

Albemarle County Electoral Board

Virtual Meeting

February 18, 2021

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, Lauren Eddy, and Erin Davis

Guest: Kerin Yates and Sue Lewis, League of Women Voters

The meeting began at 9:04 am.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(All were electronically present.)*

The agenda was unanimously adopted.

The minutes for February 3 were unanimously approved.

Election Official Management System Upgrade. Jake discussed some in-County procedural issues/problems with getting the new software system adopted. Discussion ensued. The system being proposed for purchase is called Election Force – marketed by Tenex Solutions. Peter offered Electoral Board assistance in moving this along so that it can be purchased and implemented before the June 8 Primary. We are awaiting approval from the County's software review board.

Risk-limiting Audit (RLA). Jake gave an update on the State Department of Elections' (ELECT) plans for the RLA. Our ballot manifest (showing the number of counted ballots in each container of ballots) was sent to ELECT yesterday. There was discussion of where and when to do our audit. It was decided to hold it in the Social Services/Registrar's Office lobby at 10 am on February 24th. Jim proposed that Peter and Michael be the required two-person Audit Team. That proposal met with unanimous approval. Sue Lewis noted that she plans to write an op-ed piece for the Daily Progress describing the RLA process.

Legislation. Michael and others discussed various voting-related legislation currently in the General Assembly.

Complimentary Letters. Peter noted the various complimentary letters to the editor and other communications about our conduct of voting procedures for the November 3 Presidential election.

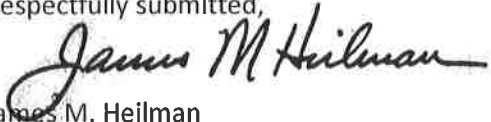
Executive Session. Michael moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2021, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The Board went into Executive Session at 9:50 am.

The Board came out of Executive Session at 10:11 am. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia

and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

The meeting was adjourned at 10:13 am.

Respectfully submitted,

A handwritten signature in black ink that reads "James M. Heilman". The signature is written in a cursive style with a long horizontal flourish at the end.

James M. Heilman
Secretary, Albemarle County Electoral Board