



County of Albemarle

COMMUNITY DEVELOPMENT DEPARTMENT
Building Inspections
401 McIntire Road, North Wing
Charlottesville, VA 22902-4579

Phone: 434.296.5832

www.albemarle.org

ELEVATOR OPERATIONS REQUEST FORM

Name of Company / Person Submitting Report	Phone #	Email address
Name of Business where the device is located	Complete address of the business (This is where the certificate will be mailed)	
Type of Device(s)	Number of Devices	

Payment Total					
CASH		CHECK		CREDIT (Please submit receipt of payment from web payment)	

Electronic payments can be made at the following link. **Choose Building Permit as the Type:**
<https://www.albemarlecountytaxes.org/payments/default.aspx>