

Charlottesville – UVA – Albemarle County
Emergency Communications Center



**FY 2021 Amended &
FY 2022 Budget
DRAFT REQUEST**

Updated: February 10, 2021

(434) 970-1098 • Fax (434) 971-1767

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0 APPROVALS AND REVISIONS

12/10/2020 – FY2022 Budget Draft discussion with Budget and Finance Committee

01/20/2021 – FY2022 Budget Draft and FY2021 Budget Amended prepared for Budget and Finance Committee

02/02/2021 - FY2022 Budget Draft and FY2021 Budget Amended, as discussed and amended, approved by the Budget and Finance Committee to be recommended for approval to the ECC Management Board.

02/10/2021 - FY2022 Budget Draft and FY2021 Budget Amended prepared, as amended by Budget and Finance Committee, with the following changes and additions: 1) Updated multi-year capital plan and 2021 Budget Amended to reflect expanded request for Mobile Community CPR Alerting System Implementation (\$17,480) and Workplace Inclusivity Initiative (\$46,120).

1 ACKNOWLEDGEMENTS

As with many of the programs of the Emergency Communications Center, the development of the budget is a team effort. We develop the budget with the assistance of many individuals. This acknowledgement identifies those key individuals who shared in the development of this budget; many others who assisted are not individually identified.

Sonny Saxton, Executive Director;

Josh Powell, Management Analyst II; Crystal Fitzgerald, Office Associate IV;

Todd Richardson & Celeste Baldino, Operations Managers;

Gabe Elias, ECC Systems Manager;

Lily Gregg, Sr. Analyst and Project Manager;

Penny Banks, Senior System Engineer;

Maribel Street, Acting Emergency Management Coordinator;

Albemarle County Office of Management and Budget – Andy Bowman;

Albemarle County Human Resources – Kim Shigeoka, Dana Robb.

2 MISSION, VISION, AND VALUES

The ECC is a CALEA Nationally Accredited Communications Center, committed to excellence, and provides an APCO National Certified Training Program.

Mission: The mission of the Emergency Communications Center is to provide quality service to our customers in an expedient and professional manner while respecting the diversity of our community and recognizing that our employees are our most valuable resource.

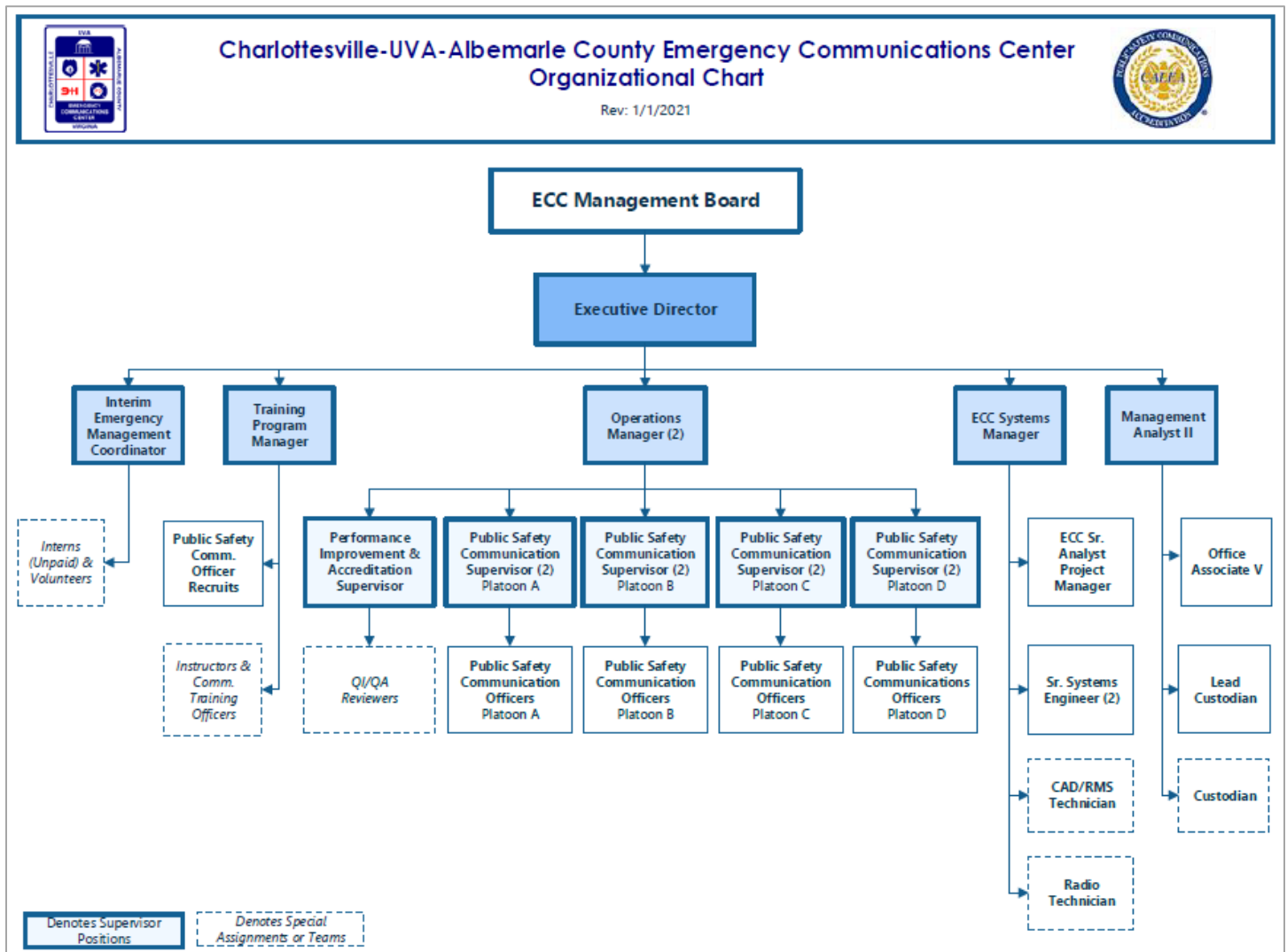
Vision: The Charlottesville-UVA-Albemarle County Emergency Communications Center will be a recognized leader in Public Safety Communications and Emergency Management.

Values: Integrity, innovation, stewardship, and learning.

3 PRIOR BUDGET INFORMATION

Prior fiscal year expenditures and revenues are included for reference only and due to re-formatting and summarization may include some incongruity with previous documents. Audited financial statements are available.

4 ORGANIZATION CHART



5 GOALS

- 1) Sustainment of Current Level of Service and Projects
 - a. Maintain level of service provided to all participants (City of Charlottesville, County of Albemarle, University of Virginia) and the public
 - b. Mitigation, Response, and Recovery to COVID-19
 - c. P25 radio project sustainment
 - d. CAD/RMS/Corrections software system project sustainment
- 2) Performance Improvement
 - a. Identification of performance benchmarks and industry standards
 - b. Establish and report on performance metrics and improvement opportunities
- 3) Workforce Planning
 - a. Training and investing in staff
 - b. Rebuilding staff levels through enhanced recruitment endeavors
 - c. Emphasize cultural diversity and inclusion throughout all programs and projects
 - d. Succession planning
- 4) Strategic Plan - Refresh and Renew
- 5) Facility Planning – Future site planning

6 BUDGET CALENDAR

Fiscal Year 2022 Budget Calendar

| October/November 2020 | |
|---|--|
| | Staff Prepares Initial Draft of Budget → Staff submits draft requests to Executive Director by November 30 th |
| December 2020 | |
| Week of 14 th | Work Session #1 - ECC Management Board Finance Committee → Executive Director Presents First Draft |
| Week of 14 th | First Draft to Albemarle County Office Management and Budget |
| February 2021 | |
| Week of 1 st | Work Session #2 - ECC Management Board Finance Committee → Committee Approves Final Draft |
| Week of 1 st <i>Tentative</i> | Final Draft sent to: Albemarle County Office of Management and Budget Charlottesville City Manager's Office UVA Office of Executive VP and COO <i>Note: Final information on expected salaries and benefits may not be available until late January.</i> |
| Feb. 16 (Tue) | Work Session # 3: ECC Management Board Receives Recommended Budget for Review and Discussion → Board Approves Recommended Budget or Schedules Follow-up |
| <i>Tentative</i> | If needed - ECC Management Board Final Review and Approval |

Other Milestones

| February 2021 | |
|----------------------|---|
| Feb. 24 (Wed.) | Albemarle County Executive Presents Recommended Budget (Includes ECC) to Board of Supervisors |
| March 2021 | |
| TBD | Charlottesville City Manager's Presentation of Recommended Budget Share to City Council |
| TBD | University of Virginia's Presentation of Recommended Budget Share |
| April 2021 | |
| 28 (Wed.) | Public Hearing on the CY 21 tax rate and Board's Proposed Budget |
| May 2021 | |
| 5 (Wed.) | Albemarle County Board approves FY 22 Budget and sets tax rate |

7 BUDGET OVERVIEW

7.1 CAPITAL IMPROVEMENT PROJECTS

7.1.1 Capital Improvement Projects vs. Capital Outlay Expenditures

Capital Improvement Projects (CIPs) - Major Improvement projects are described in terms of CIP, traditional projects of a size and nature to require substantial investment by the ECC partners. Per the 1984 Agreement, Addendum #2, non-recurring CIP projects are to be funded using the recommendation below.

“Capital items include (i) land acquisition, and construction of new facilities; (ii) renovations or additions to existing facilities; (iii) major studies such as facility or systems assessments, engineering or feasibility studies related to facility or system needs; and (iv) equipment requirements. Funding for capital items shall be subject to approval by the Participants. The cost for capital items for the Center shall be allocated among the Participants according to their percentage of actual calls to the Center as determined in section IV(a) above for the fiscal year such capital items are approved by a Participant; provided, however, that each Participant's percentage of cost for a capital item shall not be recomputed each year, but shall remain constant for such capital item.”

As approved by the ECC Management Board, the multi-year CIP or the process of carrying-over CIP project balances from prior years was initially implemented in FY14 and is continued in FY22.

Capital Outlay Expenditures – Large projects or purchases for which a single item or combined like items are over \$5,000 AND have a useful life of more than three (3) years will be identified as capital outlay expenditures, previously referred to as “Internal CIP”. While some recurring capital outlays are included within the fiscal year’s operational budget, most are identified separately on a Capital Outlay Expenditures Plan and appropriated from the ECC Fund Balance.

7.1.2 Capital Improvement Projects

As of this writing the ECC has two CIPs currently underway which are outlined below. The Integrated Public Safety Technology Project is set to be complete but is under consideration for renewal/replacement.

7.1.2.1 Regional 800 MHz Communication System (“P25 Project”) (Current Project)

This project is for the replacement of major technology components and infrastructure of the existing 800 MHz radio system, to include: electronic components at all tower sites and the ECC facility, as well as new console equipment at the ECC and backup location. It also includes equipment such as new site generators, recording systems and UPS systems. The new 800 MHz P-25 radio system will include a new tower at Bucks Elbow Mountain as well as additional leased tower facilities.

Partners include Albemarle County, City of Charlottesville, University of Virginia, Regional Jail, Regional Airport, Albemarle County Service Authority, and Rivanna Water & Sewer Authority. As a regional system, costs will be shared proportional to use.

Original appropriation was \$18,808,000 in FY16, with approximately \$6,123,484 pending expenditure after current encumbrances. The project is scheduled to be operational at the end of calendar year 2021. Final system acceptance is contractually scheduled for Q4. It is requested to carry-over all remaining funds to FY22.

7.1.2.2 Integrated Public Safety Technology Project (Current Project)

This project – formerly known as the ECC CAD (Computer-Aided Dispatch) System – has been expanded to include multiple systems. This Project is a joint-effort led by the regional Emergency Communications Center (ECC) that will replace several outdated computer systems for all public safety agencies within the City, County and University.

The CAD and Fire/Police Mobile systems were brought online and became operational in June 2016. ImageTrend, which is the Fire/EMS records management system, is operational; not fully operational are the LERMS, Corrections and MFR modules.

Original appropriation was \$5,564,817 in 2015, with approximately \$514,333 pending expenditure after current encumbrances. The project is anticipated to be fully complete during FY21. However, due to continuing challenges with use of the software systems, renewal or replacement is under consideration of the Board. It is requested to carry-over any remaining funds to FY22.

7.2 CAPITAL OUTLAY EXPENDITURES (FORMERLY *INTERNAL CIP*)

Several capital outlay expenditures are pending completion in FY22. The table below provides a graphical representation of the Budgeted Requests which are prioritized and described in the following pages.

| Project | FY20 | FY20 Expanded | FY21** | FY21 Expanded** | FY 22 | FY23 | FY24 | FY25 |
|---|------------------|------------------|------------------|-----------------|------------------|------------------|------------|------------|
| ECC Painting | \$20,000 | | | | | | | |
| ECC UPS System Upgrade | | | | | | \$75,000 | | |
| ECC Fleet Management* | | | \$50,000 | | | \$50,000 | | |
| ECC Building Security System | | | | | | \$40,000 | | |
| IT Infrastructure Updates | \$132,200 | \$208,606 | | | \$112,000 | | | |
| IT Client Workstation Upgrades | | | | | \$50,000 | | | |
| Elevator Replacement | \$65,000 | | | | | | | |
| Phone & PC Replacements ECC & COB5 | \$101,000 | | | | | | | |
| 911 Telephone Infrastructure Refresh* | | | \$587,908 | | | | | |
| ECC Radio Cache Replacement | | | | | | \$380,000 | | |
| New laptops for testing | \$10,000 | | | | | | | |
| Roof Drainage Repairs and Improvements | \$25,000 | | | | | | | |
| Redundant Generator Costs for ECC Bldg. | | | | | | TBD | | |
| Building Renovations for Office Space | \$30,000 | | | | | | | |
| Refrigerator Replacement | \$3,500 | | | | | | | |
| Quality Assurance Screen Recording* | | | \$43,712 | | | | | |
| Fire Alarm Panel / System Components | | \$20,000 | | | | | | |
| Electronic Dispatch Protocols | | \$234,328 | | | | | | |
| Conference Training Room Furniture | | | | | \$14,555 | | | |
| Building Fund Project | | | | | Unfunded | Unfunded | | |
| PulsePoint Startup | | | | \$17,480 | | | | |
| Workplace Inclusivity Initiative | | | | \$46,120 | | | | |
| Total | \$296,700 | \$462,934 | \$681,620 | \$63,600 | \$176,555 | \$545,000 | \$0 | \$0 |

*Projects will be paid from the ECC Fund Balance Account as capital items

**FY21 and FY21 Expanded is pending Board action

7.2.1 Requests for FY2021 – Use of Retained Fund Balance

Following the approval from all Participants to retain portions of the fund balance exceeding 25%, request to approve and allocate funds from the ECC Fund Balance in the current fiscal year, as noted below in the total amount of \$681,620.

7.2.1.1 911 Telephone Infrastructure Refresh

The ECC's 9-1-1 telephone system was solicited in FY2014 and implemented in FY2015. Cutover was in FY2016. The system is nearing end of equipment life.

Phase 1: The ECC's FY2020 Capital Outlay Projects include an approved replacement of the desktop answering positions (and associated labor and configuration) at the ECC's primary and backup facilities, as well as mobile answering positions. Funds in the amount of \$101,000 were previously approved by the ECC Management Board for implementation in early CY2020. Phase 1 will be completed in FY2021.

Phase 2: Will replace the infrastructure and geo-diverse call-handling equipment (CHE), including servers, operating systems, networking equipment, and telephony gateways at the primary and backup ECC facilities. This will transition the ECC's 9-1-1 phone recording from legacy position-based to IP recording. Currently, emergency and non-emergency calls handled by ECC staff are only recorded when taken at the primary facility. The upgrade to IP recording will enable redundant recording and capture of calls handled at the Backup ECC and transportable positions. The project budget is based on quotes from software manufacturer and estimates from the Commonwealth's 9-1-1 Board resources.

This project will run concurrent with the Commonwealth's statewide transition to a Next Generation 9-1-1 (NG9-1-1) Emergency Services IP Network (ESINet). ECCs throughout Virginia are planned for transitions over the next two years away from end-of-life legacy 9-1-1 phone lines to the Next Generation IP network. This transition is required by Virginia Code 56-484.16 to be completed by July 2023. That project, coordinated by the Virginia Information Technologies Agency (VITA), includes Commonwealth funds of \$150,000 for required upgrades to enable ESINet for each locality. Funding is reimbursement based and follows a set timeline based on project submission to VITA, which the ECC plans to complete. **(Request \$587,908, with planned reimbursement from grants of up to \$187,000 after project completion)**

7.2.1.2 ECC Fleet Management

The ECC's 2008 Ford F250 Super Duty pickup truck, originally purchased in FY08 for the radio system maintenance, is now over twelve years old. While it has relatively low mileage the truck is routinely used on rough, mountainous terrain, and is showing signs of wear. The ECC routinely uses this vehicle for rural/remote radio tower site access, business travel, and local and regional operations, including transportation of equipment, personnel, and contractors/technicians.

This item is part of the ECC's ongoing fleet management cycle, will add an SUV-style vehicle with full off-road capability and communications equipment. Emergency lighting will be limited to white/amber and the vehicle will not require emergency vehicle operator certifications. The SUV-style vehicle is appropriately sized for secure transport of the ECC Radio Cache and tactically deployed technology, extended operational use for planned and unplanned events, and all-weather transportation of personnel, in addition to mountaintop tower travel in hazardous weather.

The 2008 truck will remain in service to be used for diesel fuel delivery to remote generators located at radio towers and backup sites. It will be retrofitted with a fuel delivery system using existing budgeted funds. Repurposing of the 2008 truck will allow for additional years of use. **(Request \$50,000)**

7.2.1.3 Quality Assurance Screen Recording

In order to enhance quality assurance review and technical troubleshooting, this will expand the existing archiver/recorder system to allow for computer screen recording of the main monitors used primarily for CAD, related interfaces, and web viewing for 13 positions. **(Request \$43,712)**

7.2.1.4 Mobile Community CPR Alerting System

In 2019, the ECC held a series of meetings with leadership from Albemarle County Fire Rescue, Charlottesville Fire Department, and UVA Health, regarding the implementation of a mobile community CPR Alerting & AED Registry. Ongoing maintenance costs were included in the FY21 budget and previously approved by the ECC Management Board, with the year-one startup and implementation costs planned to be covered by an EMCERT grant. Due to the pandemic, many community funding sources are focused on pandemic activities and will be for foreseeable future. To expedite the project and begin immediately offering hyper-local alerts to CPR-trained citizens and responders in the case of active cardiac events, ECC staff recommend combining already-appropriated maintenance funding with additional funding to cover Year 1 costs and launch the project. Requesting re-appropriation of \$17,480 of prior year savings to supplement \$10,815 already authorized by the Board in the FY2021 operating budget. **(Request \$17,480)**

7.2.1.5 Workplace Inclusivity Initiative

Upon requests from staff and recommendation from Albemarle's Office of Equity and Inclusion (OEI) and Human Resources, the ECC has begun development of a DEI, or Workplace Inclusivity Initiative. In collaboration with the Albemarle County Department of Finance & Budget, as the ECC's fiscal agent, the ECC developed a scope of work for harassment prevention and diversity, equity, and inclusion training. In addition, vendors were requested to provide a proposed survey methodology to monitor and analyze training impact and effectiveness. This document was provided to, and quotes were requested from multiple vendors.

Members of ECC staff met virtually in December to review and compare quotes received with the provided scope of work. The preferred vendor was selected for both comprehensiveness and cost-effectiveness. Moreover, the vendor has a demonstrated history of working with Public Safety workforces, and has received a positive reference from Albemarle County Human Resources, who utilized them for recent harassment prevention training. Therefore, ECC staff recommend proceeding with their proposal. Requesting re-appropriation of \$46,120 of prior year savings to supplement \$3,000 already authorized by the Board in the FY2021 operating budget. **(Request \$46,120)**

7.2.2 Requests for FY2022

The following items total \$176,555 and are recommended to be appropriated from retained Fund Balance monies.

7.2.2.1 IT Infrastructure Updates

Primary datacenter systems (computing infrastructure) were replaced during FY20 and FY21, which resulted in twin datacenter installations at the ECC's primary and backup facilities. The final components to be replaced are the firewall security appliances at both locations, which manage traffic between the ECC, its partners, and the Internet. The ECC's core network security appliances were installed in 2013 and 2015. While system maintenance and security patches are currently available, the devices are end-of-life and must be replaced. Current pricing for similarly capable systems at both sites will require \$60,000. An additional \$20,000 is required for mitigations recommended by the National Guard cyber-security assessment completed in FY20.

The ECC currently provides remote access VPN service to its own staff, as well as University of Virginia Police. Future use would include individual or small-agency users of the regional public safety software systems. While the current remote access system has served administrative users well, the ECC must provide more robust mobile VPN services to

operational users. \$32,000 is required to bring the ECC's mobile VPN capability to parity with the other law enforcement agency users of regional public safety software systems. **(Request \$112,000)**

7.2.2.2 IT Client Workstation Upgrades

The ECC's mission-critical computer aided dispatch client computers (CAD PCs) were placed in service in early 2017, with support ending in early 2022. These PCs have been in use 24x7x365 since that time and must be replaced. The upgrade will replace hardware, as well as update CAD computes to current Windows operating system versions. This purchase of \$50,000 will replace CAD PCs at the primary and secondary ECCs. **(Request \$50,000)**

7.2.2.3 Conference and Training Room Furniture

Due to building space limitations, the ECC's conference room is variably used for temporary employee workspace, administrative meetings, public meetings, regional team meetings, new hire trainings, and other uses. Legacy furniture is bulky and immobile, which limits utility, particularly with COVID-related requirements for social distancing. Replacement furniture will be modular, foldable, and mobile, allowing for optimized usage of limited space and improving employee safety. **(Request \$14,555)**

7.2.2.4 Building Fund Project

A June 2018 study identified the space needs, conceptual plans, and preliminary budget estimates for the ECC over the next 20 years. The study pointed out that the need for space is a current issue, not just one that the ECC will encounter in future years. Approximate space needs for ECC, to include the emergency call center, EOC, and supporting offices and interior spaces is 30,000 square feet. Preliminary estimates showed land needs of a 5 to 6-acre parcel. The Budget and Finance Committee recommends seating of a new committee to establish a budget and timeline. **(TBD - no request at this time)**

7.3 OPERATIONAL EXPENDITURES

This proposed budget expenditures of \$7,355,629 are an 8.91% increase over the current year, which is driven primarily by new-operationalized software maintenance costs as the Public Safety Software CIP will have closed, as well as expected increases in software contract pricing changes and hardware maintenance for aging systems.

Other drivers for the increase include salary and benefits, as well as EOC activation expense additions, all of which are detailed within. Included is a 2.0% salary and Public Safety Payscale step increase as recommended for existing staff. The projected cost of this increase is \$77,109, including FICA and benefits.

| Expenditures | | | | | |
|-------------------------|---------------------|---------------------|-------------------------|----------------------|-------------------------|
| Cost Center | FY20 Adopted Budget | FY21 Adopted Budget | FY20 -> FY21 Change (%) | FY22 Proposed Budget | FY21 -> FY22 Change (%) |
| 31040 - ECC Operations* | \$5,081,618 | \$5,344,896 | 5.18% | \$5,919,489 | 10.75% |
| 31045 - Emerg Mngmt | \$360,803 | \$332,884 | -7.74% | \$326,165 | -2.02% |
| 31048 - 800 MHz Radio | \$903,078 | \$1,076,388 | 19.19% | \$1,109,975 | 3.12% |
| TOTALS** | \$6,345,499 | \$6,754,168 | 6.44% | \$7,355,629 | 8.91% |

*Includes 2% Albemarle County Administrative Fee

**FY21 totals included expected grant allocation and expenses for the first time.

- Cost Center 31040 – ECC Operations expenditures of \$5,919,489 are a 10.7% or \$574,593 increase over the current year. See [10.1 Cost Center 31040 – ECC Operations](#) (pg. 22).
 - Includes 2.0% salary increase and market adjustments as recommended for existing staff.
 - Employer contribution increases for VRS (from 14.12% to 14.2%) and Health Insurance (7.0% to 7.2%).
 - Annual PS Software Maintenance first year after CIP closing.

| Account: 31040 - ECC Operations | | | |
|--|-------------|------------------|------------------|
| <u>FY21</u> | <u>FY22</u> | <u>Change \$</u> | <u>Change %*</u> |
| \$5,344,896 | \$5,919,489 | \$574,593 | 10.75% |
| *Change detail, contribution to total budget % change: | | | |
| Salaries and Benefits | | | 1.93% |
| - Includes assumed CoI increase, updated insurance and VRS rates | | | |
| Operational Expenses | | | 1.74% |
| - All other expenses to maintain current levels of service, excluding PS Software Maint. | | | |
| Annual PS Software Maintenance | | | 7.07% |
| - Cost formerly charged to now-completed CIP Project | | | |
| | | | <u>10.75%</u> |

- Cost Center 31045 – Emergency Management expenditures of \$326,165 are a 2.02% or \$6,719 decrease over the current year. See [10.2 Cost Center 31045 – Emergency Management](#) (pg. 30).
 - Emergency Operations Center activation expenses increased by \$9,616 to include technology and disinfecting services. *Note: The majority of COVID-19 related expenses were incurred in FY2021. FEMA application for reimbursement is pending.*
 - All other expenses decreased.

| Account: 31045 - Emergency Management | | | |
|---|-------------|------------------|------------------|
| <u>FY21</u> | <u>FY22</u> | <u>Change \$</u> | <u>Change %*</u> |
| \$332,884 | \$326,165 | -\$6,719 | -2.02% |
| *Change detail, contribution to total budget % change: | | | |
| EOC Activation Expense | | | 1.60% |
| - Includes technology subscriptions, disinfecting services | | | |
| All Other Expenses | | | -3.62% |
| - Includes salary, benefits, operating | | | |
| | | | <u>-2.02%</u> |

- Cost Center 31048 – 800 MHz Radio expenditures of \$1,109,975 are a 3.12% or \$33,587 increase over the current year. See [10.3 Cost Center 31048 – 800 MHz Radio](#) (pg. 35).
 - Expenditures in this cost center are reimbursed by all radio system users, including the primary ECC partners.
 - Software contract pricing changes and hardware maintenance increases due to aging systems.
 - All other expenses decreased.

| Account: 31048 - 800MHz Radio | | | |
|--|-------------|------------------|------------------|
| <u>FY21</u> | <u>FY22</u> | <u>Change \$</u> | <u>Change %*</u> |
| \$1,076,388 | \$1,109,975 | \$33,587 | 3.12% |
| *Change detail, contribution to total budget % change: | | | |
| Maintenance Contracts - Equipment | | | 3.16% |
| - Includes maintenance for infrastructure, generators, and tower sites | | | |
| All Other Expenses | | | -0.04% |
| - Includes salary, benefits, operating | | | |
| | | | <u>3.12%</u> |

7.4 OPERATIONAL REVENUES

The primary source of revenue are the partner shares which are driven by an accounting of calls for service. Please see Funding Formula section for more detail. Other notable revenues include Wireless E-911 Service collections by Virginia. The calculation for which locality disbursements are made changed in recent years, as previously discussed with the ECC Management Board. These changes may impact fee remittance to the ECC. Current annualized collections are projected to be \$568,680.

| Revenue | | | | | |
|---------------------------------|---------------------|---------------------|-------------------------|----------------------|-------------------------|
| Description | FY20 Adopted Budget | FY21 Adopted Budget | FY20 -> FY21 Change (%) | FY22 Proposed Budget | FY21 -> FY22 Change (%) |
| 15000-Use of Money and Property | \$50,000 | \$50,000 | 0.00% | \$50,000 | 0.00% |
| 16000-Charges for Services | \$5,672,736 | \$6,107,993 | 7.67% | \$6,695,004 | 9.61% |
| 19000-Recovered Costs (local) | \$0 | \$3,000 | -100.00% | \$3,000 | 0.00% |
| 24000-Categorical Aid-State | \$546,000 | \$579,180 | 6.08% | \$579,180 | 0.00% |
| 33000-Categorical Aid-Federal | \$8,363 | \$28,445 | 240.13% | \$28,445 | 0.00% |
| 51000-Transfers | \$68,400 | \$0 | 100.00% | \$0 | 0.00% |
| | \$6,345,499 | \$6,768,618 | 6.67% | \$7,355,629 | 8.67% |

8 FUNDING FORMULA

8.1 BASIS FOR PARTNER SHARES

The funding formula as per 1984 Agreement with Addendums is based on the actual number of public safety (police/fire/rescue) calls processed/dispatched for each jurisdiction during the calendar year. ***Note: The funding formula is actively under review by a Committee of the Board.***

The total calls decreased by 19,809 over the prior fiscal year, with the County of Albemarle's at 78,981 (-11,920), City of Charlottesville's at 46,062 (-3,676), University of Virginia's at 43,120 (-4,213).

The FY2022 share is County of Albemarle's at 46.9669%, City of Charlottesville's at 27.3913%, University of Virginia's at 25.6418%. For reference the past historical data counts are below.

[See image next page.]

Charlottesville - UVA - Albemarle County Emergency Communication Center

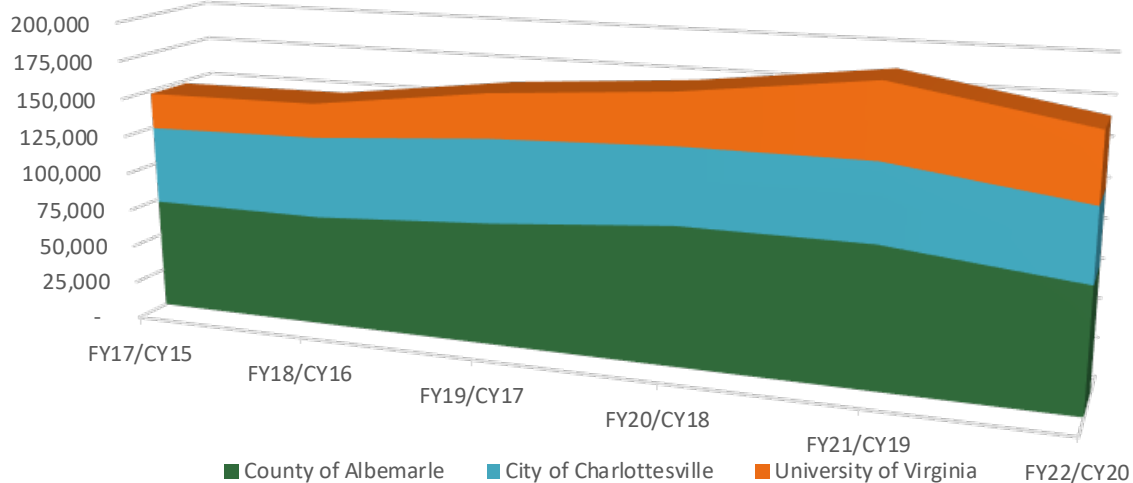
FY 2022 Budget DRAFT

ECC Calls for Service by Agency, YoY

Explanation: The funding formula for any given fiscal year is calculated using the most recent trailing year of call data. For instance, the fiscal year 2021 funding formula is calculated at the beginning of calendar year 2020, directly proportionate to the count of calls for service from calendar year 2019.

| CFS Count | FY17/CY15 | FY18/CY16 | FY19/CY17 | FY20/CY18 | FY21/CY19 | FY22/CY20 |
|-------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| County of Albemarle | 73,262 | 73,421 | 80,593 | 90,569 | 90,901 | 78,981 |
| City of Charlottesville | 51,193 | 53,460 | 54,870 | 49,450 | 49,738 | 46,062 |
| University of Virginia | 23,499 | 22,441 | 28,859 | 33,303 | 47,333 | 43,120 |
| Totals | 147,954 | 149,322 | 164,322 | 173,322 | 187,972 | 168,163 |

| Partner Shares | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 |
|-------------------------|----------|----------|----------|----------|----------|----------|
| County of Albemarle | 49.5167% | 49.1696% | 49.0458% | 52.2548% | 48.3588% | 46.9669% |
| City of Charlottesville | 34.6006% | 35.8018% | 33.3918% | 28.5307% | 26.4603% | 27.3913% |
| University of Virginia | 15.8826% | 15.0286% | 17.5625% | 19.2145% | 25.1809% | 25.6418% |



8.2 PARTNER SHARES

| Cost Center | Total | County of Albemarle | City of Charlottesville | University of Virginia | Others ¹ |
|---|---------------------|-------------------------|-------------------------|-------------------------|-----------------------|
| 31040 - ECC Operations | \$5,919,489 | \$2,780,202 46.9669% | \$1,621,424 27.3913% | \$1,517,863 25.6418% | \$0 0% |
| 31045 - Emergency Management | \$326,165 | \$153,190 46.9669% | \$89,341 27.3913% | \$83,635 25.6418% | \$0 0% |
| 31048 - 800 MHz Radio Operations | \$1,109,975 | \$455,041 40.9957% | \$159,839 14.4003% | \$166,886 15.0351% | \$328,208 29.5690% |
| Total Share of Expenditures | \$7,355,629 | \$3,388,434 | \$1,870,604 | \$1,768,383 | \$328,208 |
| Other Revenue | -\$701,780 | -\$329,605 46.9669% | -\$192,227 27.3913% | -\$179,949 25.6418% | n/a |
| Due | \$6,653,849 | \$3,058,829 | \$1,678,378 | \$1,588,434 | \$328,208 |
| County of Albemarle (schools) | | \$115,707 | | | |
| County of Albemarle (remit 2% admin fee) ² | | -\$144,208 | | | |
| City of Charlottesville (transit, schools, public works) | | | \$89,006 | | |
| University of Virginia (transit, health, facilities, emerg. mngmt.) | | | | \$72,091 | |
| Total Due From Partners | | \$3,030,328 | \$1,767,383 | \$1,660,526 | |
| Other Revenue (No Partner Shares or 800 MHz Radio Ops) | | | | | |
| 15000-Use of Money and Property (Interest) | | | \$50,000 | | |
| 16000-Charges for Services (No partner shares) | | | \$369,363 | | |
| 19000-Recovered Costs Local (FOIA recovery) | | | \$3,000 | | |
| 24000-Categorical Aid-State (Grants, wireless E9-1-1 fund) | | | \$579,180 | | |
| 33000-Categorical Aid-Federal (Grants, tower rental) | | | \$28,445 | | |
| 51000-Transfers | | | \$0 | | |
| Subtract Outside Charges 800 MHz Radio Ops ¹ | | | -\$328,208 | | |
| Total Revenues | | | \$701,780 | | |
| Balance Check | | | | | |
| Expenditures | \$7,355,629 | | | | |
| Partner Shares | -\$6,653,849 | | | | |
| Other Revenue | -\$701,780 | | | | |
| Total | \$0 | | | | |

¹ The costs for the 800 MHz Radio Operations are shared by all users of the system based on percent of subscriber radios in use.

² Per agreement dated January 20, 1984, the County of Albemarle is paid a 2% administrative fee for acting as fiscal manager.

8.3 800MHZ RADIO OPERATIONS SHARES

The system's subscriber count is used for basis of sharing the radio system maintenance cost as detailed below.

| | |
|--|----------------|
| 31048 FY22 Estimate* | \$1,109,974.60 |
| Total Billable Subscriber Count | 2,993 |
| Per-subscriber Share | \$370.86 |

| Description | Jurisdiction/Agency | FY21 Budget Adopted | FY22 Subscriber Count (#) | FY22 Subscriber Count (%) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Comments |
|--------------------------------------|--|---------------------|---------------------------|---------------------------|----------------------|--------------------------|-------------------------|-------------------|
| 160502-City of Charlottesville | City Public Safety | \$ 167,063 | 431 | 14.40% | \$ 159,839 | \$ (7,224) | -4.32% | |
| 160512-University Of Virginia | UVA Public Safety | \$ 161,674 | 450 | 15.04% | \$ 166,886 | \$ 5,212 | 3.22% | |
| 160503-County of Albemarle | County Public Safety | \$ 436,878 | 1,227 | 41.00% | \$ 455,041 | \$ 18,163 | 4.16% | |
| 160534-Airport-Maint 800 MHZ | Airport (CHO) | \$ 26,227 | 77 | 2.57% | \$ 28,556 | \$ 2,329 | 8.88% | |
| 160624-ALB CO SCHOOL-800 MHZ-MINT | Albemarle County Public Schools | \$ 106,705 | 312 | 10.42% | \$ 115,707 | \$ 9,003 | 8.44% | |
| 160625-ACR JAIL 800 MHZ-MAINT | ACR Jail | \$ 8,982 | 36 | 1.20% | \$ 13,351 | \$ 4,369 | 48.64% | |
| 160626-UVA TRANSIT 800 MHZ-MAINT | UVA Transit | \$ 31,616 | 92 | 3.07% | \$ 34,119 | \$ 2,503 | 7.92% | |
| 160627-RWSA- 800 MHZ MAINTENANCE | RWSA | \$ 22,275 | 35 | 1.17% | \$ 12,980 | \$ (9,295) | -41.73% | |
| 160628-CTS 800 MHZ MAINTENANCE | City of Charlottesville - CAT/Transit | \$ 26,946 | 74 | 2.47% | \$ 27,443 | \$ 498 | 1.85% | |
| 160629-C'VILLE PUBLIC WORKS | City of Charlottesville Public Works | \$ 35,927 | 100 | 3.34% | \$ 37,086 | \$ 1,158 | 3.22% | |
| 160630-CITY SCHOOLS - 800 MHZ MAINT. | City of Charlottesville - Pupil Transportation | \$ 18,323 | 66 | 2.21% | \$ 24,477 | \$ 6,154 | 33.58% | |
| 160633-A C SERV AUTH 800 MHZ MAINT | AC Serv Auth | \$ 20,119 | 54 | 1.80% | \$ 20,026 | \$ (93) | -0.46% | |
| 160634-PVCC PD- 800 MHZ MAINT | PVCC Police Department | \$ 1,078 | 4 | 0.13% | \$ 1,483 | \$ 406 | 37.63% | |
| 330417-US MARSHALS SERVICE | US Marshals | \$ 5,389 | 15 | 0.50% | \$ 5,563 | \$ 174 | 3.22% | |
| TBD | DEA | \$ 7,185 | 20 | 0.67% | \$ 7,417 | \$ 232 | 100.00% | Proposed for FY22 |
| Total | | \$ 1,076,388 | 2,993 | 100.00% | \$ 1,109,975 | \$ 33,587 | 3.12% | |

*Includes 2% Albemarle County Administrative Fee

9 ALL REVENUES

9.1 15000-USE OF MONEY AND PROPERTY

Budgeted interest on deposit account.

| Object Code | Description | FY21 Budget Adopted | FY21 Actual YTD (Through Dec.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> 22 Change (\$) | Change (%) |
|---------------------------------|----------------------------------|---------------------|--------------------------------|----------------------------|----------------------|------------------------|------------|
| 3-4100-15000-315000-150101-9999 | 150101-Interest on Bank Deposits | \$ 50,000 | \$ - | \$ - | \$ 50,000 | \$ - | 0.0% |

9.2 16000-CHARGES FOR SERVICES

Services billed to internal and external users. Includes the Agreement participant's annual shares of expenditures (City of Charlottesville, County of Albemarle, and University of Virginia).

| Object Code | Description | FY21 Budget Adopted | FY21 Actual YTD (Through Dec.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> 22 Change (\$) | Change (%) | Budget Notes |
|-------------------------------------|---|---------------------|--------------------------------|----------------------------|----------------------|------------------------|------------|---|
| 3-4100-16000-316000-160311-9999 | 160311-UVA Contractual OT Reimbursement | \$ 10,000 | \$ - | \$ - | \$ 10,000 | \$ - | 0.0% | |
| 3-4100-16000-316000-160315-9999 | 160315-REGIONAL JAIL | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 3-4100-16000-316000-160502-9999 | 160502-City of Charlottesville | \$ 1,478,245 | \$ - | \$ - | \$ 1,678,378 | \$ 200,133 | 13.5% | |
| 3-4100-16000-316000-160503-9999 | 160503-County of Albemarle | \$ 2,833,190 | \$ - | \$ - | \$ 3,058,829 | \$ 225,639 | 8.0% | |
| 3-4100-16000-316000-160512-9999 | 160512-University Of Virginia | \$ 1,409,456 | \$ - | \$ - | \$ 1,588,434 | \$ 178,979 | 12.7% | |
| 3-4100-16000-316000-160534-9999 | 160534-Airport-Maint 800 MHZ | \$ 26,227 | \$ - | \$ - | \$ 28,556 | \$ 2,329 | 8.9% | |
| 3-4100-16000-316000-160624-9999 | 160624-ALB CO SCHOOL-800 MHZ-MNT | \$ 106,705 | \$ - | \$ - | \$ 115,707 | \$ 9,003 | 8.4% | |
| 3-4100-16000-316000-160625-9999 | 160625-ACR JAIL 800 MHZ-MAINT | \$ 8,982 | \$ - | \$ - | \$ 13,351 | \$ 4,369 | 48.6% | |
| 3-4100-16000-316000-160626-9999 | 160626-UVA TRANSIT 800 MHZ-MAINT | \$ 31,616 | \$ - | \$ - | \$ 34,119 | \$ 2,503 | 7.9% | |
| 3-4100-16000-316000-160627-9999 | 160627-RWSA- 800 MHZ MAINTENANCE | \$ 22,275 | \$ - | \$ - | \$ 12,980 | \$ (9,295) | -41.7% | |
| 3-4100-16000-316000-160628-9999 | 160628-CTS 800 MHZ MAINTENANCE | \$ 26,946 | \$ - | \$ - | \$ 27,443 | \$ 498 | 1.8% | |
| 3-4100-16000-316000-160629-9999 | 160629-C'VILLE PUBLIC WORKS | \$ 35,927 | \$ - | \$ - | \$ 37,086 | \$ 1,158 | 3.2% | |
| 3-4100-16000-316000-160630-9999 | 160630-CITY SCHOOLS - 800 MHZ MAINT. | \$ 18,323 | \$ - | \$ - | \$ 24,477 | \$ 6,154 | 33.6% | |
| 3-4100-16000-316000-160633-9999 | 160633-A C SERV AUTH 800 MHZ MAINT | \$ 20,119 | \$ - | \$ - | \$ 20,026 | \$ (93) | -0.5% | |
| 3-4100-16000-316000-160633-9999 | 160634-PVCC PD 800 MHZ MAINT | \$ 1,078 | \$ - | \$ - | \$ 1,483 | \$ 406 | 37.6% | |
| 3-4100-16000-316000-160635-9999 | 160635-US MARSHALS SVC 800 MHZ MAINT | \$ 5,389 | \$ - | \$ - | \$ 5,563 | \$ 174 | 3.2% | |
| 3-4100-16000-316000-xxxxxx-9999 | 160636-DEA 800 MHZ MAINT | \$ 7,185 | \$ - | \$ - | \$ 7,417 | \$ 232 | 3.2% | New subscriber in FY21 |
| 3-4100-16000-316000-xxxxxx-9999 | xxxxxx-A C SERV AUTH MASS NOTIFICATION | \$ 1,508 | \$ - | \$ - | \$ 1,508 | \$ - | 0.0% | |
| 3-4100-16000-316000-xxxxxx-9999 | xxxxxx-RWSA MASS NOTIFICATION | \$ 1,675 | \$ - | \$ - | \$ 1,675 | \$ - | 0.0% | |
| 3-4100-16000-316000-160637-9999 | 160637-UVA FACILITIES MASS NOTIFICATION | \$ 35,175 | \$ - | \$ - | \$ - | \$ (35,175) | 0.0% | Revenue removed to reflect partner use of VEOCI |
| 3-4100-16000-316000-160638-9999 | 160638-UVA HEALTH MASS NOTIFICATION | \$ 27,973 | \$ - | \$ - | \$ 27,973 | \$ - | 0.0% | |
| Subtotal 16000-Charges for Services | | \$ 6,107,993 | \$ - | \$ - | \$ 6,695,004 | \$ 587,011 | 9.6% | |

9.3 19000-RECOVERED COSTS

Includes grants and aid received from local sources and revenues from local agencies billed for service or recovered costs for FOIA requests.

| Object Code | Description | FY21 Budget Adopted | FY21 Actual YTD (Through Dec.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> 22 Change (\$) | Change (%) | Budget Notes |
|---------------------------------|---------------------------------------|---------------------|--------------------------------|----------------------------|----------------------|------------------------|-------------|--------------|
| 3-4100-19000-319000-190253-1003 | 190253-FOIA - Recovered Cost | \$ 3,000 | \$ - | \$ - | \$ 3,000 | \$ - | 0.0% | |
| 3-4100-19000-319000-199900-1003 | 199900-Other Recovered Costs | | \$ - | \$ - | | \$ - | 0.0% | |
| 3-4100-19000-319000-199910-9999 | 199910-Prior Year Recovery | | \$ - | \$ - | | \$ - | 0.0% | |
| | Subtotal 19000-Recovered Costs | \$ 3,000 | \$ - | \$ - | \$ 3,000 | \$ - | 0.0% | |

9.4 24000-CATEGORICAL AID – STATE

Includes grants and aid received from Commonwealth sources.

| Object Code | Description | FY21 Budget Adopted | FY21 Actual YTD (Through Dec.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> 22 Change (\$) | Change (%) | Budget Notes |
|---------------------------------|---|---------------------|--------------------------------|----------------------------|----------------------|------------------------|-------------|--------------|
| 3-4100-24000-324000-240055-9999 | 240055-DEPT. OF EMERGENCY SERVICE | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 3-4100-24000-324000-240424-9999 | 240424-Wireless E-911 Service Bd | \$ 568,680 | \$ - | \$ - | \$ 568,680 | \$ - | 0.0% | |
| 3-4100-24000-324000-240548-9999 | 240548-LEMPG - CHARLOTTESVILLE | \$ 7,500 | \$ - | \$ - | \$ 7,500 | \$ - | 0.0% | |
| 3-4100-24000-324000-240552-9999 | 240552-VITA-WIRELESS-EDUCATION | \$ 3,000 | \$ - | \$ - | \$ 3,000 | \$ - | 0.0% | |
| | Subtotal 24000-Categorical Aid - State | \$ 579,180 | \$ - | \$ - | \$ 579,180 | \$ - | 0.0% | |

9.5 33000-CATEGORICAL AID-FEDERAL

Includes grants and aid received from federal sources and revenues from federal agencies billed for service.

| Object Code | Description | FY21 Budget Adopted | FY21 Actual YTD (Through Dec.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> 22 Change (\$) | Change (%) | Budget Notes |
|---------------------------------|---|---------------------|--------------------------------|----------------------------|----------------------|------------------------|-------------|----------------------------|
| 3-4100-33000-333000-330214-9999 | 330214-DEPT OF HOMELAND SECURITY | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 3-4100-33000-333000-330215-9999 | 330215-EMERG. MGMT. (LEMPG) | \$ 24,452 | \$ - | \$ - | \$ 24,452 | \$ - | 0.0% | |
| 3-4100-33000-333000-330320-9999 | 330320-FBI/TOWER RENTAL | \$ 3,993 | \$ - | \$ - | \$ 3,993 | \$ - | 0.0% | |
| 3-4100-33000-333000-330417-9999 | 330417-US MARSHALS SERVICE | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | Moved Charges for Services |
| 3-4100-33000-333000-330500-9999 | 330500-Emerg Resp & Recov Grant | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| | Subtotal 33000-Categorical Aid-Federal | \$ 28,445 | \$ - | \$ - | \$ 28,445 | \$ - | 0.0% | |

9.6 51000-TRANSFERS

Funds transferred in from other sources (i.e. Fund Balance).

| Object Code | Description | FY21 Budget Adopted | FY21 Actual YTD (Through Dec.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> 22 Change (\$) | Change (%) | Budget Notes |
|---------------------------------|-----------------------------------|---------------------|--------------------------------|----------------------------|----------------------|------------------------|-------------|--------------|
| 3-4100-51000-351000-510100-9999 | 510100-Appropriation-Fund Balance | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| | Subtotal 51000-Transfers | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |

10 OPERATIONAL EXPENDITURE DETAILS

10.1 COST CENTER 31040 – ECC OPERATIONS

10.1.1 Salaries and Benefits (Cost Center 31040)

Salaries and Benefits includes an overall increase of 2.4%, or \$ \$103,387, over current year to accommodate:

- 1) 2.0% salaries increase effective July 1, 2021.
- 2) Benefit increases including projected employer contribution increases for Virginia Retirement System (VRS) rates from 14.12% to 14.2%, Health Insurance of 7.2%, and Disability Insurance.

Other notable account increases are noted in table below.

| Description | New Account Object | FY21 Budget Adopted | FY21 Budget YTD (Through Nov.) | FY21 Actual (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---------------------------------------|--------------------------------------|---------------------|--------------------------------|----------------------------|----------------------------|----------------------|--------------------------|-------------------------|---|
| 110000-Salaries-Regular | 110000-Salaries-Regular | \$ 2,842,032 | \$ - | \$ 1,110,935 | \$ 2,666,244 | \$ 2,898,873 | \$ 56,841 | 2.0% | Annualized tracking lower due to vacancies. Assume 2.0% pay increase. |
| 120000-Overtime Wages | 120000-Overtime Wages | \$ 188,237 | \$ - | \$ 99,216 | \$ 238,117 | \$ 192,002 | \$ 3,765 | 2.0% | Annualized amount tracking higher due to pandemic and vacancies early in the year. Using FY21 adopted with 2% increase to accommodate for pay increase. |
| 129900-Overtime-Reimbursable | 129900-Overtime-Reimbursable | \$ 10,000 | \$ - | \$ - | \$ - | \$ 10,000 | \$ - | 0.0% | Contracted overtime for special projects. |
| 130000-Part-Time Wages | 130000-Part-Time Wages | \$ 25,000 | \$ - | | \$ - | \$ 25,000 | \$ - | 0.0% | |
| 160070-Other Compensation-Hazard Pay | 160070-Other Compensation-Hazard Pay | \$ - | \$ - | | \$ - | \$ - | \$ - | 0.0% | Expenditures in FY21 was moved to 3045. |
| 160805-Shift Differential | 160805-Shift Differential | \$ 38,831 | \$ - | \$ 12,993 | \$ 31,183 | \$ 38,831 | \$ - | 0.0% | Annualized tracking lower due to vacancies. Expected shift coverage. |
| 160900-Salary Reserve-- Bonus | None | \$ - | \$ - | | \$ - | \$ - | \$ - | 0.0% | |
| 160904-Accrued Annual Leave | 280100-Leave Payouts | \$ 6,117 | \$ - | | \$ - | \$ 6,117 | \$ - | 0.0% | Using a three year average. |
| 210000-FICA | 210000-FICA | \$ 231,265 | \$ - | \$ 91,532 | \$ 219,677 | \$ 231,265 | \$ - | 0.0% | |
| 221000-Virginia Retirement Sys. | 221000-Virginia Retirement Sys. | \$ 383,057 | \$ - | \$ 138,489 | \$ 332,374 | \$ 386,075 | \$ 3,018 | 0.8% | Expecting 14.2% employer contribution rate. |
| 221500-VLDP - Disability | 221500-VLDP - Disability | \$ 5,119 | \$ - | \$ 2,015 | \$ 4,836 | \$ 5,119 | \$ - | 0.0% | |
| 222100-Annuity-Part Time | 222100-Annuity-Parttime | \$ 8,120 | \$ - | \$ 2,478 | \$ 5,948 | \$ 8,120 | \$ - | 0.0% | |
| 222110-VRS Hybrid Retirement | 222110-VRS Hybrid Retirement | \$ 8,354 | \$ - | \$ 7,964 | \$ 19,113 | \$ 19,113 | \$ 10,759 | 128.8% | Using annualized amount as number of workers utilizing hybrid option increases. |
| 223000-Early Retirement | 223000-Early Retirement | \$ 24,840 | \$ - | \$ 13,822 | \$ 33,173 | \$ 24,840 | \$ - | 0.0% | Using annualized amount for anticipated retirement. |
| 231000-Health Insurance | 231000-Health Insurance | \$ 402,673 | \$ - | \$ 138,771 | \$ 333,050 | \$ 431,678 | \$ 29,005 | 7.2% | Increase in employer contribution expected |
| 232000-Dental Insurance | 232000-Dental Insurance | \$ 12,240 | \$ - | \$ 4,340 | \$ 10,416 | \$ 12,240 | \$ - | 0.0% | |
| 233000-HSA Contributions | 233000-HSA Contributions | \$ - | \$ - | \$ 2,852 | \$ 6,845 | \$ - | \$ - | 0.0% | |
| 241000-VRS Group Life Insurance | 241000-VRS Group Life Insurance | \$ 36,352 | \$ - | \$ 13,899 | \$ 33,356 | \$ 36,352 | \$ - | 0.0% | |
| 242000-Group Life/Part Time | 242000-Group Life/Part-Time | \$ 2,162 | \$ - | \$ 357 | \$ 857 | \$ 2,162 | \$ - | 0.0% | |
| 270000-Worker's Compensation | 270000-Worker's Compensation | \$ 4,216 | \$ - | \$ 1,683 | \$ 4,039 | \$ 4,216 | \$ - | 0.0% | Employer coverage as defined by role |
| 281100-Moving Expenses | 281100-Moving Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 282040-Total Rewards | 282040-Total Rewards | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| Subtotal Salaries and Benefits | | \$ 4,228,617 | \$ - | \$ 1,641,345 | \$ 3,939,229 | \$ 4,332,004 | \$ 103,387 | 2.4% | |

10.1.2 Operating Expenses (Cost Center 31040)

Operating Expenses are showing an overall increase of 37.5%, or \$393,306. Notable increase/decreases are included in the Budget Notes column within the images below. *Note: Changes in account codes to support new accounting process moved some expenses into and out of this grouping.*

Notable additions include:

- 1) Annual Public Safety Software Maintenance first year after CIP closing (+\$378,075).
- 2) Electronic call-taking protocols maintenance and support for the first year (+43,470).
- 3) Subscription based service for video and multimedia enhanced citizen response system. First year trial is being explored now with expected expense after 12 months (+\$45,000).
- 4) Video camera, microphone, and stand to support creation of training, recruitment, and meeting videos. (+3,215).
- 5) Software to support Communications Officer Training program (+2,463).

{See tables on next pages.}

| Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|--|--|---------------------|-----------------------|--------------------------------|----------------------------|----------------------|--------------------------|-------------------------|--|
| 312210-Contract Services | 372100-Permits, Fees & Licenses | \$ 3,735 | \$ - | \$ 11,320 | \$ 27,168 | \$ 3,735 | \$ - | 0.0% | Annualized is high. Moved partial expenses to 345300-Translation & Interpreter Services. |
| CALEA | | \$ 3,735 | \$ - | | | \$ 3,735 | \$ - | 0.0% | |
| 312380-CONTRACT SERVICES-COVID19 | TBD | \$ - | \$ - | \$ 17,796 | \$ 42,711 | \$ - | \$ - | 0.0% | Not applicable for FY22 |
| COVID Unbudgeted Expense | | \$ - | \$ - | | | \$ - | \$ - | 0.0% | COVID unbudgeted expense specific to FY21 |
| 312500-Professional Services Instructional | 345200-Instructional Services | \$ 34,000 | \$ - | \$ 26,660 | \$ 63,984 | \$ 34,000 | \$ - | 0.0% | Annualized is high due to one-time payments early in fiscal year. |
| CSCJTA Fees For Member Agency | | \$ 31,000 | \$ - | | | \$ 31,000 | \$ - | 0.0% | \$620 per employee x 50 |
| Diversity & Inclusion Ongoing Workshop & Training | | \$ 3,000 | | | | \$ 3,000 | \$ - | 0.0% | On-going program. |
| 312710-Computer Support | 372200-Technology Maint/Support | \$ 42,036 | \$ - | \$ 2,545 | \$ 6,109 | \$ 45,195 | \$ 3,159 | 7.5% | Annualized amount is low when compared to budgeted amount due to this account combined with others. |
| Virus/Security System | | \$ 2,589 | \$ - | | | \$ 1,246 | \$ (1,343) | -51.9% | Quote 11/23/20 100x10.32=1032.0. |
| Data Protection | | \$ 6,045 | \$ - | | | \$ 5,880 | \$ (165) | -2.7% | Quote 11/23/20 plus 5% |
| Windows Client Licenses | | \$ 1,031 | \$ - | | | \$ 1,031 | \$ - | 0.0% | Based on contract pricing |
| Database Server Licenses | | \$ 2,200 | \$ - | | | \$ 2,699 | \$ 499 | 22.7% | Based on contract pricing |
| Microsoft Office Licenses | | \$ 16,000 | \$ - | | | \$ 16,000 | \$ - | 0.0% | Conversion to per user Office 365. Perpetual licenses for specialty software including Business Intelligence, Visio, and MS Project. |
| Accreditation Software System | | \$ 4,000 | \$ - | | | \$ 4,000 | \$ - | 0.0% | June 2019 \$3,583. Last year + two add + 3% |
| VCIN | | \$ 1,806 | \$ - | | | \$ 1,806 | \$ - | 0.0% | Commonwealth pricing |
| Adobe Suite | | \$ 3,000 | \$ - | | | \$ 3,747 | \$ 747 | 100.0% | Quote + 5% |
| Shared Project Tracking | | \$ - | \$ - | | | \$ 821 | \$ 821 | 100.0% | Quote + 5% |
| Data Reporting and Visualization | | \$ - | \$ - | | | \$ 2,600 | \$ 2,600 | 100.0% | Quote + 5% |
| Other Expenses Not Covered Under Maintenance | | \$ 5,365 | \$ - | | | \$ 5,365 | \$ - | 0.0% | |
| 312800-Professional Services Audit | 344200-Financial Consultants | \$ 7,350 | \$ - | \$ 5,996 | \$ 14,390 | \$ 7,350 | \$ - | 0.0% | Annualized amount is high due to one-time payments early in fiscal year. |
| Audit Services | | \$ 7,350 | \$ - | | | \$ 7,350 | \$ - | 0.0% | |
| new | 331210-Building & Facilities Repair | \$ - | \$ 70,000 | \$ - | \$ - | \$ - | \$ (70,000) | 0.0% | New account for FY22. |
| HVAC - carried forward from FY19 | | \$ - | \$ 20,000 | | | \$ - | \$ (20,000) | 0.0% | Moved from 331800-R&M Buildings |
| HVAC | | \$ - | \$ - | | | \$ - | \$ - | 0.0% | Planned multi-year replacement strategy. Moved from 331800-R&M Buildings |
| ECC Building Renovations for Office Space | | | \$ 30,000 | | | | | | Moved from 331800-R&M Buildings |
| ECC Painting | | | \$ 20,000 | | | | | | Moved from 331800-R&M Buildings |
| new | 331211-Building & Facilities Maintenance | \$ 28,351 | \$ - | \$ - | \$ - | \$ 27,651 | \$ (700) | -2.5% | New account for FY22. |
| HVAC and Duct Cleaning | | \$ 3,000 | | | | \$ 3,000 | \$ - | 100.0% | Recommended yearly. Moved from 331800-R&M Buildings |
| Elevator Regular Maintenance and Inspection | | \$ 2,900 | \$ - | | | \$ 2,200 | \$ (700) | -24.1% | Regular Maintenance and inspection. Moved from 332100-Maint. Contract-Equipment. |
| Other | | \$ 22,451 | \$ - | | | \$ 22,451 | \$ - | 0.0% | Other building, plumbing, electrical, exterior maintenance. Moved from 331800-R&M Buildings |
| new | 331212-Custodial Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | New account for FY22. |
| new | 331300-Grounds R&M | \$ 5,400 | \$ - | \$ - | \$ - | \$ 9,392 | \$ 3,992 | 73.9% | New account for FY22. |
| Landscaping, Lawn, and Snow Removal | | \$ 5,400 | \$ - | | | \$ 5,400 | \$ - | 0.0% | Same as past FY, moved from 301200-Contract Services-Other |
| Leaf Removal (gutter, spouts, etc.) | | \$ - | \$ - | | | \$ 3,992 | \$ 3,992 | 0.0% | |
| 332100-Maint. Contract-Equipment | 331600-R&M - Equipment | \$ 41,115 | \$ - | \$ 32,457 | \$ 77,897 | \$ 32,368 | \$ (8,747) | -21.3% | Annualized amount is high due to one-time payments early in fiscal year. |
| Radio Equipment Not Covered Under 800 MHz Contract | | \$ 8,240 | \$ - | | | \$ 8,240 | \$ - | 0.0% | Equipment directly utilized by ECC Participant's (City/County/UVA) and not regional partners |
| Fire Alarm Panel/System Maintenance | | \$ 2,500 | \$ - | | | \$ 2,500 | \$ - | 0.0% | |
| UPS System Maintenance | | \$ 2,500 | \$ - | | | \$ 2,500 | \$ - | 0.0% | |
| BRIN Microwave Maintenance ALU | | \$ 6,000 | \$ - | | | \$ - | \$ (6,000) | 0.0% | Upgrades replaces need for legacy maintenance. |
| UHF Alerting Maintenance Contract | | \$ 21,875 | \$ - | | | \$ 19,128 | \$ (2,747) | -12.6% | Renewed contract flat rate until 2024. |
| New | 345100-Health & Medical Services | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | \$ - | 0.0% | New account for FY22. |
| Psychological Evals for New Hires | | \$ 1,500 | \$ - | | | \$ 1,500 | \$ - | 0.0% | Same as FY22. Moved from 580500-Staff Development. |
| New | 345300-Translation & Interpreter Services | \$ 31,000 | \$ - | \$ - | \$ - | \$ 31,000 | \$ - | 0.0% | New account for FY22. |
| Language Line Service | | \$ 31,000 | \$ - | | | \$ 31,000 | \$ - | 0.0% | Same as FY22. Moved from 312210-Contract Services. |

| Description | FY20 | FY20 Actual | FY20 | FY21 | FY20 -> | FY20 -> | Budget Notes | | |
|--|---------------------------------------|---------------------|-----------------------|--------------------------|--------------------|---------------------|--------------|--------------------|--|
| | FY20 Budget Adopted | Budget Additions | YTD (Through Dec.) | Annualized (From YTD) | Proposed Budget | FY21 Change (\$) | | FY21 Change (%) | |
| new | 372200-Technology Maint/Support | \$ 176,799 | \$ - | \$ - | \$ - | \$ 628,409 | \$ 451,610 | 255.4% | Annualized amount is high due to one-time payments early in fiscal year. |
| IT Lifecycle Management System Maintenance | | \$ 3,110 | \$ - | | | \$ 4,014 | \$ 904 | 29.1% | Past FY actual +5%, Asset Management, Ticketing, Imaging and Support |
| Primary Firewall Maintenance | | \$ 7,160 | \$ - | | | \$ 7,518 | \$ 358 | 5.0% | |
| Backup Firewalls Maintenance | | \$ 1,950 | \$ - | | | \$ 1,687 | \$ (263) | -13.5% | Past FY actual +5% |
| Primary Datacenter Hypervisor Maintenance | | \$ 11,237 | \$ - | | | \$ 5,751 | \$ (5,486) | -48.8% | Past FY actual +5% |
| Backup Datacenter Hypervisor Maintenance | | \$ 4,369 | \$ - | | | \$ 5,751 | \$ 1,382 | 31.6% | Past FY actual +5% |
| Primary Networking Maintenance | | \$ - | \$ - | | | \$ 250 | \$ 250 | 0.0% | Limited maintenance cost until 2025. |
| Backup Networking Maintenance | | \$ 4,120 | \$ - | | | \$ 250 | \$ (3,870) | -93.9% | Limited maintenance cost until 2025. |
| Backup Datacenter Storage | | \$ 12,705 | \$ - | | | \$ - | \$ (12,705) | 0.0% | Upgrades replaces need for legacy maintenance. |
| Backup Datacenter Compute Nodes | | \$ 6,636 | \$ - | | | \$ - | \$ (6,636) | 0.0% | Upgrades replaces need for legacy maintenance. |
| CAD Msg. Switches | | \$ 6,352 | \$ - | | | \$ 7,700 | \$ 1,348 | 21.2% | Quote +5% |
| Fire and EMS Records Warehouse Support | | \$ 1,967 | \$ - | | | \$ 2,026 | \$ 59 | 100.0% | Last year + 3%. |
| Building Security System Maintenance | | \$ 978 | \$ - | | | \$ 1,174 | \$ 196 | 100.0% | Expecting 20% increase to account for additional HW/capacity maint after upgrades |
| Backup Data Storage Appliances | | \$ - | \$ - | | | \$ 2,122 | \$ 2,122 | 100.0% | New FY22. |
| Datacenter and Network Managed Services | | \$ 46,534 | \$ - | | | \$ 46,534 | \$ - | 100.0% | Ongoing network and datacenter engineering services, \$3,878 per month (20 hrs.) |
| Annual Employment Testing Renewal | | \$ 3,000 | \$ - | | | \$ 3,000 | \$ - | 0.0% | Same as FY21. Moved from 580500-Staff Development. |
| Video and Multimedia Enhanced Citizen Response System | | \$ 15,000 | \$ - | | | \$ 60,000 | \$ 45,000 | 100.0% | \$5,000 per month subscription service after first year. Assume full 12 months. |
| Mobile Community CPR Alerting System | | \$ 10,815 | \$ - | | | \$ 10,815 | \$ - | 100.0% | Annual maintenance costs after first year, assume expense in March 2022. |
| Maintenance for EMD Electronic Call-taking Protocols | | \$ - | \$ - | | | \$ 43,470 | \$ 43,470 | 0.0% | Includes maintenance and support for protocol system and analytics, after year one. Quote + 5% |
| CTO Tracking Software | | \$ - | \$ - | | | \$ 2,463 | \$ 2,463 | 0.0% | New for FY22 |
| Misc. Software | | \$ 2,000 | \$ - | | | \$ 5,000 | \$ 3,000 | 150.0% | Adjusted for anticipated use. Moved from 800712-Software Upgrade/Replace. |
| 911 Call-Handling Equipment Maintenance contract extension | | \$ 38,866 | \$ - | | | \$ 40,809 | \$ 1,943 | 100.0% | Factory maintenance expires in May 2021 and requires purchase of extended maintenance. Per quote 11/22/19 1/5 of annual price. |
| Public Safety Software System Annual Maintenance | | \$ - | \$ - | | | \$ 378,075 | \$ 378,075 | 100.0% | New FY22. May adjust due to pending RFP. Waiting on quote, basis for budget is year 6 (\$360,072) +5%. |
| New | 379200-Printing & Binding | \$ 2,000 | \$ - | \$ - | \$ - | \$ 9,000 | \$ 7,000 | 350.0% | New account for FY22. |
| Copy and Print Services | | \$ 2,000 | \$ - | | | \$ 2,000 | \$ - | 0.0% | Moved from 601700-Copy Expense. |
| Public Education Campaigns | | \$ - | \$ - | | | \$ 7,000 | \$ 7,000 | 0.0% | Moved partial from 379300-Advertising |
| 360000-Advertising | 379300-Advertising | \$ 10,000 | \$ - | \$ 87 | \$ 209 | \$ 3,000 | \$ (7,000) | -70.0% | |
| Posting of open positions and education campaigns | | \$ 10,000 | \$ - | | | \$ 3,000 | \$ (7,000) | -70.0% | Moved partial to 379200-Printing & Binding. |
| 390003-Contract-Admin. Fees | Pending | \$ 104,802 | \$ - | \$ 52,401 | \$ 125,762 | \$ 116,068 | \$ 11,267 | 10.8% | Annualized tracking high, cost is fixed amount. |
| Administration Fee to County | | \$ 104,802 | \$ - | | | \$ 116,068 | \$ 11,267 | 10.8% | 2% as defined in foundation charter |
| New | 432104-Computer M&R/Software Licenses | \$ - | \$ - | \$ 12,180 | \$ 29,233 | \$ 1,887 | \$ 1,887 | 0.0% | New account for FY22. |
| Annual fee to County for software licensing | | \$ - | \$ - | | | \$ 1,887 | \$ 1,887 | 0.0% | New in FY22. Needs review. |
| 510121-Electrical Services | 510121-Electrical Services | \$ 39,140 | \$ - | \$ 12,180 | \$ 29,233 | \$ 39,140 | \$ - | 0.0% | Annualized tracking low due to unexpected expenses paid early in FY. |
| 2306 Ivy Road | | \$ 39,140 | \$ - | | | \$ 39,140 | \$ - | 0.0% | Last year + 3%. |
| new | 510210-Heating/Fuel Oil | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | 0.0% | New account for FY22. |
| Generators | | \$ 2,000 | \$ - | | | \$ 2,000 | \$ - | 0.0% | Same as FY21 |
| 510300-Water & Sewer Services | 510300-Water & Sewer Services | \$ 2,700 | \$ - | \$ 433 | \$ 1,040 | \$ 2,700 | \$ - | 0.0% | Annualized tracking low due to unexpected expenses paid early in FY. |
| 2306 Ivy Road | | \$ 2,700 | \$ - | | | \$ 2,700 | \$ - | 0.0% | Have seen fluctuations in use. Using budget number from previous year. |
| 520100-Postal Services | 520100-Postal Services | \$ 1,500 | \$ - | \$ 115 | \$ 277 | \$ 1,500 | \$ - | 0.0% | |
| Mailing and Shipping Fees | | \$ 1,500 | \$ - | | | \$ 1,500 | \$ - | 0.0% | Same as FY21 |
| 520300-Telecommunications | 520300-Telecommunications | \$ 266,873 | \$ - | \$ 115,675 | \$ 277,621 | \$ 272,193 | \$ 5,320 | 2.0% | |
| LD Fees | | \$ - | \$ - | | | \$ 2,000 | \$ 2,000 | 0.0% | Moved from 520302-Telephone-Long Distance. |
| Backup and Redundant Internet | | \$ 3,600 | \$ - | | | \$ 3,600 | \$ - | 0.0% | Increase speed of COB5 and Backup connections. |
| E911 Trunks and Circuits | | \$ 201,073 | \$ - | | | \$ 201,073 | \$ - | 0.0% | Using previous year's amount spent \$201,073. |
| Text-to-911 Service | | \$ 13,200 | \$ - | | | \$ 13,200 | \$ - | 100.0% | Year 4 of a 5 year agreement requires maintenance fee. First two years prepaid. |
| Circuits, Local Service, Backup Lines, CL, Verizon, CLEC | | \$ 39,000 | \$ - | | | \$ 39,000 | \$ - | 0.0% | Same as FY21. |
| FirstNet and Cellular Phones and Wireless Devices | | \$ 10,000 | \$ - | | | \$ 13,320 | \$ 3,320 | 33.2% | End FY21 resting state with issued phones, data devices, plus 2+3 VZ/FN cache spares |

| Description | FY20 | FY20 Actual | FY20 | FY21 | FY20 -> | FY20 -> | Budget Notes | | |
|--|--|---------------------|-----------------------|--------------------------|--------------------|---------------------|--------------|--------------------|--|
| | Budget Adopted | Budget Additions | YTD (Through Dec.) | Annualized (From YTD) | Proposed Budget | FY21 Change (\$) | | FY21 Change (%) | |
| 520302-Telephone-Long Distance | None | \$ 2,000 | \$ - | \$ 230 | \$ 552 | \$ - | \$ (2,000) | 0.0% | |
| LD Fees | | \$ 2,000 | \$ - | | | \$ - | \$ (2,000) | 0.0% | Moved to 520300-Telecommunications. |
| New | 520304-Telecomm.-Data Lines | \$ 65,000 | \$ - | \$ - | \$ - | \$ 65,000 | \$ - | 0.0% | New account for FY22. |
| Redundant Ethernet and Wave-Metro Connectivity | | \$ 65,000 | \$ - | | | \$ 65,000 | \$ - | 0.0% | Moved from 520300-Telecommunications. |
| 520315-Cell-Stipend | 520315-Cell - Stipend | \$ 3,240 | \$ - | \$ 600 | \$ 1,440 | \$ 3,240 | \$ - | 0.0% | |
| Employee Cell Stipend | | \$ 3,240 | \$ - | | | \$ 3,240 | \$ - | 100.0% | Same amount as previous fiscal year. |
| 530000-INSURANCE | Moved to appropriate code(s) from 53xxxx-Insurance series of codes | \$ - | \$ - | \$ 3,190 | \$ 7,656 | \$ - | \$ - | 0.0% | Moved to 530200-Fire Insurance |
| 530200-Fire Insurance | 530200-Fire Insurance | \$ 9,520 | \$ - | \$ 3,765 | \$ 9,035 | \$ 9,520 | \$ - | 0.0% | |
| 2306 Ivy Road | | \$ 6,348 | \$ - | | | \$ 6,348 | \$ - | 0.0% | |
| General | | \$ 3,172 | \$ - | | | \$ 3,172 | \$ - | 100.0% | Moved from 530000-INSURANCE |
| 530700-Public Official Liability | 530700-Public Official Liability | \$ 1,495 | \$ - | \$ 2,753 | \$ 6,607 | \$ 1,495 | \$ - | 0.0% | |
| Insurance for Public Officials | | \$ 1,495 | \$ - | | | \$ 1,495 | \$ - | 0.0% | Last year + 5% |
| 530900-Automotive Insurance | 530900-Automotive Insurance | \$ 500 | \$ - | | \$ - | \$ 500 | \$ - | 0.0% | |
| Durango (2018) | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | |
| 540000-Leases And Rentals | 540000-Leases and Rentals | \$ - | \$ - | \$ 12,413 | \$ 29,791 | \$ - | \$ - | 0.0% | Moved to 540200-Lease/Rent-Buildings and 540100-Lease/Rent-Equipment. |
| new | 540100-Lease/Rent-Equipment | \$ 3,632 | \$ - | \$ - | \$ - | \$ 3,813 | \$ 181 | 5.0% | New account for FY22. |
| Copier Contract | | \$ 3,632 | \$ - | | | \$ 3,813 | \$ 181 | 5.0% | Same as last year + 5%. Moved from 540000-Leases And Rentals. |
| new | 540200-Lease/Rent-Buildings | \$ 11,960 | \$ - | \$ - | \$ - | \$ 12,558 | \$ 598 | 5.0% | New account for FY22. |
| Storage Facility | | \$ 3,900 | \$ - | | | \$ 4,095 | \$ 195 | 5.0% | Same as last year + 3%. Moved from 540000-Leases And Rentals. |
| Backup Center - COB5 | | \$ 8,060 | \$ - | | | \$ 8,463 | \$ 403 | 5.0% | Same as last year + 3%. Moved from 540000-Leases And Rentals. |
| 550100-Travel/Training/Education | Select appropriate code(s) from 55xxxx-Travel & Education Series | \$ - | \$ - | \$ 2,886 | \$ 6,926 | \$ - | \$ - | 0.0% | Moved to 551100-Education-Registration & Fees, 551200-Education-Meals & Lodging, 551300-Education-Travel, 552100-Non-Education Meals & Lodging, and 345200-Instructional Services. |
| New | 551100-Education-Registration & Fees | \$ 64,315 | \$ 7,900 | \$ - | \$ - | \$ 37,523 | \$ (34,692) | -53.9% | Moved from 550100-Travel/Training/Education. |
| Peer Support | | \$ 3,000 | \$ - | | | \$ 3,000 | \$ - | 0.0% | Moved from 580500-Staff Development |
| LEAD Training | | \$ 9,300 | \$ 7,900 | | | \$ 9,300 | \$ (7,900) | -84.9% | \$4,650 each, two per year. |
| VA APCO Fall Conference, Training, and Expo | | \$ 5,329 | | | | \$ 1,500 | \$ (3,829) | -71.9% | Registration (x6) |
| VA APCO Spring Conference, Training, and Expo | | \$ 3,683 | | | | \$ 900 | \$ (2,783) | -75.6% | Registration (x6) |
| CALEA Conference, Training, and Expo | | \$ 3,490 | | | | \$ 1,350 | \$ (2,140) | -61.3% | Registration (x2) |
| CIT Conference, Training | | \$ 1,470 | | | | \$ 1,200 | \$ (270) | -18.4% | Registration (x3) |
| VACAP (CALEA) Conference, Training | | \$ 603 | | | | \$ 400 | \$ (203) | -33.7% | Registration (x2) |
| APCO National Conference, Training, and Expo | | \$ 7,360 | | | | \$ 2,100 | \$ (5,260) | -71.5% | Registration (x5) |
| NENA National Conference, Training, and Expo | | \$ 7,836 | | | | \$ 2,156 | \$ (5,680) | -72.5% | Registration (x4) |
| IAED National Conference, Training, and Expo | | \$ 8,060 | | | | \$ 3,570 | \$ (4,490) | -55.7% | Registration (x6) |
| APCO Instructor Recerts | | \$ 380 | | | | \$ 570 | \$ 190 | 50.0% | Registration (x6) |
| CPR Recerts | | \$ 1,000 | | | | \$ 704 | \$ (296) | -29.6% | Registration (x21) |
| CTO Recerts | | \$ 390 | | | | \$ 420 | \$ 30 | 7.7% | Registration (x14) |
| APCO EMD Recert | | \$ 45 | | | | \$ - | \$ (45) | 0.0% | |
| APCO Fire Service Recerts | | \$ 270 | | | | \$ - | \$ (270) | 0.0% | |
| APCO PST Recerts | | \$ 480 | | | | \$ 480 | \$ - | 0.0% | Registration (x16) |
| Spanish as a Second Language Training | | \$ 600 | | | | \$ 600 | \$ - | 0.0% | Registration (x4) |
| APCO RPL | | \$ 1,990 | | | | \$ 1,990 | \$ - | 0.0% | Registration (x2) |
| APCO CPE | | \$ 3,500 | | | | \$ 3,500 | \$ - | 0.0% | Registration (x1) |
| NECI | | \$ 1,500 | | | | \$ - | \$ (1,500) | 0.0% | |
| APCO Communications Training Officer | | \$ 1,027 | | | | \$ 1,756 | \$ 729 | 71.0% | Registration (x4) |
| APCO Law Enforcement Communications | | \$ 1,027 | | | | \$ - | \$ (1,027) | 0.0% | |
| APCO Public Safety Telecommunicator | | \$ 1,027 | | | | \$ 1,027 | \$ - | 0.0% | Registration (x13) |
| APCO Fire Service Communications | | \$ 948 | | | | \$ - | \$ (948) | 0.0% | |
| PMI Training | | \$ - | | | | \$ 1,000 | \$ 1,000 | 0.0% | Registration (x1) |

| Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|--|--|---------------------|-----------------------|--------------------------------|----------------------------|----------------------|--------------------------|-------------------------|--|
| New | 551200-Education-Meals & Lodging | \$ (3,000) | \$ - | \$ - | \$ - | \$ 22,170 | \$ 25,170 | 0.0% | Moved from 550100-Travel/Training/Education |
| VA APCO Fall Conference, Training, and Expo | | \$ - | | | | \$ 3,690 | \$ 3,690 | 100.0% | Meals and Lodging (x6) |
| VA APCO Spring Conference, Training, and Expo | | \$ - | | | | \$ 2,580 | \$ 2,580 | 100.0% | Meals and Lodging (x6) |
| CALEA Conference, Training, and Expo | | \$ - | | | | \$ 1,440 | \$ 1,440 | 100.0% | Meals and Lodging (x2) |
| CIT Conference, Training | | \$ - | | | | \$ 2,160 | \$ 2,160 | 100.0% | Meals and Lodging (x3) |
| APCO National Conference, Training, and Expo | | \$ - | | | | \$ 5,100 | \$ 5,100 | 100.0% | Meals and Lodging (x5) |
| NENA National Conference, Training, and Expo | | \$ - | | | | \$ 4,080 | \$ 4,080 | 100.0% | Meals and Lodging (x4) |
| IAED National Conference, Training, and Expo | | \$ - | | | | \$ 6,120 | \$ 6,120 | 100.0% | Meals and Lodging (x6) |
| PSAP Grant Funds For Training (Revenue) | | \$ (3,000) | | | | \$ (3,000) | \$ - | 0.0% | Reimbursement offset |
| New | 551300-Education-Travel | \$ - | \$ - | \$ - | \$ - | \$ 8,047 | \$ 8,047 | 0.0% | Moved from 550100-Travel/Training/Education |
| VA APCO Fall Conference, Training, and Expo | | \$ - | | | | \$ 139 | \$ 139 | 100.0% | Travel (x6) |
| VA APCO Spring Conference, Training, and Expo | | \$ - | | | | \$ 203 | \$ 203 | 100.0% | Travel (x6) |
| CALEA Conference, Training, and Expo | | \$ - | | | | \$ 700 | \$ 700 | 100.0% | Travel (x2) |
| CIT Conference, Training | | \$ - | | | | \$ 1,005 | \$ 1,005 | 100.0% | Travel (x3) |
| APCO National Conference, Training, and Expo | | \$ - | | | | \$ 2,000 | \$ 2,000 | 100.0% | Travel (x5) |
| NENA National Conference, Training, and Expo | | \$ - | | | | \$ 1,600 | \$ 1,600 | 100.0% | Travel (x4) |
| IAED National Conference, Training, and Expo | | \$ - | | | | \$ 2,400 | \$ 2,400 | 100.0% | Travel (x6) |
| New | 552100-Non-Education Meals & Lodging | \$ 4,000 | \$ - | \$ - | \$ - | \$ 4,000 | \$ - | 0.0% | New account for FY22. |
| Inclement Weather Lodging | | \$ 4,000 | | | | \$ 4,000 | \$ - | 0.0% | |
| 580000-Miscellaneous Expenses | 580000-Miscellaneous Expenses | \$ 400 | \$ - | \$ - | \$ - | \$ 400 | \$ - | 0.0% | |
| ECC Domain Names | | \$ 400 | \$ - | | | \$ 400 | \$ - | 0.0% | |
| 580100-Dues & Memberships | 580100-Dues & Memberships | \$ 2,500 | \$ - | \$ 2,167 | \$ 5,201 | \$ 2,500 | \$ - | 0.0% | |
| Wholesale Club | | \$ 50 | \$ - | | | \$ 50 | \$ - | 0.0% | |
| NENA, APCO, MTUG, VACAP | | \$ 2,000 | \$ - | | | \$ 2,000 | \$ - | 0.0% | |
| Other | | \$ 450 | \$ - | | | \$ 450 | \$ - | 0.0% | |
| 382040-Total Rewards-Purchases | 582040-Total Rewards-Purchases | \$ 3,500 | \$ - | \$ - | \$ - | \$ 3,500 | \$ - | 0.0% | |
| Total Rewards Allotment | | \$ 3,500 | \$ - | | | \$ 3,500 | \$ - | 0.0% | |
| 580500-Staff Development | Select appropriate code(s) from 55xxxx-Travel & Education Series or 345200-Instructional Services | \$ - | \$ - | \$ (270) | \$ (648) | \$ - | \$ - | 0.0% | Moved to 345100-Health & Medical Services, 372200-Technology Maint/Support, and 551100-Education-Registration & Fees. |
| New | 600000-Materials & Supplies | \$ - | \$ - | \$ 2,633 | \$ 6,319 | \$ 9,000 | \$ 9,000 | 0.0% | New account for FY22. |
| General Materials and Supplies | | \$ - | \$ - | | | \$ 9,000 | \$ 9,000 | 0.0% | General materials and supplies. Moved partial from 600100-Office Supplies. |
| 600100-Office Supplies | 600100-Office Supplies | \$ 15,000 | \$ - | \$ 2,633 | \$ 6,319 | \$ 6,000 | \$ (9,000) | -60.0% | |
| Office Supplies | | \$ 15,000 | \$ - | | | \$ 6,000 | \$ (9,000) | -60.0% | Moved partial to 600000-Materials & Supplies. |
| 600200-Food Supplies | 600200-Food Supplies | \$ 3,600 | \$ - | \$ 1,262 | \$ 3,030 | \$ 3,600 | \$ - | 0.0% | |
| Coffee and Nourishment During Prolonged Events | | \$ 1,000 | \$ - | | | \$ 1,000 | \$ - | 0.0% | |
| Other Coffee and Nourishment for Staff | | \$ 2,000 | \$ - | | | \$ 2,000 | \$ - | 0.0% | Adjusted for current spend |
| Water Filtration | | \$ 600 | \$ - | | | \$ 600 | \$ - | 0.0% | Moved from 600202-Bottled Water. |
| 600500-Laundry/Janitorial Supplies | 600500-Laundry/Janitorial Sup. | \$ 4,500 | \$ - | \$ 887 | \$ 2,128 | \$ 4,500 | \$ - | 0.0% | |
| | | \$ 4,500 | \$ - | | | \$ 4,500 | \$ - | 0.0% | Increase for COVID-19 |
| 600800-Vehicle & Equip. Fuel | 600800-Vehicle & Equip. Fuel | \$ 1,500 | \$ - | \$ 580 | \$ 1,392 | \$ 1,500 | \$ - | 0.0% | Moved generator fuel to 510210-Heating/Fuel Oil |
| Vehicle Fuel | | \$ 1,500 | \$ - | | | \$ 1,500 | \$ - | 0.0% | |
| 600900-Vehicle Repair & Equipment Maintenance | 600900-Vehicle/Equip Supplies | \$ 800 | \$ - | \$ 164 | \$ 394 | \$ 800 | \$ - | 0.0% | |
| Anticipated Repairs | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | New for FY21 |
| Detailing Cleaning | | \$ 300 | \$ - | | | \$ 300 | \$ - | 0.0% | New for FY21 |

| Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---|---|------------------------|--------------------------|--------------------------------------|----------------------------------|----------------------------|-----------------------------|-------------------------------|---|
| 601100-Uniforms & Apparel | 601100-Uniforms & Apparel | \$ 14,000 | \$ - | \$ 40 | \$ 96 | \$ 14,000 | \$ - | 0.0% | |
| | | \$ 14,000 | \$ - | | | \$ 14,000 | \$ - | 0.0% | Staff uniforms and inclement weather gear |
| New | 610100-Machinery & Equipment, Non-Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | New account for FY22. |
| | | \$ - | \$ - | | | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 610200-Furniture & Fixtures, Non-Capital | \$ 6,000 | \$ - | \$ - | \$ - | \$ 6,000 | \$ - | 0.0% | New account for FY22. |
| Desk Lamps, Chairs, etc. | | \$ 6,000 | \$ - | | | \$ 6,000 | \$ - | 0.0% | Moved from 800201-Furniture & Fixtures-Replacement |
| New | 610300-Communication Equipment, Non-Capital | \$ 4,500 | \$ - | \$ - | \$ - | \$ 4,500 | \$ - | 0.0% | New account for FY22. |
| Headsets, handsets, and other misc | | \$ 4,500 | \$ - | | | \$ 4,500 | \$ - | 100.0% | Same as FY21. Moved from 520300-Telecommunications. |
| New | 610700-Technology Equipment, Non-Capital | \$ 30,000 | \$ - | \$ - | \$ - | \$ 28,215 | \$ (1,785) | -6.0% | New account for FY22. |
| Video camera, mic, stand | | \$ - | \$ - | | | \$ 3,215 | \$ 3,215 | 0.0% | Training, recruitment, and meeting videos |
| Computer system equipment upgrades, monitors, parts, and printers | | \$ 30,000 | \$ - | | | \$ 25,000 | \$ (5,000) | -16.7% | |
| 601700-Copy Expense | None | \$ - | \$ - | \$ 84 | \$ 201 | \$ - | \$ - | 0.0% | Moved to 379200-Printing & Binding |
| Subtotal Operating Expenses | | \$ 1,049,263 | \$ 77,900 | \$ 325,864 | \$ 782,074 | \$ 1,520,469 | \$ 393,306 | 37.5% | |

10.1.3 Capital Outlay (Internal CIP) (Cost Center 31040)

Capital Outlay (Internal CIP) includes two projects underway. See [Capital Improvement Projects](#) (pg. 9) section for further.

| Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---|---|---------------------|-----------------------|--------------------------------|----------------------------|----------------------|--------------------------|-------------------------|--|
| 800201-Furniture & Fixtures-Replacement | 800201-Furniture & Fixtures-Repl | \$ - | \$ 300,000 | \$ 256,641 | \$ 615,939 | \$ - | \$ (300,000) | 0.0% | Annualized tracking high due to one-time purchases early in calendar year. Moved partial to 610200-Furniture & Fixtures, Non-Capital. |
| Console and Flooring Replacement (less \$32168 pd FY20) | | \$ - | \$ 300,000 | | | \$ - | \$ (300,000) | 0.0% | Project completed. |
| 800301-Communication Equipment-Replacement | 800300-Communication Equipment (New) | \$ - | \$ 101,000 | | \$ - | \$ - | \$ (101,000) | 0.0% | |
| Phone and PC Replacements, ECC & COB5 | | \$ - | \$ 101,000 | | | \$ - | \$ (101,000) | 0.0% | This was appropriated in from Fund Balance ("internal CIP"). Pending completion in FY21. |
| 800700-Technology Equipment | 800700-Technology Equipment (New) | \$ - | \$ - | \$ 436,182 | \$ 1,046,838 | \$ - | \$ - | 0.0% | Moved to 800701-Technology Equipment - Repl, 800710-Software, and 610700-Technology Equipment, Non-Capital. |
| New | 800701-Technology Equipment - Repl | \$ 25,000 | \$ 415,963 | \$ - | \$ - | \$ 25,000 | \$ (415,963) | -1663.9% | New account for FY22. |
| UPS Replacement Batteries | | \$ 25,000 | \$ - | | | \$ 25,000 | \$ - | 0.0% | Required multi-year replacement strategy. Moved from 800700-Technology Equipment. |
| IT Infrastructure Upgrades - Expanded Request | | \$ - | \$ 415,963 | | | \$ - | \$ (415,963) | 0.0% | This was appropriated in from Fund Balance ("internal CIP") for IT projects. Project complete. Moved from 800700-Technology Equipment. |
| New | 800710-Software | \$ 42,016 | \$ - | \$ - | \$ - | \$ 42,016 | \$ - | 0.0% | New account for FY22. |
| Oblique Aerial Imaging - Mapping Software | | \$ 42,016 | \$ - | | | \$ 42,016 | \$ - | 0.0% | Previously in internal CIP budget. Split cost of \$168,065 over two years and share half with County Assessor's Office |
| 800712-Software Upgrade/Replace | End | \$ - | \$ 343,828 | \$ 1,825 | \$ 4,380 | \$ - | \$ (343,828) | 0.0% | |
| EMD Electronic Call-taking Protocols | | \$ - | \$ 109,500 | | | \$ - | \$ (109,500) | 0.0% | This was appropriated in from Fund Balance ("internal CIP"). Pending completion in FY21. |
| Electronic Dispatch Protocols - Expanded Request | | | \$ 234,328 | | | \$ - | \$ (234,328) | 0.0% | This was appropriated in from Fund Balance ("internal CIP"). Pending completion in FY21. |
| Subtotal Capital Outlay (Internal CIP) | | \$ 67,016 | \$ 1,160,791 | \$ 694,649 | \$ 1,667,157 | \$ 67,016 | \$ (1,160,791) | -1732.1% | |
| GRAND TOTAL ALL | | \$ 5,344,896 | \$ 1,238,691 | \$ 2,661,858 | \$ 6,388,459 | \$ 5,919,489 | \$ (664,097) | -12.4% | |

10.2 COST CENTER 31045 – EMERGENCY MANAGEMENT

10.2.1 Salaries and Benefits (Cost Center 31045)

Salaries and Benefits includes a 2% COLA increase, projected employer contribution increases for Virginia Retirement System (VRS) rates from 14.12% to 14.2%, Health Insurance of 7.2%, and Disability Insurance. This represents an overall increase of 5.7%, or \$4,528, over current year. Notable increase/decreases are included in the Budget Notes column within the images below.

| Old Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---------------------------------------|--------------------------------------|---------------------------|--------------------------|--------------------------------------|----------------------------------|----------------------------|-----------------------------|-------------------------------|--|
| 110000-Salaries-Regular | 110000-Salaries-Regular | \$ 55,768 | \$ - | \$ 25,109 | \$ 60,260 | \$ 61,500 | \$ 5,732 | 10.3% | Assume 2.0% increase. |
| 120000-Overtime Wages | 120000-Overtime Wages | \$ 1,500 | \$ - | \$ 688 | \$ 1,651 | \$ 1,530 | \$ 30 | 2.0% | Using FY21 adopted with 2% increase. |
| 129900-Overtime-Reimbursable | 129900-Overtime-Rembursable | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 130000-Part-Time Wages | 130000-Part-Time Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 160070-Other Compensation-Hazard Pay | 160070-Other Compensation-Hazard Pay | \$ - | \$ 53,200.00 | \$ 49,000.00 | n/a | \$ - | n/a | 0.0% | Included for reference only. Portion of the Pandemic Risk Recognition Program for ECC is not expected in FY22. |
| 160805-Shift Differential | 160805-Shift Differential | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 160900-Salary Reserve--Bonus | None | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 160904-Accrued Annual Leave | 280100-Leave Payouts | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 210000-FICA | 210000-FICA | \$ 4,381 | \$ 4,338 | \$ 5,873 | \$ 14,095 | \$ 4,850 | \$ (3,869) | -88.3% | Annualized is tracking high due to early expenses in fiscal year. |
| 221000-Virginia Retirement Sys. | 221000-Virginia Retirement Sys. | \$ 8,086 | \$ - | \$ 2,056 | \$ 4,935 | \$ 8,900 | \$ 814 | 10.1% | Expecting 14.2% contribution rate. |
| 221500-VLDP - Disability | 221500-VLDP - Disability | \$ 232 | \$ - | \$ 97 | \$ 232 | \$ 232 | \$ - | 0.0% | |
| 222100-Annuity-Part Time | 222100-Annuity-Parttime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 222110-VRS Hybrid Retirement | 222110-VRS Hybrid Retirement | \$ - | \$ - | \$ 678 | \$ 1,627 | \$ 850 | \$ 850 | 0.0% | Annualized is tracking high due to early expenses in fiscal year. |
| 223000-Early Retirement | 223000-Early Retirement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 231000-Health Insurance | 231000-Health Insurance | \$ 8,280 | \$ - | \$ 4,515 | \$ 10,836 | \$ 9,127 | \$ 847 | 10.2% | Increase in employer contribution expected |
| 232000-Dental Insurance | 232000-Dental Insurance | \$ 240 | \$ - | \$ 100 | \$ 240 | \$ 240 | \$ - | 0.0% | |
| 233000-HSA Contributions | 233000-HSA Contributions | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 241000-VRS Group Life Insurance | 241000-VRS Group Life Insurance | \$ 736 | \$ - | \$ 260 | \$ 623 | \$ 850 | \$ 114 | 15.4% | |
| 242000-Group Life/Part Time | 242000-Group Life/Part-Time | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 270000-Worker's Compensation | 270000-Worker's Compensation | \$ 49 | \$ - | \$ 29 | \$ 71 | \$ 60 | \$ 11 | 21.3% | |
| 282040-Total Rewards | 282040-Total Rewards | \$ - | \$ 3,500.00 | \$ 2,800.00 | \$ 6,720 | \$ - | n/a | 0.0% | Included for reference only. Portion of the Pandemic Risk Recognition Program for ECC is not expected in FY22. |
| Subtotal Salaries and Benefits | | \$ 79,273 | \$ 61,038 | \$ 91,204 | \$ 101,290 | \$ 88,139 | \$ 4,528 | 5.7% | |

10.2.2 Operating Expenses (Cost Center 31045)

Operating Expenses are showing an overall decrease of 6.1% or (\$15,585). Notable changes include:

- Code Red Mass Community Notification expenses increased by 19.4%, or \$5,500, due to increase in active users.
- Emergency Operations Center activation expenses increased by \$9,616 for technology and disinfecting services.
- VEOCI expenses decreased (\$16,750) due to an overall decrease in users.

Other notable increase/decreases are included in the Budget Notes column within the images below.

| Old Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|--|--|------------------------|--------------------------|--------------------------------------|----------------------------------|----------------------------|-----------------------------|-------------------------------|---|
| 312380-Contract Services | Select appropriate code(s) from 3xxxx- Contract Services series | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 312380-CONTRACT SERVICES-COVID19 | TBD | \$ - | \$ - | \$ 882 | \$ 2,117 | \$ - | \$ - | 0.0% | |
| COVID Unbudgeted Expense | | \$ - | \$ - | | | \$ - | \$ - | 0.0% | Included for reference only |
| 312710-Computer Support | 372200-Technology Maint/Support | \$ 207,411 | \$ - | \$ - | \$ - | \$ 189,625 | \$ (17,786) | -8.6% | Annualized is tracking high due to one-time expenses early in fiscal year. |
| Code Red Mass Community Notification System | | \$ 28,375 | | | | \$ 33,875 | \$ 5,500 | 19.4% | Includes text in 4 languages; increase known database of 49,000 contacts at cost of \$5,500. Moved from 312210-Contract Services. |
| VEOCI | | \$ 167,500 | | | | \$ 150,750 | \$ (16,750) | -10.0% | FY22 - per user price is \$167.50. Reduced to 900 users to cover expected use. Allocated and reimbursed cost as follows: ACSA \$1,507.50 RWSA \$1,675; UVA Health System \$27,972.5 ECC (All other partners) \$119,595. |
| VEOCI Contract Services | | \$ 7,000 | | | | \$ - | \$ (7,000) | 0.0% | Contracted feature and function enhancement. Moved from 312210-Contract Services. |
| VEOCI Volunteer Management (possible Grant) | | \$ 2,500 | | | | \$ 2,500 | \$ - | 0.0% | May offset with grant. Moved from 312210- Contract Services. |
| Tablet Accessories (LEMPG Grant) | | \$ 500 | | | | | \$ (500) | 0.0% | Moved from capital outlay |
| Web Conference Service | | \$ 900 | | | | \$ 2,100 | \$ 1,200 | 133.3% | Monthly \$14.99 per host line x 5 (emerg mgmt, ops, admin, IT, policy/logistics) plus \$100 per month for webinar and zoom room charges. |
| Content Editing Software | | \$ 636 | | | | \$ 400 | \$ (236) | -37.1% | \$15 per month includes 5% contingency |
| new | 331212-Custodial Services | \$ - | \$ - | \$ - | \$ - | \$ 4,116 | \$ 4,116 | 0.0% | New account for FY22. |
| Cleaning and Disinfecting of EOC | | \$ - | | | | \$ 4,116 | \$ 4,116 | 0.0% | First seven days of full services throughout building. |
| new | 331500-Vehicles R&M | \$ 2,500 | \$ - | \$ - | \$ - | \$ 2,500 | \$ - | 0.0% | New account for FY22. |
| Anticipated Repairs | | \$ 2,200 | \$ - | | | \$ 2,200 | \$ - | 0.0% | Moved from 600900-Vehicle & Equip. Repairs |
| Detailing/Cleaning | | \$ 300 | \$ - | | | \$ 300 | \$ - | 0.0% | Moved from 600900-Vehicle & Equip. Repairs |
| New | 379200-Printing & Binding | \$ 2,300 | \$ - | \$ - | \$ - | \$ 2,300 | \$ - | 0.0% | New account for FY22. |
| Copy and Print Services | | \$ 400 | \$ - | | | \$ 400 | \$ - | 0.0% | Moved from 601700-Copy Expense. |
| Public Education Materials | | \$ 1,900 | \$ - | | | \$ 1,900 | \$ - | 0.0% | Moved from 601700-Copy Expense. |
| 360000-Advertising | 379300-Advertising | \$ 1,500 | \$ - | \$ - | \$ - | \$ 1,500 | \$ - | 0.0% | Annualized is low due to funds yet unspent in fiscal year. |
| CodeRed Campaign for Enrollments | | \$ 1,500 | | | | \$ 1,500 | \$ - | 0.0% | Multiple media adds |
| 382040-Total Rewards - Purchases | 582040-Total Rewards-Purchases | \$ 250 | \$ - | \$ - | \$ - | \$ 250 | \$ - | 0.0% | Annualized is low due to funds yet unspent in fiscal year. |
| Total Rewards Allotment | | \$ 250 | \$ - | | | \$ 250 | \$ - | 0.0% | |
| 390003-Contract-Admin. Fees | Pending | \$ 6,810 | \$ - | \$ 3,405 | \$ 8,172 | \$ 6,395 | \$ (415) | -6.1% | Annualized tracking high, cost is fixed amount. |
| Administration Fee to County | | \$ 6,810 | \$ - | | | \$ 6,395 | \$ (415) | -6.1% | 2% as defined in foundation charter |
| 510300-Water & Sewer Services | 510300-Water & Sewer Services | \$ 700 | \$ - | | \$ - | \$ - | \$ (700) | 0.0% | |
| Portable Toilets | | \$ 700 | | | | | \$ (700) | 0.0% | Will be supplied by partner if needed. |
| 520300-Telecommunications | 520300-Telecommunications | \$ 3,420 | \$ - | \$ 1,007 | \$ 2,417 | \$ 3,180 | \$ (240) | -7.0% | |
| Century Link 1319 | | \$ 1,420 | | | | \$ 1,420 | \$ - | 0.0% | estimated based on historical cost - 118 a month |
| EOC Public Information Messaging System | | \$ 540 | | | | \$ 252 | \$ (288) | -53.3% | \$45 a month + 5% |
| Cellular Equipment and Service | | \$ 960 | | | | \$ 1,008 | \$ 48 | 5.0% | \$40 a month for emergency use (x2) + 5% |
| Website | | \$ 500 | | | | \$ 500 | \$ - | 0.0% | |

| Old Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|--|---|------------------------|--------------------------|--------------------------------------|----------------------------------|----------------------------|-----------------------------|----------------------------|--|
| 520315-Cell-Stipend | 520315-Cell - Stipend | \$ 360 | \$ - | \$ 120 | \$ 288 | \$ 360 | \$ - | 0.0% | |
| Cell stipend | | \$ 360 | \$ - | | | \$ 360 | \$ - | 0.0% | |
| 530900-Automotive Insurance | 530900-Automotive Insurance | \$ 500 | \$ - | \$ - | \$ - | \$ 500 | \$ - | 0.0% | |
| Expedition (2005) | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | |
| 550100-Travel/Training/Education | Select appropriate code(s) from 55xxxx- Travel & Education Series | \$ - | \$ - | \$ 299 | \$ 718 | \$ - | \$ - | 0.0% | Moved to 551100-Education-Registration & Fees, 551200-Education-Meals & Lodging, 551300-Education-Travel, 552100-Non- Education Meals & Lodging, and 345200- Instructional Services. |
| New | 551100-Education-Registration & Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | Moved from 550100-Travel/Training/Education. |
| New | 551200-Education-Meals & Lodging | \$ 5,230 | \$ - | \$ - | \$ - | \$ 6,110 | \$ 880 | 16.8% | Moved from 550100-Travel/Training/Education. |
| Virginia Emergency Management Symposium | | \$ 1,830 | \$ - | | | \$ 1,320 | \$ (510) | -27.9% | Meals and Lodging (x2) |
| International Association of EM National Conference | | \$ 3,150 | \$ - | | | \$ 1,740 | \$ (1,410) | -44.8% | Meals and Lodging (x2) |
| Homeland Security Conference | | \$ - | \$ - | | | \$ 1,400 | \$ 1,400 | 0.0% | Meals and Lodging (x2) |
| National Hurricane Conference | | \$ - | \$ - | | | \$ 1,400 | \$ 1,400 | 0.0% | Meals and Lodging (x2) |
| Professional Development | | \$ 250 | \$ - | | | \$ 250 | \$ - | 0.0% | |
| New | 551300-Education-Travel | \$ 3,150 | \$ - | \$ - | \$ - | \$ 2,100 | \$ (1,050) | -33.3% | Moved from 550100-Travel/Training/Education. |
| International Association of EM National Conference | | \$ 3,150 | \$ - | | | \$ 700 | \$ (2,450) | -77.8% | Travel (x2) |
| Homeland Security Conference | | \$ - | \$ - | | | \$ 700 | \$ 700 | 0.0% | Travel (x2) |
| National Hurricane Conference | | \$ - | \$ - | | | \$ 700 | \$ 700 | 0.0% | Travel (x2) |
| New | 552100-Non-Education Meals & Lodging | \$ 400 | \$ - | \$ - | \$ - | \$ 400 | \$ - | 0.0% | |
| Inclement Weather Lodging | | \$ 400 | \$ - | | | \$ 400 | \$ - | 0.0% | Moved from 550100-Travel/Training/Education |
| 580100-Dues & Memberships | 580100-Dues & Memberships | \$ 580 | \$ - | \$ 512 | \$ 1,229 | \$ 590 | \$ 10 | 1.7% | Annualized is high due to one-time payments early in fiscal year. |
| Virginia Emergency Management Association | | \$ 150 | \$ - | | | \$ 150 | \$ - | 0.0% | Coordinator and Executive Director |
| International Association of Emergency Management | | \$ 380 | \$ - | | | \$ 390 | \$ 10 | 2.6% | Coordinator and Executive Director |
| National Association of Community Emergency Response Team Members | | \$ 50 | \$ - | | | \$ 50 | \$ - | 0.0% | Coordinator |
| 600000-Materials & Supplies | Moved to appropriate code(s) from 6xxxxx-Materials & Supplies series | \$ - | \$ - | \$ 2,000 | \$ 4,800 | \$ - | \$ - | 0.0% | Moved to other accounts. |
| 600100-Office Supplies | 600100-Office Supplies | \$ 1,100 | \$ - | \$ 41 | \$ 99 | \$ 1,100 | \$ - | 0.0% | |
| Office supplies for Emerg Mgmt. Office | | \$ 400 | \$ - | | | \$ 400 | \$ - | 0.0% | |
| Restock med kit | | \$ 100 | \$ - | | | \$ 100 | \$ - | 0.0% | |
| Annual EOP CDs | | \$ 100 | \$ - | | | \$ 100 | \$ - | 0.0% | |
| EOC materials/equipment (Albemarle LEMPG Grant) | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | Recurring grant budgeted expense. |
| New | 600130-Promotional Supplies | \$ 200 | \$ - | \$ - | \$ - | \$ - | \$ (200) | 0.0% | New account for FY22. |
| Recruiting Supplies | | \$ 200 | \$ - | | | \$ - | \$ (200) | 0.0% | |
| New | 601300-Educ. & Recreation Sup. | \$ 6,800 | \$ - | \$ - | \$ - | \$ 6,800 | \$ - | 0.0% | New account for FY22. |
| Public education materials (Albemarle LEMPG Grant) | | \$ 1,500 | \$ - | | | \$ 1,500 | \$ - | 0.0% | Recurring grant budgeted expense. |
| CERT materials (Albemarle LEMPG Grant) | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | Recurring grant budgeted expense. Moved from 600000-Materials & Supplies. |
| Internship Book Stipend | | \$ 4,800 | \$ - | | | \$ 4,800 | \$ - | 0.0% | \$400 per intern, per semester. Moved from 600000-Materials & Supplies. |
| New | 552100-Non-Education Meals & Lodging | \$ 400 | \$ - | \$ - | \$ - | \$ 400 | \$ - | 0.0% | New account for FY22. |
| Inclement Weather Lodging | | \$ 400 | \$ - | | | \$ 400 | \$ - | 0.0% | Moved from 550100-Travel/Training/Education |
| 600200-Food Supplies | 600200-Food Supplies | \$ 8,000 | \$ - | \$ - | \$ - | \$ 8,000 | \$ - | 0.0% | |
| Refreshments for Regional Training | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | |
| EOC Operations Meals | | \$ 7,500 | \$ - | | | \$ 7,500 | \$ - | 0.0% | First 24 hours of Regional EOC Activation (x5 Occurrences) |
| 600800-Vehicle & Equip. Fuel | 600800-Vehicle & Equip. Fuel | \$ 1,000 | \$ - | \$ - | \$ - | \$ 1,000 | \$ - | 0.0% | |
| Vehicle Fuel | | \$ 1,000 | \$ - | | | \$ 1,000 | \$ - | 0.0% | |

| Old Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|-------------------------------------|--|------------------------|--------------------------|--------------------------------------|----------------------------------|----------------------------|-----------------------------|-------------------------------|------------------------------|
| 600900-Vehicle & Equip. Repairs | Use 600900-Vehicle/Equip Supplies for vehicle and equipment parts, batteries, etc. Use 450100-Vehicle R&M-Bus Shop for vehicle repair payments to the Bus Shop. Use 331500-Vehicle R&M for vehicle repair payments to outside vendors. | \$ - | \$ - | \$ 878 | \$ 2,106 | \$ - | \$ - | 0.0% | Moved to other accounts |
| 601100-Uniforms & Apparel | 601100-Uniforms & Apparel | \$ 300 | \$ - | \$ - | \$ - | \$ 300 | \$ - | 0.0% | |
| Uniforms | | \$ 300 | \$ - | | | \$ 300 | \$ - | 0.0% | Shirts and outerwear |
| New | 610100-Machinery & Equipment, Non-Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | New account for FY22. |
| | | | \$ - | | | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 610200-Furniture & Fixtures, Non-Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | New account for FY22. |
| | | | \$ - | | | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 610300-Communication Equipment, Non-Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | New account for FY22. |
| | | | \$ - | | | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 610700-Technology Equipment, Non-Capital | \$ 500 | \$ - | \$ - | \$ - | \$ 500 | \$ - | 0.0% | New account for FY22. |
| Tablet Accessories (LEMPG Grant) | | \$ 500 | \$ - | | | \$ 500 | \$ - | 0.0% | |
| 601700-Copy Expense | End | \$ 200 | \$ - | \$ (89) | \$ (178) | \$ - | \$ (200) | 0.0% | |
| CERT Manuals and Training Materials | | \$ 200 | \$ - | | | \$ - | \$ (200) | 0.0% | FEMA provided in FY22. |
| Subtotal Operating Expenses | | \$ 253,611 | \$ - | \$ 9,055 | \$ 21,767 | \$ 238,026 | \$ (15,585) | -6.1% | |

10.2.3 Capital Outlay (Internal CIP) (Cost Center 31045)

Cost Center 31045 does not have any Capital Outlay projects for FY2022.

| Old Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---|--------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------------|----------------------------|-----------------------------|-------------------------------|------------------------------|
| 800201-Furniture & Fixtures-Replacement | 800201-Furniture & Fixtures-Repl | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| 800301-Communication Equipment-Replacement | 800300-Communication Equipment (New) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| 800700-Technology Equipment | 800700-Technology Equipment (New) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 800701-Technology Equipment - Repl | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 800710-Software | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| Subtotal Capital Outlay (Internal CIP) | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| GRAND TOTAL ALL | | \$ 332,884 | \$ 61,038 | \$ 100,259 | \$ 123,057 | \$ 326,165 | \$ (67,757) | -20.4% | |

10.2.4 Recurring Grants (Included in Revenue)

| Description | FY21 Adopted | FY22 Budget Proposed | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---|------------------|-------------------------|-----------------------------|----------------------------|---|
| Albemarle LEMPG Grant | \$ 25,452 | \$ 25,452 | \$ - | 0.0% | 50/50 match grant - Source of Match funds are budget code - 31045 Salaries ; FY22 Grant Period -July to June; expected award Q3 |
| Charlottesville LEMPG Grant | \$ 7,500 | \$ 7,500 | \$ - | 0.0% | Total grant plus match funds AEMC salary ; FY22 Grant Period -July to June; expected award Q3 |
| REPP Funds | \$ - | \$ - | \$ - | N/A | No award acceptance expected for FY2022 |
| VEOCI Reimbursement | \$ 66,330 | \$ 31,155 | \$ 35,175 | 100.0% | FY22 - per user price is \$167.50. Reduced to 900 users to cover expected use. Reimbursement and allocation changed to reflect ECC partner use as follows: ACSA \$1,507.50 RWSA \$1,675; UVA Health System \$27,972.5 ECC (All other partners) \$119,595. |
| | | | \$ - | N/A | |
| | | | \$ - | N/A | |
| | | | \$ - | N/A | |
| Total | \$ 99,282 | \$ 64,107 | \$ 35,175 | | 4 |
| Additional Grant Possibilities Below Here (Proposed expenses are not included in the eFY22 expense budget) | | | | | |
| State Homeland Security Program (SHSP) | \$ - | \$ 20,000 | \$ 20,000 | | 2 projects each 10k (public education and CERT) |
| Flood Prevention and Protection (Department Conservation & Recreation) | \$ - | \$ 15,000 | \$ 15,000 | | 50% match, Public Warning Signs |

10.3 COST CENTER 31048 – 800 MHz RADIO

Expenditures in this cost center are reimbursed by all radio system users, including the primary ECC partners. See [Funding Formula: 800 MHz Radio Operations Share](#) (pg. 19) for description.

10.3.1 Salaries and Benefits (Cost Center 31048)

Salaries and Benefits includes an overall increase of 6.2% or \$4,847, including an increase to employer contribution rates for VRS and health insurance; a 2% COLA/market adjustment; small adjustments to salary based on actual versus mid-point estimate now that the Public Safety Communications Technician position has been filled.

| Description | New Account Object | FY21 Budget Adopted | FY21 Budget Additions | FY21 Actual YTD (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---------------------------------------|--------------------------------------|------------------------|--------------------------|---|----------------------------------|----------------------------|-----------------------------|----------------------------|---|
| 110000-Salaries-Regular | 110000-Salaries-Regular | \$ 53,138 | \$ - | \$ 9,095 | \$ 54,569 | \$ 56,000 | \$ 2,862 | 5.4% | Increase based on actual versus mid-point estimate. Assuming 2.0% increase for FY22. |
| 120000-Overtime Wages | 120000-Overtime Wages | \$ 2,657 | \$ - | \$ - | \$ - | \$ 2,710 | \$ 53 | 2.0% | Using FY21 adopted with 2% increase. |
| 129900-Overtime-Reimbursable | 129900-Overtime-Reimbursable | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 130000-Part-Time Wages | 130000-Part-Time Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 160070-Other Compensation-Hazard Pay | 160070-Other Compensation-Hazard Pay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 160805-Shift Differential | 160805-Shift Differential | \$ - | \$ - | | \$ - | \$ - | \$ - | 0.0% | |
| 160900-Salary Reserve--Bonus | None | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 160904-Accrued Annual Leave | 280100-Leave Payouts | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 210000-FICA | 210000-FICA | \$ 4,268 | \$ - | \$ 697 | \$ 4,180 | \$ 4,850 | \$ 582 | 13.6% | Increase based on actual versus mid-point estimate. |
| 221000-Virginia Retirement Sys. | 221000-Virginia Retirement Sys. | \$ - | \$ - | \$ 1,284 | \$ 7,705 | \$ - | \$ - | 0.0% | |
| 221500-VLDP - Disability | 221500-VLDP - Disability | \$ 250 | \$ - | \$ - | \$ - | \$ 250 | \$ - | 0.0% | |
| 222100-Annuity-Part Time | 222100-Annuity-Parttime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 222110-VRS Hybrid Retirement | 222110-VRS Hybrid Retirement | \$ 7,878 | \$ - | \$ - | \$ - | \$ 9,130 | \$ 1,252 | 15.9% | Expecting 14.2% contribution rate |
| 223000-Early Retirement | 223000-Early Retirement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 231000-Health Insurance | 231000-Health Insurance | \$ 8,280 | \$ - | \$ 820 | \$ 4,920 | \$ 8,280 | \$ - | 0.0% | Increase in employer contribution expected. Annualized is low due to filling of position lag. |
| 232000-Dental Insurance | 232000-Dental Insurance | \$ 240 | \$ - | \$ 40 | \$ 240 | \$ 240 | \$ - | 0.0% | |
| 233000-HSA Contributions | 233000-HSA Contributions | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 241000-VRS Group Life Insurance | 241000-VRS Group Life Insurance | \$ 748 | \$ - | \$ 122 | \$ 731 | \$ 790 | \$ 42 | 5.7% | |
| 242000-Group Life/Part Time | 242000-Group Life/Part-Time | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| 270000-Worker's Compensation | 270000-Worker's Compensation | \$ 1,094 | \$ - | \$ - | \$ - | \$ 1,150 | \$ 56 | 5.2% | |
| 282040-Total Rewards | 282040-Total Rewards | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | |
| Subtotal Salaries and Benefits | | \$ 78,553 | \$ - | \$ 12,058 | \$ 72,346 | \$ 83,400 | \$ 4,847 | 6.2% | |

10.3.2 Operating Expenses (Cost Center 31048)

Operating Expenses are showing an overall increase of 4.9% or \$40,578. Notable increase/decreases are included in budget note column in images below. The most substantial of these is for sustainment of the existing maintenance contract for the legacy radio system.

| Description | New Account Object | FY21 Actual | | FY21 (Through Nov.) | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---|---|------------------------|--------------------------|---------------------------|----------------------------------|----------------------------|-----------------------------|----------------------------|--|
| | | FY21 Budget Adopted | FY21 Budget Additions | | | | | | |
| 301200-Contract Services-Other | n/a | \$ - | \$ - | \$ 195 | \$ 468 | \$ - | \$ - | 0.0% | |
| new | 331210-Building & Facilities Repair | \$ 5,000 | \$ - | \$ - | \$ - | \$ 5,000 | \$ - | 0.0% | New account for FY22. |
| Buildings or Antennas Not Covered Under Warranty | | \$ 5,000 | \$ - | | | \$ 5,000 | \$ - | 0.0% | Ice and tree damage, lightning, or other repairs. |
| new | 331211-Building & Facilities Maintenance | \$ - | \$ - | \$ - | \$ - | \$ 500 | \$ 500 | 0.0% | New account for FY22. |
| General Maintenance | | \$ - | \$ - | | | \$ 500 | \$ 500 | 0.0% | |
| new | 331300-Grounds R&M | \$ 4,600 | \$ - | \$ - | \$ - | \$ 4,600 | \$ - | 0.0% | New account for FY22. |
| Mowing, Weed Removal, Cleaning, Upkeep at Tower Sites | | \$ 4,600 | \$ - | | | \$ 4,600 | \$ - | 0.0% | Same as FY22. Moved from 301200-Contract Services-Other. |
| new | 331500-Vehicles R&M | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | 0.0% | New account for FY22. |
| Ford F250 (2008) | | \$ 2,000 | \$ - | | | \$ 2,000 | \$ - | 0.0% | Unanticipated repairs. Moved from 600900-Vehicle & Equip. Repairs. |
| new | 331600-R&M - Equipment | \$ 2,000 | \$ - | \$ - | \$ - | \$ 4,000 | \$ 2,000 | 100.0% | New account for FY22. |
| Other equipment | | \$ 2,000 | \$ - | | | \$ 4,000 | \$ 2,000 | 100.0% | Unanticipated repairs. Moved from 600900-Vehicle & Equip. Repairs. |
| 331800-R&M Buildings | n/a | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | Moved to 331210-Building & Facilities Repair, 331211-Building & Facilities Maintenance, and 331300-Grounds R&M. |
| 332100-Maint. Contract-Equipment | 331600-R&M - Equipment | \$ 687,024 | \$ - | \$ 612,011 | \$ 1,468,827 | \$ 721,076 | \$ 34,052 | 5.0% | Annualized is high due to one-time payments early in fiscal year. |
| 800 MHz Radio Infrastructure System Maintenance | | \$ 602,250 | | | | \$ 632,363 | \$ 30,113 | 5.0% | Motorola proposal, 10/23/19 |
| Carter Machinery Generator Maintenance | | \$ 22,000 | | | | \$ 24,200 | \$ 2,200 | 10.0% | FY21 + 5%, Waiting revised quote |
| Scottsville Tower Site Maintenance | | \$ 28,000 | | | | \$ 28,000 | \$ - | 0.0% | Need quote; FY21+5% for now |
| Microwave Services Network System Maintenance | | \$ 9,150 | | | | \$ 9,608 | \$ 458 | 5.0% | Motorola proposal, 10/23/19 |
| Tower HVAC Maintenance | | \$ 25,624 | | | | \$ 26,905 | \$ 1,281 | 5.0% | FY21 + 5%, Waiting revised quote |
| 382040-Total Rewards-Purchases | 582040-Total Rewards-Purchases | \$ 250 | \$ - | \$ - | \$ - | \$ 250 | \$ - | 0.0% | |
| Total Rewards Allotment | | \$ 250 | \$ - | | | \$ 250 | \$ - | 0.0% | |
| 390003-Contract-Admin. Fees | Pending | \$ 21,106 | \$ - | \$ 10,553 | \$ 25,327 | \$ 21,745 | \$ 639 | 3.0% | Annualized tracking high, cost is fixed amount. |
| Administration Fee to County | | \$ 21,106 | \$ - | | | \$ 21,745 | \$ 639 | 3.0% | 2% as defined in foundation charter |
| 510121-Electrical Services | 510121-Electrical Services | \$ 27,000 | \$ - | \$ 8,326 | \$ 19,983 | \$ 29,082 | \$ 2,082 | 7.7% | Annualized is low due to pending expenses. |
| Multiple Tower Sites | | \$ 27,000 | \$ - | | | \$ 29,082 | \$ 2,082 | 7.7% | Annualized is low due to pending expenses. |
| 520300-Telecommunications | 520300-Telecommunications | \$ 4,000 | \$ - | \$ 1,435 | \$ 3,443 | \$ 4,000 | \$ - | 0.0% | |
| Connectivity to radio sites | | \$ 4,000 | \$ - | | | \$ 4,000 | \$ - | 0.0% | |
| 530000-INSURANCE | n/a | \$ - | \$ - | \$ 1,454 | \$ 3,490 | \$ - | \$ - | 0.0% | Moved to 530200-Fire Insurance |
| 530200-Fire Insurance | 530200-Fire Insurance | \$ 6,732 | \$ - | \$ 3,765 | \$ 9,035 | \$ 6,732 | \$ - | 0.0% | Annualized is low due to pending expenses. |
| Existing radio sites | | \$ 6,732 | \$ - | | | \$ 6,732 | \$ - | 0.0% | |
| 530900-Automotive Insurance | 530900-Automotive Insurance | \$ 1,100 | \$ - | \$ - | \$ - | \$ 1,155 | \$ 55 | 5.0% | |
| Ford F250 (2008) | | \$ 1,100 | \$ - | | | \$ 1,155 | \$ 55 | 5.0% | 2x vehicle in FY21 + 5%. |
| TBD New Vehicle (FY21) | | \$ 1,100 | \$ - | | | \$ 1,155 | \$ 55 | 5.0% | |
| 540000-Leases And Rentals | 540000-Leases and Rentals | \$ 1,300 | \$ - | \$ 9,196 | \$ 22,069 | \$ 1,300 | \$ - | 0.0% | Annualized incorrect as expenses were realigned. |
| Bucks Elbow Mountain Road Maintenance | | \$ 1,300 | \$ - | | | \$ 1,300 | \$ - | 0.0% | |
| 550100-Travel/Training/Education | n/a | \$ - | \$ - | \$ 1,500 | \$ 3,600 | \$ - | \$ - | 0.0% | Moved to other accounts. |
| New | 551100-Education-Registration & Fees | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | 0.0% | New account for FY22. |
| Certs/Recerts, New Emp. Materials, Career Development | | \$ 2,000 | \$ - | | | \$ 2,000 | \$ - | 0.0% | |

| Description | New Account Object | FY21 Actual | | | | FY21 Annualized (From YTD) | FY22 Proposed Budget | FY21 -> FY22 Change (\$) | FY21 -> FY22 Change (%) | Budget Notes |
|---|--|------------------------|--------------------------|--------------------------|--------------|----------------------------------|----------------------------|-----------------------------|----------------------------|--|
| | | FY21 Budget Adopted | FY21 Budget Additions | YTD (Through Nov.) | | | | | | |
| New | 551200-Education-Meals & Lodging | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 750 | \$ 750 | 0.0% | New account for FY22. |
| APCO Conference | | \$ - | \$ - | | | | \$ 750 | \$ 750 | 0.0% | |
| New | 551300-Education-Travel | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 500 | \$ 500 | 0.0% | New account for FY22. |
| APCO Conference | | \$ - | \$ - | | | | \$ 500 | \$ 500 | 0.0% | |
| New | 552100-Non-Education Meals & Lodging | \$ 500 | \$ - | \$ - | \$ - | \$ - | \$ 500 | \$ - | 0.0% | New account for FY22. |
| Inclement Weather Emergency Lodging | | \$ 500 | \$ - | | | | \$ 500 | \$ - | 0.0% | Moved from 550100- Travel/Training/Education. |
| 580100-Dues & Memberships | 580100-Dues & Memberships | \$ 315 | \$ - | \$ - | \$ - | \$ - | \$ 315 | \$ - | 0.0% | |
| APCO & NENA | | \$ 315 | \$ - | | | | \$ 315 | \$ - | 0.0% | |
| 600100-Office Supplies | 600100-Office Supplies | \$ 500 | \$ - | \$ 49 | \$ 118 | \$ 500 | \$ - | \$ - | 0.0% | |
| Supplies | | \$ 500 | \$ - | | | \$ 500 | \$ - | \$ - | 0.0% | |
| 600800-Vehicle & Equip. Fuel | 600800-Vehicle & Equip. Fuel | \$ 12,000 | \$ - | \$ - | \$ - | \$ 12,000 | \$ - | \$ - | 0.0% | |
| Generator | | \$ 9,000 | \$ - | | | \$ 9,000 | \$ - | \$ - | 0.0% | |
| Ford F250 (2008) | | | | | | | | | | |
| TBD New Vehicle (FY21) | | \$ 3,000 | \$ - | | | \$ 3,000 | \$ - | \$ - | 0.0% | |
| 600900-Vehicle & Equip. Repairs | 600900-Vehicle/Equip Supplies | \$ - | \$ - | \$ 1,633 | \$ 3,919 | \$ - | \$ - | \$ - | 0.0% | Moved |
| 601100-Uniforms & Apparel | 601100-Uniforms & Apparel | \$ 1,000 | \$ - | \$ - | \$ - | \$ 1,000 | \$ - | \$ - | 0.0% | |
| Uniforms | | \$ 1,000 | \$ - | | | \$ 1,000 | \$ - | \$ - | 0.0% | Staff uniforms and inclement weather gear |
| New | 610100-Machinery & Equipment, Non-Capital | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | New account for FY22. |
| | | \$ - | \$ - | | | \$ - | \$ - | \$ - | 0.0% | No anticipated use for FY22. |
| New | 610200-Furniture & Fixtures, Non-Capital | \$ 3,500 | \$ - | \$ - | \$ - | \$ 3,500 | \$ - | \$ - | 0.0% | New account for FY22. |
| Desk Lamps, Chairs, etc. | | \$ 3,500 | \$ - | | | \$ 3,500 | \$ - | \$ - | 0.0% | Moved from 800201-Furniture & Fixtures- Replacement |
| New | 610300-Communication Equipment, Non-Capital | \$ 36,000 | \$ - | \$ - | \$ - | \$ 36,000 | \$ - | \$ - | 0.0% | New account for FY22. |
| Equipment Not Covered Under 800 MHz Maintenance | | \$ 25,000 | \$ - | | | \$ 25,000 | \$ - | \$ - | 0.0% | Moved from 800300-Communication Equipment. |
| BDA Upkeep/Replacement | | \$ 5,000 | \$ - | | | \$ 5,000 | \$ - | \$ - | 0.0% | Moved from 800300-Communication Equipment. |
| Cache Radio Maintenance and Supplies | | \$ 6,000 | | | | \$ 6,000 | \$ - | \$ - | 0.0% | Moved from 800300-Communication Equipment. |
| New | 610700-Technology Equipment, Non-Capital | \$ 3,000 | \$ - | \$ - | \$ - | \$ 3,000 | \$ - | \$ - | 0.0% | New account for FY22. |
| Misc technology and repair tools | | \$ 3,000 | \$ - | | | \$ 3,000 | \$ - | \$ - | 0.0% | |
| Subtotal Operating Expenses | | \$ 820,927 | \$ - | \$ 650,116 | \$ 1,560,279 | \$ 861,505 | \$ 40,578 | \$ 40,578 | 4.9% | |

10.3.3 Capital Outlay (Internal CIP) (Cost Center 31048)

Capital Outlay (Internal CIP) includes many internal CIP projects underway. See [Capital Improvement Projects](#) (pg. 9) section for further.

| Description | FY20 Budget Adopted | FY20 Budget Additions | FY20 Actual | | FY21 Proposed Budget | FY20 -> FY21 | | FY20 -> FY21 Change (%) | Budget Notes |
|--|------------------------------------|-----------------------------|--------------------------|----------------------------------|----------------------------|--------------|--------------|----------------------------|---|
| | | | YTD (Through Dec.) | FY20 Annualized (From YTD) | | Change (\$) | Change (%) | | |
| 800201-Furniture & Fixtures- Replacement | 800700-Technology Equipment (New) | | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | Moved to 610200-Furniture & Fixtures, Non-Capital |
| 800300-Communication Equipment | 800701-Technology Equipment - Repl | | \$ 67,000 | \$ - | \$ 8,362 | \$ 20,069 | \$ 52,000 | \$ (15,000) | -22.4% |
| Equipment Expenses Not Covered Under 800 MHz Maintenance (>\$5,000) | | | \$ 47,000 | \$ - | | | \$ 32,000 | \$ (15,000) | -31.9% |
| BDA Upkeep/Replacement (>\$5,000) | | | \$ 20,000 | \$ - | | | \$ 20,000 | \$ - | 0.0% |
| 800700-Technology Equipment | 800700-Technology Equipment (New) | | \$ 7,000 | \$ - | \$ 175 | \$ 420 | \$ 7,000 | \$ - | 0.0% |
| Technology and repair kits (>\$5,000) | | | \$ 7,000 | \$ - | | | \$ 7,000 | \$ - | 0.0% |
| new | 800801-Lease - Buildings | | \$ 102,908 | \$ - | \$ 175 | \$ 420 | \$ 106,070 | \$ 3,162 | 3.1% |
| Carters Mountain Tower Site | | | \$ 95,008 | \$ - | | | \$ 97,858 | \$ 2,850 | 3.0% |
| U.S. Cellular Scottsville Tower Site | | | \$ 7,900 | \$ - | | | \$ 8,212 | \$ 312 | 3.9% |
| Subtotal Capital Outlay (Internal CIP) | | | \$ 176,908 | \$ - | \$ 8,712 | \$ 20,909 | \$ 165,070 | \$ (11,838) | -6.7% |
| GRAND TOTAL ALL | | | \$ 1,076,388 | \$ - | \$ 670,886 | \$ 1,653,533 | \$ 1,109,975 | \$ 33,587 | 3.1% |

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