criminal justice system. The duties of the Magistrate include the issuance of arrest and search warrants, subpoenas, civil warrants, summons, and temporary mental detention orders, as well as determining bail, and commitments to and releases from jail. The Magistrate's Office serves both the City and the County.	0.0	4,550	State or Federal Mandate	
Judicial Agencies & Joint Operations	Public Defender Office	The Public Defender Office is part of the Virginia Indigent Defense Commission, a state agency. Attorneys in the office are appointed by the Albemarle and Charlottesville courts to represent all indigent criminal defendants charged with jailable offenses.	0.0	74,049	Board Directive Written Policy or Priority	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Parks, Recreation & Culture Agencies & Joint Operations	African American Cultural Arts Festival (Chihamba)	Chihamba is a non-profit community organization dedicated to providing a better understanding of African Cultures through music and dance. Chihamba hosts the annual African American Cultural Arts Festival at Washington Park. The Festival is a 3 - 4 day event involving entertainment, education, and/or presentation.	0.0	2,700	Board Directive Discretionary	
Parks, Recreation & Culture Agencies & Joint Operations	Ash Lawn Opera Festival	Formerly held at Ash Lawn-Highland and now at the Paramount Theater, Ash Lawn Opera hosts a Summer Opera Festival and other musical and dramatic presentations. It also sponsors several educational programs for area children.	0.0	3,800	Board Directive Discretionary	
Parks, Recreation & Culture Agencies & Joint Operations	Charlottesville-Albemarle Convention and Visitors Bureau	The Visitor's Bureau was established to promote Charlottesville and Albemarle County to out-of-town visitors. It has two main programs: a marketing office to promote local attractions and services, and a visitor's center to assist visitors with travel services. Funding for the Visitor's Bureau is based by contract on 30% of the prior year's transient occupancy tax receipts.	0.0	725,098	Board Directive Written Policy or Priority	
Parks, Recreation & Culture Agencies & Joint Operations	Jefferson Madison Regional Library	The Jefferson Madison Regional Library provides public library services to the residents of the City of Charlottesville and the Counties of Albemarle, Greene, Louisa, and Nelson.	0.0	3,824,889	Board Directive Written Policy or Priority	
Parks, Recreation & Culture Agencies & Joint Operations	Literacy Volunteers	Literacy Volunteers increases adult literacy by using trained volunteers to work with individuals one-on-one or in small groups. The program is aimed at adults reading below a sixth grade level.	0.0	25,287	Board Directive Discretionary	
Parks, Recreation & Culture Agencies & Joint Operations	Municipal Band of Charlottesville	The Municipal Band represents and serves members of the Charlottesville-Albemarle community. Its goal is to contribute to the cultural enjoyment and education of area residents by providing free concerts to the public.	0.0	5,000	Board Directive Discretionary	
Parks, Recreation & Culture Agencies & Joint Operations	Piedmont Council of the Arts	Piedmont Council of the Arts is a non-profit organization established to promote, coordinate, and advocate the arts and art events for residents and visitors. Its primary function is to create and support a cultural climate where arts organizations and artists are considered an integral part of the community.	0.0	10,000	Board Directive Discretionary	
Parks, Recreation & Culture Agencies & Joint Operations	Virginia Festival of the Book	The Virginia Festival of the Book (VABook) is an annual festival that promotes literacy and celebrates the "book". More than 100 community organizations participate in the annual free, four-day event, which coordinates over 200 activities including family and school-based programs to engage students in reading and book-related activities.	0.0	10,000	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Parks, Recreation & Culture Agencies & Joint Operations	Virginia Film Festival	The Virginia Film Festival is an annual festival that celebrates film and the way it impacts and reflects American and Virginian culture.	0.0	10,000	Board Directive Discretionary	
Public Safety Agencies & Joint Operations	Albemarle Charlottesville Regional Jail (ACRJ)	The ACRJ provides jail services to Albemarle County, Nelson County, and the City of Charlottesville, on a contractual basis.	0.0	3,216,696	State or Federal Mandate	
Public Safety Agencies & Joint Operations	Blue Ridge Juvenile Detention Center (BRJDC)	The Blue Ridge Juvenile Detention Center is a 40-bed regional facility serving the City of Charlottesville, Albemarle, Fluvanna, Greene, and Culpeper Counties. This facility provides for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Courts for these localities.	0.0	840,216	State or Federal Mandate	
Public Safety Agencies & Joint Operations	Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (SPCA)	The SPCA provides shelter for stray animals, promotes animal welfare, and educates the public on the proper care and handling of all animals. The County contracts with the SPCA to provide a County animal shelter, which is a mandated County function. Funding is based on the established funding formula between Albemarle County and the SPCA.	0.0	549,446	State or Federal Mandate	
Public Safety Agencies & Joint Operations	City of Charlottesville Fire Department Fire Contract	Albemarle County contracts with the City of Charlottesville Fire Department to provide supplemental fire service to the County in the urban area surrounding the County.	0.0	186,715	Board Directive Written Policy or Priority	
Public Safety Agencies & Joint Operations	Community Attention Home	Community Attention operates a 24-hour coed residential treatment home, specialized family group homes, and a community supervision program that provides outreach counseling services. All programs provide care and treatment to troubled youth, ages 12 to 18.	0.0	60,149	Board Directive Discretionary	
Public Safety Agencies & Joint Operations	Emergency Communication Center (ECC)	The ECC provides emergency communications for the County, the City of Charlottesville, and the University of Virginia. The ECC receives all 9-1-1 calls in the area and serves as a central dispatch for the three local police departments, three rescue squads, and fire calls.	0.0	2,167,176	State or Federal Mandate	
Public Safety Agencies & Joint Operations	Foothills Child Advocacy Center	Foothills is a non-profit, accredited agency designed to reduce the trauma and advance the recovery of child maltreatment victims.	0.0	30,385	Board Directive Discretionary	
Public Safety Agencies & Joint Operations	Forest Fire Extinguishment	Based on the State Code, Albemarle County reimburses the State for forest fire prevention, detection, and suppression services provided by the State Forester.	0.0	23,929	State or Federal Mandate	
Public Safety Agencies & Joint Operations	Thomas Jefferson Emergency Medical Services (TJEMS)	The TJEMS Council is an independent non-profit agency responsible for the development and implementation of a comprehensive emergency medical services system for Planning District 10.	0.0	19,257	Board Directive Written Policy or Priority	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Public Safety Agencies & Joint Operations	OAR/Jefferson Area Community Corrections Local Probation	Offender Aid and Restoration (OAR) provides services to offenders in the Charlottesville/Albemarle area and in some of the outlying counties in Planning District 10. The agency's primary effort is aimed at rehabilitating and integrating offenders and ex-offenders into the community. OAR provides pre-trial services, local probation services, a citizen volunteer program, transitional/ employment services, and the Charlottesville/Albemarle Drug Court.	0.0	157,042	Board Directive Discretionary	
Public Safety Agencies & Joint Operations	Virginia Juvenile Community Crime Control Act (VJCCCA)	VJCCCA funds support youth development, prevention and intervention services.	0.0	52,231	Board Directive Discretionary	
Public Safety Agencies & Joint Operations	Volunteer Fire/Rescue Services	The County provides a budget allocation to each volunteer fire and rescue department to offset their annual operating costs. In addition, the County also provides funding for the volunteer's property, liability, and accident/sickness insurance premiums, turnout gear, flares, and foam.	0.0	2,193,187	Essential Function of Local Government	
Public Safety Agencies & Joint Operations	Volunteer Fire/Rescue Tax Credit	The County has established a Volunteer Fire/Rescue Personal Property Tax Credit that may be applied toward any vehicle owned by an active fire/rescue volunteer. An additional voucher is also issued to eligible volunteers to pay for the County vehicle license tax.	0.0	70,000	Board Directive Written Policy or Priority	
Public Works Agencies & Joint Operations	Rivanna Solid Waste Authority	The RSWA contribution is for an agreement with RSWA for operations that are not self-supporting. This includes the McIntire Recycling Center and household hazardous waste.	0.0	450,000	Board Directive Written Policy or Priority	
Non-departmental						
Non-departmental	Reserve for Contingencies	Contingency funds are set aside to provide funds for unanticipated priority needs and potential revenue shortfalls.	0.0	414,371	Board Directive Discretionary	
Non-departmental	Disability Reserve	This provides funding to implement potential changes to long-term and short-term benefits provided through the Virginia Retirement System. Funding is for a half year in FY 15.	0.0	50,000	Board Directive Discretionary	
Non-departmental	Early Retirement Funding	This provides funding for current Voluntary Early Retirement Incentive Program (VERIP) recipients as well as projected new recipients.	0.0	625,964	Board Directive Written Policy or Priority	
Non-departmental	Economic Development Fund	In 2006, the Board of Supervisors established the Economic Development Opportunities Fund. This fund is to be used to match economic development grant programs at the state and federal level that help create jobs and expand capital investment in Albemarle County.	0.0	250,000	Board Directive Discretionary	

Department	Program	Program/Service Description	FY15 ADOPT FTE	FY15 ADOPT Budget	Category	Notes
Non-departmental	Fuel Contingency	This contingency is available for use if the average price per gallon exceeds the budgeted amount.	0.0	105,750	Essential Function of Local Government	
Non-departmental	Grants Leveraging Fund	This fund is used as a source for grant matches that arise throughout the year. This fund is used when departments are unable to identify matching funds within their existing budgets.	0.0	100,000	Board Directive Discretionary	
Non-departmental	Innovation Fund	Funding is set aside for one-time organizational initiatives that reduce costs and improve customer service and productivity.	0.0	50,000	Board Directive Discretionary	
Non-departmental	Fellowship Fund	Flexible one-year internship program for college graduates looking for experience in county government. Meaningful and goal oriented program in which the intern learns about careers in local government with the purpose of benefiting both the county and the intern. The program will assist with meeting workload demands in select departments and will provide interns with valuable real world experiences.	0.0	150,000	Board Directive Discretionary	
Non-departmental	Refunds	Funding is appropriated each year to pay refunds owed by the County.	0.0	163,500	Essential Function of Local Government	
Non-departmental	Revenue Sharing with the City of Charlottesville	This payment to the City of Charlottesville is in fulfillment of the revenue sharing agreement provisions. This payment is at the agreed-upon cap of a 10 cents tax rate per \$100 of the total assessed property values based on the 2011 calendar year.	0.0	16,466,981	Board Directive Written Policy or Priority	
Non-departmental	Salary Contingency Reserve	The Salary Reserve provides for general salary reclassifications that occur throughout the fiscal year. Generally, this reserve allows for both individual reclassifications and department-wide reclassifications.	0.0	120,000	Board Directive Discretionary	
Non-departmental	Training Pool	Funding is set aside to address the Board's strategic direction of supporting an evolving workforce and to increase training opportunities for employees.	0.0	50,000	Board Directive Written Policy or Priority	

OTHER FUNDS

This chapter includes the Other Funds that are recommended to be included as part of the initial FY15 appropriated budget. Throughout the year, additional Funds will be requested for appropriation as needed.

FUNDS DESCRIBED IN THIS SECTION

COMMONWEALTH ATTORNEY COMMISSION FUND
VICTIM-WITNESS GRANT
POLICE DEPARTMENT STATE ASSET FORFEITURE FUND
FEMA-SAFER GRANT
CRIMINAL JUSTICE GRANT
WATER RESOURCES FUND (NEW)
CHARLOTTESVILLE-ALBEMARLE JOINT HEALTH CENTER FUND
COURTHOUSE MAINTENANCE FUND
OLD CROZET SCHOOL FUND
VEHICLE REPLACEMENT FUND
MARTHA JEFFERSON HEALTH GRANT
TOURISM FUND
PROFFER FUNDS
METRO PLANNING GRANT
ECONOMIC DEVELOPMENT AUTHORITY
HOUSING ASSISTANCE FUND

FUNDS DESCRIBED ELSEWHERE

FACILITIES DEVELOPMENT FUND - in Public Works chapter
BRIGHT STARS FUND - in Health and Welfare chapter
COMPREHENSIVE SERVICES ACT FUND - in Health and Welfare chapter
DARDEN TOWE PARK FUND - in Parks, Recreation & Culture chapter

(OTHER FUNDS CONTINUED)

EXPENDITURE SUMMARY

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Commonwealth Atty. Commission Fund	\$117,995	\$0	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
Victim-Witness Grant	114,163	117,921	117,921	121,604	121,604	121,604	3,683	3.1%
Police Dept State Asset Forfeiture Fund	4,599	0	63,752	971,167	971,167	971,167	971,167	
FEMA-SAFER Grant	229,381	551,764	536,995	507,079	507,079	507,079	-44,685	-8.1%
Criminal Justice Grant	846,398	751,590	1,059,624	758,815	758,815	758,815	7,225	1.0%
Water Resources Fund	0	0	0	1,093,594	1,093,594	1,093,594	1,093,594	
Facilities Development Fund	857,650	956,642	906,057	973,090	973,090	973,090	16,448	1.7%
Char-Alb Joint Health Center Fund	36,276	0	40,363	48,960	48,960	48,960	48,960	
Courthouse Maintenance Fund	42,870	44,156	44,156	35,000	35,000	35,000	-9,156	-20.7%
Old Crozet School Fund	66,270	74,577	83,101	82,337	82,337	82,337	7,760	10.4%
Vehicle Replacement Fund	750,831	1,012,048	1,131,520	1,514,618	1,041,859	1,041,859	29,811	2.9%
Bright Stars Fund	1,123,477	1,169,520	1,169,520	1,210,787	1,210,787	1,210,787	41,267	3.5%
Comprehensive Services Act Fund	8,119,074	8,621,312	8,621,312	8,974,179	8,974,179	8,974,179	352,867	4.1%
MJ Health Grant	4,277	5,000	5,000	5,000	5,000	5,000	0	0.0%
Darden Towe Park Fund	228,296	285,411	331,485	247,466	247,466	247,466	-37,945	-13.3%
Tourism Fund	1,350,000	1,627,180	1,627,180	1,453,305	1,453,305	1,453,305	-173,875	-10.7%
Proffer Funds	206,292	0	2,274,524	493,832	493,832	493,832	493,832	
Metro Planning Grant	9,921	10,000	10,000	9,902	9,902	9,902	-98	-1.0%
Economic Development Authority	130,000	40,000	40,000	80,000	80,000	80,000	40,000	100.0%
Housing Assistance Fund	3,350,781	3,095,000	3,095,000	3,025,000	3,025,000	3,025,000	-70,000	-2.3%
SUBTOTAL	\$17,588,549	\$18,362,121	\$21,217,510	\$21,665,735	\$21,192,976	\$21,192,976	\$2,830,855	15.4%
Other Special Revenue Funds*	1,386,356	0	4,605,193	0	0	0	0	
TOTAL	\$18,974,905	\$18,362,121	\$25,822,703	\$21,665,735	\$21,192,976	\$21,192,976	\$2,830,855	15.4%

*Other Special Revenue Funds include supplemental appropriations for items such as grants and seized assets accounts.

REVENUE SUMMARY

	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Local Revenue	\$5,180,063	\$2,837,766	\$2,757,874	\$2,730,824	\$2,730,824	\$2,730,824	(\$106,942)	-3.8%
State Revenue	5,085,728	5,880,201	7,485,571	5,988,314	5,988,314	5,988,314	108,113	1.8%
Federal Revenue	3,425,706	3,718,144	3,704,103	3,582,254	3,582,254	3,582,254	(135,890)	-3.7%
Transfers	5,124,735	5,599,183	5,631,227	7,208,216	7,208,216	7,208,216	1,609,033	28.7%
Use of Fund Balance	0	326,827	2,411,319	1,683,368	1,683,368	1,683,368	1,356,541	415.1%
SUBTOTAL	\$18,816,232	\$18,362,121	\$21,990,095	\$21,192,976	\$21,192,976	\$21,192,976	\$2,830,855	15.4%
Other Special Revenue Funds*	1,318,636	0	4,605,193	0	0	0	0	
TOTAL	\$20,134,868	\$18,362,121	\$26,595,288	\$21,192,976	\$21,192,976	\$21,192,976	\$2,830,855	15.4%

*Other Special Revenue Funds include supplemental appropriations for items such as grants and seized assets accounts.

COMMONWEALTH ATTORNEY COMMISSION FUND

DESCRIPTION

In 2010, the Commonwealth’s Attorney’s Office (CAO) began collecting delinquent fines and fees due for criminal and traffic matters in the Circuit and General District Courts. This revenue is collected into the CAO Commission Fund. A portion of these revenues are transferred to the General Fund to support a part-time attorney position in the CAO.

FUND FINANCIAL DATA

COMMONWEALTH ATTORNEY COMMISSION FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
COMM. ATTY. COLLECTION FEES	\$57,995	\$0	\$0	\$0	\$0	\$0	\$0	
TRANSFER TO GENERAL FUND	60,000	0	60,000	60,000	60,000	60,000	60,000	
EXPENDITURE TOTAL	\$117,995	\$0	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
REVENUES								
FINES AND FEES	\$119,720	\$0	\$0	\$0	\$0	\$0	\$0	
USE OF FUND BALANCE	0	0	60,000	60,000	60,000	60,000	60,000	
REVENUE TOTAL	\$119,720	\$0	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	

VICTIM-WITNESS GRANT

DESCRIPTION

The Albemarle County Victim/Witness Assistance Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims’ rights laws. This grant funding pays for a Victim/Witness Assistant Coordinator and a Victim/Witness Program Assistant.

FUND FINANCIAL DATA

VICTIM WITNESS GRANT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$80,691	\$81,453	\$81,453	\$84,045	\$84,045	\$84,045	\$2,592	3.2%
BENEFITS	31,892	33,664	33,664	34,755	34,755	34,755	1,091	3.2%
OPERATING	1,580	2,804	2,804	2,804	2,804	2,804	0	0.0%
EXPENDITURE TOTAL	\$114,163	\$117,921	\$117,921	\$121,604	\$121,604	\$121,604	\$3,683	3.1%
REVENUES								
DCJS FUNDS	\$82,980	\$84,506	\$84,506	\$84,506	\$84,506	\$84,506	\$0	0.0%
TRANSFER FROM GENERAL FUND	30,136	33,415	33,415	37,098	37,098	37,098	3,683	11.0%
REVENUE TOTAL	\$113,116	\$117,921	\$117,921	\$121,604	\$121,604	\$121,604	\$3,683	3.1%
POSITIONS	2.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0%

POLICE DEPARTMENT STATE ASSET FORFEITURE FUND

DESCRIPTION

The Police Department receives seized asset funding from the State. These monies support operational purchases, like evidence equipment and traffic enforcement items, and support law enforcement capital projects. For additional information on these expenditures in FY15, please see Capital Improvement Program Budget Manual document. If available, additional seized asset funding will be requested for appropriation as needed with a supplemental appropriation.

FUND FINANCIAL DATA

POLICE DEPARTMENT STATE ASSET FORFEITURE FUND							
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP:ADP % ADP/ADP
EXPENDITURES							
POLICE OPERATING	\$4,599	\$0	\$63,752	\$0	\$0	\$0	\$0
TRANSFER TO CIP	0	0	0	971,167	971,167	971,167	971,167
EXPENDITURE TOTAL	\$4,599	\$0	\$63,752	\$971,167	\$971,167	\$971,167	\$971,167
REVENUES							
LOCAL	\$35	\$0	\$0	\$0	\$0	\$0	\$0
STATE	10,265	0	1,373,145	0	0	0	\$0
USE OF FUND BALANCE	0	0	0	971,167	971,167	971,167	\$971,167
REVENUE TOTAL	\$10,300	\$0	\$1,373,145	\$971,167	\$971,167	\$971,167	\$971,167

FEMA-SAFER GRANT

DESCRIPTION

The Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant was established to provide funding directly to fire departments and volunteer firefighter organizations in order to help them increase the number of trained, "front line" firefighters available in their communities. The goal of the SAFER Grant is to enhance the local fire departments' abilities to comply with staffing, response, and operational standards established by the National Fire Protection Association ("NFPA") and the Occupational Safety and Health Administration ("OSHA").

This grant was accepted by the Board of Supervisors at its September 5, 2012 meeting and provides two years of funding for the salaries and benefits for nine fire/rescue workers that provide service at the Ivy Fire Station and Seminole Trail Volunteer Fire Department. The grant does not reimburse overtime and operational costs for these positions. It is anticipated that funding for this grant will be available through May 2015. Beginning in June 2015, the General Fund will pick up funding for seven of these positions. As part of the strategy for staffing the Ivy Fire Station, staff will also pursue grant funding as needed for the two firefighters not funded for one month in FY15.

FUND FINANCIAL DATA

FEMA-SAFER GRANT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
SALARIES	\$165,929	\$382,380	\$374,255	\$349,928	\$349,928	\$349,928	(\$32,452)	-8.5%
BENEFITS	60,087	169,384	162,740	157,151	157,151	157,151	(12,233)	-7.2%
EXPENDITURE TOTAL	\$226,016	\$551,764	\$536,995	\$507,079	\$507,079	\$507,079	(\$44,685)	-8.1%
REVENUES								
FEMA-SAFER GRANT	\$249,297	\$551,764	\$536,995	\$507,079	\$507,079	\$507,079	(\$44,685)	-8.1%
REVENUE TOTAL	\$249,297	\$551,764	\$536,995	\$507,079	\$507,079	\$507,079	(\$44,685)	-8.1%
POSITIONS	4.5	9.0	9.0	8.3	8.3	8.3	(0.8)	-8.3%

CRIMINAL JUSTICE GRANT

DESCRIPTION

Criminal Justice Programs are funded through grants from the Department of Criminal Justice Services and are administered by Offender Aid and Restoration - Jefferson Area Community Corrections (OAR-JACC). These programs include services under the Pretrial Services Act and Comprehensive Community Corrections Act.

FUND FINANCIAL DATA

CRIMINAL JUSTICE GRANT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES	\$846,398	\$751,590	\$1,059,624	\$758,815	\$758,815	\$758,815	\$7,225	1.0%
REVENUES								
DCJS-COMMUNITY CORRECTION	\$785,771	\$716,590	\$949,543	\$723,815	\$723,815	\$723,815	\$7,225	1.0%
OTHER RECOVERED COSTS	60,627	35,000	110,081	35,000	35,000	35,000	0	0.0%
REVENUE TOTAL	\$846,398	\$751,590	\$1,059,624	\$758,815	\$758,815	\$758,815	\$7,225	1.0%

WATER RESOURCES FUND

DESCRIPTION

The Water Resources Fund is created as part of the FY15 Recommended budget in response to recent state mandates that have significantly increased the scope and costs of County water resource programs. The Board of Supervisors adopted a Five-Year Financial Plan in December 2013 that included anticipated revenues and additional staffing resources for the County’s water resources programs beginning in FY15. The FY15 Recommended Budget utilizes General Fund revenue as an interim funding solution to allow the County to fund its mandates while a community and Board preference for a more permanent dedicated funding solution is determined.

FUND FINANCIAL DATA

WATER RESOURCES FUND								
	FY13 ACTUAL	FY14 ADOPTED	FY14 PROJECTED	FY15 REQUEST	FY15 RECOMM	FY15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
TRANSFER TO GENERAL FUND	\$0	\$0	\$0	\$592,248	\$592,248	\$592,248	\$592,248	
TRANSFER TO STORMWATER CIP FUND	0	0	0	48,980	48,980	48,980	48,980	
TRANSFER TO STORMWATER DEBT FUND	0	0	0	0	0	0	0	
RESERVE	0	0	0	452,366	452,366	452,366	452,366	
EXPENDITURE TOTAL	\$0	\$0	\$0	\$1,093,594	\$1,093,594	\$1,093,594	\$1,093,594	
REVENUES								
TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$1,093,594	\$1,093,594	\$1,093,594	\$1,093,594	
REVENUE TOTAL	\$0	\$0	\$0	\$1,093,594	\$1,093,594	\$1,093,594	\$1,093,594	

OVERVIEW/CHANGES

FY 15 Recommended Budget: The Water Resources Fund totals \$1,093,594 and includes the following:

- A \$592,248 transfer from the Water Resources Fund to the General Fund to support operating expenditures related to the Stormwater program, the Community Development Department and Thomas Jefferson Soil and Water Conservation District. Please see those sections in the Public Works and Community Development chapters of this document for additional information on those expenditures.
- A \$48,980 transfer from the Water Resources Fund to the Stormwater Management CIP Fund for Stormwater Management improvement projects which are funded on a "pay-as-you-go" basis in FY 15. Please see the Capital Improvements Program chapter in this document for additional information on those projects.
- A \$452,366 reserve is provided for identified and planned future stormwater Capital Improvements Program projects. Please see the Capital Improvements Program chapter in this document for additional information on those projects.
- Revenues for this fund are provided by a transfer from the General Fund. This amount is based on a dedicated 0.7 cents per \$100 assessed value for the real estate property tax rate.

FY 15 Adopted Budget: There are no changes made to the recommended budget.

CHARLOTTESVILLE-ALBEMARLE JOINT HEALTH CENTER FUND

DESCRIPTION

This Fund was established to provide for major betterment and renewals for the Charlottesville-Albemarle Joint Health Center. Revenues are derived from monthly rental paid by the Virginia Department of Health supplemented by contributions from the City and County, if needed. Expenditures are for insurance and maintenance of the building.

FUND FINANCIAL DATA

CHARLOTTESVILLE-ALBEMARLE JOINT HEALTH CENTER FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
EXPENDITURES	\$36,276	\$0	\$40,363	\$0	\$0	\$0	\$0	
TRANSFER TO CIP	0	0	0	48,960	48,960	48,960	48,960	
EXPENDITURE TOTAL	\$36,276	\$0	\$40,363	\$48,960	\$48,960	\$48,960	\$48,960	
REVENUES								
LOCAL	\$55,125	\$0	\$55,022	\$0	\$0	\$0	\$0	
USE OF FUND BALANCE	0	0	0	48,960	48,960	48,960	48,960	
REVENUE TOTAL	\$55,125	\$0	\$55,022	\$48,960	\$48,960	\$48,960	\$48,960	

COURTHOUSE MAINTENANCE FUND

DESCRIPTION

The Clerk of the Court collects an assessed sum as part of the cost in (i) each civil action filed in the district or circuit court located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are transferred to the Capital Improvements Fund (CIP) and used for the construction, renovation or maintenance of courthouse or jail and court-related facilities and to defray the cost of heating, cooling, electricity, and ordinary maintenance.

FUND FINANCIAL DATA

COURTHOUSE MAINTENANCE FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
TRANSFER TO CIP	\$42,870	\$44,156	\$44,156	\$35,000	\$35,000	\$35,000	(\$9,156)	-20.7%
REVENUES								
Courthouse Maintenance Fees	\$33,876	\$44,156	\$44,156	\$35,000	\$35,000	\$35,000	(\$9,156)	-20.7%
REVENUE TOTAL	\$33,876	\$44,156	\$44,156	\$35,000	\$35,000	\$35,000	(\$9,156)	-20.7%

OLD CROZET SCHOOL FUND

DESCRIPTION

The County leases out space at the Old Crozet Elementary School. The rent revenue provides funding for the operating costs of this facility and supports required major capital replacements and repairs.

FUND FINANCIAL DATA

OLD CROZET SCHOOL FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Operating Expenditures	\$66,270	\$74,577	\$83,101	\$82,337	\$82,337	\$82,337	\$7,760	10.4%
REVENUES								
Rent	\$64,606	\$74,577	\$83,101	\$82,337	\$82,337	\$82,337	\$7,760	10.4%
REVENUE TOTAL	\$64,606	\$74,577	\$83,101	\$82,337	\$82,337	\$82,337	\$7,760	10.4%

VEHICLE REPLACEMENT FUND

DESCRIPTION

The Vehicle Replacement Fund provides funding for general government fleet replacement needs with the exception of Fire Rescue apparatus and command vehicles, which are funded in the Capital Improvements Program. Long-term vehicle replacement need is generally targeted for vehicles when they first reach either 120,000 miles or ten years of age; however, in a given year, vehicle replacement requests are considered and prioritized individually based also on additional factors including vehicle condition and maintenance record.

The Vehicle Replacement Fund is primarily funded through a per gallon fuel surcharge in general government department budgets. In FY 15, this surcharge is recommended to increase from \$3.50 to \$3.60 per gallon. In addition to the surcharge, \$84,409 is recommended to be appropriated from this fund's fund balance to provide for vehicle replacements that are recommended based on factors including age, mileage, condition and maintenance record. In total, departments requested 58 replacement vehicles for FY 15. Funding is provided to replace 39 vehicles.

FUND FINANCIAL DATA

VEHICLE REPLACEMENT FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
FINANCE-REAL ESTATE	\$0	\$19,848	\$19,848	\$22,700	\$0	\$0	(\$19,848)	-100.0%
SHERIFF	106,969	140,000	140,000	140,000	140,000	140,000	0	0.0%
POLICE	598,457	621,200	621,200	886,700	666,000	666,000	44,800	7.2%
FIRE RESCUE	27,751	55,372	81,026	90,000	60,000	60,000	4,628	8.4%
INSPECTIONS	0	0	0	42,743	22,700	22,700	22,700	
GENERAL SERVICES	17,655	59,260	59,260	151,895	18,253	18,253	(41,007)	-69.2%
SOCIAL SERVICES	0	18,075	18,075	36,506	36,506	36,506	18,431	
PARKS AND RECREATION	0	78,445	157,263	129,074	83,400	83,400	4,955	6.3%
HOUSING	0	19,848	19,848	0	0	0	(19,848)	-100.0%
EMERGENCY REPLACE CONTINGENCY	0	0	15,000	15,000	15,000	15,000	15,000	
EXPENDITURE TOTAL	\$750,831	\$1,012,048	\$1,131,520	\$1,514,618	\$1,041,859	\$1,041,859	\$29,811	2.9%
REVENUES								
VEHICLE REPLACEMENT FEE	\$722,414	\$797,700	\$797,700	\$957,450	\$957,450	\$957,450	\$159,750	20.0%
OTHER REVENUES	103	0	0	0	0	0	0	
USE OF FUND BALANCE	0	0	119,472	84,409	84,409	84,409	84,409	
ADDITIONAL TRANSFER FR. GEN. FUND	27,844	214,348	214,348	0	0	0	(214,348)	-100.0%
REVENUE TOTAL	\$750,361	\$1,012,048	\$1,131,520	\$1,041,859	\$1,041,859	\$1,041,859	\$29,811	2.9%

MARTHA JEFFERSON HEALTH GRANT

DESCRIPTION

The Martha Jefferson Hospital School Community Health Partnership Award provides “gifts to community partners for support of dental needs” for indigent and low-income children enrolled in early intervention programs. The grant, administered by the Department of Social Services, seeks to “advance early detection and treatment” of dental issues as part of their mission to improve community health.

FUND FINANCIAL DATA

MJ HEALTH GRANT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES	\$4,277	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
REVENUES								
MJ Health Grant	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
REVENUE TOTAL	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%

TOURISM FUND

DESCRIPTION

The Tourism Fund was established in FY 98 for the purpose of funding tourism-related programs from revenue derived primarily from an additional 3% rate in the County's transient occupancy (hotel/motel or lodging) tax. Virginia's counties, by general law, have been limited to levying a maximum transient occupancy tax rate of 2%. However, in 1996, the General Assembly enacted legislation that allowed Albemarle County and several other counties to levy a transient occupancy tax of up to a maximum rate of 5%. The legislation required that the additional revenue from the additional 3% rate be used only for projects and expenditures that promote tourism, travel, or businesses that generate tourism or travel in the locality.

FUND FINANCIAL DATA

TOURISM FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Transfer to General Fund	\$1,320,000	\$1,578,180	\$1,578,180	\$1,428,305	\$1,428,305	\$1,428,305	(\$149,875)	-9.5%
Transfer to CIP	30,000	49,000	49,000	25,000	25,000	25,000	(24,000)	-49.0%
EXPENDITURE TOTAL	\$1,350,000	\$1,627,180	\$1,627,180	\$1,453,305	\$1,453,305	\$1,453,305	(\$173,875)	-10.7%
REVENUES								
TRANSIENT OCCUPANCY TAX	\$1,437,363	\$1,578,180	1,396,216	\$1,428,305	\$1,428,305	\$1,428,305	(\$149,875)	-9.5%
FUND BALANCE	0	49,000	49,000	25,000	25,000	25,000	(24,000)	-49.0%
REVENUE TOTAL	\$1,437,363	\$1,627,180	\$1,445,216	\$1,453,305	\$1,453,305	\$1,453,305	(\$173,875)	-10.7%

(TOURISM FUND CONTINUED)

Description	FY 14 Adopted	FY 15 Adopted	Dollar Inc/(Dec)	Percent +/-
Transfer to the General Fund: Transfers from the Tourism Fund to the General Fund are made to offset the expenses of operating County tourism-related programs and activities, such as the Visitors Bureau, arts and cultural activities and maintenance costs for the Parks and Recreation Department. For additional information, please see the Parks, Recreation, and Culture chapter of this document.	\$1,578,180	\$1,428,305	(\$149,875)	-9.5%
Transfer to the Capital Improvements Program Fund: Transfers from the Tourism Fund to the Capital Improvements Program Fund are made to offset the expenses of certain capital projects supporting tourism and visitor programs, which in FY 15 includes maintenance projects for the Parks and Recreation department. For additional information, please see the Capital Improvements Program chapter of this document.	49,000	25,000	(\$24,000)	-49.0%
TOTAL, TOURISM FUND	\$1,627,180	\$1,453,305	(\$173,875)	-10.7%

PROFFER FUNDS

DESCRIPTION

Proffers are a voluntary offer by a landowner to perform an act, contribute money or donate land in order to mitigate the impacts of new development that result from a rezoning which is referred to as a Zoning Map Amendment ("ZMA"). Proffered cash revenue may be used for an improvement project that increases capacity. It must be used according to the terms set forth in the proffer agreement like area, within a certain timeframe, and/or on a certain project. For every proffer, there is a fund. The summary below is for the collection of Proffer funds. For more information about the specific proffer activity, please see the Capital Improvement Program Budget Manual.

FUND FINANCIAL DATA

PROFFER FUNDS								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
TRANSFER TO CIP	\$206,292	\$0	\$2,244,524	\$493,832	\$493,832	\$493,832	\$493,832	
TRANSFER TO AFFORDABLE HOUSING	0	0	30,000	0	0	0	\$0	
EXPENDITURE TOTAL	\$206,292	\$0	\$2,274,524	\$493,832	\$493,832	\$493,832	\$493,832	
REVENUES								
LOCAL	\$1,455,122	\$0	\$0	\$0	\$0	\$0	\$0	
USE OF FUND BALANCE	0	0	2,274,524	493,832	493,832	493,832	493,832	
REVENUE TOTAL	\$1,455,122	\$0	\$2,274,524	\$493,832	\$493,832	\$493,832	\$493,832	

METRO PLANNING GRANT

DESCRIPTION

The Metro Planning Grant provides funding support for the County’s participation in the Metropolitan Planning Organization (MPO). The purpose of the MPO is to provide a forum for cooperative transportation decision-making among the City, County, and VDOT officials. The local governments of Charlottesville and Albemarle established the MPO in response to a federal mandate through a memorandum of understanding with the Thomas Jefferson Planning District Commission.

The MPO conducts transportation studies and ongoing planning activities, including an annual Transportation Improvement Program, which lists road and transit improvements approved for federal funding, and the 20-year *Charlottesville-Albemarle Regional Transportation Plan* (CHART), which is updated every five years. The CHART is typically adopted into the County’s Comprehensive Plan as the County’s Transportation Plan.

FUND FINANCIAL DATA

METRO PLANNING GRANT								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES	\$9,921	\$10,000	\$10,000	\$9,902	\$9,902	\$9,902	(\$98)	-1.0%
REVENUES								
STATE	\$1,002	\$1,000	\$1,000	\$990	\$990	\$990	(\$10)	-1.0%
FEDERAL	8,017	8,000	8,000	7,922	7,922	7,922	(78)	-1.0%
TRANSFER FROM GEN FUND	1,140	1,000	1,000	990	990	990	(10)	-1.0%
REVENUE TOTAL	\$10,159	\$10,000	\$10,000	\$9,902	\$9,902	\$9,902	(\$98)	-1.0%

ECONOMIC DEVELOPMENT AUTHORITY

DESCRIPTION

The Economic Development Authority (EDA) issues bonds to promote industry and development by inducing manufacturing, industrial, governmental, nonprofit and commercial enterprises and institutions of higher education to locate in or remain in the County and to further the use of its agricultural products and natural resources. It is projected that EDA bond issuances will generate fees totaling \$80,000 in FY 15. Of this, \$38,447 is expected to be transferred to the General Fund to support the cost of memberships in the Central Virginia Partnership for Economic Development (TJPED) and the Chamber of Commerce. Remaining funds will be expended to support business attraction and marketing, existing business retention/expansion and workforce development efforts.

FUND FINANCIAL DATA

ECONOMIC DEVELOPMENT AUTHORITY								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES	\$130,000	\$40,000	\$40,000	\$80,000	\$80,000	\$80,000	\$40,000	100.0%
REVENUES	\$218,858	\$40,000	\$40,000	\$80,000	\$80,000	\$80,000	\$40,000	100.0%

HOUSING ASSISTANCE FUND

DESCRIPTION

Housing Assistance funding is provided by the U.S. Department of Housing and Urban Development (HUD) for the Housing Choice Voucher (HCV) Program. The funds are disbursed to landlords participating in HCV as rental subsidies for voucher holders and to some voucher holders to assist with utility costs.

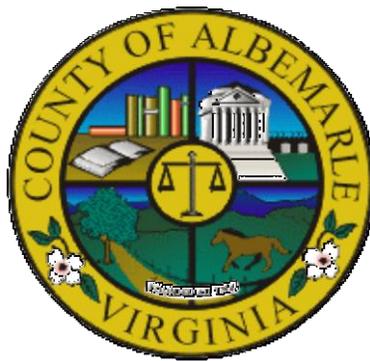
FUND FINANCIAL DATA

HOUSING ASSISTANCE FUND								
	FY 13 ACTUAL	FY 14 ADOPTED	FY 14 PROJECTED	FY 15 REQUEST	FY 15 RECOMM	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
EXPENDITURES								
Housing Assist. and Utility Reimb.	\$3,080,612	\$2,870,000	\$2,870,000	\$2,800,000	\$2,800,000	\$2,800,000	(\$70,000)	-2.4%
Transfer to General Fund	270,169	225,000	225,000	225,000	225,000	225,000	\$0	0.0%
EXPENDITURE TOTAL	\$3,350,781	\$3,095,000	\$3,095,000	\$3,025,000	\$3,025,000	\$3,025,000	(\$70,000)	-2.3%
REVENUES								
HOUSING CHOICE VOUCHER PROGRAM	\$3,245,260	\$3,095,000	\$3,095,000	\$3,025,000	\$3,025,000	\$3,025,000	(\$70,000)	-2.3%
REVENUE TOTAL	\$3,245,260	\$3,095,000	\$3,095,000	\$3,025,000	\$3,025,000	\$3,025,000	(\$70,000)	-2.3%

EDUCATION

For the Albemarle County Public School's FY15 Adopted Budget and other School budget-related information, please visit the Albemarle County Public School's website at:

<http://www2.k12albemarle.org/dept/osp/fiscal/budget>



CAPITAL IMPROVEMENT PROGRAM

OVERVIEW

Overview Note: This section provides an overview of the detailed Capital Improvement Program Budget Manual.

FY 15 ADOPTED CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Plan (CIP) and the Capital Needs Assessment (CNA) - collectively referred to as the **Capital Improvement Program** - represent a statement of the County of Albemarle's policy regarding long-range physical development for the next five-year and ten-year periods respectively. The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure and capital equipment.

The initial five-year period of the program is called the **Capital Improvement Plan (CIP)**. The CIP forecasts spending for all anticipated capital projects and is considered to be the link between the County's Comprehensive Plan and its fiscal planning process. The plan is based on the "physical needs" of the County as identified in the Community Facilities Plan (a section of the Comprehensive plan) and as prioritized by the various review committees in accordance with the Board's guiding principles (see CIP Process in the CIP Budget Manual).

The second five-year period of the Capital Improvement Program (i.e. years six through ten) is called the **Capital Needs Assessment (CNA)** which helps identify County capital needs beyond the traditional five-year period. This assessment plan is scheduled to be updated every other year and helps form the basis of the five-year CIP as projects are brought forward. Projects included in the assessment period are not balanced to revenues, but are viewed as potential projects in a planning stage.

In developing its Capital Improvement Program, the County adheres to a set of financial and debt management policies established by the Board of Supervisors and outlined in the Financial Management Policies section of this document. These policies help preserve the County's credit rating and establish the framework for the County's overall fiscal planning and management. Projects are carefully evaluated and prioritized to optimize the use of limited capital funds to meet operational and community needs.

Project Descriptions

A **capital project** is a planned expense for a facility or physical item requiring a minimum expenditure of \$20,000, having a useful life span of 10 years or more (except for technology projects), and meeting one or more of the following definitions:

Involves the acquisition or construction of any physical facility for the community;

Involves the acquisition of land or an interest in land for the community;

Involves the acquisition or construction of public utilities;

Involves the ongoing acquisition of major equipment or physical systems, i.e., computer technology, radio systems, major specialized vehicles etc. ;

Involves modifications to facilities, including additions to existing facilities, which increases the square footage, useful life, or value of the facility; and/or

Capital maintenance or replacement projects on existing facilities, as defined below.

A **Capital Maintenance or Replacement Project** is a non-recurring project to repair, maintain, or replace existing capital facilities for the purpose of protecting the County's investment in a facility and minimizing future maintenance and replacement costs. To be classified as a capital maintenance project, a project must have an

interval between expenditures of at least 5 years. Individual maintenance projects may have a minimum value of less than \$20,000.

Since **Information Technology Purchases** are durable products but typically have a useful life of only 3 to 5 years, these purchases are planned in the CIP, but generally funded in the Capital Budget on a “pay-as-you-go” basis from either current revenues, other non-borrowed sources of funding, such as state revenues (when available), or other local non-General Fund revenues.

A **Mandated Project** is submitted in response to a directive/law from a governing body (i.e. Local Govt., State Govt., or Federal Govt. mandate). An example of a project considered to be a “Mandate” is the Ivy Landfill Remediation, which the Technical Review Committee viewed in this category due to the City/County/University cost sharing for environmental expenses as required under the State permit.

An **Obligation project** is submitted in response to contractual requirements for joint funded projects (e.g. City) or project submissions tied to contractual agreements (e.g. Lease agreement for Storage Facility.)

Capital Improvement Program Summary

This is the first year of the two-year process, meaning project requests were accepted for both the CIP and CNA.

On June 5, 2013, the Board of Supervisors approved the revision of the Two-Year Cycle was implemented this year. The revision maintains a two-year planning cycle but allows new project requests for the five-year CIP during both cycles; the ten-year Capital Needs Assessment (CNA) will continue to be updated every other year in the second-year. This revision supports the previous change in tax assessments from once every two years to the current practice of annual assessments and ensures the County is able to take advantage of current capital opportunities if revenues become available.

Additionally, on June 5, 2013, the Board of Supervisors approved the following process changes approved which have been implemented during the FY 15 planning process

- Incorporates a Financial Review Committee (FRC) into the process:
 - Developed a Financial Review Committee (FRC) Charter and identifies its responsibilities: The FRC will include representatives from the Finance Department and the Committee will review the Capital revenue and debt assumptions (current and projected requests) to assure that they are accurate and have been well researched and documented. The FRC's review will provide the base scenario for the Technical Review Committee's (TRC) ranked projects and together provide a recommended scenario. The FRC will review Oversight Committee's (OC) scenarios and final recommendation to assure that the recommended five-year CIP is aligned with approved financial policies. The FRC will meet at least 3 times throughout the cycle: review base assumptions in September, review TRC recommendations in October, and review OC recommendations in November.
 - The membership of the FRC is the TRC Facilitator, an OMB representative, a Finance Department representative and a School Division representative.
- Revised the Technical Review Committee (TRC) Charter and the Committee's responsibilities: The revision will change the primary deliverable of the TRC from a balanced five-year CIP to be a ranked summary of projects. Forwarding a balanced five-year CIP will be a joint effort of the TRC and FRC; the process of balancing will primarily be FRC's responsibility while TRC will provide project opportunities for various financial scenarios.
- Revised the Oversight Committee (OC) Charter to establish the Director of OFD as the co-facilitator for the OC.

Adopted Capital Improvement Plan (CIP) FY 15-19

CIP Revenues

The revenues supporting the Adopted budget for the FY 15 – 19 CIP is \$179.8 million net of transfers between capital program funds. The revenues supporting the recommended FY 15 – 19 CIP include: general fund transfer, water resources transfer, prior year general fund balance, interest, fire company repayments, tourism, proffers, courthouse maintenance fees, City contributions for joint projects, regional partnerships, grants, state school bus formula revenue, and loan proceeds. The general fund transfer reflects similar tax rate adjustments as approved in the FY 15 five year financial plan this past fall. The five-year financial plan includes a tax rate increase dedicated to Capital equivalent to an additional penny on the tax rate in FY 15, an additional penny in FY 16 and an additional penny in FY 18 for a total of three pennies added that year. The general fund transfer also includes the Rio Library rent revenue.

The Adopted budget increases by \$603,716 from the Recommended budget as a result of the increased tax rate. The Board of Supervisors allocated the additional revenue generated, based on the standard general fund transfer formula, to the Capital Program Reserve for capital and debt.

CIP Expenditures

The Adopted expenditure budget for the FY 15 – 19 CIP is \$179.8 million net of transfers between capital program funds.

The Adopted budget increases by \$603,716 from the Recommended budget as a result of the increased tax rate. The Board of Supervisors added the additional funds to a Capital Program Reserve for future capital projects and debt.

The list below represents changes to certain project requests that were received during the FY 15 capital budget review process:

- **Convenience Centers:** The project has been amended from the original request based on Board direction January 8, 2014; the timing of the request has been delayed one year and funded over two years to allow time for further direction by the Board prior to expenditures.
- **Acquisition of Conservation Easements (ACE):** The project is funded beginning FY 15 and supported in part by a state grant. Beginning FY 16, the project is planned to be funded with an equivalent of 0.33 cents per \$100 assessed value for the real estate property tax rate with an equivalent dedicated offsetting revenue.
- **Transportation Revenue Sharing Program:** The project is funded beginning FY 15. Beginning FY 16, the project is planned to be funded (note: it is not “funded” yet in FY 16) the equivalent of 0.67 cents per \$100 assessed value for the real estate property tax rate with an equivalent dedicated offsetting revenue.
- **Regional Firearms Range:** The project is funded based on the clarified revenue sources and currently appropriated budget. Due to the grant requirements, this project will also be budgeted in a special capital improvement program fund.
- **Henley Middle School Auxiliary Gym Addition:** The project will only fund the Auxiliary Gym Addition. The original request also included a renovation of the media center.

CIP Debt

Since the approval of the FY 14 appropriation resolution, the planned project borrowing decreased from \$41.018 million to \$3.831 million which is attributed to:

- Decrease of \$36.117M as a result of the Fall 2013 issuance for General Government and School Division projects. In addition, the following changes were made since the CIP's adoption in FY 14:
 - Delayed planned borrowing for the Firearms Range of \$0.523M (due to the change in the scope and location.)
 - Reduced planned borrowing for the Rio Property-Library/Storage by the amount of applied proffer revenue of \$0.500M
 - Reduced planned borrowing for the Fire Rescue Apparatus Purchases by \$0.709M
- Increased planned borrowing for the Regional Firearms Range \$0.165M
- Reduced planned borrowing for the Contemporary Learning Spaces \$0.027M

The FY 15 process reflects the following for the issuance schedule, terms, and rates:

- Debt Service issuances are scheduled every other year;

- Debt Service payments are now calculated on a *level-payment* schedule; they were previously calculated on a *level-principal* schedule. By comparison, using level-payment reduces the amount of funding required in the five-year period to be available for debt payments but requires more funding for debt payments over the life of the loan.
- Purchases are amortized on the basis of useful life greater than 7 years
- Reflects Debt Service rates for FY 16 issuance as follows: 7 year amortization with a projected rate of 4.0%, 10 year amortization with a projected rate of 4.5%, 20 year amortization with a projected rate of 5.5%
- Reflects Debt Service rates FY 18 issuance as follows: 7 year amortization with a projected rate of 5.5%, 10 year amortization with a projected rate of 5.5%, 20 year amortization with a projected rate of 5.5%

Capital & Debt Financial Summary

The table below summarizes the FY 15 – FY 19 Debt and Capital activity and reflects the projected CIP reserve (fund balance) at the end of the five-year period.

FY 15 CIP Scenario - Adopted Tax Rate	Current FY 2014	Year 1 FY 2015	Year 2 FY 2016	Year 3 FY 2017	Year 4 FY 2018	Year 5 FY 2019	TOTAL FIVE YEARS
GENERAL FUND ALLOCATION TO DEBT & CAPITAL							
GENERAL FUND TRANSFER (GFT) <i>Additional Pennies</i>	\$19,002,060	\$20,188,715	\$24,445,722 <i>2.00</i>	\$25,426,131	\$28,225,221 <i>1.00</i>	\$29,366,262	\$127,652,050
GFT TO DEBT SERVICE	\$15,579,063	\$18,508,218	\$18,942,741	\$22,524,472	\$21,934,287	\$25,236,789	\$107,146,507
BALANCE TRSFR TO CIP	\$3,422,997	\$1,680,497	\$5,502,981	\$2,901,659	\$6,290,934	\$4,129,473	\$20,505,543
CAPITAL PROGRAM REVIEW							
NET GFT TO CIP	\$3,422,997	\$1,680,497	\$5,502,981	\$2,901,659	\$6,290,934	\$4,129,473	\$20,505,543
OTHER REVENUES	\$11,983,065	\$7,006,111	\$8,538,407	\$4,564,967	\$3,665,644	\$3,756,428	\$27,531,557
LOAN PROCEEDS-Local Gov't	\$29,155,612	\$10,011,904	\$22,014,511	\$2,419,452	\$5,688,538	\$4,455,063	\$44,589,468
LOAN PROCEEDS-Court Addition	\$0	\$2,462,683	\$2,387,691	\$4,553,533	\$20,105,691	\$0	\$29,509,598
LOAN PROCEEDS-Stormwater	\$0	\$80,000	\$164,776	\$2,696,041	\$844,000	\$844,000	\$4,628,817
LOAN PROCEEDS-Schools	\$10,791,409	\$13,245,582	\$6,615,813	\$6,940,029	\$7,040,700	\$8,391,235	\$42,233,359
TOTAL REVENUES	\$55,353,083	\$34,486,777	\$45,224,179	\$24,075,680	\$43,635,507	\$21,576,199	\$168,998,342
BEGINNING CIP FUND BALANCE	\$19,651,926	\$15,026,997	\$9,440,584	\$8,504,167	\$5,671,343	\$6,204,703	
AVAILABLE REVENUE	\$75,005,009	\$49,513,774	\$54,664,763	\$32,579,848	\$49,306,849	\$27,780,902	
PROJECTS	\$59,978,012	\$40,073,190	\$46,160,596	\$26,908,505	\$43,102,146	\$24,019,104	\$180,263,541
CIP FUND BALANCE	\$15,026,997	\$9,440,584	\$8,504,167	\$5,671,343	\$6,204,703	\$3,761,798	

*Note: The totals in this summary include all transfers. Net of transfers between the Capital Program funds, the totals are less. This is illustrated in more detail when comparing the total CIP funding summaries to the individual fund funding summaries in the next section.

Capital Needs Assessment (CNA)

The FY 15 CNA reflects the County’s anticipated future needs and includes (a) projects as requested from Departments and Agencies for FY 21 – 25 and (b) whole or partial requests deferred beyond the five-year CIP.

The cost of capital projects that have been requested but have not been recommended or are not scheduled for funding in the FY 15 CIP (FY 15-19) total \$317.7 million. These requests include projects that have been identified in the Comprehensive Plan or other planning documents that provide for stated levels of service for County residents and/or are important investments in support of the County’s growth management efforts which will need to be considered in the near future.

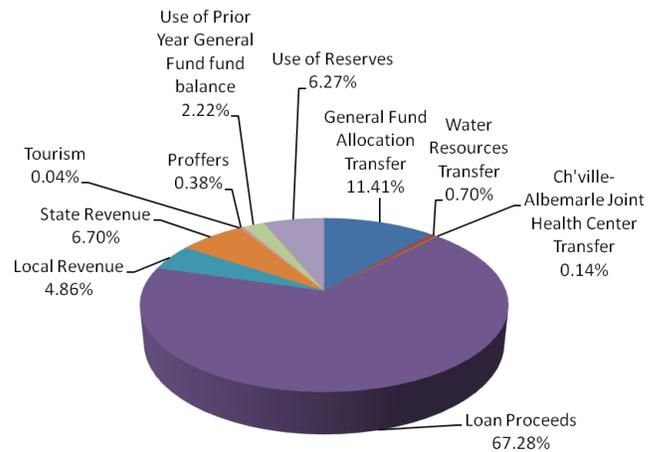
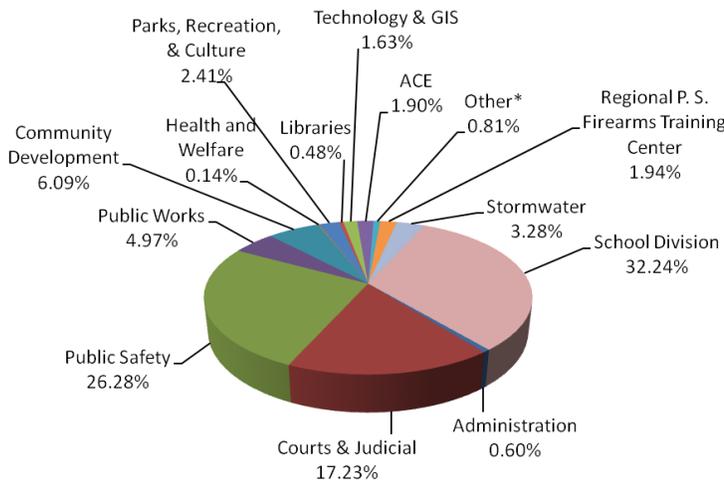
FY 15- FY 19 ADOPTED Capital Improvement Plan (CIP)

FY 15 - 19 Expenditures
\$179,777,957

FY 15 - 19 Revenues
\$179,777,957

Capital Budget Expenditures	FY 15-19
Administration	\$ 1,080,697
Courts & Judicial	30,970,367
Public Safety	47,242,182
Public Works	8,943,634
Community Development	10,952,756
Health and Welfare	249,309
Parks, Recreation, & Culture	4,325,790
Libraries	855,956
Technology & GIS	2,930,580
ACE	3,424,766
Other*	1,458,124
Regional P. S. Firearms Training Center	3,489,821
Stormwater	5,890,103
School Division	57,963,872
Total Capital Budget Expenditures	\$ 179,777,957

Capital Budget Revenues	FY 15-19
General Fund Allocation Transfer	\$ 20,505,543
Water Resources Transfer	1,261,286
Ch'ville-Albemarle Joint Health Center Transfer	247,248
Loan Proceeds	120,961,241
Local Revenue	8,735,807
State Revenue	12,039,400
Tourism	75,000
Proffers	687,232
Use of Prior Year General Fund fund balance	4,000,000
Use of Reserves	11,265,200
Total Capital Budget Revenues	\$ 179,777,957



*Other includes one-time transfers and project management services for undefined but anticipated projects.

The Capital Program is a set of funds which include General Government projects, Regional Firearms Range Facility Project, School Division Projects, and Stormwater Projects. The chart immediately below summarizes the Recommended CIP of the Capital Program. Each fund is summarized in the charts that follow.

FY 15 – 19 ADOPTED CIP FUNDING SUMMARY

(\$ Rounded to Nearest Dollar)

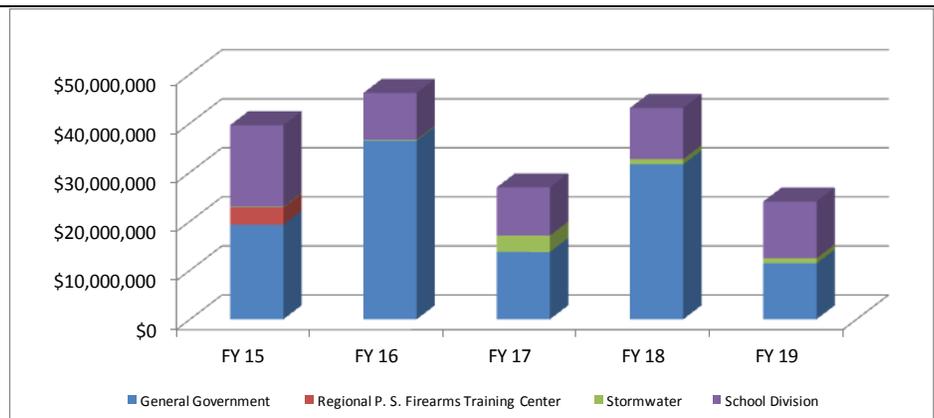
TOTAL CIP FUND SUMMARY*						FY 15-19
	FY 15	FY 16	FY 17	FY 18	FY 19	TOTAL
REVENUES						
General Fund Allocation Transfer	\$ 1,680,497	\$ 5,502,980	\$ 2,901,659	\$ 6,290,934	\$ 4,129,473	\$ 20,505,543
Water Resources Transfer	48,980	60,692	689,353	223,751	238,510	1,261,286
Ch'ville-Albemarle Joint Health Center Transfer	48,960	-	198,288	-	-	247,248
Loan Proceeds	25,800,169	31,182,792	16,609,055	33,678,927	13,690,298	120,961,241
Local Revenue	2,799,570	5,282,033	246,896	187,423	219,885	8,735,807
State Revenue	3,104,185	2,170,683	2,212,029	2,254,470	2,298,034	12,039,400
Tourism	25,000	25,000	25,000	-	-	75,000
Proffers	493,832	-	193,400	-	-	687,232
Use of Prior Year General Fund fund balance	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Use of Reserves**	5,586,413	936,417	2,832,825	(533,359)	2,442,905	11,265,200
TOTAL REVENUES	\$39,587,606	\$46,160,596	\$26,908,505	\$43,102,146	\$24,019,104	\$179,777,957
EXPENDITURES						
General Government	\$19,304,374	\$36,424,293	\$13,721,204	\$31,602,762	\$11,381,528	\$112,434,161
Regional P. S. Firearms Training Center	3,489,821	-	-	-	-	3,489,821
Stormwater	128,980	225,468	3,385,394	1,067,751	1,082,510	5,890,103
School Division	16,664,431	9,510,835	9,801,907	10,431,633	11,555,066	57,963,872
TOTAL EXPENDITURES	\$39,587,606	\$46,160,596	\$26,908,505	\$43,102,146	\$24,019,104	\$179,777,957
CUMMULATIVE OPERATING BUDGET IMPACT***						
General Government		\$ 143,776	\$ 150,875	\$ 157,517	\$ 164,159	\$ 616,327
Regional P. S. Firearms Training Center		(219,077)	(52,218)	(45,213)	221,333	(95,175)
Stormwater		83,640	-	10,110	-	93,750
School Division		-	2,000	4,000	6,000	12,000
TOTAL OPERATING BUDGET IMPACT		\$ 8,339	\$ 100,657	\$ 126,414	\$ 391,492	\$ 626,902

*The Total CIP Summary is net of transfers between the CIP funds

**A negative Use of Reserves indicates that revenues are more than expenditures; essentially no reserves are used but instead funding is added back to the reserve balance.

***Operating impacts reported are new or an increase over what is currently planned and are for planning purposes. FY 15 Operating impacts are reflected in the respective functional area; FY 16 - FY 19 reflect the amount submitted.

**FY 15 - FY 19
ADOPTED
EXPENDITURES**
(\$ Rounded to Nearest Dollar)



FY 15 - 19 ADOPTED General Government CIP Funding Summary (\$ Rounded to Nearest Dollar)

GENERAL GOVERNMENT CIP SUMMARY	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 TOTAL
REVENUES						
Transfer						
General Fund Allocation Transfer	\$ 111,298	\$ 4,093,385	\$ 1,813,485	\$ 4,402,700	\$ 2,507,302	\$ 12,928,170
Ch'ville-Albemarle Joint Health Center Transfer	48,960	-	198,288	-	-	247,248
Courthouse Maintenance	35,000	35,700	36,414	37,142	37,885	182,141
Use of Prior Year General Fund fund balance	-	804,407	698,416	626,301	682,340	2,811,464
Local Revenue						
ECC Partners	916,300	5,063,073	-	-	-	5,979,373
Fire Company Repayment	12,184	12,184	12,184	12,184	-	48,736
Interest	10,000	10,000	10,000	10,000	10,000	50,000
Joint City Projects	19,175	39,076	97,298	51,097	-	206,646
Proffers						
Glenmore	-	-	6,567	-	-	6,567
Leake (Glenmore)	-	-	87,355	-	-	87,355
Livengood	-	-	99,478	-	-	99,478
Tourism	25,000	25,000	25,000	-	-	75,000
State Revenue						
Local Purchase of Development Rights (PDR) Program	120,000	120,000	120,000	120,000	120,000	600,000
Transportation Revenue Sharing Program	961,018	998,683	1,040,029	1,082,470	1,126,034	5,208,233
Loan Proceeds						
Burley-Lane Field Poles Lighting	-	503,529	-	-	-	503,529
Convenience Centers-Solid Waste/Recycling	-	515,000	515,000	-	-	1,030,000
County 800Mhz Radio Replacements	479,907	611,764	607,534	605,591	263,888	2,568,684
County E911 Road Sign Upgrade	-	554,165	-	-	-	554,165
County Server Infrastructure Upgrade	393,541	404,914	416,286	427,658	439,031	2,081,430
County-Owned Facilities Maintenance/Replacement	573,673	113,786	113,388	118,864	84,825	1,004,536
Court Facilities Addition/Renovation	2,462,683	2,387,692	4,553,533	20,105,690	-	29,509,598
Crozet Park Maintenance/Replacement and Improvemer	-	108,711	31,759	127,477	-	267,947
ECC Integrated Public Safety Technology Project	5,287,491	-	-	-	-	5,287,491
ECC Regional 800Mhz Communication System	-	13,368,207	-	-	-	13,368,207
Fire Rescue Airpacks	-	2,617,923	-	-	-	2,617,923
Fire Rescue Apparatus Replacement-Program	2,539,132	2,446,385	544,224	1,340,891	2,557,289	9,427,921
Mobile Command Center	-	-	-	198,403	-	198,403
Pantops Fire Rescue Station 16	-	-	123,761	2,802,153	1,042,530	3,968,444
PBX Replacement	450,000	-	-	-	-	450,000
Time and Attendance	-	558,900	67,500	67,500	67,500	761,400
Voting Machine Replacement	-	211,227	-	-	-	211,227
Use of Reserves^	5,344,595	1,252,430	3,269,270	246,214	4,155,570	14,268,079
TOTAL REVENUES	\$ 19,789,957	\$ 36,856,140	\$ 14,486,769	\$ 32,382,335	\$ 13,094,193	\$ 116,609,395
EXPENDITURES						
Administration	\$ -	\$ 855,697	\$ 75,000	\$ 75,000	\$ 75,000	\$ 1,080,697
Courts & Judicial	2,900,404	2,566,408	5,046,241	20,642,828	927,903	32,083,784
Public Safety	10,327,318	25,412,267	2,213,896	5,374,486	5,322,441	48,650,408
Public Works	1,707,382	2,695,743	2,232,132	1,689,019	2,102,788	10,427,064
Community/Neighborhood Development	2,097,526	2,082,645	2,168,618	2,256,780	2,347,187	10,952,756
Health and Welfare	49,604	-	199,705	-	-	249,309
Parks, Recreation, & Culture	649,806	1,465,016	907,755	743,694	561,679	4,327,950
Libraries	340,592	288,023	118,237	64,960	44,144	855,956
Technology & GIS	965,268	490,704	545,740	557,856	539,012	3,098,580
ACE	640,759	661,981	684,294	707,155	730,577	3,424,766
Other	111,298	337,656	295,151	270,557	443,462	1,458,124
TOTAL EXPENDITURES	\$ 19,789,957	\$ 36,856,140	\$ 14,486,769	\$ 32,382,335	\$ 13,094,193	\$ 116,609,395

Chart continued on next page.

<i>GENERAL GOVERNMENT CIP SUMMARY CONTINUED</i>						FY 15-19
	FY 15	FY 16	FY 17	FY 18	FY 19	TOTAL
CUMMULATIVE OPERATING BUDGET IMPACT^^						
Courts & Judicial		\$ 27,385	\$ 170,422	\$ 176,275	\$ 182,626	\$ 556,708
Public Safety		-	-	-	1,080	1,080
Public Works		8,138	6,560	7,312	266,027	288,037
Parks, Recreation, & Culture		(275,000)	(250,000)	(250,000)	(250,000)	(1,025,000)
Technology & GIS		20,400	20,800	21,200	21,600	84,000
TOTAL CUMMULATIVE OPERATING BUDGET IMPACT		\$ (219,077)	\$ (52,218)	\$ (45,213)	\$ 221,333	\$ (95,175)

^ A negative Use of Reserves indicates that revenues are more than expenditures; essentially no reserves are used but instead funding is added back to the reserve balance.

^^ Operating impacts reported are new or an increase over what is currently planned and are for planning purposes. FY 15 Operating impacts are reflected in the respective functional area; FY 16 - FY 19 reflect the amount submitted.

FY 15 - 19 ADOPTED CIP Regional Firearms Range Facility Funding Summary (\$ Rounded to Nearest Dollar)

REGIONAL PUBLIC SAFETY FIREARMS RANGE FACILITY						FY 15-19
	FY 15	FY 16	FY 17	FY 18	FY 19	TOTAL
REVENUES						
Transfer						
General Government CIP Transfer	\$ 485,583	\$ -	\$ -	\$ -	\$ -	\$ 485,583
Forfeited Assets Transfer	971,167	-	-	-	-	-
Local						
Partner(s) Share	1,744,911	-	-	-	-	1,744,911
Loan Proceeds						
	288,160	-	-	-	-	288,160
TOTAL REVENUES	3,489,821	-	-	-	-	2,518,654.40
EXPENDITURES						
	\$ 3,489,821	\$ -	\$ -	\$ -	\$ -	\$ 3,489,821
CUMMULATIVE OPERATING BUDGET IMPACT*						
	\$ 83,640	\$ -	\$ 10,110	\$ -	\$ -	\$ 93,750

* Operating impacts reported are new or an increase over what is currently planned and are for planning purposes. FY 15 Operating impacts are reflected in the respective functional area; FY 16 - FY 19 reflect the amount submitted.

FY 15 - 19 ADOPTED CIP School CIP Funding Summary

(\$ Rounded to Nearest Dollar)

SCHOOL DIVISION CIP SUMMARY	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 TOTAL
REVENUES						
Transfer						
General Fund Allocation Transfer	\$ 1,569,199	\$ 1,525,429	\$ 1,088,016	\$ 1,888,234	\$ 1,622,171	\$ 7,693,049
Use of Prior Year General Fund fund balance	-	195,593	301,584	373,699	317,660	1,188,536
Local Revenue						
Interest	2,000	2,000	2,000	2,000	2,000	10,000
Joint City Projects	60,000	120,000	89,000	75,000	170,000	514,000
Proffers						
Old Trail Village	34,019	-	-	-	-	34,019
Stonefield	329,633	-	-	-	-	329,633
Wickham Pond	9,294	-	-	-	-	9,294
Wickham Pond II	66,757	-	-	-	-	66,757
Willow Glenn	54,129	-	-	-	-	54,129
State Revenue						
School Bus Categorical Aid	300,000	300,000	300,000	300,000	300,000	1,500,000
Technology Grant	752,000	752,000	752,000	752,000	752,000	3,760,000
Loan Proceeds						
Agnor Hurt Elementary Addition/Renovation	4,138,901	-	-	-	-	4,138,901
Contemporary Learning Spaces	250,000	250,000	-	-	-	500,000
Henley Middle School Auxiliary Gym Addition Only	2,137,296	-	-	-	-	2,137,296
School Bus Replacement	1,225,000	1,330,000	1,438,000	1,374,000	1,536,000	6,903,000
School Maintenance/Replacement	5,026,997	4,567,393	5,032,900	4,766,700	6,355,235	25,749,225
School Security Improvements	467,388	468,420	469,129	-	-	1,404,937
Telecommunications Network Upgrade	-	-	-	900,000	500,000	1,400,000
Use of Reserves	241,818	-	329,278	-	-	571,096
TOTAL REVENUES	\$ 16,664,431	\$ 9,510,835	\$ 9,801,907	\$ 10,431,633	\$ 11,555,066	\$ 57,963,872
TOTAL EXPENDITURES	\$ 16,664,431	\$ 9,510,835	\$ 9,801,907	\$ 10,431,633	\$ 11,555,066	\$ 57,963,872
TOTAL CUMMULATIVE OPERATING BUDGET IMPACT*		\$ 143,776	\$ 150,875	\$ 157,517	\$ 164,159	\$ 616,327

* Operating impacts reported are new or an increase over what is currently planned and are for planning purposes. FY 15 Operating impacts are reflected in the respective functional area; FY 16 - FY 19 reflect the amount submitted.

**FY 15 - 19 ADOPTED CIP
Stormwater CIP Funding Summary**
(\$ Rounded to Nearest Dollar)

STORMWATER CIP SUMMARY	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 TOTAL
REVENUES						
Transfer						
Water Resources Transfer	\$ 48,980	\$ 60,692	\$ 689,353	\$ 223,751	\$ 238,510	\$ 1,261,286
Loan Proceeds						
Hollymead Dam Spillway Improvement	80,000	164,776	2,036,841	-	-	2,281,617
Water Resources TMDL	-	-	659,200	844,000	844,000	2,347,200
TOTAL REVENUES	\$ 128,980	\$ 225,468	\$ 3,385,394	\$ 1,067,751	\$ 1,082,510	\$ 5,890,103
EXPENDITURES	\$ 128,980	\$ 225,468	\$ 3,385,394	\$ 1,067,751	\$ 1,082,510	\$ 5,890,103
CUMMULATIVE OPERATING BUDGET IMPACT*		\$ -	\$ 2,000	\$ 4,000	\$ 6,000	\$ 12,000

* Operating impacts reported are new or an increase over what is currently planned and are for planning purposes. FY 15 Operating impacts are reflected in the respective functional area; FY 16 - FY 19 reflect the amount submitted.

FY 15 - 19 ADOPTED CIP Summary of MULTI-YEAR Projects Expenditures

In addition to new CIP Projects for FY 15- 19, there are many prior year CIP Projects that are currently underway and will continue to be implemented until completion. As approved by the Board of Supervisors, the Multi-year CIP or the process of carrying-over CIP project balances from prior years was implemented in FY 14 and is continued in FY 15. Budgets appropriated to date are recorded for currently funded projects that have a defined start and stop (i.e. a construction project or specific technology replacement). Projects that are on-going (i.e. maintenance/replacement projects) are noted as "on-going." A more detailed summary of the project status, including budgets and schedules, will be provided to the board for final approval.

(\$ Rounded to Nearest Dollar)

Projects Listed by Fund and Functional Area	Appropriated to Date*	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 Total	Multi-Year Total
General Government CIP								
01 Administration								
A. Computer Assisted Mass Appraisal	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
B. Real Estate Division Renovations	-	-	-	-	-	-	-	-
C. Rev/Tax System Replacement	930,000	-	-	-	-	-	-	930,000
D. Revenue and Taxation Division Renovations	-	-	-	-	-	-	-	-
E. Time and Attendance	-	-	621,000	75,000	75,000	75,000	846,000	846,000
F. Voter Registrar Suite Renovation	-	-	-	-	-	-	-	-
G. Voting Machine Replacement	305,176	-	234,697	-	-	-	234,697	539,873
Subtotal, Administration		\$ -	\$ 855,697	\$ 75,000	\$ 75,000	\$ 75,000	\$ 1,080,697	\$ 2,765,873
02 Courts & Judicial								
A. Clerk of the Circuit Court System Upgrade	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
B. Court Facilities Addition/Renovation	On-going	2,462,683	2,387,692	4,553,533	20,105,690	-	29,509,598	29,509,598
C. Court Square Maintenance/Replacement	On-going	396,532	82,756	105,003	134,728	512,097	1,231,116	1,231,116
D. Juvenile and Domestic Relations Court Maintenance/Replacement	On-going	-	-	-	-	-	-	-
E. Juvenile and Domestic Relations Court Phone System Replacement	20,400	-	-	-	-	-	-	20,400
F. Old Jail Facilities Maintenance	On-going	19,189	19,189	19,860	19,860	20,555	98,653	98,653
G. Sheriffs Office Maintenance/Replacement	On-going	22,000	22,000	27,000	30,000	30,000	131,000	131,000
Subtotal, Courts & Judicial		2,900,404	2,511,637	4,705,396	20,290,278	562,652	30,970,367	31,025,767
03 Public Safety								
A. ECC Emergency Telephone System	\$ 1,343,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,343,208
B. ECC Integrated Public Safety Technology Project	150,000	6,203,791	-	-	-	-	6,203,791	6,353,791
C. ECC Regional 800Mhz Communication System	-	-	18,431,280	-	-	-	18,431,280	18,431,280
D. Fire Rescue Airpacks	-	-	2,908,803	-	-	-	2,908,803	2,908,803
E. Fire Rescue Apparatus Replacement-Program	On-going	2,871,258	2,768,205	654,693	1,539,879	2,891,432	10,725,467	10,725,467
F. Fire Rescue Lifepacks	484,879	-	-	-	-	-	-	484,879
G. Fire Rescue Mobile Data Computers Replacement	On-going	22,000	56,925	23,540	-	-	102,465	102,465
H. Fire Rescue Mobile Data Computers-New	-	-	-	-	-	-	-	-
I. Fire Rescue Station IT Infrastructure	-	-	-	-	-	-	-	-
J. Ivy Fire Station 14	3,224,495	-	-	-	-	-	-	3,224,495
K. Pantops Fire Rescue Station 16	-	-	-	317,161	2,802,153	1,042,530	4,161,844	4,161,844
L. Public Safety Training Facility	-	-	-	-	-	-	-	-
M. Seminole Trail VFD Renovation/Addition	3,824,946	25,760	-	-	-	-	25,760	3,850,706
N. WARS Bay Upgrade	-	20,000	-	-	-	-	20,000	20,000
O. Regional Public Safety Firearms Training Center Transfer	1,632,021	485,584	-	-	-	-	485,584	2,117,605
P. Bomb Tech Robot	-	-	-	-	-	-	-	-
Q. County 800Mhz Radio Replacements	On-going	533,230	679,738	675,038	672,879	293,209	2,854,094	2,854,094
R. Crozet Police Substation	-	-	-	-	-	-	-	-
S. Mobile Command Center	-	-	-	-	220,448	-	220,448	220,448
T. Mobile Surveillance Unit	-	-	-	-	-	-	-	-
U. Police District Station	-	-	-	-	-	-	-	-
V. Police Evidence and Specialty Vehicle Storage	-	-	-	-	-	-	-	-
W. Police Mobile Data Computers	On-going	-	446,160	415,160	-	-	861,320	861,320
X. Police Patrol Video Cameras	On-going	165,695	117,556	128,304	138,084	177,270	726,909	726,909
Y. Police Technology Upgrade	On-going	-	-	-	-	-	-	-
Z. Public Safety Training Academy	-	-	-	-	-	-	-	-
Subtotal, Public Safety		\$ 10,327,318	\$ 25,408,667	\$ 2,213,896	\$ 5,373,443	\$ 4,404,441	\$ 47,727,765	\$ 58,387,314

(Chart continued on next page.)

*Projects that are on-going (i.e. maintenance/replacement projects) are noted as "on-going." A summary of the project status, including budget and schedule, will be provided to the board for approval.

CONTINUED: FY 15 – 19 ADOPTED CIP Summary of MULTI-YEAR Projects Expenditures

Projects Listed by Fund and Functional Area	Appropriated to Date*	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 Total	Multi-Year Total
04 Public Works								
A. City-County Owned Facilities Maintenance/Replacement	On-going	\$ 14,038	\$ 38,114	\$ -	\$ -	\$ -	\$ 52,152	\$ 52,152
B. COB McIntire Brick Repointing	\$ 977,948	-	-	-	-	-	-	977,948
C. COB Security Enhancements	-	-	-	-	-	-	-	-
D. Convenience Centers-Solid Waste/Recycling	-	-	515,000	515,000	-	-	1,030,000	1,030,000
E. County E911 Road Sign Upgrade	-	-	554,165	-	-	-	554,165	554,165
F. County-Owned Facilities Maintenance/Replacement	On-going	1,060,903	623,347	701,571	672,998	1,086,293	4,145,112	4,145,112
G. Ivy Landfill Remediation	On-going	523,000	523,000	523,000	523,000	523,000	2,615,000	2,615,000
H. Keene Landfill	50,000	-	-	-	-	-	-	50,000
I. Moores Creek Septage Receiving	437,764	109,441	109,441	109,441	109,441	109,441	547,205	984,969
J. Old Crozet School Maintenance	On-going	-	-	-	-	-	-	-
K. Roadway Landscaping	123,958	-	-	-	-	-	-	123,958
L. Storage Facility Lease - General Government	313,018	-	-	-	-	-	-	313,018
Subtotal, Public Works		\$ 1,707,382	\$ 2,363,067	\$ 1,849,012	\$ 1,305,439	\$ 1,718,734	\$ 8,943,634	\$ 10,846,323
05 Community/Neighborhood Development								
A. County View Project	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
B. Crozet Plaza/Green	-	-	-	-	-	-	-	-
C. Crozet Streetscape Phase II	4,494,481	29,785	-	-	-	-	29,785	4,524,266
D. Pantops Master Plan	116,231	-	-	-	-	-	-	116,231
E. Places 29 Master Plan	1,392,500	-	-	-	-	-	-	1,392,500
F. Records Management System	336,760	-	-	-	-	-	-	336,760
G. Rio Rd./Rt. 29 Intersection Small Area Plan	-	-	-	-	-	-	-	-
H. Rivanna Master Plan	50,000	-	-	-	-	-	-	50,000
I. Rivanna River Corridor Design Plan	-	-	-	-	-	-	-	-
J. Sidewalk Construction Program	On-going	-	-	-	-	-	-	-
K. Sidewalk, Avon Street	73,000	-	-	-	-	-	-	73,000
L. Sidewalk, Crozet Avenue North	985,787	28,578	-	-	-	-	28,578	1,014,365
M. Sidewalk, Fontaine Avenue	98,106	-	-	-	-	-	-	98,106
N. Sidewalk, Hollymead-Powell Creek Drive	202,879	-	-	-	-	-	-	202,879
O. Sidewalk, Hydraulic & Barracks Rd	896,238	8,050	-	-	-	-	8,050	904,288
P. Sidewalk, South Pantops Dr/State Farm Blvd	945,358	28,577	-	-	-	-	28,577	973,935
Q. Street Improvement - Local	On-going	-	-	-	-	-	-	-
R. Street lights	On-going	-	-	-	-	-	-	-
S. Sunridge Road	78,246	-	-	-	-	-	-	78,246
T. Transfer to PRFA	1,526	-	-	-	-	-	-	1,526
U. Transportation Revenue Sharing Program	On-going	2,002,536	2,082,645	2,168,618	2,256,780	2,347,187	10,857,766	10,857,766
Subtotal, Community/Neighborhood Development		\$ 2,097,526	\$ 2,082,645	\$ 2,168,618	\$ 2,256,780	\$ 2,347,187	\$ 10,952,756	\$ 20,723,868
06 Health and Welfare								
A. DSS Document Management System	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
B. Health Department Maintenance/Replacement	On-going	49,604	-	199,705	-	-	249,309	249,309
C. PVCC Main Academic Building Renovation	-	-	-	-	-	-	-	-
D. PVCC Student Center Facility	-	-	-	-	-	-	-	-
E. PVCC Workforce Center	-	-	-	-	-	-	-	-
Subtotal, Health and Welfare		\$ 49,604	\$ -	\$ 199,705	\$ -	\$ -	\$ 249,309	\$ 329,309
07 Parks, Recreation, & Culture								
A. Buck Island Creek Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Burley-Lane Field Poles Lighting	-	-	503,529	-	-	-	503,529	503,529
C. City-County Owned Parks Enhancements	-	-	-	-	-	-	-	-
D. City-County Owned Parks Maintenance/Replacement	On-going	62,576	127,616	317,761	102,194	-	610,147	610,147
E. Cory Farm Greenway Connector	50,000	-	-	-	-	-	-	50,000
F. Crozet Growth Area Community Park Facilities	-	-	-	-	-	-	-	-
G. Crozet Park Maintenance/Replacement and Improvements	On-going	-	270,790	35,288	141,641	-	447,719	447,719
H. Darden Towe Park Athletic Field Improvements	-	-	-	-	-	-	-	-
I. Darden Towe Park Master Plan	-	-	-	-	-	-	-	-
J. Greenway Program	On-going	-	-	-	-	-	-	-
K. Greenways, Crozet	26,577	-	-	-	-	-	-	26,577
L. Hedgerow Property Trail Park	-	-	-	-	-	-	-	-
M. Northern Urban Area Community Park	-	-	-	-	-	-	-	-
N. Park System Redesign	-	-	-	-	-	-	-	-
O. Parks and Recreation Security Study	-	-	-	-	-	-	-	-
P. Parks Athletic Field Improvements	-	-	-	-	-	-	-	-
Q. Parks Facilities Improvement	-	-	-	-	-	-	-	-
R. Parks Greenway Blueway	-	-	-	-	-	-	-	-
S. Parks Maintenance/Replacement	On-going	587,230	563,081	554,706	499,859	559,519	2,764,395	2,764,395
T. Preddy Creek Park II	93,750	-	-	-	-	-	-	93,750
U. Recreation Facility	2,030,000	-	-	-	-	-	-	2,030,000
V. South Fork Rivanna Reservoir Boat Access	-	-	-	-	-	-	-	-
W. Walnut Creek Park Master Plan	-	-	-	-	-	-	-	-
X. Walnut Creek/Totier Creek Fishing Accessibility	-	-	-	-	-	-	-	-
Subtotal, Parks, Recreation, & Culture		\$ 649,806	\$ 1,465,016	\$ 907,755	\$ 743,694	\$ 559,519	\$ 4,325,790	\$ 6,526,117

(Chart continued on next page.)

*Projects that are on-going (i.e. maintenance/replacement projects) are noted as "on-going." A summary of the project status, including budget and schedule, will be provided to the board for approval.

CONTINUED: FY 15 – FY 19 ADOPTED CIP Summary of MULTI-YEAR Projects Expenditures

CIP Projects Listed by Fund and Functional Area	Appropriated to Date*	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 Total	Multi-Year Total
08 Libraries								
A. Central Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. City-County Owned Library Repair/Maintenance	On-going	254,114	242,932	77,208	-	-	574,254	574,254
C. County Library Facilities Repair/Maintenance	On-going	54,278	45,091	41,029	64,960	44,144	249,502	249,502
D. Crozet Library Facility	8,683,072	-	-	-	-	-	-	8,683,072
E. Rio Property-Library/Storage	11,820,373	32,200	-	-	-	-	32,200	11,852,573
F. Scottsville Library Renovation-Expansion	-	-	-	-	-	-	-	-
G. Southern Urban Area Library Facility	-	-	-	-	-	-	-	-
Subtotal, Libraries		\$ 340,592	\$ 288,023	\$ 118,237	\$ 64,960	\$ 44,144	\$ 855,956	\$ 21,359,401
09 Technology & GIS								
A. BOS Meetings Video Streaming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. COB 5th Tech Training Cart	-	-	-	-	-	-	-	-
C. COB McIntire Computer Room Renovation	-	-	-	-	-	-	-	-
D. County Server Infrastructure Upgrade	On-going	437,268	449,904	462,540	475,176	487,812	2,312,700	2,312,700
E. GIS Project	581,000	-	-	41,600	40,280	-	81,880	662,880
F. Increased Redundant Internet Services	-	28,000	-	-	-	8,000	36,000	36,000
G. Microsoft Upgrade	278,006	-	-	-	-	-	-	278,006
H. Mobile Workforce Innovations	-	-	-	-	-	-	-	-
I. PBX Replacement	-	500,000	-	-	-	-	500,000	500,000
J. Website Enhancements	-	-	-	-	-	-	-	-
Subtotal, Technology & GIS		\$ 965,268	\$ 449,904	\$ 504,140	\$ 515,456	\$ 495,812	\$ 2,930,580	\$ 3,789,586
10 ACE								
A. ACE Program	On-going	\$ 640,759	\$ 661,981	\$ 684,294	\$ 707,155	\$ 730,577	\$ 3,424,766	\$ 3,424,766
Subtotal, ACE		\$ 640,759	\$ 661,981	\$ 684,294	\$ 707,155	\$ 730,577	\$ 3,424,766	\$ 3,424,766
11 Other								
A. Capital Program Reserve	\$ -	\$ 111,298	\$ 115,834	\$ 120,602	\$ 125,489	\$ 130,494	\$ 603,717	\$ 603,717
B. Project Management Services-General Govt	On-going	-	221,822	174,549	145,068	312,968	854,407	854,407
C. Transfer to Downtown Crozet Wetlands Project	19,500	-	-	-	-	-	-	19,500
D. Transfer to General Government Debt Fund	1,398,206	-	-	-	-	-	-	1,398,206
E. Transfer to School Division Debt Fund	439,921	-	-	-	-	-	-	439,921
Subtotal, Other		\$ 111,298	\$ 337,656	\$ 295,151	\$ 270,557	\$ 443,462	\$ 1,458,124	\$ 3,315,752
Subtotal, General Government CIP		\$ 19,789,957	\$ 36,424,293	\$ 13,721,204	\$ 31,602,762	\$ 11,381,528	\$ 112,919,744	\$ 162,494,075
12 Regional Public Safety Firearms Training Center								
A. Regional Firearms Range Facility	\$ -	\$ 3,489,821	\$ -	\$ -	\$ -	\$ -	\$ 3,489,821	\$ 3,489,821
Subtotal, Regional Public Safety Firearms Training Center		\$ 3,489,821	\$ -	\$ -	\$ -	\$ -	\$ 3,489,821	\$ 3,489,821
13 Stormwater CIP								
A. Church Road Basin	\$ 403,847	\$ 25,760	\$ -	\$ -	\$ -	\$ -	\$ 25,760	\$ 429,607
B. Dam Break Study	59,100	-	-	-	-	-	-	59,100
C. Downtown Crozet Wetlands Project	1,385,438	-	-	-	-	-	-	1,385,438
D. Hollymead Dam Spillway Improvement	-	100,000	205,970	2,546,051	-	-	2,852,021	2,852,021
E. Multi-Facility Maintenance	362,106	3,220	-	-	-	-	3,220	365,326
F. Project Management Services-Stormwater	On-going	-	19,498	15,343	12,751	27,510	75,102	75,102
G. Stormwater Management Program	On-going	-	-	-	-	-	-	-
H. Stormwater TMDL Study	250,000	-	-	-	-	-	-	250,000
I. Transfer to Crozet Streetscape Phase II	400,000	-	-	-	-	-	-	400,000
J. Transfer to General Fund Stormwater Operations	266,445	-	-	-	-	-	-	266,445
K. WAHS Stormwater Improvement	183,589	-	-	-	-	-	-	183,589
L. Water Resources TMDL	-	-	-	824,000	1,055,000	1,055,000	2,934,000	2,934,000
Subtotal, Stormwater CIP		\$ 128,980	\$ 225,468	\$ 3,385,394	\$ 1,067,751	\$ 1,082,510	\$ 5,890,103	\$ 9,200,628

(Chart continued on next page.)

* Projects that are on-going (i.e. maintenance/replacement projects) are noted as “on-going.” A summary of the project status, including budget and schedule, will be provided to the board for approval.

CONTINUED: FY 15 – FY 19 RECOMMENDED CIP Summary of MULTI-YEAR Projects Expenditures

CIP Projects Listed by Fund and Functional Area	Appropriated to Date*	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19 Total	Multi-Year Total
14 School Division CIP								
A. Administrative Technology	On-going	\$ 261,000	\$ 261,000	\$ 261,000	\$ 263,000	\$ 263,000	\$ 1,309,000	\$ 1,309,000
B. Agnor Hurt Elementary Addition/Renovation	\$ 383,601	4,522,663	25,584	-	-	-	4,548,247	4,931,848
C. Auxiliary Admin Space	-	-	-	-	-	-	-	-
D. Contemporary Learning Spaces	277,000	270,608	271,832	-	-	-	542,440	819,440
E. Crozet Elementary School Addition/Renovation	-	-	-	-	-	-	-	-
F. Greer Elementary School Addition/Renovation Phase II	4,356,525	-	-	-	-	-	-	4,356,525
G. Henley Middle School Media Center Renovation	-	-	-	-	-	-	-	-
H. Henley Middle School Auxiliary Gym Addition Only	-	2,247,366	15,350	-	-	-	2,262,716	2,262,716
I. Henley Middle School Meeting Space & Security Improvements	-	-	-	-	-	-	-	-
J. High School Seats of the Future	-	-	-	-	-	-	-	-
K. Instructional Technology	On-going	575,000	575,000	650,000	650,000	650,000	3,100,000	3,100,000
L. Murray High School Phase I	567,390	-	-	-	-	-	-	567,390
M. Project Management Services-Schools	On-going	-	126,887	99,846	82,982	179,024	488,739	488,739
N. Red Hill Elementary School Modernization	-	-	-	-	-	-	-	-
O. School Bus Replacement	On-going	1,525,000	1,630,000	1,738,000	1,674,000	1,836,000	8,403,000	8,403,000
P. School Maintenance/Replacement	On-going	5,991,474	5,332,715	5,779,807	6,109,651	7,375,042	30,588,689	30,588,689
Q. School Security Improvements	-	519,320	520,467	521,254	-	-	1,561,041	1,561,041
R. Scottsville Elementary School Addition/Renovation	-	-	-	-	-	-	-	-
S. State Technology Grant	On-going	752,000	752,000	752,000	752,000	752,000	3,760,000	3,760,000
T. Stony Point Elementary School Addition/Renovation	-	-	-	-	-	-	-	-
U. Storage Facility Lease - School Division	861,169	-	-	-	-	-	-	861,169
V. Telecommunications Network Upgrade	900,000	-	-	-	900,000	500,000	1,400,000	2,300,000
W. Transfer to General Government Capital Fund	1,500,000	-	-	-	-	-	-	1,500,000
X. Vehicle Maintenance Facility Lifts	31,069	-	-	-	-	-	-	31,069
Y. Western Albemarle High School Improvements	-	-	-	-	-	-	-	-
Z. Yancey Elementary School Addition	-	-	-	-	-	-	-	-
AA. Yancey Elementary School Modernization	-	-	-	-	-	-	-	-
Subtotal, School Division CIP		\$ 16,664,431	\$ 9,510,835	\$ 9,801,907	\$ 10,431,633	\$ 11,555,066	\$ 57,963,872	\$ 66,840,627
TOTAL		\$ 40,073,189	\$ 46,160,596	\$ 26,908,505	\$ 43,102,146	\$ 24,019,104	\$ 180,263,540	\$ 242,025,151

* Projects that are on-going (i.e. maintenance/replacement projects) are noted as “on-going.” A summary of the project status, including budget and schedule, will be provided to the board for approval.

Summary of Adopted CIP Operating Impacts*
(\$ Rounded to Nearest Dollar)

Projects by Functional Area	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
01 Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02 Courts & Judicial						
Court Court Facilities Addition/Renovation	\$ 27,385	\$ 170,422	\$ 176,275	\$ 182,626	\$ 182,626	\$ 556,708
Subtotal, Courts & Judicial	\$ 27,385	\$ 170,422	\$ 176,275	\$ 182,626	\$ 182,626	\$ 556,708
03 Public Safety						
ECC Integrated Public Safety Technology Project	\$ -	\$ -	\$ -	\$ 259,000	\$ 259,000	\$ 259,000
Mobile Command Center	-	-	-	522	-	522
Police Patrol Video Cameras	1,800	-	-	-	-	1,800
Subtotal, Public Safety	\$ 1,800	\$ -	\$ -	\$ 522	\$ 259,000	\$ 261,322
04 Public Works						
Convenience Centers-Solid Waste/Recycling	\$ (275,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (1,025,000)
County E911 Road Sign Upgrade	6,338	6,560	6,790	7,027	7,027	26,715
Subtotal, Public Works	\$ (268,662)	\$ (243,440)	\$ (243,210)	\$ (242,973)	\$ (242,973)	\$ (998,285)
05 Community/Neighborhood Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06 Health and Welfare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07 Parks, Recreation, & Culture						
Crozet Park Maintenance/Replacement	\$ -	\$ -	\$ -	\$ 1,080	\$ 1,080	\$ 1,080
Subtotal, Parks, Recreation, & Culture	\$ -	\$ -	\$ -	\$ 1,080	\$ 1,080	\$ 1,080
08 Libraries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
09 Technology & GIS						
Increased Redundant Internet Services	\$ 20,400	\$ 20,800	\$ 21,200	\$ 21,600	\$ 21,600	\$ 84,000
Subtotal, Technology & GIS	\$ 20,400	\$ 20,800	\$ 21,200	\$ 21,600	\$ 21,600	\$ 84,000
10 ACE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11 Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal, General Government	\$ (219,077)	\$ (52,218)	\$ (45,213)	\$ 221,333	\$ 221,333	\$ (95,175)
12 Regional Public Safety Firearms Training Center						
Regional Firearms Range Facility	\$ 83,640	\$ -	\$ 10,110	\$ -	\$ -	\$ 93,750
Subtotal, Regional P. S. Firearms Training Center	\$ 83,640	\$ -	\$ 10,110	\$ -	\$ -	\$ 93,750
13 Stormwater						
Water Resources TMDL	\$ -	\$ 2,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ 12,000
Subtotal, Stormwater	\$ -	\$ 2,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ 12,000
14 School Division						
Administrative Technology	\$ 67,000	\$ 71,000	\$ 74,000	\$ 77,000	\$ 77,000	\$ 289,000
Agnor Hurt Elementary Addition/Renovation	50,990	53,052	55,476	57,900	57,900	217,418
Henley Middle School Gym Addition Only	25,786	26,823	28,041	29,259	29,259	109,909
Subtotal, School Division	\$ 143,776	\$ 150,875	\$ 157,517	\$ 164,159	\$ 164,159	\$ 616,327
Total Operating Impacts	\$ 8,339	\$ 100,657	\$ 126,414	\$ 391,492	\$ 391,492	\$ 626,902
OPERATING IMPACTS: PERSONNEL						
General Government		1.25	-	-	-	1.25
Regional Firearms Range Facility		-	-	-	-	-
Stormwater		-	-	-	-	-
School Division		1.50	-	-	-	1.50

*Operating impacts reported are new or an increase over what is currently planned and are for planning purposes. FY 15 Operating impacts are reflected in the respective functional area; FY 16 - 19 reflect the amount submitted.

FY 15 – 19 Adopted CIP Project Summaries

Projects summarized below are either currently funded, recommended for funding, or a combination of both.

Administration:

- **Computer Assisted Mass Appraisal (Current Project):** This request is to replace the Computer Assisted Mass Appraisal (CAMA) system. The CAMA system is the automated system used by the Office of the Assessor to value residential and commercial/industrial properties, administer the Land Use Assessment Program and to value all new construction and parcels in the County. The CAMA system is also the means for keeping accurate property records on every parcel of real property in the County. The system was installed December 2011.

There are no additional operating impacts over and above what is currently planned.

- **Tax/Revenue System Replacement (Current Project):** This project is a continuation of the currently funded Revenue and Taxation System Replacement and will transition existing revenue and taxation functions from the County's main frame to a new system for Real Estate and Personal Property Taxes, Business Taxes & Licenses, Pet, and Payment Receipt Processing. The project is anticipated to be completed in 12 to 15 months.

There are no additional operating impacts over and above what is currently planned.

- **Time and Attendance (Funding):** This project is to purchase and implement a Time and Attendance/Leave Tracking system to enhance efficiency, effectiveness, and to boost compliance management measures to maintain accurate records of leave usage/accruals and hours worked by employees. This project reaches school employees and allows the County to better account for employee hours worked and leave usage. This program additionally allows for Federally-required FMLA and State-required Workers Comp. to be tracked more efficiently, and with greater (more automated) accountability.

The schedule for this project varies depending on the vendor selected. The goal is to have basic time and attendance practices and technology deployed in all government departments and school division schools and departments by the end of FY 16. Depending on the vendor, there are additional add-on features that may occur in later years.

There are no additional operating impacts over and above what is currently planned.

- **Voting Machine Replacement (Current Project/Additional Funding):** This is an ongoing request for voting machine replacement. The County is mandated by federal and state law to provide voting machines for use in all elections held in the county for local, state, and federal elections for political office, which meet designated standards: federal law - Help America Vote Act of 2002, and state law - the Virginia Elections Code; Va. Code § 24.2-101 et seq. It is anticipated that in the next few years, the County will be required either by federal mandate, state mandate, and/or general wearing-out of the voting machines, to replace its current fleet of touch-screen voting machines. When the County is required to acquire additional voting machines, it is recommended that such purchase be phased, ultimately completing the switch-over from touch-screen voting machines to optical scan voting machines which will replace machines reaching the end of their useful lifespan and improve precinct management using one type of voting machine. The projected replacement schedule is in three phases.

There are no additional operating impacts over and above what is currently planned.

Courts & Judicial:

- **Clerk of the Circuit Court System Upgrade (Current Project):** This is to upgrade Circuit Court Clerk's records management system.

There are no additional operating impacts over and above what is currently planned.

- **Court Facilities Addition/Renovation (Additional Funding):** The proposed project currently is planned to maintain the Albemarle County court components on or near the current courthouse complex, within the Court Square area of downtown Charlottesville. Staff is negotiating with the City to fully acquire the Levy Building, which is currently jointly owned with the City and to seek parking solution support from the City for increased parking demand. The cost for remaining downtown versus relocating the General District Court is similar with the exception of the potential additional acquisition costs of the Levy Building.

The downtown option continues to use the historic courthouse as a court and makes use of County-owned (or jointly owned) facilities within the City of Charlottesville. It maintains the closest proximity possible between court functions in order to minimize operational costs and disruptions to overall court operations.

In the proposed plan, the Juvenile & Domestic Relations (J&DR) court will remain in the recently renovated J&DR Courthouse, along with the Sheriff’s Office administration. Court Services will remain in its current location adjacent to the J&DR courthouse. The components left for inclusion in this CIP recommendation include:

- Circuit Court (courtrooms/chambers and clerk’s office, including land records/archives)
- General District Court (courtrooms/chambers and clerk’s office)
- Commonwealth’s Attorney
- Sheriff (holding and court security only)

The downtown option dedicates the existing Historic Courthouse and Annex for the Circuit Court and supporting Sheriff’s office functions associated with in-custody defendant holding. This solution requires the Commonwealth’s Attorney’s office and the General District Court vacate the existing facility. Both these components would be located on the present site of the Levy Building. To accommodate their needs the present day addition to the rear of the Levy Building will be demolished and an appropriately designed structure to house new courtrooms would be built in its place. The new structure housing the courtrooms would support the general district courts while the historic Levy building will be used in its entirety for the Commonwealth’s Attorney’s office.

This is anticipated to be a phased project with a proposed schedule to start the design of the General District Court (Levy Building renovation/addition) in FY15 and will take approximately six to seven years to complete the project. The proposed project will provide adequate court facilities for the County to meet projected county needs for the 20-year plus horizon. Below is the tentative timetable:

- FY 15 – Begin Design Phase
- General District Court (2-3 Court sets)
 - FY 15 - FY18 – Levy Building Design/Construction (old Opera House)
 - FY 16 - FY19 – Levy Addition Design/Construction
- Circuit Court (2 Court Sets)
 - FY 17 - FY21– Design and Renovation of Historic Courthouse

The operating impacts reflected below are preliminary for annual maintenance only.

Court Court Facilities Addition/Renovation	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact		\$ 27,385	\$ 170,422	\$ 176,275	\$ 182,626	\$ 556,708
Cumulative Operating Impact		\$ 27,385	\$ 197,807	\$ 374,082	\$ 556,708	
FTE's Added		1.25	0.00	0.00	0.00	1.25
Cumulative FTE's Added		1.25	1.25	1.25	1.25	

- **Court Square Maintenance/Replacement (Current Project/Additional Funding):** This is an on-going commitment for the inspection, maintenance and repairs to the Court Square building, mechanical systems and aesthetic appearance of the building and grounds. Minor renovations may also be included in the use of these funds. The buildings include the complex known as Court Square that houses the Circuit Court, General District Court, the Commonwealth's Attorney offices and Clerk of the Circuit Court.

There are no additional operating impacts over and above what is currently planned.

- **J & DR Court Maintenance/Replacement (Current Project):** This would be the first maintenance project for the recently renovated/constructed J&DR Court complex, consisting of EPDM (ethylene propylene diene monomer) roof replacement on the old structure (not replaced during the 2006-09 renovation project). Additional maintenance projects can be anticipated on an ongoing basis in the years beyond this request.

There are no additional operating impacts over and above what is currently planned.

- **J & DR Court Phone System Replacement (Current Project):** Albemarle-Charlottesville J&DR Court in conjunction with the Court Service Unit (Juvenile Probation) is requesting a New Phone System to replace the existing system. The phone system at the Juvenile & Domestic Relations Court is obsolete and no longer supported. The new system will provide secure communication and bring the office into compliance with confidentiality statute: §16.1-305 code of Virginia. It will increase the level of service to the litigants that attend J&DR Court (conference calls and Telephonic Interpretation Service) as well as provide caller id, transfer/forward, and speaker phone.

This is a joint project with City of Charlottesville, the Fiscal Agent. The City's portion is 50% and the County's portion is 50%. The County is also responsible for paying the City's 2% Management Fee.

There are no additional operating impacts over and above what is currently planned.

- Old Jail Facilities Maintenance (Current Project/Additional Funding):** This on-going program includes maintenance and repairs to the Old Jail facility as well as the Jailer's House. This facility has been in a mothball condition and will likely remain in that state until a re-use can be determined. This funding will allow General Services to maintain the building, grounds, sallyport, and exterior wall in a condition that will prevent further deterioration. The funding will also be used for repairs due to weather or vandalism, rodent control, weed control and hazard material clean up as there is still asbestos and lead paint throughout the facility. The funding also supports grounds keeping at the facility.

There are no additional operating impacts over and above what is currently planned.

- Sheriff's Office Maintenance/Replacement (Current Project/Additional Funding):** This on-going program includes interior maintenance and repairs as necessary to the Sheriff's Office area within the Juvenile and Domestic Relations (J&DR) Court Building. This area is exclusively a County responsibility that is not part of the joint agreement with the City for the overall maintenance of the building and mechanical systems.

There are no additional operating impacts over and above what is currently planned.

Public Safety

- ECC Emergency Telephone System (Current Project):** In 2000 the Regional Emergency Communications Center procured a new emergency 911 telephone system for the city, county and university. The system is used to answer emergency 911 calls for service from the public. The system has been upgraded twice in the last 8 years. Because of the next generation of 911 technologies the current system cannot be upgraded to meet new technologies, such as text messaging in an emergency setting, video feeds, and VoIP technology.

As a regional system, costs is shared proportionately with City of Charlottesville and University of VA.

There are no additional operating impacts over and above what is currently planned.

- ECC Integrated Public Safety Technology Project (formerly ECC CAD) (Current Project/Additional Funding):** This project was formerly known as the ECC CAD (computer-aided dispatch) System. This Project is a joint-effort lead by the regional Emergency Communications Center (ECC) that will replace several outdated computer systems for all public safety agencies within the City, County and University. All of these computer systems are currently housed and managed by the ECC staff. Most of these systems are over 12 years old and out-of-date with one being about 16 years old (Police RMS). Some systems, such as the regional CAD, were purchased and installed in 2000-2001 and are used to dispatch the public safety agencies to emergency and non-emergency calls for service. The system is at its end-of-life and needs extensive hardware replacement just to maintain basic technical support contracts. Hardware support contracts will be unavailable as of December 2013, with only ad-hoc and informal access to spare parts, which are dwindling due to age. Additionally, this system does not provide the needed statistical information for public safety agencies to develop needed reports for operations or management. The CAD System is currently the catalyst with all the other systems interfaced to it in some way. Other computer systems that are part of this integrated system replacement are LRMS (Law Records Management System,) FRMS (Fire/EMS Records Management System,) Mobile Computing, AVL (Mobile Mapping,) Law Enforcement Automated Field Reporting, JMS (Jail Management System) and GIS Mapping.

This is a regional project shared by the jurisdictions based on an agreed-upon cost percentage.

There will be a net operating impact of \$259,000 in FY 18/19 for the County as well as additional costs in the out-years.

ECC Integrated Public Safety Technology Project	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ 259,000	\$ 259,000
Cumulative Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ 259,000	
FTE's Added	0.00	0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

- ECC Regional 800 MHz Communication System (Additional Funding):** This is for the replacement of major components of the existing 800 MHz radio system, to include: electronic components at antenna

sites and new consoles at ECC. Radios are purchased separately by each locality/jurisdiction based on percentage of use.

As a regional system, costs will be shared proportional to use. Partners include Albemarle County, City of Charlottesville, University of Virginia, Regional Jail, Regional Airport, and Rivanna Water & Sewer

The operating impacts are expected to begin after FY 19.

- **Fire/Rescue Airpacks (Funding):** This project plans for the replacement of County (Career and Volunteer) Fire Rescue Self-Contained Breathing Apparatus (SCBA) as they reach the end of their useful life.

The Albemarle County Department of Fire Rescue previously replaced all existing SCBA between 2001 and 2004 to ensure personnel are provided adequate protection from hazards faced during emergency operations. These replacements also allowed the Department of Fire Rescue to standardize the equipment used in the field to avoid compatibility issues; masks, bottles, harnesses are interchangeable in the field.

There are no additional operating impacts over and above what is currently planned.

- **Fire/Rescue Apparatus Replacement Program (Current Project/Additional Funding):** This is for the replacement of Fire and EMS response apparatus as described by the newly-adopted Fleet Plan. The fleet size totals 81 apparatus. The replacement criteria is per the new Fleet Plan Policy.

There are no additional operating impacts over and above what is currently planned.

- **Fire/Rescue Lifepacks (Current Project):** The Department of Fire Rescue owns and maintains a quantity of lifepacks (or patient monitor/defibrillators) that are essential to the daily provision of Emergency Management Services (EMS) services. This is highly sophisticated and expensive life-saving equipment that has a life cycle of up-to 8 years (American Hospital Association recommends five-year replacement; the Department of the Army recommends 8 year replacement. the Department of Fire Rescue's experience suggest that 8-10 years is a practical life cycle.) Most of this equipment is approaching 10 years of age within the next couple years.

This request applies to the County's Fire Rescue department and its County-owned apparatus only.

There are no additional operating impacts over and above what is currently planned.

- **Fire/Rescue Mobile Data Computers Replacement (Current Project/Additional Funding):** This is for the replacement of the Fire Rescue Department's Mobile Data Computers that currently are in EMS units and certain Fire Marshall vehicles.

The primary use of the mobile computers is for electronic incident reporting, patient records, mandatory state data reporting and EMS billing. This electronic media produces more accurate and efficient flow of information for EMS billing and by moving to electronic billing, our EMS cost recovery vendor fee was reduced, producing a savings to the County. Additionally, these computers help support Fire/Rescue's daily operations with street mapping, occupancy inspection records and incident pre-planning information.

There are no additional operating impacts over and above what is currently planned.

- **Ivy Fire Station 14 (Current Project):** This is for the construction of a 24/7 fire & rescue facility of roughly 5,800 square feet, within an existing warehouse (owned by the University of Virginia), consisting of 3 apparatus bays (2 engines, 1 ambulance) and support facilities for a crew of 6. The facility is operational. This project is funded in part by Stillfried Lane proffer.

There are no additional operating impacts over and above what is currently planned.

- **Pantops Fire Station 16 (Funding):** The initial project involves the construction of an approximately 8,000 square feet Fire Rescue station on land donated for its use at 656 Peter Jefferson Pkwy. in the Pantops area. The facility was envisioned to include 2 apparatus bays (1 Engine and 1 Ambulance) and support facilities for 6 personnel. The apparatus required for the initial project included an engine with the ambulance being transferred there from the existing Pantops lease at Martha Jefferson Hospital (MJH).

The operational impact of the initial project included the associated personnel to provide 24 hour engine service, extension of the current daylight ambulance to 24 hour service, and the provision of adequate

supervisory capacity for the expanded service. The station will directly serve the Pantops Mountain urban area (Neighborhood 3) and indirectly serve the rest of the County. The initial recommended schedule anticipates to begin the design phase in July 2016. Construction would begin in February 2017 and the station would be completed by August 2018. A 24-hour EMS service would begin from the Pantops Station by October 2018.

This project scope has been modified. The modified project *delays the beginning design and construction of the Pantops Fire Station by one year* due to the ability to extend the current lease at MJH by one year. The newly recommended scope includes building the Fire Station only to allow housing of the ambulance currently located at MJH. This modified request does not include approval of personnel and fire apparatus to operate the fire station. The operations request will need to occur again during the FY 16-budget cycle.

There are no additional operating impacts in this modified request over and above what is currently planned.

- Seminole Trail VFD Renovation/Addition (Current Project):** This is for a 10,500 square feet addition to Seminole Trail Volunteer Fire Department (STVFD) and full renovation of the existing facilities (~7,500 sq. ft.). This includes a 2-bay addition, an expansion of living quarters and full renovation of the existing facility to bring it to code and improve the facilities to properly support the highest call volume station in the County. The project is scheduled to be substantially complete in the Spring of 2014. This project is funded in part by a Stonefield proffer.

There are no additional operating impacts over and above what is currently planned.

- WARS Bay Upgrade (Funding):** This project is to upgrade the existing bay to meet the replacement apparatus needs.

Until the scope is further defined, there are no additional operating impacts over and above what is currently planned.

- County 800Mhz Radio Replacements (Current Project/Additional Funding):** This project plans for the replacement of 949 portable and mobile 800 MHz radio units and 16 base stations currently in use by the Police Department, Sheriff's Department and Fire/Rescue Department as well as volunteer fire and rescue companies. Replacement radios will be ordered at the beginning of each fiscal year in which funding is made available. Anticipated delivery is within 60 days after the order is placed and payment/implementation will be made upon receipt.

This is an annual-phased plan to replace the radio inventory over a 6 year period. Once all radios and base stations are replaced over the 6-year period, they will be replaced on a 7-year cycle, based on purchase dates.

There are no additional operating impacts over and above what is currently planned.

- Mobile Command Center (Funding):** This project is for the replacement of the police department's Public Safety Mobile Command Center (MCC), which is necessary for emergencies and planned public service events and communication coordination. Pictured below, the current mobile command center is a 2003 Mohawk 38' Fifth Wheel trailer with 10KW diesel generator, 3000W light tower and satellite phone and internet. Within the trailer are three functional areas: communications, conference and work stations.

The new unit will have three computers and two multi-band radios to increase interoperability with surrounding agencies.

Operating impacts: There is no internet connection on the existing MCC. There are plans to purchase air card service for the trailer through Verizon, however, the costs are not currently funded.

Mobile Command Center	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact		\$ -	\$ -	\$ 522	\$ -	\$ 522
Cumulative Operating Impact		\$ -	\$ -	\$ 522	\$ 522	
FTE's Added		0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

- Police Technology Upgrade (Current Project):** This project primarily supports the Police Technology software (Mobile Data Computer Software) system implementation. It also supports emergency modem/docking station purchases and installations.

There are no additional operating impacts over and above what is currently planned.

- Police Mobile Data Computers (Current Project/Additional Funding):** The Police Department Mobile Data Computer Program provides sworn members of the department with ruggedized laptop computers and mobile data technology. These computers provide officers working in the Albemarle County community access to motor vehicle and drivers license information; local criminal history information; warrants and wanted person checks nationwide; access to the regional records management system; department Sharepoint access; voiceless dispatch capability and the ability to share information with other officers, shift commanders, ECC - 911 and regional law enforcement partners without voice radio transmission. It also provides the ability to email, plan and communicate more efficiently. The vehicle is essentially the officer's remote office and the computers, which are portable, have replaced most in-house computers.

There are no additional operating impacts over and above what is currently planned.

- Police Patrol Video Cameras (Current Project/Additional Funding):** The Police Department requires on-going funding to meet the needs of its video camera program. The camera and a remote microphone will record the interaction between the officer and the traffic violator. The documented recording is critical to the prosecution of "Driving Under the Influence" and other serious traffic/criminal cases, as well as in resolving complaints made against police officers by motorists. This project will fund the replacement of video cameras on a four-year schedule.

The operating impacts reflected below are for a maintenance contract for the wireless camera system.

Police Patrol Video Cameras	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ 1,800
Cumulative Operating Impact	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	
FTE's Added	0.00	0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added	0.00	0.00	0.00	0.00	0.00	

- Regional Public Safety Firearms Training Center Transfer (Current Project/Additional Funding):** This transfer supports the Regional Firearms Range Facility Project described the Regional Public Safety Firearms Training Center section. This project is recommended to be a separate Capital Program fund (see the separate fund section) to provide a transparent mechanism of recording the expenditures and various revenue sources.

Public Works

- City-County co-owned Property Maintenance/Replacement Program (Current Project/Additional Funding):** This on-going program includes interior and exterior maintenance and replacement projects of facilities co-owned by Albemarle County and the City of Charlottesville. These projects are intended to maintain, repair, replace or otherwise add value to capital assets. The City of Charlottesville is the fiscal agent for these facilities and oversees the maintenance projects. The costs represented includes contingency, A/E cost estimate, PM services by the City and the County's share of construction, which is normally 50% except for the J&DR Court facility in which the County's share is 54%. The buildings included in this project are: J&DR Court Building, Jessup House, Levy Opera House, Preston/Morris Building and the Wheeler Building

There are no additional operating impacts over and above what is currently planned.

- COB McIntire Brick Repointing (Current Project):** This project provides necessary repairs to the exterior "skin" of the building which, if left uncorrected, could result in major structural concerns in the future. The 2007 Facility Condition Assessment (FCA) identified 29 deficiencies with the most severe deficiency noted was the failed brick and mortar exterior. This project also includes waterproofing of the front stairs. This project is substantially complete.

There are no additional operating impacts over and above what is currently planned.

Convenience Centers-Solid Waste/Recycling (Funding): The intention of the original request was to replace an ongoing contribution to the Rivanna Solid Waste Authority (RSWA) for solid waste services by the County constructing and managing three convenience centers operated under contract. This initial proposal was chosen by the Board of Supervisors at their July 10, 2013 meeting.

Per the direction of the Board on January 8, 2014, the original project request has been suspended, however, funding remains in the FY 15 - FY 19 CIP awaiting further Board direction.

The operating impacts reflected below are based on the original request and reflect the savings referred to above.

Convenience Centers-Solid Waste/Recycling	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact		\$ (275,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (1,025,000)
Cumulative Operating Impact		\$ (275,000)	\$ (525,000)	\$ (775,000)	\$ (1,025,000)	
FTE's Added		0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

- County E911 Road Sign Upgrade (Funding):** New Federal requirements from the U.S. Department of Transportation, Federal Highway Administration mandates that each locality adhere to updated guidelines on the size and font of street name signs and retroreflectivity. By January 2018, all street name signs are expected to meet these requirements. The retro-reflectivity requirement is the most critical. To meet this deadline, the County must replace street name signs at approximately 3,706 sites throughout the County at an estimated total cost of \$665,000.

The operating impacts reflected below are for annual maintenance.

County E911 Road Sign Upgrade	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ 6,338	\$ 6,560	\$ 6,790	\$ 7,027	\$ 26,715	
Cumulative Operating Impact	\$ 6,338	\$ 12,898	\$ 19,688	\$ 26,715		
FTE's Added	0.00	0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added	0.00	0.00	0.00	0.00	0.00	

- County-owned Facilities Maintenance/Replacement (Current Project/Additional Funding):** This on-going program includes interior and exterior maintenance/replacement projects at County facilities. These projects are intended to maintain, repair, replace, or otherwise add value to capital assets in accordance with a facility management plan derived from a facility assessment and energy audit. There are five County buildings included in this program: COB McIntire, COB 5th St., Fire Stations 11 & 12, and Old Crozet School.

There are no additional operating impacts over and above what is currently planned.

- Ivy Landfill Remediation (Current Project/Additional Funding):** Ivy Landfill Remediation is an ongoing effort expected to require expenditures over a prolonged period of time. Funding represents the County's share of ongoing environmental remediation at IVY Material Utilization Center (MUC) which is managed by the Rivanna Solid Waste Authority (RSWA). The County and City are jointly responsible for the RSWA. This work is required under State permit and the County's share of the cost is specified under a Joint City/County/UVa agreement on cost sharing for environmental expenses. The installation phase of this project is anticipated to be completed in FY 14, with ongoing maintenance through 2031.

There are no additional operating impacts over and above what is currently planned.

- Keene Landfill (Current Project):** This enables the County to be responsive to emergency environmental issues and/or repairs to the cap of the fill.
- Moore's Creek Septage Receiving (Current Project/Additional Funding):** This funds the County's share of annual debt service for the septage receiving station at the Moore's Creek Wastewater Treatment Plant (WWTP). This facility includes screening and de-gritting of septage received at Moore's Creek WWTP. The facility provides active odor control as the septage is processed and pumped into the treatment plant for further treatment and improves both nutrient removal and odor control issues. The construction was completed June 2010.

The total cost to finance these Improvements was \$1,576,748, and the annual debt service on the financing of these Improvements is \$109,441 per year for 20 years. The County agreed to include in the proposed budget for the Board of Supervisors' consideration in each fiscal year for 20 years (fiscal years 2011-2031), or each year until all debt for the construction of the aforesaid Improvements is fully paid, or until the aforesaid Improvements are no longer operational, whichever occurs first.

There are no additional operating impacts over and above what is currently planned.

- Old Crozet School Maintenance (Current Project):** This project plans to replace and upgrade certain systems in the Old Crozet School that are considered critical, i.e. replace electric system.

There are no additional operating impacts over and above what is currently planned.

- Roadway Landscape Program (Current Project):** This is to maintain the entrance corridor roadway landscaping as required by the VDOT land use permit.

There are no additional operating impacts over and above what is currently planned.

- **Storage Facility Lease-General Government (Current Project):** This project provided funding of the lease payment for storage facility needs of General Government through FY 14. The General Government obligation is 28% and the County Schools is responsible for the other 72% which is included as a separately in the CIP. This facility provides approximately 30,000 square feet of space to meet the needs of both general government and schools. The rent costs includes estimated utilities costs. The contract obligation for the County originally expired April, 2013 but has been amended to expire May 31, 2014 with the lease automatically renewing for 1 year for the next five years. The lease is currently not anticipated to be in renewed due to the anticipation that the new Rio storage facility will be operational.

There are no additional operating impacts over and above what is currently planned.

Community Development:

- **County View Project (Current Project):** This project supports CountyView Updates as detailed in the County View Management Plan, including enhancements to the CountyView Web application to facilitate public access for viewing/processing applications on-line.

There are no additional operating impacts over and above what is currently planned.

- **Crozet Streetscape Phase II (Current Project/Additional Funding):** The streetscape project is an essential step in achieving the goals of the Crozet Master Plan by improving pedestrian connectivity within downtown Crozet, providing economic benefits and increased vitality for business owners, balancing the needs of all users including vehicles, pedestrians, and bicyclists, and aesthetically enhancing the entry way and main thoroughfare of downtown. Phase II and IIA of the project includes relocation of overhead electric and utility lines from Crozet Avenue, a new stormwater drainage system, the first block of 'Main street,' and pedestrian, vehicular, and streetscape enhancements along Crozet Avenue from The Square to Tabor Street.

This project is funded in part by a federal grant and the following proffers: Liberty Hall, Westhall (1.1), Westhall (1.2), Wickham Pond.

There are no additional operating impacts over and above what is currently planned.

- **Pantops Master Plan (Current Project):** This project is to continue implementation of the Pantops Master Plan projects. Various projects identified include: priority crosswalk improvements (at Rt 250/Rt 20 and Rt. 250/Rolkin intersections); Old Mill Trail and other Greenway related improvements; Rt. 250/Rt. 20 intersection improvement design; other pedestrian crossings improvements at various locations; traffic calming/management improvements on connector roads South Pantops Boulevard and Fontana.

There are no additional operating impacts over and above what is currently planned.

- **Places 29 Master Plan (Current Project):** This project is to implement projects associated with the Places 29 Master Plan, including the location and design of Berkmar Drive extending from the South Fork of the Rivanna River/Western Bypass to Airport Road; priority sidewalk and crosswalk improvements in various locations (including Rio and Hydraulic Roads, Hollymead Community); transit stop improvements (benches, shelters, trash cans, turn-outs); and the Northtown Trail design and construction.

There are no additional operating impacts over and above what is currently planned.

- **Records Management System (Current Project):** This supports the purchase of equipment/software, professional services and temporary labor for assistance in document conversion in the County's Community Development Department.

There are no additional operating impacts over and above what is currently planned.

- **Rivanna Master Plan (Current Project):** This project is to begin implementation of the Rivanna Master Plan. These funds are to be used towards the Rivanna Greenway/Old Mill Trail design and/or construction in Pantops and eastward to Rivanna Village. These funds may also be used to fund emergency or unanticipated priority issues/capital projects that may arise during the fiscal year in the Village of Rivanna.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk Construction Program (Current Project):** This program supports the implementation of sidewalk projects. Examples of recent sidewalk projects include Crozet North Sidewalk, Fontaine Avenue Sidewalk, South Pantops/State Farm Blvd Sidewalk Project, Hollymead Powell Creek Sidewalk Project, Avon Street Sidewalk, Hydraulic Road (from Commonwealth Drive to Georgetown Road), and Barracks Road (City Limits to Barracks West Apartments). This also provides contingency funds to support unforeseen project costs related to current sidewalk projects or to support sidewalk projects/improvements that arise as a result of safety issues.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk, Avon Street (Current Project):** This project consists of extending existing sidewalk/asphalt walkway from Mill Creek Drive north to Peregory Lane (1950 ft) and from Stoney Creek Drive southward to Arden Drive (1000 ft), and constructing crosswalks to Cale Elementary School.

This project is planned to be supported in part by Avon Proffer revenue and partially funded by the FY14 Revenue Sharing Program funds.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk, Crozet Avenue North (Current Project/Additional Funding):** This project is to provide for pedestrian safety by replacing or constructing approximately 1,100 feet of sidewalk and drainage improvements along the west side of Crozet Avenue from Saint George Avenue to Crozet Elementary School. Construction will be partially funded with Revenue Sharing funds. The current schedule anticipates having the necessary VDOT approvals to advertise for bid by the 2nd quarter of calendar year 2014, and approximately 4 additional months for construction.

A Safe Routes to School (SRTS) Grant provides improved pedestrian crossing at the school and extends the sidewalk to Ballard Drive. Bids were opened in October 2013 and exceeded available funds. Plans are under review to identify potential changes/revisions to reduce cost. Currently anticipate re-advertising is planned for the first quarter of calendar year 2014.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk, Fontaine Avenue (Current Project):** This project is to install sidewalk for a short distance (approximately 170 feet) between the end of the existing sidewalk at the City limits to the Stribling Avenue intersection where the Research Park asphalt path ends. The City's sidewalk ends abruptly at the city line and pedestrians are left without any sidewalk facility until they reach the Research Park. The project is currently in design and the County anticipates the bid/award to occur by the first quarter calendar year 2014. Construction will take approximately one month.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk, Hollymead-Powell Creek Drive (Current Project):** This project will provide sidewalk and pedestrian crossing improvements at 3 locations to complete pedestrian links to Hollymead Elementary and Sutherland Middle Schools. The required right-of-way has been donated. The Forest Lakes Homeowners Association and the past principals from each school have requested these improvements. The project is currently in design and anticipate bid/award by the first quarter calendar year 2014. Construction will take approximately one month.

This project is supported in part the following proffers: Hollymead Area C, Hollymead Area D, Hollymead Town Center A1, North Pointe, and UVA Research Park.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk, Hydraulic & Barracks Rd (Current Project/Additional Funding):** This project supports pedestrian safety by making sidewalk improvements along Hydraulic Road and Barracks Road. The Hydraulic Road sidewalk improvement involves the construction of approximately 1,700 feet of sidewalk on the north side of Hydraulic Road between Commonwealth Drive and Georgetown Road. The Barracks Road sidewalk improvement involves: 1) the construction of approximately 1,000 feet of sidewalk from the Barracks West apartments on the north side of Barracks Road to the existing sidewalk west of the Georgetown Road intersection; and 2) the construction of crosswalks and two segments of sidewalk (650 feet total) on the south side of Barracks Road between the Georgetown Road intersection and Westminster Road, and between S. Bennington Road and the 29/250 Bypass ramps. The project is partially funded with Revenue Sharing funds. An application has been made to VDOT for additional Revenue Sharing funds for

this project in FY 15. The current project schedule anticipates completion of the sidewalk improvements by December 2015.

There are no additional operating impacts over and above what is currently planned.

- **Sidewalk, South Pantops Dr/State Farm Blvd (Current Project/Additional Funding):** This project is to provide for pedestrian safety along the north side of South Pantops Drive and west side of State Farm Boulevard by constructing 3,500 feet of curb, gutter and sidewalk which will serve several residential, business, and commercial establishments. Construction will be partially funded with Revenue Sharing funds. The current schedule anticipates having the necessary VDOT approvals to advertise for bid by the second quarter of calendar year 2014; construction will take approximately four months.

There are no additional operating impacts over and above what is currently planned.

- **Street Improvement – Local (Current Project):** This project supports (a) VDOT and/or County shortfalls for high priority transportation projects as listed by the Comprehensive Plan (and associated Master Plans), Priority List of Secondary Road Improvements, and Priority List of Primary Road Improvements, (b) funding for sidewalk and/or crosswalk projects, or other high priority transportation projects as recommended in Master Plans, and (c) required matching funds for the VDOT Revenue Sharing Program application submitted for four sidewalk projects.

There are no additional operating impacts over and above what is currently planned.

- **Street Lights (Current Project):** This project supports the design and installation of streetlights on US 250 West at the Clover Lawn/Harris Teeter/Cory Farms subdivision area to address traffic and pedestrian safety issues and/or to address unforeseen priority lighting issues that may arise during the fiscal year.

There are no additional operating impacts over and above what is currently planned.

- **Sunridge Road (Current Project):** This project supports the extension of Sunridge Road within the existing right-of-way serving three parcels and drainage improvements to resolve downstream flooding.

There are no additional operating impacts over and above what is currently planned.

- **Transfer to PRFA (Current Project):** As authorized by the Public Recreational Facilities Authority (PRFA) at its May 9, 2013 meeting, this supports the transfer request of PRFA Department of Conservation and Recreation (DCR) revenue received in FY 12, which is included in the General Government Capital Fund fund balance to Community Development to support the PRFA by providing conservation easement monitoring services during FY 14.

- **Transportation Revenue Sharing Program (Current Project/Additional Funding):** This project funding is to be used towards design, right of way acquisition and/or construction of the priority transportation projects and will be the source for the County's match for the Revenue Sharing Program. This program provides flexible and consistent funding to support high priority transportation projects and initiatives in the County. These are typically high cost projects requiring significant financial commitment to develop and implement. The high priority projects are identified in the County's Strategic Priority List of Secondary Road Improvements County and Recommended Primary Road Priorities for Improvements (adopted annually by the Board of Supervisors.) The high priority projects are also based on the Comprehensive Plan, Master Plans, the MPO's UnJAM 2035 Regional Transportation Plan, and other adopted policies/recommendations, such as those from the City/County/MPO endorsed Funding Options Workgroup Report.

Each year, the County participates in the Revenue Sharing Program. The VDOT Revenue Sharing (RS) Program is a consistent source of funding for the transportation improvements as noted above. Through this program, VDOT awards a dollar-for-dollar match to a participating locality up to \$10 million for the construction, maintenance, or improvements to state roads. Projects that have (or will) use RS funds include the Meadow Creek Parkway, Georgetown Road, and Jarmans Gap Road, the Crozet Avenue Streetscape project and the Broomley Road Bridge replacement project.

Beginning in FY 15, the project budget of ACE for each fiscal year is recommended to be the equivalent of 0.33 cents per \$100 assessed value of the real estate property tax rate in addition to the equivalent of an anticipated state grant of \$120K. Beginning in FY 16, the Recommended CIP includes an increase to the tax rate of 1.0 cent per \$100 of assessed value to enable the County to continue this level of funding for the ACE program (receiving 0.33 cents per \$100) and the Transportation Revenue Sharing Program (receiving 0.67 cents per \$100) in each subsequent year of the plan.

This program is planned to be supported in part by the Stonefield proffer.

There are no additional operating impacts over and above what is currently planned.

Health and Welfare

- **DSS Document Management System (Current Project):** The purpose of this project is twofold. First, is to fund the replacement of the Department of Social Services (DSS) current case management and document imaging system (EZ-File) which will cease to function in approximately 18-24 months due to incompatibility with Windows 7. The second purpose is to digitize their paper records. DSS is uniquely poised to leverage the County's significant investment in LaserFiche technology. While the request addresses a DSS need, other departments will also benefit from this project.

Project funding will pay for direct system design with UBS (LaserFiche), training, and deployment in a phased approach. It will also pay for an initial number of desktop scanners. This project is anticipated to be fully implemented within the fiscal year it is purchased (FY 14).

There are no additional operating impacts over and above what is currently planned.

- **Health Department Maintenance/Replacement (Current Project/Additional Funding):** This requests supports capital maintenance of the Health Department facility in concert with City of Charlottesville. Projects identified for upcoming years include: Mechanical System Improvements, Parking Lot Improvements, and Electric panel replacement.

There are no additional operating impacts over and above what is currently planned.

Parks, Recreation, & Culture:

- **Burley-Lane Field Poles Lighting (Funding):** This project supports the replacement of the existing wood poles and lighting fixtures on the baseball fields at Lane and Burley Middle School. Both facilities are used for community recreation.

There are no additional operating impacts over and above what is currently planned.

- **City-County Owned Parks Maintenance/Replacement Project (Current Project/Additional Funding):** This project supports an on-going maintenance program intended to maintain, repair, and replace projects for City-County park facilities used for community recreation. The County is the fiscal agent for these facilities and oversees the maintenance projects. The funding ratio for projects at Darden Towe is approximately 70% County and 30% City, and at Ivy Creek Natural Area is 50% County and 50% City.

There are no additional operating impacts over and above what is currently planned.

- **Cory Farm Greenway Connector (Current Project):** This project supports a bike/pedestrian trail connecting various Crozet neighborhoods to Crozet Park, downtown Crozet and Route 250 retail and businesses. The scope includes an easement acquisition, trail and bridge design/development, a pedestrian bridge, benches, a Kiosk and signage.

This project is supported in part the following proffers: Liberty Hall, Westhall 1.2., and Wickham Pond.

There are no additional operating impacts over and above what is currently planned.

- **Crozet Park Maintenance/Replacement and Improvements (Current Project/Additional Funding):** This project request provides funding for maintenance/replacement and facility improvements at Crozet Park to meet the recreation needs of the growing Crozet growth area as requested by the Crozet Park Board. Crozet Park and the County entered into an agreement in 1997 whereas the entire park should in perpetuity be used only for park and recreation and community related purposes in return the County assist in maintenance and facility/recreational improvements of the entire park.

The operating impacts reflected below are for annual maintenance.

Crozet Park Maintenance/Replacement	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ 1,080	\$ 1,080
Cumulative Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ 1,080	
FTE's Added		0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

- **Greenway Program (Current Project):** This project supports the implementation of the County Greenway Program, which may be used to purchase land or easements, fund construction, or as matching funds for grants. While highest priority is given to developing greenways identified in the Comprehensive Plan, other trail-related opportunities would be evaluated for funding as they occur. This project is funded by tourism revenue.

There are no additional operating impacts over and above what is currently planned.

- **Greenways, Crozet (Current Project):** This project supports the implementation of the greenways located in Crozet. Funds may be used to purchase land or easements, fund construction, or as matching funds for grants. While highest priority is given to developing greenways identified in the Comprehensive Plan, other trail-related opportunities would be evaluated for funding as they occur. This project is funded in part by the Old Trail Village Proffer.

There are no additional operating impacts over and above what is currently planned.

- **Parks Maintenance/Replacement (Current Project/Additional Funding):** This project supports various maintenance and replacement projects for County parks and recreation and school facilities that are used for community recreation. This project is planned to be funded in part by the Avinity proffer.

There are no additional operating impacts over and above what is currently planned.

- **Preddy Creek Park II (Current Project):** This project supports the development of a bridge to span seventy feet (70') across Preddy Creek to connect the undeveloped remainder of Preddy Creek Park property, the establishment of approximately seven miles of new and restored existing trails, and signage and mapping. The project began in October 2013 and is anticipated to be completed by October 2015. This project is funded by a grant awarded by the Virginia Department of Conservation and Recreation Recreational Trails Program Grant Program with a local match of \$17,250. The local match was provided by the Capital Greenway Program.

There are no additional operating impacts over and above what is currently planned.

- **Recreation Facility (Current Project):** This supports the County's contribution towards the YMCA Aquatics & Recreation.

There are no additional operating impacts over and above what is currently planned.

Libraries:

- **City-County Branch Library Repair/Maintenance (Current Project/Additional Funding):** This supports 50% of funding for an on-going capital maintenance program, which includes interior and exterior maintenance and replacement projects of facilities co-owned by Albemarle County and the City of Charlottesville including the Central Library and Gordon Avenue Library. The City of Charlottesville is the fiscal agent for these facilities and oversees the maintenance projects. The cost represented includes the project cost (the County's share is 50%) and the City project management services (2% of project).

There are no additional operating impacts over and above what is currently planned.

- **County Library Facilities Repair/Maintenance (Current Project/Additional Funding):** This funding supports maintenance and repair projects at the old Crozet Library, the Crozet Library, and Scottsville Library.

There are no additional operating impacts over and above what is currently planned.

- **Crozet Library (Current Project):** This project constructed a new library in downtown Crozet. The library is a 23,000 square foot Leadership in Energy & Environmental Design (LEED)-certified facility. The Friends of Crozet Library assumed responsibility for the book expenses and the cost of furniture and fixtures (anticipated total contribution of \$1.6M).

This project is funded in part by the following proffers: Liberty Hall, Poplar Glen II, Stillfried Lane, Western Ridge, and Wickham Pond.

There are no additional operating impacts over and above what is currently planned.

- Rio Property-Northside Library/Storage (Current Project/Additional Funding):** The County purchased property at 705 Rio Road West which currently has a building that was formerly used to sell building products (known as the Phillips Supply Building). The intended use of this property is to provide a permanent location for the Northside Library and long-term County warehouse/storage space. The new facility (re-purposing of existing building) would provide approximately 30,000 square feet of library space, and over 20,000 square feet of warehouse space. The Northside Library is currently located in leased space at Albemarle Square, and the County warehouse/storage space is currently located in leased space at the former Comdial building on Seminole Trail. The new facility will eliminate the need for those two leased spaces. The anticipated construction bid/award is in the first quarter of calendar year 2014; the storage area construction will take approximately three months and the library are will take approximately eight months to construct.

This project is funded in part by the Stonefield proffer.

There are no additional operating impacts over and above what is currently planned.

Technology & GIS:

- County Server Infrastructure Upgrade (Current Project/Additional Funding):** This is an on-going project to fund General Government technology initiatives, including network servers, hubs, switches, routers, disk storage, application packages, computer and related hardware/software to support the networks.

There are no additional operating impacts over and above what is currently planned.

- GIS Project (Current Project/Additional Funding):** This project funds the priorities identified in the five-year Geographic Information System (GIS) implementation plan and schedule as recommended by the GIS Steering Committee. Funding GIS initiatives will result in efficiencies with respect to access, use and maintenance of the County's geographic resources.

There are no additional operating impacts over and above what is currently planned.

- Increased Redundant Internet Services (Funding):** This project supports expanded internet connection by creating a secondary Internet connection into our COB McIntire and COB 5th Street buildings to give redundant access to the Internet. The existing Internet service has no built-in redundancy and is susceptible to failure and lost employee productivity during outages. Access to core technology infrastructure and services such as voice and data systems is greatly impacted by even a small interruption in services.

This expanded internet connection will cost approximately \$20,000-\$21,000 per year in operating costs through the next 5 years, plus will require replacement in 3 years for internet firewall equipment.

The operating impacts reflected below are for annual maintenance.

Increased Redundant Internet Services	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ 20,400	\$ 20,800	\$ 21,200	\$ 21,600	\$ 21,600	\$ 84,000
Cumulative Operating Impact	\$ 20,400	\$ 41,200	\$ 62,400	\$ 84,000	\$ 84,000	
FTE's Added	0.00	0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added	0.00	0.00	0.00	0.00	0.00	

- Microsoft Upgrade (Current Project):** This project supports upgrades to (a) SharePoint, the County's major internal collaboration tool, (b) Exchange, the County's e-mail system, and (c) the County's Office Productivity tools such as Word, Excel, PowerPoint, and Access.

There are no additional operating impacts over and above what is currently planned.

- PBX Replacement (Funding):** This project supports the replacement of three phone switches (Private Branch Exchange or PBX). They are located at COB main, COB 5th street and the Courthouse. These systems will reach end of services (no manufacturer support and no Centurion maintenance) in November 2015.

There are no additional operating impacts over and above what is currently planned.

ACE:

- ACE Program (Current Project/Additional Funding):** This project supports the Acquisition of Conservation Easement (ACE) Program established by the Board of Supervisors to purchase desired easements. Beginning

in FY 15, the project budget of ACE for each fiscal year is recommended to be the equivalent of 0.33 cents per \$100 assessed value of the real estate property tax rate in addition to the equivalent of an anticipated state grant of \$120K. Beginning in FY 16, the Recommended CIP includes an increase to the tax rate of 1.0 cent per \$100 of assessed value to enable the County to continue this level of funding for the ACE program (receiving 0.33 cents per \$100) and the Transportation Revenue Sharing Program (receiving 0.67 cents per \$100) in each subsequent year of the plan.

There are no additional operating impacts over and above what is currently planned.

OTHER:

- **Capital Program Reserve (Funding):** The Capital Program Reserve is not allocated to any one project and may be allocated by the Board of Supervisors during the fiscal year. The funding for the Capital Program Reserve results from additional revenue from the increased tax rate and, based on the standard general fund transfer formula, the Board of Supervisors allocated the additional revenue to the Capital Improvement Program for unspecified projects and/or debt service.
- **Project Management Services-General Government (Current Project/Additional Funding):** This project supports project management services for projects that are not yet specifically identified but anticipated.

There are no additional operating impacts over and above what is currently planned.

- **Transfer to Downtown Crozet Wetlands Project (Current Project):** This transfers \$19,500 from the Crozet Library to the Downtown Crozet Stormwater Wetlands Project. The Crozet Library funding is available to be reallocated as the project is complete. The budget for the Downtown Crozet Stormwater Wetlands Project requires additional funding due to an unforeseen requirement by the Virginia Department of Environmental Quality (DEQ) that wetlands soils be amended with organic matter. The project will be completed and a final payment will be made to the contractor in first quarter of calendar year 2014.

There are no additional operating impacts over and above what is currently planned.

- **Transfer to General Government Debt Fund (Current Project):** This transfers \$1,398,206.48 from the General Government CIP fund to the General Government Debt Fund to support the initial principal and interest payment of the fall 2013 bond issuance. In previous fall bond issuances using the Virginia Public School Authority (VPSA), the first debt service payment was due on July 1 of the next fiscal year. The fall 2013 bond issuance used revenue bonds issued by the County’s Economic Development Authority on the open market because the funding was for both school projects and non- school projects. These types of borrowings require a June 1 initial payment for funds borrowed in the fall.

There are no additional operating impacts over and above what is currently planned.

- **Transfer to School Division Debt Fund (Current Project):** This transfers \$439,921.04 from the General Government CIP fund to the School Division Debt Fund to support the initial principal and interest payment of the fall 2013 bond issuance. In previous fall bond issuances using the Virginia Public School Authority (VPSA), the first debt service payment was due on July 1 of the next fiscal year. The fall 2013 bond issuance used revenue bonds issued by the County’s Economic Development Authority on the open market because the funding was for both school projects and non- school projects. These types of borrowings require a June 1 initial payment for funds borrowed in the fall.

There are no additional operating impacts over and above what is currently planned.

REGIONAL PUBLIC SAFETY FIREARMS TRAINING CENTER:

- **Regional Firearms Range Facility (Current Project/Additional Funding):** This is a joint project with the City of Charlottesville and the University of Virginia is to implement the design and construction of a firearms training facility.

Per direction from the Board of Supervisors in a unanimous vote held during their February 6, 2013 meeting, staff was directed to no longer pursue building an open firing range on the former Keene landfill site. The Board further directed staff to investigate alternatives for indoor range facilities within the county. The priority on the property search was to first seek a suitable parcel of County property or the property of one of our potential regional partners prior to exploring a property purchase.

After extensive research, a suitable piece of property was located in the Milton area. The property is owned by the University of Virginia and is the current location of the University of Virginia (UVA) Police Department’s outdoor firing range. The proposed plan of action would be to close down the outdoor facility and partner with UVA Police and the Charlottesville Police Department to construct a new indoor facility on this site. On August 14, 2013 the Board unanimously approved the Milton site as the most suitable location for the new firearms training facility. The Board directed staff to move forward with development of the operational, lease and funding agreements between the three jurisdictions.

The City of Charlottesville was going to offset 50% of this cost of the outdoor facility. Staff has initially proceeded with the understanding that their 50% commitment will remain with the additional costs of the indoor facility. With the University of Virginia joining the project as a partner, there will be a likely change in the formula for contributions to this facility. The formula is currently being developed so exact percentages of the offset are not available at this time. Operating costs will also be shared with our partners once an agreement is established.

In addition, on July 29, 2013, the three police departments submitted an application to the Virginia Office of the Attorney General in response to their request for applications for funding of critical law enforcement projects. The range project was submitted as one of our requests for the available funds. The request was for \$2.9 million. The Office of the Attorney General awarded the range partners (Albemarle County, City of Charlottesville and UVA) an award of \$971,167 per partner from the states Assets Forfeiture fund for use in the construction of the Firearms Range Facility. The grant was awarded on December 18, 2013 and has to be used within 24 months from the date of the award.

The schedule for completion is 18 – 24 months after approval.

The operating impacts reflected below are based on an industry average provided by a range equipment manufacturer and includes items such as utilities, equipment/building/grounds maintenance, and lead abatement.

Firearms Range Facility	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact		\$ 83,640	\$ -	\$ 10,110	\$ -	\$ 93,750
Cumulative Operating Impact		\$ 83,640	\$ 83,640	\$ 93,750	\$ 93,750	
FTE's Added		0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

Stormwater:

- **Church Road Basin (Current Project/Additional Funding):** This project supports maintenance and enhancements to an existing regional stormwater management facility to reduce pollutant discharges (nitrogen, phosphorus and sediment). Retrofitting of the existing detention basin is necessary to increase the basin’s water quality treatment effectiveness to assist in meeting the goals of the Chesapeake Bay Total Maximum Daily Load (TMDL) and Meadow Creek TMDL. The project scope includes survey, design, and construction. The project is currently scheduled to be substantially complete in December 2014.
- **Dam Break Study (Current Project):** This projects supports Dam Safety regulations which includes preparing a dam break analyses and map the resulting inundation zones for three of the County’s regulated dams: two at Mint Springs Park and the Hollymead Dam. This project is complete.

There are no additional operating impacts over and above what is currently planned.

- **Downtown Crozet Wetlands Project (Current Project):** This project supports a new facility to treat stormwater from a 55-acre watershed in the downtown area of Crozet prior to discharging into Powells Creek. This project is being funded, in part, through the Virginia Clean Water Revolving Loan Fund, a grant from the Rivanna River Basin Commission, and the Stillfried proffer.

There are no additional operating impacts over and above what is currently planned.

- **Hollymead Dam Spillway Improvement (Funding):** This request is to prevent failure of the Hollymead Dam by upgrading its emergency spillway. This will likely be accomplished by either constructing a new weir-like spillway under the road or reinforcing much of the downstream slope of the dam. Either measure would prevent scour and failure during overtopping of the dam by floodwaters.

The Hollymead Dam is regulated by the Department of Conservation and Recreation – Dam Safety. The applicable regulations (4VAC50-20) are intended to provide for the “proper and safe design, construction, operation, and maintenance of impounding structures to protect public safety”. The spillway deficiency was

identified during a dam break analysis and inundation zone mapping exercise conducted by Schnabel Engineering as required by the permit.

The schedule of the project is not dictated by the permit but, due to the risk of dam breach during a very large storm event, it should be accomplished as soon as possible. The project would be implemented in three stages: alternative analysis, design, and construction. The analysis of alternatives would begin in July 2014 (FY15), project design could commence in FY16, and construction would begin and be completed in FY17. A preliminary estimate suggests the cost of the alternatives analysis would be approximately \$100,000, the design approximately \$200,000, and the construction would be as much as \$2,500,000.

The cost to operate and maintain the dam after the completion of the project is estimated to be comparable to the current cost.

- **Multi-facility Maintenance (Current Project/Additional Funding):** This project supports maintenance (sediment removal/dredging) and possible upgrades to existing regional stormwater management facilities (Four Seasons Upper Pond, Four Seasons Channel, and Branchlands (Greenbrier Drive) Forebay). Phase 1 of the project is complete and consisted of surveying and analysis of existing facilities to determine required improvements and possible enhancements. Phase 2 includes completion of design documents and construction of recommended improvements/ enhancements. Phase 2 is scheduled to be substantially complete by the Spring of 2014.

There are no additional operating impacts over and above what is currently planned.

- **Project Management Services-Stormwater (Current Project/Additional Funding):** Funding for project management services of projects that are not yet planned but anticipated.

There are no additional operating impacts over and above what is currently planned.

- **Stormwater Management Program (Current Project):** The Stormwater Management Program was established to construct, repair, and maintain permanent stormwater management facilities. Stormwater management facilities include collection and conveyance structures such as ponds, basins, underground pipes, and above ground channels and ditches. These structures are part of stormwater systems designed to convey and control runoff, prevent downstream flooding, minimize soil erosion, and improve water quality in our streams. Program emphasis has shifted from constructing regional stormwater facilities that serve future land development to diverse water resource protection initiatives – including retrofitting existing development areas with stormwater management, stream repair, riparian management, illicit discharge prevention, and other watershed restoration activities. Generally, as projects are identified, they are separated from the program.

There are no additional operating impacts over and above what is currently planned.

- **Stormwater TMDL Maintenance Study (Current Project):** Albemarle County, located in the Chesapeake Bay Watershed, is facing mandates levied by the U.S. Environmental Protection Agency (EPA) to reduce nitrogen, phosphorus, and sediment pollutants entering our streams and rivers. Because years of voluntary efforts did not bring the results anticipated, the EPA has set standards for each County, City and Town within the watershed. The numbers as recently published are exceedingly challenging. There were two benchmarks dictated by EPA. By 2017, the County is obligated to have a plan implemented AND have met 60% of the mandated reductions. If we do not reach that 60%, the EPA will likely initiate "backstops" meaning more stringent requirements on our MS4 permit. By 2025, the County is obligated to fully comply to the mandate. This funding is to retain the services of a reputable firm to assist us in producing a program with cost estimates to meet these pollutant reduction mandates.

There are no additional operating impacts over and above what is currently planned.

- **Transfer to Crozet Streetscape Phase II (Current Project):** This transfers \$400,000 from the Stormwater Management Program to the Crozet Streetscape Phase II project and supports the stormwater infrastructure costs of this project. This action has been planned since the Crozet Streetscape Phase II was in design but was held until bids were received.

There are no additional operating impacts over and above what is currently planned.

- **Transfer to General Fund Stormwater Operations (Current Project):** This supports a one-time funding transfer to the General Fund in preparation of the establishment of a Water Resources Revenue fund that has designated offsetting revenues in FY 15.

There are no additional operating impacts over and above what is currently planned.

- WAHS Stormwater Improvements (Current Project/Additional Funding):** This project supports identification of, and addressment of stormwater impacts from Western Albemarle High School (WAHS) that threaten downstream water quality, county infrastructure, and public safety. Phase 1 of the project is complete and consisted of developing a Stormwater Master Plan for the WAHS campus and making immediate repairs to the highly eroded drainage channel in the front of the school. Phase 2 includes the design and construction of a stormwater management facility to detain the runoff from the back of the school draining to a highly erosive channel and to provide stormwater attenuation and treatment (in the form of a biofilter/detention basin) for the runoff from the driver's education parking lot. Phase 2 is scheduled to be substantially complete by the Spring of 2014.

There are no additional operating impacts over and above what is currently planned.

- Water Resources TMDL (Funding):** This request is to secure funding for a succession of future capital projects necessary to meet new pollutant load reductions mandated as part of the Chesapeake Bay TMDL and local TMDLs. Specific projects have not yet been determined but will likely include 1) enhancements to existing County-owned stormwater management facilities (such as the current project at Church Road basin), 2) the construction of new facilities (such as the recently constructed biofilter adjacent to the COB-McIntire lower parking lot), and 3) even enhancements or upgrades to privately-owned facilities.

The County must develop TMDL Action Plans describing how pollutant load reductions will be achieved. The process of developing the Action Plans will result in the identification of specific projects with more precise costs. The Action Plans must be submitted by the Department of Environmental Quality (DEQ) starting July 2015. Commencement of the design and construction of the first projects will begin in FY16.

The operating impacts reflected below are based on the cost of existing facilities:

Water Resources TMDL	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ -	\$ 2,000	\$ 4,000	\$ 6,000	\$ 12,000	\$ 12,000
Cumulative Operating Impact	\$ -	\$ 2,000	\$ 6,000	\$ 12,000		
FTE's Added		0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

School Division:

- Administrative Technology (Current Project/Additional Funding):** This project will provide funding for technology to meet the administrative needs of the School Division. This is comprised of a maximum replacement cycle of five years for desktop and laptop computers, portable productivity devices, servers, and associated networking equipment.

The operating impacts reflected below are from increased personnel costs.

Administrative Technology	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact	\$ 67,000	\$ 71,000	\$ 74,000	\$ 77,000	\$ 289,000	\$ 289,000
Cumulative Operating Impact	\$ 67,000	\$ 138,000	\$ 212,000	\$ 289,000		
FTE's Added		0.00	0.00	0.00	0.00	0.00
Cumulative FTE's Added		0.00	0.00	0.00	0.00	

- Agnor Hurt Elementary Addition/Renovation (Current Project/Additional Funding):** This project includes additions and renovations at Agnor Hurt Elementary School. The construction of a 13,824 square foot addition onto Agnor-Hurt Elementary that will increase capacity to 598 students. The addition will include seven (7) K-5 classrooms, one (1) full-size SPED classroom, a faculty workroom, offices, and associated support spaces. One new classroom will be constructed to replace an existing classroom, as the existing classroom will be renovated into a corridor and a Resource classroom. Additional parking will also be built. The project scope has also been modified to include: (a) improvements to the existing building, including security improvements to the front entrance and (b) site improvements, including improvements to the bus drop off area and improvements to the parent drop-off area. The project will incorporate LEED design principles, strategies and elements.

Beginning with pre-design, the project will take 24 months to complete. Based on the request, the addition will be operational by the 2015/16 School Year.

The school operating impacts reflected below are for adding 1 custodian and annual maintenance.

Agnor Hurt Elementary Addition/Renovation	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact		\$ 50,990	\$ 53,052	\$ 55,476	\$ 57,900	\$ 217,418
Cumulative Operating Impact		\$ 50,990	\$ 104,042	\$ 159,518	\$ 217,418	
FTE's Added		1.00	0.00	0.00	0.00	1.00
Cumulative FTE's Added		1.00	1.00	1.00	1.00	

- Contemporary Learning Spaces (Current Project/Additional Funding):** Over three years, this project will begin to provide for needed contemporary renovations and refurbishments of existing school classrooms, libraries, and other support areas consistent with School Board goals and priorities. As an initial focus, funds will be used to primarily support redesign, renovation, and refurbishment of learning areas that are accessible to more than one class of students. This funding will support renovations up to 10 student areas per year. Modifications will include furniture and structural improvements/minor renovation work (i.e. wall demo and/or wall construction, storefront/glass installation, operable partitions, paint, etc.).

There are no additional operating impacts over and above what is currently planned.

- Crozet Elementary School Addition/Renovation (Current Project):** This request is to increase the capacity of Crozet Elementary School to 472 students by adding 15,535 square feet to the building. The addition will include six K-5 classrooms, one pre-K classroom, one K-1 classroom to replace an existing classroom renovated into two smaller classrooms, three resource classrooms, two offices, a faculty workroom and various support spaces. The Media Center will be renovated, and the front office will be renovated to increase security. The kitchen will be reorganized and renovated. The stage and cafeteria will continue to be used for assemblies, and the stage will receive a wooden floor. The ramp to the cafeteria will be renovated to be Americans with Disabilities Act (ADA) compliant. Site improvements include additional parking and replacement of a paved play area in the location of the addition. The project will incorporate LEED design principles, strategies & elements. Beginning with pre-design, the project will take 24 months to complete.

There are no additional operating impacts over and above what is currently planned.

- Greer Elementary School Addition/Renovation Phase II (Current Project):** This project is an addition/renovation project to the Greer Elementary School. The one-story addition includes six new classrooms, an art room with kiln, a fully developed courtyard, one story connector to existing school, and additional parking. The renovation to the existing building includes developing 3 lower level common areas into storage/teaching spaces, replacing existing toilet partitions, renovating upper level cabinets, refinishing handrail, adding tack strips, and new classroom signage.

There are no additional operating impacts over and above what is currently planned.

- Henley Middle School Gym Addition (Funding):** The addition of approximately 7,200 square feet will include an auxiliary gym, a physical education storage room, mechanical space, and a connection corridor. The 60' x 105' multi-purpose space will have a maple floor with a competition-sized basketball court with volleyball game markings. Limited site improvements are envisioned for accessibility around the addition. The new space provides a third teaching station for physical education as well as expanded opportunities for shared community use for after- hours events.

Design is planned to begin in the summer of 2014 and be completed by January 2014. This would allow construction to begin in the spring of 2015. The auxiliary gym would be completed in the winter of the 2015/16 school year.

The school operating impacts reflected below are for adding .50 FTE for a part-time custodian and annual maintenance.

Henley Middle School Gym Addition Only	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Operating Impact		\$ 25,786	\$ 26,823	\$ 28,041	\$ 29,259	\$ 109,909
Cumulative Operating Impact		\$ 25,786	\$ 52,609	\$ 80,650	\$ 109,909	
FTE's Added		0.50	0.00	0.00	0.00	0.50
Cumulative FTE's Added		0.50	0.50	0.50	0.50	

- Instructional Technology (Current Project/Additional Funding):** This project provides funding for technology to meet the School Division's (Instructional) Technology Plan. Equipment acquired will include laptop and desktop computers, portable productivity devices, servers and networking hardware, multimedia and adaptive technologies, as well as a great multitude of other technology hardware. There is a need for a replacement cycle of three to five years, depending on the equipment function.

There are no additional operating impacts over and above what is currently planned.

- **Murray High School Phases 1-2 Addition/Renovation (Current Project):** This project supports an addition and renovation to Murray High School in two phases. Each phase will incorporate LEED principles, strategies, and elements.

Phase 1: Phase 1 will bring Enterprise & ISAEP Programs from trailers into the building and renovate the lab/darkroom area. The renovation is to transform the existing Albemarle Resource Center (ARC) spaces into classrooms and administrative areas that could accommodate these programs at approximately 6,680 square feet. The classroom bathrooms will also be enlarged. The lab space and darkroom spaces will be combined to create a larger science room. A door will be installed in the hallway to secure this area from the rest of the building. ARC will be relocated. Beginning with pre-design, Phase 1 will take 12 months to complete and will be operational by 2014/15 School Year.

Phase 2: Phase II is the addition of 1,450 square feet to create a kitchen and weight room immediately adjacent to the gym and kitchen addition. Beginning with pre-design, phase 2 will take 24 months to complete. Based on the request, the addition will be operational by 2020/21 School Year.

There are no additional operating impacts over and above what is currently planned.

- **Project Management Services-School Division (Current Project/Additional Funding):** This supports project management services for projects that are not yet specifically identified but anticipated.

There are no additional operating impacts over and above what is currently planned.

- **School Bus Replacement (Current Project/Additional Funding):** The program provides funds for the replacement of school buses in accordance with prescribed needs-based fleet size and replacement guidelines outlined in School Board Policy. The current fleet size is 220. Over a ten-year period, 150 buses are scheduled to be replaced at a rate of 15 per year. The purchase of a bus also includes the purchase of necessary equipment (such as 2 way radios, wheelchair lifts, etc). The fleet is also made up of varying passenger capacities and specialized equipment to meet special student needs. The cost estimate is an aggregate of the cost of average conventional buses (\$85-90K) and special needs buses (\$95-120K).

There are no additional operating impacts over and above what is currently planned.

- **School Maintenance/Replacement (Current Project/Additional Funding):** This supports various maintenance and replacement projects.

There are no additional operating impacts over and above what is currently planned.

- **School Security Improvements (Funding):** Albemarle County Public Schools has created a School Security Audit Team to inspect and create a needs assessment to address any risks. Security items that require construction will be funded through this School Security Improvement Funding. As a first step, in the fall of 2012 the School Security Audit Team evaluated the front entrances at 26 schools and graded them based on ease of surveillance.

School leadership has set the goal of a secure main entry as one that directs visitors so that they must walk through the main office to enter the building during normal school hours. There are 15 schools that require construction modifications since office staff currently have no clear visibility of the main door from their workstations. Eight schools have a door or window that allows visitors to be seen from the main office reception area, and may also benefit from minor renovations. There are three schools that funnel visitors through the front office via a secure foyer, with a side door leading directly to the office. This is the preferred model for a secure site while still welcoming for visitors.

The project will be designed during the 2013/14 school year with separate funding. Construction would occur in the Summer of 2014.

There are no additional operating impacts over and above what is currently planned.

- **State Technology Grant (Current Project/Additional Funding):** The County of Albemarle Public Schools participates in the Virginia Public School Authority (VPSA's) Technology Grant. These funds are used to supply computers, networking hardware, and related equipment to administer the state mandated Standards of Learning test and also to be used for general instructional use when not committed to testing. These grant funds are provided by the state grant, making this request budget neutral assuming no changes to the state budget.

There are no additional operating impacts over and above what is currently planned.

- **Storage Facility Lease-General Government (Current Project):** This project provided funding of the lease payment for storage facility needs of the School Division through FY 14. The Local Government obligation is 28% and the County Schools is responsible for the other 72% which is requested in a separate CIP submittal. This facility provides approximately 30,000 square feet of space to meet the needs of both local government and schools. The contract obligation for the County originally expired April, 2013 but has been amended to expire May 31, 2014 with the lease automatically renewing for 1 year for the next five years. The lease is not anticipated to be renewed due to the new Rio storage facility being operational. Rent includes estimated utilities costs.

There are no additional operating impacts over and above what is currently planned.

- **Telecommunications Network Upgrade (Current Project/Additional Funding):** This project will provide funding to upgrade the Albemarle County network telecommunications infrastructure to meet the expanding instructional and administrative data needs. The upgrades would provide for substantial increases in bandwidth by migrating to the latest wireless and physical networking technologies, including the construction of county owned wide area wireless and optical data transport facilities. The upgrades will allow the division to utilize high density and bandwidth application of contemporary web technologies that will demand video, collaboration tools and distance learning in addition to normal operational needs. This CIP project represents the combination of the previously submitted Local Area Network Upgrade and Wide Area Network Upgrade to maintain/replace network routers, switches, and data cables (both copper and fiber), and enables opportunities for Local Government Information Technology to increase its operational capacity.
- **Transfer to General Government CIP (Current Project):** This request transfers \$1,500,000 from the School Division Capital Fund to the General Government Capital Fund to return the funds used to maintain positive balances in the FY 13 pending receipt of loan proceeds this past fall in FY 14.

There are no additional operating impacts over and above what is currently planned.

- **Vehicle Maintenance Facility Lifts (Current Project):** This project is a phased replacement of the lifts at the vehicle maintenance facility.

There are no additional operating impacts over and above what is currently planned.

FY 15 – 19 ADOPTED DEBT BALANCES

(\$ Rounded to Nearest Dollar)

Debt Balance Summaries

General Government Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Beginning Principal Balance	\$ 52,899,226	\$ 49,246,980	\$ 84,217,678	\$ 78,245,704	\$ 106,042,866
Anticipated Borrowing*	\$ -	\$ 38,566,316	\$ -	\$ 33,282,213	\$ -
Total Debt	\$ 52,899,226	\$ 87,813,296	\$ 84,217,678	\$ 111,527,917	\$ 106,042,866
Retired Debt	\$ (3,652,246)	\$ (3,595,618)	\$ (5,971,974)	\$ (5,485,051)	\$ (7,976,368)
General Government Debt Balance	\$ 49,246,980	\$ 84,217,678	\$ 78,245,704	\$ 106,042,866	\$ 98,066,498
New General Government Principal	\$ -	\$ -	\$ 2,676,794	\$ 2,798,346	\$ 4,134,071

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. General Government anticipated borrowing shown above includes \$2.205 million in planned debt issuance for projects funded prior to FY 15 in addition to new debt funded projects added in the current plan.

School Division Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Beginning Principal Balance	\$ 94,509,832	\$ 85,987,728	\$ 98,972,077	\$ 89,800,352	\$ 94,936,698
Anticipated Borrowing*	\$ -	\$ 21,489,240	\$ -	\$ 13,980,729	\$ -
Total Debt	\$ 94,509,832	\$ 107,476,969	\$ 98,972,077	\$ 103,781,080	\$ 94,936,698
Retired Debt	\$ (8,522,103)	\$ (8,504,892)	\$ (9,171,725)	\$ (8,844,383)	\$ (8,620,174)
School Division Debt Balance	\$ 85,987,728	\$ 98,972,077	\$ 89,800,352	\$ 94,936,698	\$ 86,316,524
New School Division Principal	\$ -	\$ -	\$ 845,199	\$ 888,150	\$ 1,593,266

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. School Division anticipated borrowing shown above includes \$1.626 million in planned debt issuance for projects funded prior to FY 15 in addition to new debt funded projects added in the current plan.

Debt Balance Summaries Continued

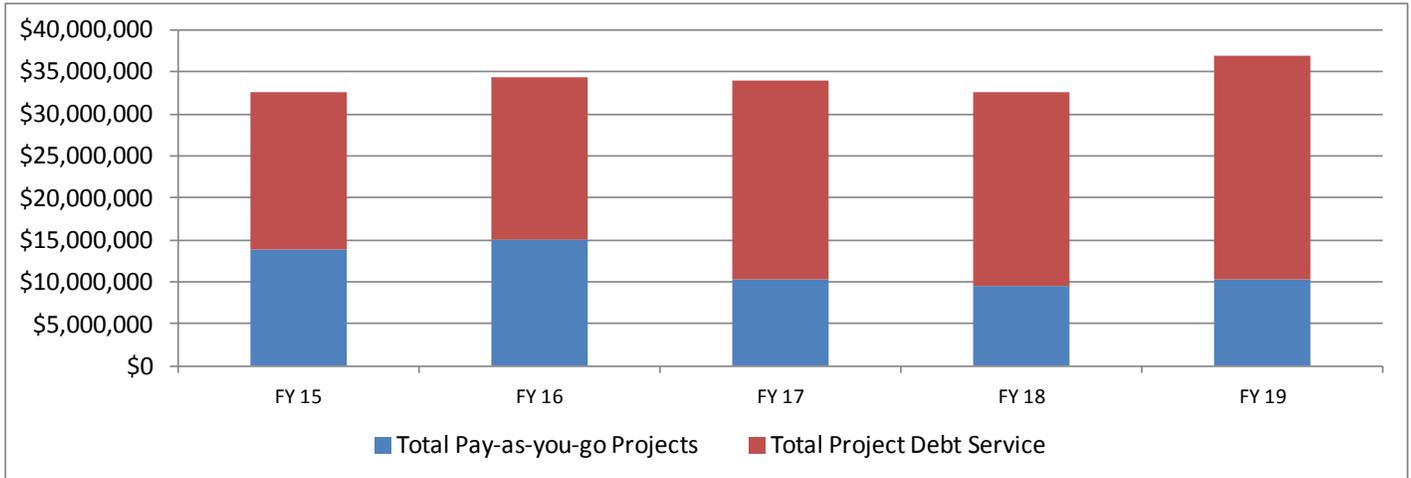
Stormwater Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Beginning Principal Balance	\$ -	\$ -	\$ 244,776	\$ 237,755	\$ 3,770,389
Anticipated Borrowing*	\$ -	\$ 244,776	\$ -	\$ 3,540,041	\$ -
Total Debt	\$ -	\$ 244,776	\$ 244,776	\$ 3,777,796	\$ 3,770,389
Retired Debt	\$ -	\$ -	\$ (7,021)	\$ (7,407)	\$ (109,341)
Stormwater Debt Balance	\$ -	\$ 244,776	\$ 237,755	\$ 3,770,389	\$ 3,661,048
New Water Resources Principal	\$ -	\$ -	\$ 7,021	\$ 7,407	\$ 109,341

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. Stormwater anticipated borrowing shown above includes no planned debt issuance for projects funded prior to FY 15.

Total Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Total Beginning Principal Balance	\$ 147,409,058	\$ 135,234,709	\$ 183,434,530	\$ 168,283,810	\$ 204,749,953
Total Anticipated Borrowing*	\$ -	\$ 60,300,332	\$ -	\$ 50,802,982	\$ -
Total Debt	\$ 147,409,058	\$ 195,535,041	\$ 183,434,530	\$ 219,086,793	\$ 204,749,953
Total Retired Debt	\$ (12,174,349)	\$ (12,100,510)	\$ (15,150,720)	\$ (14,336,840)	\$ (16,705,882)
Total Debt Balance	\$ 135,234,709	\$ 183,434,530	\$ 168,283,810	\$ 204,749,953	\$ 188,044,070
Total New Principal	\$ -	\$ -	\$ 3,529,014	\$ 3,693,903	\$ 5,836,678

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. Total anticipated borrowing shown above includes the following in planned debt issuance for projects funded prior to FY 15 in addition to new debt funded projects added in the current plan: General Government anticipated borrowing shown above includes \$2.205 million, School Division anticipated borrowing shown above includes \$1.625 million, and Stormwater anticipated borrowing shown above includes \$0.

FY 15 – 19 PAY-AS-YOU-GO VS. DEBT SERVICE (\$ Rounded to Nearest Dollar)

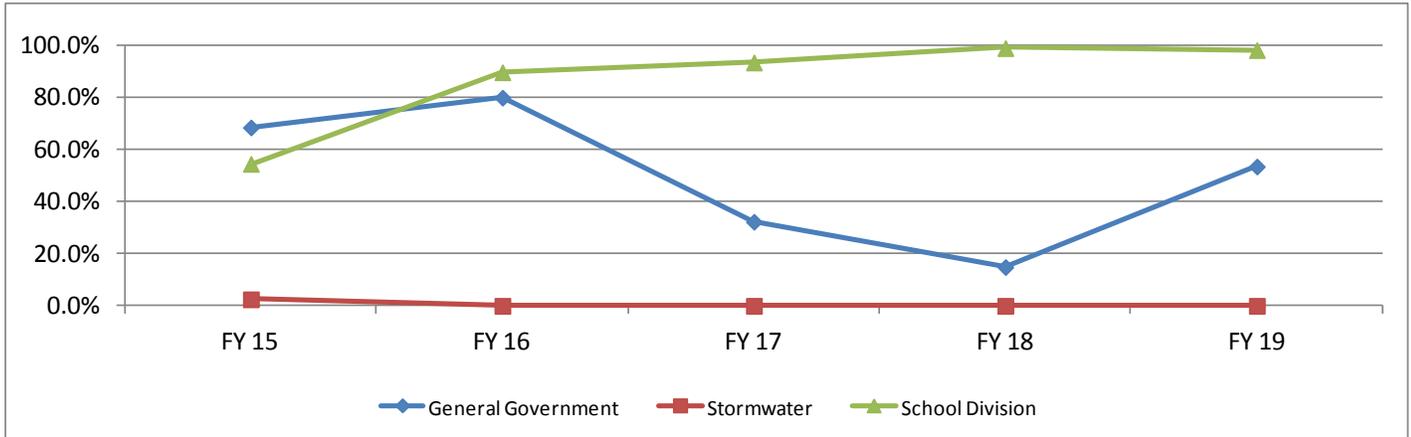


ALLOCATION OF CASH REVENUES

(\$ Rounded to Nearest Dollar)

	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Revenues: Debt Service & CIP						
Beginning Reserve Balance	\$ 15,026,997	\$ 9,440,584	\$ 8,504,169	\$ 5,671,344	\$ 6,204,703	\$ 44,847,797
General Fund Allocation Transfer	\$20,188,715	24,445,722	25,426,131	28,225,221	29,366,262	127,652,051
Ch'ville-Albemarle Joint Health Center Transfer	48,960	-	198,288	-	-	247,248
Water Resources Transfer	48,980	65,588	710,541	315,740	559,389	1,700,238
Local Revenue	2,982,850	5,594,064	1,285,199	1,218,123	1,242,983	12,323,219
State Revenue	3,183,065	2,249,563	2,290,909	2,333,350	2,376,914	12,433,801
Proffers	493,832	-	193,400	-	-	687,232
Tourism	25,000	25,000	25,000	-	-	75,000
Use of Prior Year General Fund fund balance	-	1,000,000	1,000,000	1,000,000	1,000,000	\$ 4,000,000
Total Revenues	\$ 41,998,399	\$ 42,820,521	\$ 39,633,637	\$ 38,763,778	\$ 40,750,251	\$ 203,966,586
Allocation of Revenues:						
General Government Pay-as-you-go Projects*	\$ 10,319,608	\$ 12,022,090	\$ 6,748,219	\$ 5,808,535	\$ 6,926,465	\$ 41,824,917
Stormwater Pay-as-you-go Projects	48,980	60,692	689,353	223,751	238,510	1,261,286
School Pay-as-you-go Projects	3,418,849	2,895,022	2,861,878	3,390,933	3,163,831	15,730,513
Total Pay-as-you-go Projects	\$ 13,787,437	\$ 14,977,804	\$ 10,299,450	\$ 9,423,219	\$ 10,328,806	\$ 58,816,716
General Government Project Debt Service*	\$ 5,954,373	\$ 6,511,059	\$ 9,831,445	\$ 9,725,232	\$ 13,152,285	\$ 45,174,394
Stormwater Project Debt Service	-	4,896	21,188	91,989	320,879	438,952
School Project Debt Service	12,816,005	12,822,593	13,810,210	13,318,635	13,186,482	65,953,925
Total Project Debt Service	\$ 18,770,378	\$ 19,338,548	\$ 23,662,843	\$ 23,135,856	\$ 26,659,646	\$ 111,567,271
Total Allocation of Revenues:	\$ 32,557,815	\$ 34,316,352	\$ 33,962,293	\$ 32,559,075	\$ 36,988,452	\$ 170,383,987
Cumulative Contingency Reserve	\$ 9,440,584	\$ 8,504,169	\$ 5,671,344	\$ 6,204,703	\$ 3,761,799	
Pay-as-you-go as a % of Total Revenues	33%	35%	26%	24%	25%	

FY 15 – 19 Maintenance/Replacement as a Percentage (%) of Total Projects (\$)



General Government Maintenance/Replacement Projects as a Percentage of Total General Government Projects

General Government Maintenance/Replacement Projects	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Voting Machine Replacement	\$ -	\$ 234,697	\$ -	\$ -	\$ -	\$ 234,697
Court Square Maintenance/Replacement	396,532	82,756	105,003	134,728	512,097	1,231,116
Old Jail Facilities Maintenance	19,189	19,189	19,860	19,860	20,555	98,653
Sheriffs Office Maintenance/Replacement	22,000	22,000	27,000	30,000	30,000	131,000
ECC Integrated Public Safety Technology Project	6,203,791	-	-	-	-	6,203,791
ECC Regional 800Mhz Communication System	-	18,431,280	-	-	-	18,431,280
Fire Rescue Airpacks	-	2,908,803	-	-	-	2,908,803
Fire Rescue Apparatus Replacement-Program	2,871,258	2,768,205	654,693	1,539,879	2,891,432	10,725,467
Fire Rescue Mobile Data Computers Replacement	22,000	56,925	23,540	-	-	102,465
County 800Mhz Radio Replacements	533,230	679,738	675,038	672,879	293,209	2,854,094
Mobile Command Center	-	-	-	220,448	-	220,448
Police Mobile Data Computers	-	446,160	415,160	-	-	861,320
Police Patrol Video Cameras	165,695	117,556	128,304	138,084	177,270	726,909
City-County Owned Facilities Maintenance/Replacement	14,038	38,114	-	-	-	52,152
County E911 Road Sign Upgrade	-	554,165	-	-	-	554,165
County-Owned Facilities Maintenance/Replacement	1,060,903	623,347	701,571	672,998	1,086,293	4,145,112
Health Department Maintenance/Replacement	49,604	-	199,705	-	-	249,309
Burley-Lane Field Poles Lighting	-	503,529	-	-	-	503,529
City-County Owned Parks Maintenance/Replacement	62,576	127,616	317,761	102,194	-	610,147
Crozet Park Maintenance/Replacement and Improvements	-	270,790	35,288	141,641	-	447,719
Parks Maintenance/Replacement	587,230	563,081	554,706	499,859	559,519	2,764,395
City-County Owned Library Repair/Maintenance	254,114	242,932	77,208	-	-	574,254
County Library Facilities Repair/Maintenance	54,278	45,091	41,029	64,960	44,144	249,502
County Server Infrastructure Upgrade	437,268	449,904	462,540	475,176	487,812	2,312,700
PBX Replacement	500,000	-	-	-	-	500,000
Total General Government Maintenance/Replacement Projects	\$ 13,253,706	\$ 29,185,878	\$ 4,438,406	\$ 4,712,706	\$ 6,102,331	\$ 57,693,027
Total General Government Projects	\$ 19,304,374	\$ 36,424,293	\$ 13,721,204	\$ 31,602,762	\$ 11,381,528	\$ 112,434,161
Maintenance/Replacement Projects %	68.7%	80.1%	32.3%	14.9%	53.6%	51.3%

Stormwater Maintenance/Replacement Projects
as a Percentage of Total School Projects

Stormwater Maintenance/Replacement Projects	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Multi-Facility Maintenance	\$ 3,220	\$ -	\$ -	\$ -	\$ -	\$ 3,220
Total Stormwater Maintenance/Replacement Projects	\$ 3,220	\$ -	\$ -	\$ -	\$ -	\$ 3,220
Total Stormwater Projects	\$ 128,980	\$ 225,468	\$ 3,385,394	\$ 1,067,751	\$ 1,082,510	\$ 5,890,103
Maintenance/Replacement Projects %	2.5%	0.0%	0.0%	0.0%	0.0%	0.1%

School Division Maintenance/Replacement Projects
as a Percentage of Total School Projects

School Division Maintenance/Replacement Projects	FY 15	FY 16	FY 17	FY 18	FY 19	FY 15-19
Administrative Technology	\$ 261,000	\$ 261,000	\$ 261,000	\$ 263,000	\$ 263,000	\$ 1,309,000
Instructional Technology	575,000	575,000	650,000	650,000	650,000	3,100,000
School Bus Replacement	1,525,000	1,630,000	1,738,000	1,674,000	1,836,000	8,403,000
School Maintenance/Replacement	5,991,474	5,332,715	5,779,807	6,109,651	7,375,042	30,588,689
State Technology Grant	752,000	752,000	752,000	752,000	752,000	3,760,000
Telecommunications Network Upgrade	-	-	-	900,000	500,000	1,400,000
Total School Division Maintenance/Replacement Projects	\$ 9,104,474	\$ 8,550,715	\$ 9,180,807	\$ 10,348,651	\$ 11,376,042	\$ 48,560,689
Total School Division Projects	\$ 16,664,431	\$ 9,510,835	\$ 9,801,907	\$ 10,431,633	\$ 11,555,066	\$ 57,963,872
Maintenance/Replacement Projects %	54.6%	89.9%	93.7%	99.2%	98.5%	83.8%

FY 20 – 24 Capital Needs Assessment Summary

(\$ Rounded to Nearest Dollar)

The FY 15 Capital Needs Assessment (CNA) represents the projects submitted that either (a) have a funding request for one or more fiscal years between FY 20 and FY 24 or (b) have been delayed (timing-wise) beyond their original funding request of the Capital Improvement Plan (FY 15 thru FY 19).

Projects Listed by Fund and Functional Area	FY 15-19 Total	FY 20	FY 21	FY 22	FY 23	FY 24	FY 20-24 Total
General Government CIP							
01 Administration							
A. Computer Assisted Mass Appraisal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Real Estate Division Renovations	-	63,660	-	-	-	-	63,660
C. Rev/Tax System Replacement	-	-	-	-	-	-	-
D. Revenue and Taxation Division Renovations	-	192,180	-	-	-	-	192,180
E. Time and Attendance	846,000	75,000	-	-	-	-	75,000
F. Voter Registrar Suite Renovation	-	186,189	-	-	-	-	186,189
G. Voting Machine Replacement	234,697	-	-	-	-	-	-
Subtotal, Administration	\$ 1,080,697	\$ 517,029	\$ -	\$ -	\$ -	\$ -	\$ 517,029
02 Courts & Judicial							
A. Clerk of the Circuit Court System Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Court Facilities Addition/Renovation	29,509,598	13,994,134	-	-	-	-	13,994,134
C. Court Square Maintenance/Replacement	1,231,116	100,048	385,755	128,987	96,645	69,645	781,080
D. Juvenile and Domestic Relations Court Maintenance/Replacement	-	-	-	-	-	-	-
E. Juvenile and Domestic Relations Court Phone System Replacement	-	-	-	-	-	-	-
F. Old Jail Facilities Maintenance	98,653	20,555	21,275	21,275	22,020	22,020	107,145
G. Sheriffs Office Maintenance/Replacement	131,000	30,000	30,000	30,000	33,333	33,333	156,666
Subtotal, Courts & Judicial	\$ 30,970,367	\$ 14,144,737	\$ 437,030	\$ 180,262	\$ 151,998	\$ 124,998	\$ 15,039,025
03 Public Safety							
A. ECC Emergency Telephone System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. ECC Integrated Public Safety Technology Project	6,203,791	-	-	-	-	-	-
C. ECC Regional 800Mhz Communication System	18,431,280	-	-	-	-	-	-
D. Fire Rescue Airpacks	2,908,803	-	-	-	-	-	-
E. Fire Rescue Apparatus Replacement-Program	10,725,467	2,619,536	50,000	2,790,552	1,330,330	3,333,723	10,124,140
F. Fire Rescue Lifepacks	-	-	-	-	-	-	-
G. Fire Rescue Mobile Data Computers Replacement	102,465	-	59,895	61,628	-	-	121,523
H. Fire Rescue Mobile Data Computers-New	-	125,400	129,250	133,100	-	-	387,750
I. Fire Rescue Station IT Infrastructure	-	137,500	141,700	145,900	150,100	22,800	598,000
J. Ivy Fire Station 14	-	-	-	-	-	-	-
K. Pantops Fire Rescue Station 16	4,161,844	-	-	-	-	-	-
L. Public Safety Training Facility	-	652,149	3,656,611	-	-	-	4,308,760
M. Seminole Trail VFD Renovation/Addition	25,760	-	-	-	-	-	-
N. WARS Bay Upgrade	20,000	-	-	-	-	-	-
O. Regional Public Safety Firearms Training Center Transfer	485,584	-	-	-	-	-	-
P. Bomb Tech Robot	-	165,000	-	-	211,200	-	376,200
Q. County 800Mhz Radio Replacements	2,854,094	83,622	617,303	611,130	796,409	808,069	2,916,533
R. Crozet Police Substation	-	375,151	-	-	-	-	375,151
S. Mobile Command Center	220,448	-	-	-	-	-	-
T. Mobile Surveillance Unit	-	83,100	-	-	-	-	83,100
U. Police District Station	-	1,203,857	825,881	3,832,344	2,519	-	5,864,601
V. Police Evidence and Specialty Vehicle Storage	-	1,802,616	1,909,653	-	-	-	3,712,269
W. Police Mobile Data Computers	861,320	61,950	519,090	419,375	67,200	-	1,067,615
X. Police Patrol Video Cameras	726,909	195,530	140,472	149,888	159,232	205,260	850,382
Y. Police Technology Upgrade	-	-	-	-	-	-	-
Z. Public Safety Training Academy	-	3,012,889	9,104,925	-	-	-	12,117,814
Subtotal, Public Safety	\$ 47,727,765	\$ 10,518,300	\$ 17,154,780	\$ 8,143,917	\$ 2,716,990	\$ 4,369,852	\$ 42,903,838

(Chart continued on next page.)

Continued: FY 20 – 24 CNA Summary

Projects Listed by Fund and Functional Area	FY 15-19 Total	FY 20	FY 21	FY 22	FY 23	FY 24	FY 20-24 Total
04 Public Works							
A. City-County Owned Facilities Maintenance/Replacement	\$ 52,152	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. COB McIntire Brick Repointing	-	-	-	-	-	-	-
C. COB Security Enhancements	-	135,502	208,519	189,470	180,502	739,145	1,453,138
D. Convenience Centers-Solid Waste/Recycling	1,030,000	-	-	-	-	-	-
E. County E911 Road Sign Upgrade	554,165	-	-	-	-	-	-
F. County-Owned Facilities Maintenance/Replacement	4,145,112	473,745	962,675	844,028	508,423	433,657	3,222,528
G. Ivy Landfill Remediation	2,615,000	523,000	523,000	523,000	523,000	523,000	2,615,000
H. Keene Landfill	-	-	-	-	-	-	-
I. Moores Creek Septage Receiving	547,205	109,441	109,441	109,441	109,441	109,441	547,205
J. Old Crozet School Maintenance	-	62,237	386,458	64,415	407,345	438,926	1,359,381
K. Roadway Landscaping	-	-	-	-	-	-	-
L. Storage Facility Lease - General Government	-	-	-	-	-	-	-
Subtotal, Public Works	\$ 8,943,634	\$ 1,303,925	\$ 2,190,093	\$ 1,730,354	\$ 1,728,711	\$ 2,244,169	\$ 9,197,252
05 Community/Neighborhood Development							
A. County View Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Crozet Plaza/Green	-	-	-	70,897	131,840	480,480	683,217
C. Crozet Streetscape Phase II	29,785	-	-	-	-	-	-
D. Pantops Master Plan	-	-	-	-	-	-	-
E. Places 29 Master Plan	-	-	-	-	-	-	-
F. Records Management System	-	-	-	-	-	-	-
G. Rio Rd./Rt. 29 Intersection Small Area Plan	-	116,560	-	-	-	-	116,560
H. Rivanna Master Plan	-	-	-	-	-	-	-
I. Rivanna River Corridor Design Plan	-	106,200	-	-	-	-	106,200
J. Sidewalk Construction Program	-	2,458,400	2,521,680	2,604,960	2,668,240	2,751,520	13,004,800
K. Sidewalk, Avon Street	-	-	-	-	-	-	-
L. Sidewalk, Crozet Avenue North	28,578	-	-	-	-	-	-
M. Sidewalk, Fontaine Avenue	-	-	-	-	-	-	-
N. Sidewalk, Hollymead-Powell Creek Drive	-	-	-	-	-	-	-
O. Sidewalk, Hydraulic & Barracks Rd	8,050	-	-	-	-	-	-
P. Sidewalk, South Pantops Dr/State Farm Blvd	28,577	-	-	-	-	-	-
Q. Street Improvement - Local	-	-	-	-	-	-	-
R. Street lights	-	-	-	-	-	-	-
S. Sunridge Road	-	-	-	-	-	-	-
T. Transfer to PRFA	-	-	-	-	-	-	-
U. Transportation Revenue Sharing Program	10,857,766	42,545,100	10,101,680	10,104,960	10,470,640	2,223,040	75,445,420
Subtotal, Community/Neighborhood Development	\$ 10,952,756	\$ 45,226,260	\$ 12,623,360	\$ 12,780,817	\$ 13,270,720	\$ 5,455,040	\$ 89,356,197
06 Health and Welfare							
A. DSS Document Management System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Health Department Maintenance/Replacement	249,309	-	-	-	-	-	-
C. PVCC Main Academic Building Renovation	-	33,941	33,941	33,941	33,941	-	135,764
D. PVCC Student Center Facility	-	135,711	135,711	135,711	135,711	-	542,844
E. PVCC Workforce Center	-	56,650	56,650	56,650	56,650	-	226,600
Subtotal, Health and Welfare	\$ 249,309	\$ 226,302	\$ 226,302	\$ 226,302	\$ 226,302	\$ -	\$ 905,208
07 Parks, Recreation, & Culture							
A. Buck Island Creek Park	\$ -	\$ 321,947	\$ -	\$ -	\$ -	\$ -	\$ 321,947
B. Burley-Lane Field Poles Lighting	503,529	-	-	-	-	-	-
C. City-County Owned Parks Enhancements	-	65,690	15,740	151,260	16,659	1,338	250,687
D. City-County Owned Parks Maintenance/Replacement	610,147	-	-	-	-	-	-
E. Cory Farm Greenway Connector	-	-	-	-	-	-	-
F. Crozet Growth Area Community Park Facilities	-	601,688	4,069,700	1,653	-	-	4,673,041
G. Crozet Park Maintenance/Replacement and Improvements	447,719	-	-	-	-	-	-
H. Darden Towe Park Athletic Field Improvements	-	2,151,221	-	-	-	-	2,151,221
I. Darden Towe Park Master Plan	-	239,850	186,038	192,188	196,800	202,950	1,017,826
J. Greenway Program	-	-	-	-	-	-	-
K. Greenways, Crozet	-	-	-	-	-	-	-
L. Hedgerow Property Trail Park	-	514,702	-	-	-	-	514,702
M. Northern Urban Area Community Park	-	361,765	2,411,761	-	-	-	2,773,526
N. Park System Redesign	-	308,866	-	-	-	-	308,866
O. Parks and Recreation Security Study	-	-	99,825	-	-	-	99,825
P. Parks Athletic Field Improvements	-	1,113,273	297,412	1,121,760	1,472,758	1,230,000	5,235,203
Q. Parks Facilities Improvement	-	59,340	-	-	-	-	59,340
R. Parks Greenway Blueway	-	543,415	404,952	819,342	336,219	267,139	2,371,067
S. Parks Maintenance/Replacement	2,764,395	459,486	636,351	532,167	494,477	285,594	2,408,075
T. Preddy Creek Park II	-	-	-	-	-	-	-
U. Recreation Facility	-	-	-	-	-	-	-
V. South Fork Rivanna Reservoir Boat Access	-	152,658	1,017,724	-	-	-	1,170,382
W. Walnut Creek Park Master Plan	-	60,475	186,038	192,188	196,800	202,950	838,451
X. Walnut Creek/Totier Creek Fishing Accessibility	-	290,958	-	240,620	-	-	531,578
Subtotal, Parks, Recreation, & Culture	\$ 4,325,790	\$ 7,245,334	\$ 9,325,541	\$ 3,251,178	\$ 2,713,713	\$ 2,189,971	\$ 24,725,737

(Chart continued on next page.)

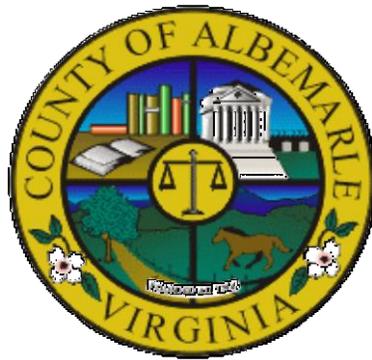
Continued: FY 20 – 24 CNA Summary

Projects Listed by Fund and Functional Area	FY 15-19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 20-24
	Total						Total
08 Libraries							
A. Central Library	\$ -	\$ 445,415	\$ 6,578,564	\$ -	\$ -	\$ -	\$ 7,023,979
B. City-County Owned Library Repair/Maintenance	574,254	-	-	-	-	-	-
C. County Library Facilities Repair/Maintenance	249,502	45,538	73,255	69,460	56,509	108,921	353,683
D. Crozet Library Facility	-	-	-	-	-	-	-
E. Rio Property-Library/Storage	32,200	-	-	-	-	-	-
F. Scottsville Library Renovation-Expansion	-	109,978	1,687,176	127,442	-	-	1,924,596
G. Southern Urban Area Library Facility	-	573,370	6,325,272	2,207,489	-	-	9,106,131
Subtotal, Libraries	\$ 855,956	\$ 1,174,301	\$ 14,664,267	\$ 2,404,391	\$ 56,509	\$ 108,921	\$ 18,408,389
09 Technology & GIS							
A. BOS Meetings Video Streaming	\$ -	\$ 86,000	\$ -	\$ -	\$ -	\$ -	\$ 86,000
B. COB 5th Tech Training Cart	-	9,700	-	9,000	-	9,000	27,700
C. COB McIntire Computer Room Renovation	-	59,636	-	-	-	-	59,636
D. County Server Infrastructure Upgrade	2,312,700	500,448	513,084	525,720	537,420	548,184	2,624,856
E. GIS Project	81,880	-	44,800	34,200	9,280	-	88,280
F. Increased Redundant Internet Services	36,000	-	-	-	8,000	-	8,000
G. Microsoft Upgrade	-	-	-	-	-	-	-
H. Mobile Workforce Innovations	-	31,800	32,600	34,400	36,200	15,000	150,000
I. PBX Replacement	500,000	500,000	-	-	-	-	500,000
J. Website Enhancements	-	28,000	-	-	18,000	18,000	64,000
Subtotal, Technology & GIS	\$ 2,930,580	\$ 1,215,584	\$ 590,484	\$ 603,320	\$ 608,900	\$ 590,184	\$ 3,608,472
10 ACE							
A. ACE Program	\$ 3,424,766	\$ 1,187,686	\$ 1,229,255	\$ 1,272,279	\$ 1,316,809	\$ 1,362,897	\$ 6,368,926
Subtotal, ACE	\$ 3,424,766	\$ 1,187,686	\$ 1,229,255	\$ 1,272,279	\$ 1,316,809	\$ 1,362,897	\$ 6,368,926
11 Other							
A. Project Management Services-General Govt	\$ 854,407	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Transfer to Downtown Crozet Wetlands Project	-	-	-	-	-	-	-
C. Transfer to General Government Debt Fund	-	-	-	-	-	-	-
D. Transfer to School Division Debt Fund	-	-	-	-	-	-	-
Subtotal, Other	\$ 854,407	\$ -					
Subtotal, General Government CIP	\$ 112,316,027	\$ 82,759,458	\$ 58,441,112	\$ 30,592,820	\$ 22,790,652	\$ 16,446,032	\$ 211,030,073
12 Regional Public Safety Firearms Training Center							
A. Regional Firearms Range Facility	\$ 3,489,821	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal, Regional Public Safety Firearms Training Center	\$ 3,489,821	\$ -					
13 Stormwater CIP							
A. Church Road Basin	\$ 25,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Dam Break Study	-	-	-	-	-	-	-
C. Downtown Crozet Wetlands Project	-	-	-	-	-	-	-
D. Hollymead Dam Spillway Improvement	2,852,021	-	-	-	-	-	-
E. Multi-Facility Maintenance	3,220	-	-	-	-	-	-
F. Project Management Services-Stormwater	75,102	-	-	-	-	-	-
G. Stormwater Management Program	-	-	-	-	-	-	-
H. Stormwater TMDL Study	-	-	-	-	-	-	-
I. Transfer to Crozet Streetscape Phase II	-	-	-	-	-	-	-
J. Transfer to General Fund Stormwater Operations	-	-	-	-	-	-	-
K. WAHS Stormwater Improvement	-	-	-	-	-	-	-
L. Water Resources TMDL	2,934,000	1,055,000	1,055,000	1,055,000	1,055,000	1,055,000	5,275,000
Subtotal, Stormwater CIP	\$ 5,890,103	\$ 1,055,000	\$ 5,275,000				

(Chart continued on next page.)

Continued: FY 20 – 24 CNA Summary

Projects Listed by Fund and Functional Area	FY 15-19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 20-24
	Total						Total
14 School Division CIP							
A. Administrative Technology	\$ 1,309,000	\$ 263,000	\$ 263,000	\$ 263,000	\$ 263,000	\$ 263,000	\$ 1,315,000
B. Agnor Hurt Elementary Addition/Renovation	4,548,247	-	-	-	-	-	-
C. Auxiliary Admin Space	-	-	631,437	6,361,448	43,296	-	7,036,181
D. Contemporary Learning Spaces	542,440	-	-	-	-	-	-
E. Crozet Elementary School Addition/Renovation	-	472,833	5,380,569	501,415	5,526,244	25,978	11,907,039
F. Greer Elementary School Addition/Renovation Phase II	-	-	-	-	-	-	-
G. Henley Middle School Auxiliary Gym Addition & Media Center Renovation	-	839,041	5,117	-	-	-	844,158
H. Henley Middle School Auxiliary Gym Addition Only	2,262,716	-	-	-	-	-	-
I. Henley Middle School Meeting Space & Security Improvements	-	152,223	1,881,007	14,170	-	-	2,047,400
J. High School Seats of the Future	-	797,378	8,103,656	29,520	-	-	8,930,554
K. Instructional Technology	3,100,000	650,000	650,000	650,000	650,000	650,000	3,250,000
L. Murray High School Phase I	-	-	-	-	-	-	-
M. Project Management Services-Schools	488,739	-	-	-	-	-	-
N. Red Hill Elementary School Modernization	-	444,468	5,060,281	21,254	-	-	5,526,003
O. School Bus Replacement	8,403,000	1,952,000	2,143,000	2,218,000	2,352,000	2,500,000	11,165,000
P. School Maintenance/Replacement	30,588,689	6,178,187	6,094,591	5,936,934	7,186,934	7,186,934	32,583,580
Q. School Security Improvements	1,561,041	-	-	-	-	-	-
R. Scottsville Elementary School Addition/Renovation	-	366,376	3,847,024	4,881	-	-	4,218,281
S. State Technology Grant	3,760,000	752,000	752,000	752,000	752,000	752,000	3,760,000
T. Stony Point Elementary School Addition/Renovation	-	172,543	1,871,845	2,362	-	-	2,046,750
U. Storage Facility Lease - School Division	-	-	-	-	-	-	-
V. Telecommunications Network Upgrade	1,400,000	500,000	-	-	-	-	500,000
W. Transfer to General Government Capital Fund	-	-	-	-	-	-	-
X. Vehicle Maintenance Facility Lifts	-	-	-	-	-	-	-
Y. Western Albemarle High School Improvements	-	67,460	777,646	87,989	961,305	4,566	1,898,966
Z. Yancey Elementary School Addition	-	264,776	2,294,378	4,723	-	-	2,563,877
AA. Yancey Elementary School Modernization	-	148,447	1,676,186	4,408	-	-	1,829,041
Subtotal, School Division CIP	\$ 57,963,872	\$ 14,020,732	\$ 41,431,737	\$ 16,852,104	\$ 17,734,779	\$ 11,382,478	\$ 101,421,830
TOTAL	\$ 179,659,823	\$ 97,835,190	\$ 100,927,849	\$ 48,499,924	\$ 41,580,431	\$ 28,883,510	\$ 317,726,903



DEBT MANAGEMENT

DEBT MANAGEMENT AND POLICIES

Pursuant to the Constitution of Virginia and the Public Finance Act, the County is authorized to issue general obligation bonds secured by a pledge of its full faith and credit. To pay the interest and principal on such bonds, the governing body is authorized and required to levy on all taxable property within the County such *ad valorem* taxes as may be necessary. However, in Virginia, counties, unlike cities, are prohibited from issuing general obligation bonds unless the issuance of such bonds has been approved by public referendum or unless the bonds are issued to certain state authorities, such as the Virginia Public School Authority (VPSA), the Economic Development Authority (EDA), or a lease purchase. (The Economic Development Authority (EDA) is formerly the Industrial Development Authority (IDA).)

Debt Limit

There is no legal debt limit for counties in Virginia since the issuance of all county general obligation debt is subject to referendum.

Debt Service Policies

The Albemarle County Financial Management Policies, as approved and last amended by the Board of Supervisors March 13, 2013, include the following section on debt service policies:

- The County will not fund current operations from the proceeds of borrowed funds.
- The County will manage its financial resources in a way that prevents borrowing to meet working capital needs.
- The County will confine long-term borrowing and capital leases to capital improvements or projects that cannot be financed by current revenues.
- To the extent feasible, any year that the debt service payment falls below its current level, those savings will be used to finance one-time capital needs.
- When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.
- The County's debt offering documents will provide full and complete public disclosure of financial condition and operating results and other pertinent credit information in compliance with municipal finance industry standards for similar issues.
- Recognizing the importance of underlying debt to its overall financial condition, the County will set target debt ratios, which will be calculated annually and included in the annual review of fiscal trends:
 - Net debt as a percentage of the estimated market value of taxable property should not exceed 2%.
 - The ratio of debt service expenditures as a percent of general fund and school fund revenues should not exceed 10%.
- The County intends to maintain a 10 year payout ratio at or above 60% at the end of each adopted five-year CIP for tax-supported debt and lease payments. When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects. (Policy was added by the BOS on August 1, 2012)

OUTSTANDING LONG-TERM DEBT OBLIGATIONS

School Related Debt

At the end of FY 13, Albemarle County held \$93.777 million in outstanding long-term debt payable through the year 2032 for school projects. Of the total amount, \$87.195 million is outstanding general obligation bonds.

A summary of school-related general long-term obligations outstanding at June 30, 2013 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2013
1993 A Series	11/18/1993	12/15/2013	4.475% - 5%	\$11,900,000	Various Annual	\$85,000
1994 B Series	11/22/1994	07/15/2014	6.1% - 6.6%	\$450,000	Various Annual	\$40,000
1995 C Series	12/21/1995	07/15/2015	5.1% - 6.1%	\$7,850,000	Various Annual	\$1,170,000
1996 B Series	11/14/1996	07/15/2017	5.1% - 6.1%	\$5,900,000	Various Annual	\$1,180,000
1997 I Series	11/20/1997	01/15/2018	4.35% - 5.35%	\$20,455,000	Various Annual	\$5,100,000
1998 B Series	11/19/1998	07/15/2019	3.6% - 5.1%	\$7,245,000	Various Annual	\$2,160,000
1999 B Series	11/19/1999	07/15/2020	5.1% - 6.1%	\$2,835,000	Various Annual	\$980,000
2000 B Series	11/16/2000	07/15/2021	4.975% - 5.85%	\$2,605,000	Various Annual	\$1,040,000
2001 A Series	11/15/2001	07/15/2021	3.1% - 5.1%	\$20,330,000	Various Annual	\$9,135,000
2002 A Series	10/15/2002	07/15/2022	2.35% - 5.1%	\$8,365,000	Various Annual	\$4,165,000
2003 A Series	11/06/2003	07/15/2023	3.1% - 5.35%	\$6,760,000	Various Annual	\$3,700,000
2004 B Series	11/10/2004	07/15/2024	4.1% - 5.6%	\$8,950,000	Various Annual	\$5,350,000
2005 A Series	11/10/2005	07/15/2025	4.1% - 5.6%	\$7,380,000	Various Annual	\$4,790,000
2006 B Series	11/09/2006	07/15/2026	4.23% - 5.10%	\$15,020,000	Various Annual	\$10,500,000
2007 A Series	11/08/2007	07/15/2008	4.10% - 5.10%	\$11,325,000	Various Annual	\$8,475,000
2008 A Series	12/11/2008	07/15/2028	4.66%	\$28,045,000	Various Annual	\$22,425,000
2010 D Series	11/10/2010	07/15/2030	2.87%	\$7,670,000	Various Annual	\$6,900,000
2011 EDA Lease	11/30/2011	06/01/2032	2.81%	\$4,843,408	Various Annual	\$4,581,909
QSCB	12/01/2011	12/01/2030	0.00%	\$2,000,000	Various Annual	\$2,000,000
						\$93,776,909

In addition to the FY 13 outstanding balance of \$93.777 million, \$9.165 million was issued in the fall of 2013 (FY 14) through the Economic Development Authority (EDA) to support various school maintenance projects and the Contemporary Learning Spaces project. An additional \$8.432 million will be retired during FY 14, bringing the total school related long-term debt at the beginning of FY 15 to \$94.510 million.

Pending the cash analysis in spring 2014, no additional debt is planned to be issued in during FY 15. The next issuance is scheduled for the spring of FY 16.

General Government Debt

At the end of FY 13, Albemarle County held \$29.126 million in outstanding long-term debt through the year 2032 for general government projects.

A summary of general government general long-term obligations outstanding at June 30, 2013 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2013
800 MhZ Radio System	11/6/2003	11/6/2013	3.3%	\$7,000,000	Semi-Annual	\$406,619
Virginia Resource Authority	6/1/2011	12/31/2022	2.93%	\$400,000	Various Annual	\$325,223
2011 EDA Lease	11/30/2011	06/01/2032	2.81%	\$27,593,091	Various Annual	\$27,593,091
						\$28,324,933

In addition to the FY 13 outstanding balance of \$28.324 million, \$26.951 million was issued in the fall of 2013 (FY 14) through the Economic Development Authority (EDA) to support for various general government projects including technology, fire/rescue apparatus, and construction projects. An additional \$3.177 million will be retired during FY 14, bringing the total school related long-term debt at the beginning of FY 15 to \$52.099 million.

Pending the cash analysis in spring 2014, no additional debt is planned to be issued in during FY 15. The next issuance is scheduled for the spring of FY 16.

Stormwater Debt

At the end of FY 13, Albemarle County held no outstanding long-term debt stormwater projects.

Pending the cash analysis in spring 2014, no additional debt is planned to be issued in during FY 15. The next issuance is scheduled for the spring of FY 16.

Debt Levels and Debt Service Requirements

As indicated in the CIP chapter of this document, the County is planning to fund the majority of its FY 15-19 CIP with loan proceeds for school, stormwater, and general government projects. Planned use of loan proceeds, which total \$120.963 million (72.01% of CIP revenues) for FY 15-19, may not coincide with the fiscal year in which the project is funded due to project timelines and cash flow requirements. The FY 15-19 CIP planned loan proceeds consists of \$74.099 million for general government projects, \$4.629 million for water resources projects, and \$42.235 million for school projects. Approximately 64.27% of general government projects are funded with loan proceeds for FY 15-19, which is anticipated to be a combination of EDA bond revenues and lease-purchase proceeds. Approximately 75.92% of stormwater projects are funded with loan proceeds for FY 15-19, including construction and TMDL projects. Approximately 72.86% of school projects are funded with loan proceeds for FY 15-19, including school construction and renovation projects, and major school maintenance and repair projects. General Obligation Bonds, if utilized for funding, will require voter approval in a referendum.

The summary below illustrates the impact of previous borrowings, as well as planned borrowings, over the next five years. Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded.

Debt Balance Summaries

General Government Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Beginning Principal Balance	\$ 52,899,226	\$ 49,246,980	\$ 84,217,678	\$ 78,245,704	\$ 106,042,866
Anticipated Borrowing*	\$ -	\$ 38,566,316	\$ -	\$ 33,282,213	\$ -
Total Debt	\$ 52,899,226	\$ 87,813,296	\$ 84,217,678	\$ 111,527,917	\$ 106,042,866
Retired Debt	\$ (3,652,246)	\$ (3,595,618)	\$ (5,971,974)	\$ (5,485,051)	\$ (7,976,368)
General Government Debt Balance	\$ 49,246,980	\$ 84,217,678	\$ 78,245,704	\$ 106,042,866	\$ 98,066,498
New General Government Principal	\$ -	\$ -	\$ 2,676,794	\$ 2,798,346	\$ 4,134,071

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. General Government anticipated borrowing shown above includes \$2.205 million in planned debt issuance for projects funded prior to FY 15 in addition to new debt funded projects added in the current plan.

School Division Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Beginning Principal Balance	\$ 94,509,832	\$ 85,987,728	\$ 98,972,077	\$ 89,800,352	\$ 94,936,698
Anticipated Borrowing*	\$ -	\$ 21,489,240	\$ -	\$ 13,980,729	\$ -
Total Debt	\$ 94,509,832	\$ 107,476,969	\$ 98,972,077	\$ 103,781,080	\$ 94,936,698
Retired Debt	\$ (8,522,103)	\$ (8,504,892)	\$ (9,171,725)	\$ (8,844,383)	\$ (8,620,174)
School Division Debt Balance	\$ 85,987,728	\$ 98,972,077	\$ 89,800,352	\$ 94,936,698	\$ 86,316,524
New School Division Principal	\$ -	\$ -	\$ 845,199	\$ 888,150	\$ 1,593,266

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. School Division anticipated borrowing shown above includes \$1.626 million in planned debt issuance for projects funded prior to FY 15 in addition to new debt funded projects added in the current plan.

(DEBT LEVELS AND DEBT SERVICE REQUIREMENTS CONTINUED)

Stormwater Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Beginning Principal Balance	\$ -	\$ -	\$ 244,776	\$ 237,755	\$ 3,770,389
Anticipated Borrowing*	\$ -	\$ 244,776	\$ -	\$ 3,540,041	\$ -
Total Debt	\$ -	\$ 244,776	\$ 244,776	\$ 3,777,796	\$ 3,770,389
Retired Debt	\$ -	\$ -	\$ (7,021)	\$ (7,407)	\$ (109,341)
Stormwater Debt Balance	\$ -	\$ 244,776	\$ 237,755	\$ 3,770,389	\$ 3,661,048
New Water Resources Principal	\$ -	\$ -	\$ 7,021	\$ 7,407	\$ 109,341

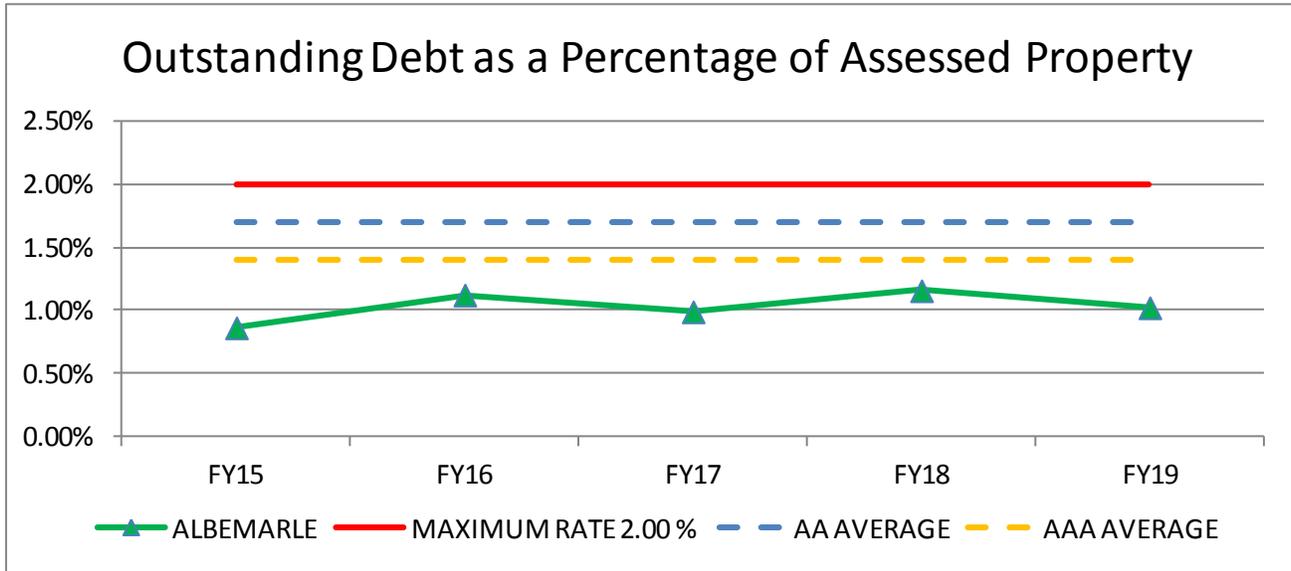
* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. Stormwater anticipated borrowing shown above includes no planned debt issuance for projects funded prior to FY 15.

Total Debt Summary	FY 15	FY 16	FY 17	FY 18	FY 19
Total Beginning Principal Balance	\$ 147,409,058	\$ 135,234,709	\$ 183,434,530	\$ 168,283,810	\$ 204,749,953
Total Anticipated Borrowing*	\$ -	\$ 60,300,332	\$ -	\$ 50,802,982	\$ -
Total Debt	\$ 147,409,058	\$ 195,535,041	\$ 183,434,530	\$ 219,086,793	\$ 204,749,953
Total Retired Debt	\$ (12,174,349)	\$ (12,100,510)	\$ (15,150,720)	\$ (14,336,840)	\$ (16,705,882)
Total Debt Balance	\$ 135,234,709	\$ 183,434,530	\$ 168,283,810	\$ 204,749,953	\$ 188,044,070
Total New Principal	\$ -	\$ -	\$ 3,529,014	\$ 3,693,903	\$ 5,836,678

* Based on project timelines and cash flow requirements, the actual issuance of debt may not coincide with the fiscal year in which the project is funded. Total anticipated borrowing shown above includes the following in planned debt issuance for projects funded prior to FY 15 in addition to new debt funded projects added in the current plan: General Government anticipated borrowing shown above includes \$2.205 million, School Division anticipated borrowing shown above includes \$1.625 million, and Stormwater anticipated borrowing shown above includes \$0.

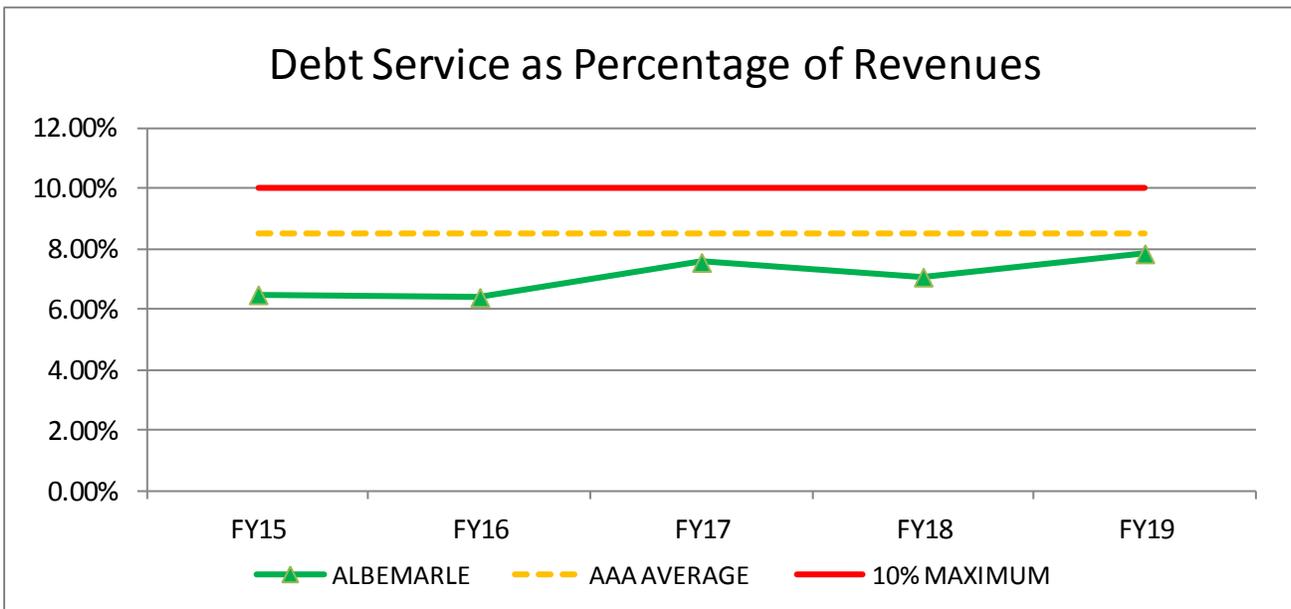
(DEBT LEVELS AND DEBT SERVICE REQUIREMENTS CONTINUED)

As mentioned earlier in this section, County Financial Policies recommend that long-term debt and associated debt service levels remain within certain target limits: 2% of the assessed value of taxable property and 10% of General Fund and School Fund revenues. Although the County proposes to add an additional \$120.963 million in debt over the next five years, the charts below illustrate that the County’s proposed total debt service will remain well below these target maximums. The County’s debt ratios will also remain below the average of other Virginia localities with a AAA bond rating.



Sources:

- AA Average: Davenport & Company LLC 2013
- AAA Average: Davenport & Company LLC 2013



Sources:

- AAA Average: Davenport & Company LLC 2013

DEBT SERVICE FUNDS

DEBT SERVICE FUNDING REQUIREMENTS

Each year, the Operating Budget includes transfers from the General Fund to the General Government and School Debt Service funds for the amount of debt service needed to be paid during the fiscal year.

Each of the Debt Service funds also receives other revenues. A summary of the FY 13 Actual, FY 14 Adopted and Projected, and FY 15 Adopted revenues, expenditures, and appropriations for the School Division Debt Service Fund and the General Government Debt Service Fund are shown below. Beginning in FY 16, the Stormwater Debt Service fund is also planned to receive a dedicated special revenue.

GENERAL GOVERNMENT DEBT SERVICE							
	FY 13 Actual	FY 14 Adopted	FY 14 Projected	FY 15 Recommended	FY 15 ADOPTED	\$ ADP-ADP	% ADP/ADP
Expenditures							
Lease-Radio System	\$ 826,556	\$ 413,278	\$ 413,278	\$ -	\$ -	\$ (413,278)	-100.0%
VRA Principal/Interest	47,834	48,543	47,844	47,915	47,915	(628)	-1.3%
EDA 2011 Issuance	2,146,859	3,250,094	3,250,094	3,663,610	3,663,610	413,516	12.7%
2016 Spring Issuance	-	-	1,398,205	2,227,556	2,227,556	2,227,556	
Bond Services/Fees	3,109	383,008	254,023	15,292	15,292	(367,716)	-96.0%
Total Expenditures	\$ 3,024,358	\$ 4,094,923	\$ 5,363,444	\$ 5,954,373	\$ 5,954,373	\$ 1,859,450	-184.6%
Revenues							
Radio System-City	\$ 258,299	\$ 129,149	\$ 129,149	\$ -	\$ -	\$ (129,149)	-100.0%
Radio System-Airport	24,879	12,440	12,440	-	-	(12,440)	-100.0%
General Gov't Capital Fund Transfer	-	-	1,398,206	-	-	-	
General Fund Transfer	2,741,179	3,953,334	3,823,649	5,954,373	5,954,373	2,001,039	50.6%
Total Revenues	\$ 3,024,358	\$ 4,094,923	\$ 5,363,444	\$ 5,954,373	\$ 5,954,373	\$ 1,859,450	45.4%

SCHOOL DIVISION DEBT SERVICE FUND							
	FY 13 Actual	FY 14 Adopted	FY 14 Projected	FY 15 Recommended	FY 15 ADOPTED	\$ ADP-ADP	% REC/ADP
Expenditures							
VPSA Principal and Interest	\$ 12,615,718	\$ 12,158,925	\$ 12,158,926	\$ 11,683,774	\$ 11,683,774	\$ (475,151)	-3.9%
EDA 2011 Principal and Interest	281,135	252,500	252,500	329,234	329,234	76,734	30.4%
QSCB Principal and Interest	85,000	85,000	85,000	85,000	85,000	-	0.0%
2016 Spring Issuance	-	-	439,921	692,725	692,725	692,725	
Bond Services/Fees	11,175	207,635	333,163	25,272	25,272	(182,363)	-87.8%
Total Expenditures	\$ 12,993,028	\$ 12,704,060	\$ 13,269,510	\$ 12,816,005	\$ 12,704,060	\$ 111,945	0.9%
Revenues							
Rent-PREP*	\$ 197,366	\$ 190,509	\$ 190,509	\$ 183,280	\$ 183,280	\$ (7,230)	-3.8%
QSCB Interest**	81,303	85,000	78,880	78,880	78,880	(6,120)	-7.2%
Bond Rebate	75,284	-	496,449	-	-	-	0.0%
General Gov't Capital Fund Transfer	-	-	439,921	-	-	-	0.0%
General Fund Transfer	12,639,075	12,428,551	11,755,414	12,553,845	12,553,845	125,294	1.0%
Fund Balance	-	-	308,337	-	-	-	0.0%
Total Revenues	\$ 12,993,028	\$ 12,704,060	\$ 13,269,510	\$ 12,816,005	\$ 12,704,060	\$ 111,944	0.9%

*Piedmont Regional Education Program

**Qualified School Construction Bond Program

The current debt service amortization schedule for general government and schools is shown on the following two pages.

Current Debt Service Amortization Schedule

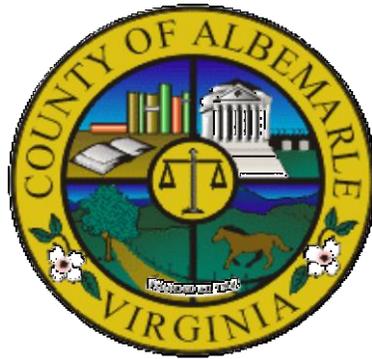
FY 14 – FY 24

Description	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
PRINCIPAL											
11,900,000 - 93C VPSA	85,000	-	-	-	-	-	-	-	-	-	-
450,000 - 94B VPSA	20,000	20,000	-	-	-	-	-	-	-	-	-
7,850,000 - 95C VPSA	390,000	390,000	390,000	-	-	-	-	-	-	-	-
5,900,000 - 96B VPSA	295,000	295,000	295,000	295,000	-	-	-	-	-	-	-
20,455,000 - 97B VPSA	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	-	-	-	-	-	-
7,245,000 - 98B VPSA - County-4,245,000	210,932	210,932	210,932	210,932	210,932	210,932	-	-	-	-	-
-98B VPSA - PREP - \$3M	149,069	149,069	149,069	149,069	149,069	149,069	-	-	-	-	-
2,835,000 - 99A VPSA	140,000	140,000	140,000	140,000	140,000	140,000	140,000	-	-	-	-
2,605,000 - 2000A VPSA	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	-	-	-
20,330,000 - 2001A VPSA	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000	-	-
8,365,000 - 2002A VPSA	420,000	420,000	420,000	415,000	415,000	415,000	415,000	415,000	415,000	415,000	-
6,760,000 - 2003A VPSA	340,000	340,000	340,000	335,000	335,000	335,000	335,000	335,000	335,000	335,000	335,000
\$8,950,000 - 2004A VPSA	450,000	450,000	445,000	445,000	445,000	445,000	445,000	445,000	445,000	445,000	445,000
\$7,380,000 - 2005A VPSA	370,000	370,000	370,000	370,000	370,000	370,000	370,000	370,000	370,000	365,000	365,000
\$15,463,000 - 2006A VPSA	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000
\$11,930,000 - 2007A VPSA	565,000	565,000	565,000	565,000	565,000	565,000	565,000	565,000	565,000	565,000	565,000
\$28,045,000 - 2008A VPSA	1,405,000	1,405,000	1,405,000	1,405,000	1,405,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
-2010A VPSA	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000
EDA Series 2011, Schools Portion	57,495	137,103	134,892	141,526	201,233	176,908	221,135	229,980	243,248	254,305	267,573
QSCB	-	-	-	200,000	50,000	150,000	200,000	200,000	200,000	120,000	110,000
EDA Series 2013, Schools Portion	235,000	330,000	340,000	355,000	370,000	390,000	410,000	430,000	455,000	470,000	410,000
7,000,000 - 800 Mhz Radio System	406,619	-	-	-	-	-	-	-	-	-	-
EDA Series 2011, General Govt Portion	1,937,505	2,447,897	2,360,108	2,003,474	1,333,767	2,418,092	2,538,865	2,640,020	2,761,752	1,865,695	607,427
VRA FY11	1,691	39,349	40,510	41,706	42,937	44,204	45,509	46,852	22,465	-	-
EDA Series 2013, General Govt Portion	795,000	1,165,000	1,195,000	1,250,000	1,310,000	1,380,000	1,445,000	1,145,000	1,200,000	1,260,000	1,120,000
TOTAL PRINCIPAL	11,573,311	12,174,350	12,100,511	11,621,707	10,642,938	10,869,205	10,810,509	10,501,852	10,562,465	8,630,000	6,760,000
INTEREST											
11,900,000- 93C VPSA	2,125	-	-	-	-	-	-	-	-	-	-
450,000 - 94B VPSA	1,980	660	-	-	-	-	-	-	-	-	-
7,850,000 - 95C VPSA	49,725	29,835	9,945	-	-	-	-	-	-	-	-
5,900,000 - 96B VPSA	53,949	38,535	23,121	7,707	-	-	-	-	-	-	-
20,455,000 - 97B VPSA	239,190	186,150	133,110	79,943	26,648	-	-	-	-	-	-
7,245,000 - 98B VPSA - County \$4,245,000	58,640	48,409	37,652	26,894	16,137	5,379	-	-	-	-	-
-98B VPSA - PREP \$3M	41,441	34,212	26,609	19,007	11,404	3,802	-	-	-	-	-
2,835,000 - 99A VPSA	55,248	46,883	38,430	29,890	21,350	12,810	4,270	-	-	-	-
2,605,000 - 2000A VPSA	49,725	43,095	36,465	29,835	23,205	16,575	9,945	3,315	-	-	-
20,330,000 - 2001A VPSA	419,703	367,938	316,173	264,408	212,643	160,878	109,113	67,498	25,883	-	-
8,365,000 - 2002A VPSA	197,555	176,135	154,715	133,423	112,258	91,093	69,928	49,800	30,192	10,064	-
6,760,000 - 2003A VPSA	180,030	162,690	145,350	127,719	109,797	92,293	76,045	59,798	42,713	25,628	8,543
\$8,905,000 - 2004A VPSA	246,357	223,407	200,584	177,889	155,194	132,499	109,804	89,334	70,811	51,175	30,705
\$7,380,000 - 2005A VPSA	229,368	211,423	192,553	173,683	154,813	135,943	117,073	98,203	79,333	60,590	42,888
\$15,463,000 - 2006A VPSA	467,063	428,813	390,563	352,313	317,344	285,188	252,563	219,938	186,375	152,625	119,344
\$11,930,000 - 2007A VPSA	413,580	384,765	355,950	327,135	298,320	269,505	240,690	211,875	183,060	156,364	129,668
\$28,045,000 - 2008A VPSA	1,097,223	1,039,618	982,013	917,383	845,728	774,200	701,050	626,150	551,250	476,350	401,450
-2010A VPSA	216,029	206,212	196,394	184,652	170,984	157,317	143,649	129,982	118,239	106,497	94,754
EDA Series 2011, Schools Portion	195,005	192,131	185,275	178,531	171,454	161,393	152,547	141,491	129,992	117,829	105,114
QSCB	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
EDA Series 2013, Schools Portion	204,921	362,725	352,825	339,225	321,475	302,975	283,475	262,975	241,475	218,725	195,225
7,000,000 - 800 Mhz Radio System	6,660	-	-	-	-	-	-	-	-	-	-
EDA Series 2011, General Govt Portion	1,312,589	1,215,714	1,093,319	975,314	875,140	808,452	687,547	560,604	428,603	290,515	197,231
VRA FY11	9,535	8,566	7,484	6,370	5,223	4,042	2,826	1,575	306	-	-
EDA Series 2013, General Govt Portion	603,206	1,062,556	1,027,606	979,806	917,306	851,806	782,806	710,556	653,306	593,306	530,306
TOTAL INTEREST	6,435,848	6,555,472	5,991,136	5,416,127	4,851,423	4,351,150	3,828,331	3,318,094	2,826,538	2,344,668	1,940,228
TOTAL P & I	18,009,159	18,729,822	18,091,647	17,037,834	15,494,361	15,220,355	14,638,840	13,819,946	13,389,003	10,974,668	8,700,228

Current Debt Service Amortization Schedule (continued)

FY 25 – FY 33

Description	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 14-33
PRINCIPAL										
11,900,000 - 93C VPSA	-	-	-	-	-	-	-	-	-	85,000
450,000 - 94B VPSA	-	-	-	-	-	-	-	-	-	40,000
7,850,000 - 95C VPSA	-	-	-	-	-	-	-	-	-	1,170,000
5,900,000 - 96B VPSA	-	-	-	-	-	-	-	-	-	1,180,000
20,455,000 - 97B VPSA	-	-	-	-	-	-	-	-	-	5,100,000
7,245,000 - 98B VPSA - County-4,245,000	-	-	-	-	-	-	-	-	-	1,265,592
-98B VPSA - PREP - \$3M	-	-	-	-	-	-	-	-	-	894,414
2,835,000 - 99A VPSA	-	-	-	-	-	-	-	-	-	980,000
2,605,000 - 2000A VPSA	-	-	-	-	-	-	-	-	-	1,040,000
20,330,000 - 2001A VPSA	-	-	-	-	-	-	-	-	-	9,135,000
8,365,000 - 2002A VPSA	-	-	-	-	-	-	-	-	-	4,165,000
6,760,000 - 2003A VPSA	-	-	-	-	-	-	-	-	-	3,700,000
\$8,950,000 - 2004A VPSA	445,000	-	-	-	-	-	-	-	-	5,350,000
\$7,380,000 - 2005A VPSA	365,000	365,000	-	-	-	-	-	-	-	4,790,000
\$15,463,000 - 2006A VPSA	750,000	750,000	750,000	-	-	-	-	-	-	10,500,000
\$11,930,000 - 2007A VPSA	565,000	565,000	565,000	565,000	-	-	-	-	-	8,475,000
\$28,045,000 - 2008A VPSA	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	-	-	-	-	22,425,000
-2010A VPSA	385,000	380,000	380,000	380,000	380,000	380,000	380,000	-	-	6,900,000
EDA Series 2011, Schools Portion	276,418	285,264	296,320	305,166	318,434	331,702	344,970	358,238	-	4,581,909
QSCB	110,000	110,000	110,000	110,000	110,000	110,000	110,000	-	-	2,000,000
EDA Series 2013, Schools Portion	430,000	445,000	465,000	480,000	500,000	520,000	540,000	560,000	585,000	8,720,000
7,000,000 - 800 Mhz Radio System	-	-	-	-	-	-	-	-	-	406,619
EDA Series 2011, General Govt Portion	628,582	649,736	673,680	694,834	726,566	418,298	435,030	451,762	-	27,593,091
VRA FY11	-	-	-	-	-	-	-	-	-	325,223
EDA Series 2013, General Govt Portion	1,165,000	1,215,000	1,260,000	1,305,000	1,355,000	1,410,000	1,465,000	1,525,000	1,585,000	25,550,000
TOTAL PRINCIPAL	6,520,000	6,165,000	5,900,000	5,240,000	4,790,000	3,170,000	3,275,000	2,895,000	2,170,000	156,371,848
INTEREST										
11,900,000- 93C VPSA	-	-	-	-	-	-	-	-	-	2,125
450,000 - 94B VPSA	-	-	-	-	-	-	-	-	-	2,640
7,850,000 - 95C VPSA	-	-	-	-	-	-	-	-	-	89,505
5,900,000 - 96B VPSA	-	-	-	-	-	-	-	-	-	123,312
20,455,000 - 97B VPSA	-	-	-	-	-	-	-	-	-	665,041
7,245,000 - 98B VPSA - County \$4,245,000	-	-	-	-	-	-	-	-	-	193,111
-98B VPSA - PREP \$3M	-	-	-	-	-	-	-	-	-	136,475
2,835,000 - 99A VPSA	-	-	-	-	-	-	-	-	-	208,881
2,605,000 - 2000A VPSA	-	-	-	-	-	-	-	-	-	212,160
20,330,000 - 2001A VPSA	-	-	-	-	-	-	-	-	-	1,944,237
8,365,000 - 2002A VPSA	-	-	-	-	-	-	-	-	-	1,025,163
6,760,000 - 2003A VPSA	-	-	-	-	-	-	-	-	-	1,030,606
\$8,905,000 - 2004A VPSA	10,235	-	-	-	-	-	-	-	-	1,497,994
\$7,380,000 - 2005A VPSA	25,642	8,395	-	-	-	-	-	-	-	1,529,907
\$15,463,000 - 2006A VPSA	85,782	51,750	17,250	-	-	-	-	-	-	3,326,911
\$11,930,000 - 2007A VPSA	100,853	72,038	43,223	14,408	-	-	-	-	-	3,201,434
\$28,045,000 - 2008A VPSA	326,550	251,650	178,500	107,100	35,700	-	-	-	-	9,311,915
-2010A VPSA	83,012	71,108	58,805	46,265	33,488	20,235	6,745	-	-	2,044,367
EDA Series 2011, Schools Portion	96,752	87,423	77,083	66,341	54,134	41,397	28,129	14,330	-	2,196,351
QSCB	85,000	85,000	85,000	85,000	85,000	85,000	42,500	-	-	1,487,500
EDA Series 2013, Schools Portion	178,825	161,625	143,825	128,131	108,931	88,931	68,131	46,531	24,131	4,035,084
7,000,000 - 800 Mhz Radio System	-	-	-	-	-	-	-	-	-	6,660
EDA Series 2011, General Govt Portion	178,249	157,034	133,481	109,060	81,267	52,204	35,472	18,071	-	9,209,866
VRA FY11	-	-	-	-	-	-	-	-	-	45,927
EDA Series 2013, General Govt Portion	485,506	438,906	390,306	347,781	295,581	241,381	184,981	126,381	65,381	11,288,775
TOTAL INTEREST	1,656,406	1,384,929	1,127,473	904,087	694,102	529,149	365,959	205,314	89,513	54,815,947
TOTAL P & I	8,176,406	7,549,929	7,027,473	6,144,087	5,484,102	3,699,149	3,640,959	3,100,314	2,259,513	211,187,795



GLOSSARY

Accrual Basis

A basis of accounting that recognizes transactions at the time they are incurred, rather than when cash is received or spent. In Albemarle, the basis of budgeting and accounting for all governmental funds is the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available, and expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Ad Valorem Taxes

Commonly referred to as property taxes, these taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate.

Adopted Budget

A plan of financial operations for the following year, approved by the County Board of Supervisors, highlighting major changes made to the County Executive's Recommended Budget. The adopted budget reflects approved tax rates and estimates of revenues, expenditures, and transfers.

Appropriated Budget

In this document, the appropriated budget refers to the budget that was officially appropriated on July 1 of the fiscal year.

Appropriation

A legal authorization to make expenditures and to incur obligations for specific purposes granted by the County Board of Supervisors to a specified unit of County Government. An appropriation is limited in dollar amount and when it may be spent, usually expiring at the end of the fiscal year.

Assess

To place a value on property for tax purposes.

Assessed Valuation

The valuation set upon real estate taxes and certain personal property by the Assessor as a basis for levying property taxes, or the value of all taxable property within the boundaries of Albemarle County. In Albemarle, property is assessed at 100% of market value.

Assets

Resources owned or held by Albemarle County, which have a monetary value.

Authorized Positions

Employee positions which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance

The funds remaining from the prior fiscal year that are available to appropriate and spend in the current fiscal year.

GLOSSARY

BPOL (Business, Professional, and Occupational License)

Business, Professional, and Occupational License is a license tax that is levied upon the privilege of doing business or engaging in a profession, trade, or occupation in the County, and includes all phases of the business, profession, trade, or occupation, whether conducted in the County or not.

Balanced Budget

A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.

Baseline Operating Budget

The baseline operating budget of a department is the sum of all non-salary driven compensation (such as part-time, overtime, shift differential, etc.), operational expenditures, and replacement capital outlay.

Bond

A long-term IOU, or promise to pay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are used to finance capital projects. Virginia Public School Authority (VPSA) bonds, which finance school capital projects, are General Obligation Bonds, backed by the full faith, credit, and taxing power of the government.

Budget

A specific plan of operations for the fiscal year that states the expenditures required to meet that plan of operations, and identifies the revenue necessary to finance the plan. The annual County budget is established (adopted) by the County Board of Supervisors.

Budgetary Basis

The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Comprehensive Annual Financial Report (CAFR)

This is the County's annual financial report of its audited financial statements, which is prepared by the Department of Finance in accordance with generally accepted accounting and reporting principles as determined by the Governmental Accounting Standards Board (GASB), using the financial reporting model as prescribed by GASB 34.

Capital Improvement Program

The Capital Improvement Plan includes the Capital Improvement Plan (CIP) (the upcoming five-year time period) and the Capital Needs Assessment (CNA) (longer range including years six through ten). The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment of the County's long-range physical development needs for the next five-year and ten-year periods.

CPI (Consumer Price Index)

See Consumer Price Index.

GLOSSARY

Capital Budget

The capital budget is the first year of the approved five-year Capital Improvements Plan (CIP).

Capital Improvements

Expenditures related to the acquisition, expansion, or rehabilitation of the government's physical plant or infrastructure.

Capital Improvements Plan (CIP)

A five-year plan for public facilities resulting in the construction or acquisition of fixed assets, primarily schools, but also parks, land, landfills, etc.

Capital Needs Assessment (CNA)

The second five-year period of the Capital Improvement Program, the Capital Needs Assessment, identifies capital needs beyond the traditional five-year period. This plan, which includes potential projects in a planning stage, is updated every other year and helps form the basis of the five-year CIP as projects are brought forward.

Capital Projects Funds

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities. These funds consist of the School Division Capital Improvements Fund, the General Government Capital Improvements Fund, and the Stormwater Control Fund.

Capital Outlay

Expenditures for items of a substantial value (more than \$100), such as microcomputers and vehicles.

Carry-over Funds

Unexpended funds from the previous fiscal year that may be used to make payment in the current fiscal year.

Constant or Real Dollars

The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time in the past.

Constitutional Officers

Elected officials whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes. Albemarle County's Constitutional officers include the Clerk of the Circuit Court, the Commonwealth's Attorney, and the Sheriff. Although these officers and their staff are on the County payroll, the State Compensation Board reimburses the County for a portion of the salaries, benefits, and office expenses as approved by the Compensation Board.

GLOSSARY

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S. Department of Labor that is used as a measure of inflation or changes in prices of various goods. The most commonly used index is the Consumer Price Index for Urban Consumers (CPIU), which is an index of prices of various consumer goods. The County uses the average annual (national) CPIU to measure inflationary increases from one year to the next.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Funding

Funds/revenues that are undetermined at a given date and dependent upon decisions and/or certain conditions being met outside of agency or department control.

Contingent Liabilities

Items which may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

County Executive's Recommended Budget

A plan of financial operations submitted by the County Executive to the Board of County Supervisors. This plan reflects estimated revenues, expenditures, transfers, and departmental goals and objectives. In addition, sections are included to show major budgetary/financial policies and guidelines used in the County's fiscal management.

Debt

An obligation resulting from borrowing of money or purchasing goods and services.

Debt Service

The cost of paying principal and interest on borrowed money, according to a predetermined payment schedule.

Debt Service Fund

A fund established to account for the payment of general long-term debt, which includes principal and interest. The County has two debt service funds: the School Division Debt Service Fund and the General Government Debt Service Fund.

Department

An organizational unit of government that is functionally unique in its delivery of services (e.g., Police Department, Department of Social Services, etc.) A department may consist of one or more cost centers that are subdivisions that group related expenditures for accounting and budgetary purposes.

Distinguished Budget Presentation Awards Program

A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents. To receive the award, governments must have prepared a budget that meets program criteria as a document, an operations guide, a financial plan, and a communications device.

GLOSSARY

Employee (Fringe) Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and Medicare (FICA), employee pensions (administered by the Virginia Retirement System), workers compensation, and health, dental, and life insurance.

Encumbrance

A reservation of funds for an anticipated expenditure prior to actual payment of an item. Funds usually are reserved or encumbered once a contract obligation has been signed, but prior to the cash payment actually being dispersed.

Expenditure

The payment of cash on the transfer of property or services for the purpose of acquiring an asset or service, or for settling a loss.

FTE (Full-Time Equivalent)

See Full-Time Equivalent.

Fiduciary Funds (Trust and Agency Funds)

These funds account for assets held by the County in a trustee capacity or as an agent or custodian for individuals, private organizations, other governmental units, or other funds. These funds include Non-expendable Trust and Agency Funds, such as the McIntire Trust Fund.

Financial Management Policies

Financial policies adopted by the Board of County Supervisors in October 1994 and amended in October 2000, for the purpose of providing financial guidelines and goals that create a framework within which sound financial decisions may be made. These policies address the operating and capital budgets; asset maintenance, replacement, and enhancement; revenue; investment; accounting, auditing, and financial reporting; debt; and the use of fund balance or reserve.

Note: The Board has approved updates to the County's Financial Policies during FY 13. These updated policies are incorporated into the Financial Management Policies included in this document in addition to a draft Policy associated with the Board's direction regarding the School Fund fund balance, and other minimal wording amendments. Staff will review these updates and amendments with the Board during the Budget Work Sessions in March and request the Board's approval.

Fiscal Year

A 12-month period designated as the operating year for accounting and budgetary purposes. The County's fiscal year runs from July 1st to June 30th.

Full-Time Equivalent (FTE)

A part-time position converted to the decimal equivalent of a full-time position based upon 2,080 hours worked per year (40 hours per week). For example, a part-time employee working 20 hours per week (1,040 hours per year) is the equivalent of 0.5 of a full-time employee, or 0.5 FTE. A full-time employee working 2,080 hours per year is 1.0 FTE.

GLOSSARY

Functional Area

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., administration, public safety, community development, etc.).

Fund

A fiscal or accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. The individual government funds are the General Fund, Special Revenue Funds, School Fund, Other School Funds (Self-Sustaining), Debt Service Fund, and the Capital Projects Funds.

Fund Balance

Fund Balance refers to the amount of money or other resources in a fund at a specific point in time. It is the excess of the assets of a fund over its liabilities, revenues, and carryovers. It usually refers to the year-end balance.

GAAP (Generally Accepted Accounting Principles)

The uniform minimum standards for financial accounting and recording encompassing the conventions, rules, and procedures that define Generally Accepted Accounting Principles. Budgets for all funds are adopted on a basis consistent with these principles.

GFOA

Government Finance Officers Association

General Fund

This fund is used to account for all revenues and expenditures applicable to the operations of the County, except those transactions accounted for in other funds. This accounts for most traditional local government programs such as police, fire/rescue, libraries, parks, human services, etc. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for services, and interest income.

Goal

A broad articulation of a better condition than the one that exists now; an end toward which effort is directed; a desired future state. Goals usually address long-term issues.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than on net income determination.

Grant

A contribution by another entity or by one governmental unit to another. The contribution is usually made in support of a specified function, such as health care, housing, crime prevention, etc.

GLOSSARY

Inter-fund Transfers

The movement of monies between funds of the same governmental entity.

Inter-governmental Revenue

Revenue from other governments, such as the state or federal government, in the form of grants, entitlements, shared revenue, or payments, in lieu of taxes.

Key Performance Indicators

Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Lapse Factor

This is anticipated savings from staff retirement and replacement, the lag between staff leaving and new staff being hired, and savings from deferred compensation benefits.

Liabilities

Obligations incurred in past or current transactions requiring present or future settlement.

Licenses/Permits

Licenses and permits are legal permission to engage in certain actions (a type of user's fee). Examples are building permits, and Business, Professional, and Occupational Licenses.

Line Item

An expenditure classification established to account and budget for approved appropriations.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis of Accounting

All government funds use the modified accrual basis of accounting under which revenues and related assets are recognized when measurable and available as current assets. Expenditures generally are recognized when the related goods and services are received and the liability is incurred.

Object Classification

A grouping of expenditures on the basis of goods or services purchased; for example, personal services, materials, supplies, equipment, etc.

Objective

Objectives represent incremental progress toward a goal. Objective statements should include either the word increase, decrease, or maintain. Objectives are measurable and time-specific, and can easily be annual.

Operating Expenditures

The cost for personnel, materials, and equipment required by a department in order to function.

GLOSSARY

Operating Revenue

Funds that the government receives as income to pay for ongoing operations, including such items as taxes, fees from services, intergovernmental revenues, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance

A bill, resolution, or other means by which appropriations are given legal effect. It is the method by which the appropriation of the annual budget is enacted into law by the Board of County Supervisors, per authority of state statutes.

“Pay-As-You-Go” Basis

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowed funds.

Permits/Licenses

Licenses and permits are legal permission to engage in certain actions (a type of user’s fee). Examples are building permits, and Business, Professional and Occupational Licenses.

Personal Property

A category of property other than real estate, identified for purposes of taxation, which include personally owned items, corporate property, and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment. Goods held for sale by manufacturers, wholesalers, or retailers are not included.

Planning District 10

A regional grouping of cities and counties, which include the City of Charlottesville and the Counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

Property Tax Rate

The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$100 of equalized assessed valuation.

Real Property

Real estate, including land and improvements (building, fencing, and paving) classified for purposes of assessment.

Reserve

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year, or to earmark revenues for a specific future purpose.

Resolution of Appropriation

A legally binding document that delineates, by fund and department, all expenditures and revenues adopted by the Board of County Supervisors that are reflected in the adopted budget.

GLOSSARY

Resources

The total amount available for appropriation, including revenues, fund transfers, and beginning balances.

Revenue

Income generated by taxes, notes, bonds, investments, income, land rental, fees, user charges, and federal and state grants.

Revenue Sharing (City of Charlottesville/Albemarle County)

An agreement between the City of Charlottesville and the County – approved in a public referendum and effective since 1982 – wherein both contribute portions of their respective real property tax bases and revenues to a shared fund. The fund is distributed between the two annually based upon a set formula.

Revenue Sharing Program (Transportation)

A program sponsored by the Virginia Department of Transportation wherein localities can apply for state funding for transportation projects that must be matched by a local contribution.

Revised Budget

The revised budget represents the total budgeted expenditures and revenues for the fiscal year, including all reappropriations.

School Fund

A governmental fund that reflects revenues and expenditures related to the operations of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs, transportation, etc. Service for long-term debt is included in the General Fund, not the School Fund.

Self-Sustaining Funds

Self-sustaining funds are separate funds apart from the School Fund that are used for very limited expenditures due to legal or regulatory provisions, and whose operations are self-sustaining or self-supporting. These funds do not require any transfers from the General Fund, but are funded by federal and state categorical funds, fees, and grants. Examples of these funds are the Cafeteria Fund and the Community Education Fund.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. Special revenue funds include federal and state grant funds, the Vehicle Replacement Fund, and the Tourism Fund.

Supplemental Appropriations

Where requests with sufficient justification exist, special appropriations by the Board of County Supervisors may occur. Such appropriations reflect unanticipated emergency requirements subject to serious time constraints that a normal resource allocation mechanism cannot accommodate.

GLOSSARY

Tax Base

A part of the economy to which a tax is applied.

Taxes

Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

Tax Rate

The level of taxation stated in terms of either a dollar amount (i.e., \$0.766 per \$100 of assessed valuation) or a percentage of the value of the tax base (i.e., 5.0% sales tax).

Tipping Fees

The cost for use of the landfill; generally this is levied on tonnage of solid waste.

Transfers

Budget transfers provide the opportunity to shift already budgeted funds to another area. Transfers may occur throughout the course of the fiscal year as needed for an agency's operation. The Director of Finance is authorized to transfer amounts between line items and between divisions within a department. Transfers between expenditure accounts in different departments are approved by the Board of Supervisors.

Trust and Agency Funds (Fiduciary Funds)

These funds account for assets held by the County in a trustee capacity or as an agent or custodian for individuals, private organization, other governmental units, or other funds. These funds include Non-expendable Trust and Agency Funds such as the McIntire Trust Fund, etc.

Users Fees/Licenses

User's fees are charges for services such as parks, public property, and parking fees. The fee assures that only the people using a service pay for that service. Licenses and permits are also forms of user fees.

GLOSSARY

