

Albemarle County Electoral Board

Virtual Meeting

October 14, 2020

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, Lauren Eddy, and Erin Davis

Guest: Abigail Turner, Albemarle Democratic Party; Sue Lewis, League of Women Voters

The meeting began at 9:03 am.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(All were electronically present.)*

The agenda was unanimously adopted.

The minutes for September 11 and September 23 were unanimously approved.

Question on Statewide Computer System (VERIS) Outage of October 13. Abigail asked how we were able to bring our system back up so that early in-person voters could vote in the normal way. Lauren provided an explanation of the "work-around" she was able to do to have our system running again.

Officer Training. Erin has sent out a draft agenda for training for Chief Officers and Assistants. Michael outlined the online "training deck" agenda that he will be updating. Discussion ensued on training topics, the ELECT training modules, handling Election Day drop-off boxes, and various other items. Later in the meeting Abigail asked that we send her our training materials. Training for new officers – who will make up approximately 40% of our election day officers -- was discussed, particularly in regard to State Training Modules that they should be required to complete. Erin discussed how the new officers can prove that they took the training modules.

Drop-off Centers. Peter discussed his work on setting up several drop-off centers around the County for use during the last week before the election. It was mentioned that we are having a difficult time finding staffing for these centers. Sue mentioned that she might be able to find some volunteers from the League of Women Voters for this task.

Public Outreach. Jim gave a report on public outreach activities.

High School Student Page Program. The project of recruiting student pages for use in certain activities at our polling places was discussed. Election Officer Michael Quinn is coordinating this project for us.

Executive Session. Michael moved the following: RESOLVED, that the Board enter into executive session for the purpose of the appointment of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2020, as provided by section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 11:04 am.

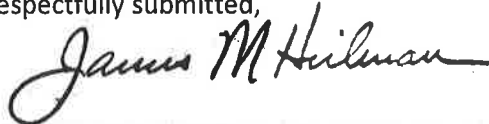
The Board came out of Executive Session at 11:10 am. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the

open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 6 new Officers of Election for a term of one year beginning March 1, 2020. The motion passed unanimously. Their names shall be attached to these minutes.

The meeting was adjourned at 11:16 am.

Respectfully submitted,

A handwritten signature in black ink that reads "James M. Heilman". The signature is written in a cursive style with a long horizontal flourish at the end.

James M. Heilman
Secretary, Albemarle County Electoral Board

Election Officials: Appointed October 14, 2020

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
000	DUKE	TORI		1-yr	02/28/2021	Unknown	No
105	SALMON	JACQUELINE		1-yr	02/28/2021	Unknown	No
106	GARRETT	DANIEL		1-yr	02/28/2021	Unknown	No
	GATLING	RACHEL		1-yr	02/28/2021	Unknown	No
	GATLING, SR	REGINALD		1-yr	02/28/2021	Unknown	No
603	PARKHILL	VANESSA		1-yr	02/28/2021	Unknown	No