

**ALBEMARLE COUNTY HISTORIC PRESERVATION COMMITTEE**  
**MINUTES for 1/25/21 – Virtual Meeting**

**ATTENDANCE:**

<b>Committee Member Name</b>	<b>Present</b>
Mira Anderson	N
Betsy Baten	Y
Craig Jacobs	Y
Ed Lay	Y
Jared Loewenstein	Y
Carter Montague	Y
Liz Russell	Y
Ross Stevens	Y
Nancy Takahashi	Y
Diane Brown Townes	Y
Ann Mallek, BOS	Y
Jennie More, PC	Y
Margaret Maliszewski	Y
Khris Taggart	Y

- 1) Call to order
- 2) Establish a Quorum: Jared Loewenstein called the meeting to order and established a quorum at 4:34PM. Mira Anderson is the newest member and is not in attendance.
- 3) Annual Meeting Items
  - Election of Officers: Chair, Vice Chair, Secretary
    - i) Liz Russell nominates Jared Lowenstein for Chair. Craig Jacobs seconds. Motion passes 9-0.
    - ii) Ed Lay nominates Ross Stevens as Vice Chair. Carter Montague seconds. Motion passes 9-0.
    - iii) Jared nominates Liz Russell. Betsy Baten seconds. Motion passes 9-0.
  - [Adopt Rules of Procedure](#)
    - i) Betsy Batten makes a motion to approve 2021 Rules of Procedure as drafted. Nancy Takahashi seconds. Motion passes 9-0.
    - ii) Meetings will continue to be held on the 4<sup>th</sup> Monday of each Month beginning at 4:30pm.
- 4) Approval of Minutes: November 2020
  - Betsy Batten makes a motion to approve minutes. Ross Stevens seconds. Motion passes 9-0.
- 5) Presentation: Meeting Procedures and FOIA – Andy Herrick, Deputy County Attorney
  - a) Slides on FOIA:
    - i) Act 29-100 requires all meetings of public bodies be public.
    - ii) A meeting consists of 3 or more members of the body physically assembled
    - iii) Electronic communications may be an unlawful meeting if the communications are conducted in real time.
    - i) Subcommittees are considered meetings at 2 members.
  - b) Conflict of Interest Act:
    - i) Occurs if an officer has a personal, financial interest in a transaction.

- 6) Information Item: [SP-2020-12: Scruby Property Verizon Wireless](#)
- Staff Presentation
    - i) SUP under review
    - ii) In 2020, a balloon test was conducted, but because it was flown at the incorrect height, it is not accurate.
    - iii) The committee asked if DHR has reviewed and if there is a Section 106 review in process. Margaret Maliszewski responded that yes, a review is underway and DHR comments will hopefully come before the next County review of the issue.
      - (1) Jared Loewenstein emphasized the importance of this report, as it appears that several Historic properties may be affected by this cell tower. If possible, he urged, County review should be deferred until DHR ruling is available.
      - (2) A Section 106 review should result in a recommendation that alternate sites be considered.
      - (3) The applicant has provided photo simulation images to DHR. These will be copied to staff.
    - iv) HPC is concerned that Individually Listed properties (Mirador, Seven Oaks) as well as the Greenwood-Afton Rural Historic District could potentially be adversely affected by the tower, if approved.
- 7) Work Group Updates
- Heritage Education-Tourism
    - i) County Historic Markers – Update
      - (1) Virginia Lee Murray text has been slightly shorted to fit County marker requirements.
      - (2) Subcommittee will make recommendations on 3 remaining local historic markers to submit for DHR review. Goal is to have 3 additional signs approved and all 5 installed by end of year, meeting the BOS expectation.
  - Demolition and Documentation
    - i) 1371 Garth Road. (Garth House), ca. 1780, documented Dec. 3, 2020.
    - ii) 6889 Free Union Road (Pleasant View), ca. 1920, documented Dec. 3, 2020.
    - iii) Documentation is filed to County records.
  - Real Estate
  - Ordinance Research
- 8) Questions
- New owners of historic properties?
  - Threatened properties to watch?
    - i) **A property in Southern Albemarle was discussed.**
  - Recently demolished structures?
  - Resources available to assist in implementation of HP plan?
- 9) Announcements
- i) At the request of members of the community, Craig Jacobs, Karen Firehock, and Ed Lay attended visited the 1846 Masonic George Lodge and 1840's Methodist Church in Howardsville on January 5, 2021. Photos and recommendations were shared with members and the Board via email.
- 10) Adjournment **TIME**.