

Albemarle County Electoral Board

Virtual and In Person Meeting

June 30, 2021

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, Lauren Eddy, and Erin Davis

Counsel: Anthony Bessette, Senior Assistant County Attorney

Observers: Kerin Yates and Sue Lewis, League of Women Voters

The meeting began at 9:01 am.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(All were physically present except observers, who were electronically present.)*

The agenda was unanimously adopted.

The minutes for June 9-11 and June 16 were unanimously approved.

Voter Outreach/Security. Michael informed us that there has been no response from ELECT to our request to them to launch a voter outreach campaign. The Virginia Electoral Board Association is considering taking on this project if there remains no response from ELECT. Discussion ensued.

Law Changes. The option of holding early voting on one or more Sundays was discussed. Jim said he would talk to former Chief Election Officer Rev. Delores Scott to get her take on this. There was consensus to maybe have early voting on one Sunday afternoon close to the election if local churches appear interested. Other law changes were discussed. The required change for holding Scottsville Town elections in November rather than May was discussed. Jake noted that they have sent out notices to about 8,000 voters inquiring as to their desire to be on the permanent mail ballot list.

Election Officer Pay. Our current payscale is: \$165 for regular officials; \$190 for Assistant Chiefs; and \$215 for Chief Officers – plus \$10 for each additional thing (i.e. training, picking up and dropping off materials). Clarice thinks that there has not been a pay increase for about five years. Discussion ensued. We decided to consider a pay increase for some or all in the new fiscal year.

Thank you to our superb Election Manager Clarice Schermerhorn. Michael offered words of thanks and well-deserved appreciation for Clarice upon her retirement tomorrow.

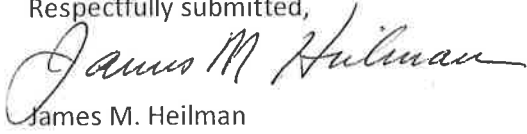
Executive Session. Michael moved the following: RESOLVED, that the Board enter into executive session to consult with legal counsel to the Board requiring the provision of legal advice, as authorized by the Virginia Freedom of Information Act, section 2.2-3711.A.8 of the Code of Virginia, relating to a voting incident that occurred on the June 8, 2021 primary election; and further RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2021, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 9:33 am.

The Board came out of Executive Session at 10:11 am. (The following participated in the Executive Session: Jim, Michael, Peter, Jake, Clarice, Lauren, Erin and Anthony.) Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of Denise Hernandez, Gail Kirchhoff, and Charles Trice as election officers of Albemarle County for a period of one year beginning March 1, 2021. The motion passed unanimously.

The meeting was adjourned at 10:17 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "James M. Heilman". The signature is written in black ink and is positioned above the printed name and title.

James M. Heilman
Secretary, Albemarle County Electoral Board