

**Albemarle CPMT
Charlottesville CPMT
VIRTUAL
Joint Committee Meeting Minutes
Wednesday, FEBRUARY 17, 2021**

Present: Kendra King, Jennifer Wells, Christa Galleo, Phyllis Savides, Mary Stebbins, Martha Carroll, Neta Davis, Michelle Busby, Lori Allshouse, Misty Graves, Kaki Dimock, Diane Kuknyo

Absent: Erin Callas, Tarn Singh, Suzanne Fladd, Katie Ralston

Quorum for Albemarle: Yes
Quorum for Charlottesville:Yes

Phyllis Savides, Chair for Albemarle CPMT, called the meeting to order at 3:35 pm

Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes and Financial Reports

Presenter: Chair

Discussion/Summary: Phyllis Savides, Chair for Albemarle CPMT, asked for motions to approve the Consent Agenda for Charlottesville and Albemarle CPMT's.

Documents/Resources: February Agenda, January minutes and financial reports

Next Steps/Action(s) Taken: **Kaki Dimock made a motion for Charlottesville to approve the Consent agenda. Kendra King seconded. Motion approved. Neta Davis made a motion to approve for Albemarle. Lori Allshouse seconded. Motion approved**

Agenda Item: Presentation: CQI Tool Review

Presenter: Kaki Dimock and Jennifer Wells

Discussion/Summary: Jennifer created a slide to compare the data points from the CQI template- number of kids served, total gross expenditures, and average expenditures. Base match rate is actually what we were assigned in 1993. Effective match rate is what we use based on the type of service (i.e. community-based vs. residential). Kaki said that Albemarle expenditures are more than state average and Charlottesville averages are less than state average. It might be because of the additional school costs for Albemarle. Albemarle has more Private day placement costs from IEP's. Jennifer showed the demographics for Albemarle. This is an overall snapshot of who the County is serving through CSA. Kaki thinks it's the same for the city. Charlottesville's demographics show more male kids and kids of color are being over identified. In Charlottesville, a lot of the kids are older than 7 and older than 13 and African American, which may tie into systemic racism. Kendra said there are 29

individuals who are in the age 0-3 which is higher than what would be expected. It seems the county demographics are more balanced. Phyllis says that a lot of the kids in the young age bracket are removals due to substance exposure. Referral source is who refers the cases- DJJ, Region Ten, DSS. Neta wonders if graphs can be done to show trajectory over years. Jennifer said that can be done if this is something the group would like to see. CANS scores are subjective. Caseworkers fill out assessments for the kids. They are rating the child on various domains of their life. It could be that there isn't always reliability in the rating. Jennifer asked if there was anything else CPMT would like to see. Misty would like to connect that one way we would like to address some disparity is to make sure we have diversity in CPMT, Program and FAPT. Jennifer said we can review and add as a goal on the CPMT workplan. Phyllis said that we usually target May for a retreat and have a longer meeting and can work on adding this goal.

Documents/Resources:

Next Steps/Action: Jennifer said next steps is to fill out template and bring back to CPMT in March.

Agenda Item: FAPT Update

Presenter: CSA Coordinators

Discussion/Summary: Jennifer said everything is still going as it has been in the County as well as the City.

Documents/Resources:

Next Steps/Action(s) Taken: informational

Agenda Item: Review of Routine Foster Care Expenses/FAPT approvals

Presenter: CSA Coordinators

Discussion/Summary: Phyllis asked if there were any question. None

Documents/Resources: FAPT documents sent by email

Next Steps/Action(s) Taken: Informational

Agenda Item: CSA Coordinator Update

Presenter: CSA Coordinators

Discussion/Summary: Jennifer sent out the survey monkey to CPMT by email and would like to fill out the survey at this meeting. It is pretty straight forward. What size is our locality? **Medium.** Who makes up CPMT? **Agency Directors, Agency Managers, Parent Reps, Private Provider Reps,** How do we select Chair? **Elected process.** How does CPMT oversee its local programs? **Regular scheduled meetings, strategic plans, Program is a working group linked to CPMT.** What Benchmarks does CPMT use to rate effectiveness? **Use state benchmarks. Talked about length of stay and keeping kids in community. Considered identifying prevention keeping kids out of care.** Who supervises CSA Coordinators? **DSS** What are potential barriers to success? What could help improve? **Diversity in representation**

Documents/Resources: Survey sent via email

Next Steps/Action(s) Taken: Jennifer will complete survey for Albemarle and will share results with Katie so she can complete for Charlottesville

Agenda Item: Review of OCS Communications

Presenter: CSA Coordinators

Discussion/Summary: SPED-WRAP for additional allocation. The County probably will not need to request additional funds.

Documents/Resources: Administrative Memo 21-01

Next Steps/Action(s) Taken:

Agenda Item: Program Committee Update

Presenter: Christa Galleo

Discussion/Summary: Included in meeting documents is the final draft of the provider satisfaction survey. Please review and let Christa know if CPMT likes it or wants to change anything. The form to send out will be a survey that can be texted or emailed. This survey is separate from the FAPT surveys. The City might be interested in replacing the FAPT survey with this survey. The County is interested in maintaining both surveys for family engagement auditing purposes. Misty and Neta would like to see if we can put in a sentence asking if the provider is using strengths that measures the strength of the family. Could this be added to question #1 to keep survey a one pager? Also ask if the person's voice/ideas were included in the plan. Maybe "I felt heard" or "my voice was represented" embracing the empowerment we want families to have. Were they strengths based? Phyllis agreed that none of the other questions addressed that issue. Jennifer had sent out the FY21Q2 FAPT survey results for Albemarle. The feedback was positive and response rate was pretty good. Regarding Utilization Review Neta and Ellen have been discussing the capacity of Region Ten. Neta said they have about four people that could do that and Ellen is assessing if Region Ten can handle that.

Documents/Resources: n/a

Next Steps/Action(s) Taken: CPMT will send this feedback to Program to figure out how to insert SOC language in the survey.

Agenda Item: Work Plan Review

Presenter: Chairs

Discussion/Summary: Kaki and Jennifer will fill in the CQI template and bring to CPMT meeting.

Documents/Resources:

Next Steps/Action(s): add to March agenda

Agenda Item: Agency Updates

Presenter: Chair(s)

Discussion/Summary: As Phyllis was reviewing the financial reports and wondered why we haven't used any of the non-mandated funds. Our localities had agreed to allocate the non-mandated funds for Court Service Unit kids. We want to be able to provide that support to the CSU. Phyllis reached out to Martha and Christa. They gave her a good explanation as to why those funds haven't been used. Martha said there has been a reduction in caseloads over the past 18 months. We have seen that districtwide. Also, they have been affected by COVID. Intake rates and diversion rates have been lower based on community response. They now have a good funding stream turned into continuum money for FFT and MST. Certainly, there is still a good relationship with Community Attention. Christa agreed with Martha. There are some significant offenses happening in the city and they have been using non-mandated money. Also, the youth that are going to city FAPT are being deemed CHINS eligible and can use CSA mandated money. It's pretty remarkable. There was a time DJJ used to use all that money and sometimes had to worry about getting to the next fiscal year. Phyllis wanted to bring this up because we don't want to have funds sitting that are not being used.

Documents/Resources:

Next Steps/Action(s): Phyllis would like to add to March agenda to talk about our options regarding the non-mandated money, which could include maintaining for CSU, finding other uses, or simply allowing it to go back into the mandated category. Martha will have a meeting with CSU and will bring back feedback to the March meeting too.

Agenda Item: Other Business from CPMT Members

Presenter: All

Discussion/Summary: Today is Diane's last meeting. She will be retiring. She let us all know that the Assistant Director of CDSS Sue Moffett will be attending until a new Director is appointed. Phyllis thanked Diane for all her work through the years. Diane said she will miss everyone. It takes a special heart to do this work for years and years. She said thank you for everything that has been added to her life. She hopes that once the pandemic is over that she will run into folks in the community. Congratulations were offered to Diane. Martha said March 8th the Georgetown project will launch. It is exciting to be moving forward. Christa said that invitations are being sent out as we speak.

Documents/Resources:

Next Steps/Action(s) taken informational

Phyllis Savides, Chair for Albemarle CPMT, adjourned the meeting at: 4:33: pm

Next scheduled meeting: March 17, 2021 @ 3:30-5:00 Virtual meeting by ZOOM

Respectfully Submitted:

Lisa Jordan