

**Albemarle CPMT
Charlottesville CPMT
VIRTUAL
Joint Committee Meeting Minutes
Wednesday, May 19, 2021**

Present: Suzanne Fladd, Martha Carroll, Sue Moffett, Jennifer Wells, Katie Ralston, Misty Graves, Neta Davis, Cheryl Lewis, Phyllis Savides, Lori Allshouse, Mary Stebbins and Christa Galleo
Absent: Kaki Dimock, Tarn Singh, Michelle Busby

Quorum for Albemarle: Yes
Quorum for Charlottesville: Yes

Phyllis Savides, Chair for Albemarle CPMT, called the meeting to order at 1:01 P.M.

Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes and Financial Reports

Presenter: Chair

Discussion/Summary: Phyllis asked for motions from Charlottesville CPMT and Albemarle CPMT for approval of the consent agenda.

Next Steps/Action(s) Taken: Martha Carroll made motion to approve the consent agenda for Charlottesville. Sue Moffett seconded. Lori Allshouse made a motion to approve the consent agenda for Albemarle. Suzanne Fladd seconded. Both motions approved.

Agenda Item: Action Item: Approval of FY22 CSA Provider Agreements-Licensed and Non-Licensed

Presenter: Katie Ralston and Jennifer Wells

Discussion/Summary: Phyllis turned this item over to Jennifer and Katie. Jennifer said at the last minute we were able to get these agreements approved by the City Attorney and County attorney. Jennifer asked for questions. Phyllis asked about the additions for Family First. State wanted us to incorporate the evidence-based requirements for the 3 services. The only other change is for the County- the Risk Manager made some minor changes to the insurance portion. Phyllis asked for a reminder of what the three services were? Family Functional Therapy (FFT), MST (Multi-Systemic Therapy) and Parent Child Interaction Therapy (PCIT). Phyllis asked for motions to approve for both Charlottesville and Albemarle.

Next Steps/Action: Martha Carroll made a motion to approve the FY22 Provider Agreements (Licensed and Non-Licensed) for Charlottesville. Neta Davis seconded. Suzanne Fladd made a motion to approve the FY22 Provider

Agreements (Licensed and Non-Licensed) for Albemarle. Lori Allshouse seconded. Both motions passed.

Agenda Item: Retreat Business-2021-2023 Work Plan

Presenter: Phyllis Savides

Discussion/Summary: The retreat planning workgroup proposes that CPMT review the previous workplan to see what items we should carry over to the 2021-2023 workplan. Phyllis screenshared the prior workplan for CPMT's review. Phyllis praised CPMT's efforts in meeting several items on the workplan. It was last updated in 2019. The multi-cultural goal has been completed. The judicial goal may need to be carried over since we have not engaged with the Judge. Martha mentioned that the Judge is currently involved with the Georgetown work which is currently city focused at this time, but she would encourage us to keep it. Court users meetings are not currently being held. Martha said there were more involved meetings when the courts were looking to re-open. Phyllis recommended that we hold on to this strategy. Misty asked what is the purpose of the meeting with the Judge? Phyllis said it would be partly educational to help explain what CSA can and can't do and to share our practice model and our focus on family engagement. She said it is more of a dialogue so we can share what we believe is important but also hear what the court's expectations are. The next strategy was to orient local CPMT members to our CSA system, including attending FAPT, online OCS tutorials, etc. We need to develop a more clearly defined process for orienting new members. Martha mentioned that she is on one of the SLAT workgroups that is looking at this issue and she hopes to see some guidance provided by the state as a result. Misty reminded CPMT that attending FAPT was a way to not have families come to CPMT to share, but instead have CPMT members go to FAPT. Cheryl mentioned that there is an orientation binder for FAPT members. CSA Coordinators will develop a protocol based on the FAPT on-boarding process and develop a similar procedure with whatever additional items would be needed for CPMT. The second goal was around data practices. When Phyllis reviewed the survey results, there was clearly a theme around data. She recommended that we come back to this until we get to the survey results to see how it will inform our new goal. The third goal was to increase the visibility of CPMT. Both City and County presented to their respective Board of Supervisors and City Council. We have several other groups on the workplan. CPMT agrees that instead of listing out all these specific groups, that we set a goal of being actively involved throughout the CSA system both locally and at the state level through involvement with the individual agencies advocacy groups (i.e. VLSSE, VACSB, STEP-VA, etc.). Perhaps the goal would be legislative advocacy following the appropriate conduit for the presenting issue. The planning team can draft a new workplan by using the notes from this meeting and suggest new language for goals and strategies. The last goal was around the local CSA program, primarily around strengthening the feedback loop within our local system. It seems that this goal may need to be updated to current status since Program is meeting monthly and it may not make sense to keep the quarters separated. Program typically discusses all of these items at each meeting. Some strategies have been exhausted and some need to be carried over. Items to carry over-new goal of engagement with the Judge, an orientation process for new CPMT members, focused legislative advocacy, and data processes. CPMT reviewed the survey that was sent out. The main emerging theme was data practices. Collecting the right data, looking for trends and comparison when appropriate, but once we have

done that then we create an action item. We need to move beyond the curiosity and questions and take it to the next step by coming up with a strategy to address it. We need to embed in the CPMT meetings the ability to think out loud and engage in conversation with each other. We had a data committee, but it was very hard to find the time to make it work. Looking at the data meets two goals at one time-looking at the data and seeing the racial disparity in real time. CPMT looked at the CQI tool to help inform the data discussion. Can we use the already existing financial report to incorporate trends to see what we need to focus on or what may be going well? How do we structure a process for how we get the data, have the conversation, and then create the action item? The goal could be using data analysis to develop an action item; strategies to include reviewing specific data monthly/quarterly, creating action items. We have struggled with wanting to look at everything instead of limiting our focus to a few things. Instead of looking at racial disparity of children in foster care, what if we expand it to include all of CSA so then we would be looking at racial disparity in SPED, foster care, probation, etc. These things are larger than this group, but we can use this information to share what we are seeing with others. Another critical data point is seeing the difference in costs between the city and county and the state. What if we present the data in a trend method instead of a point in time and somehow compare the city and county? Martha asked if there was a way for our two communities to look broader by collecting this data beyond those kids who are accessing CSA. There are children who are being served through other funding streams, but the question still remains are they being treated equitably? There is a question of how do we start? Can we start small, maybe work out a process and then expand from there? What if we focus on the two topics-racial disparity and finances? If we change the way we report this (financial report), we would get costs, percentage in different match rates, number of unduplicated youth, service type, cost per case, cost per mandate type but looking for trends and difference in city/county. This does not give the total number of kids, just the total number of CSA children served. Can the respective DSS's look to see if we have a different way to show the financial reports and include it on the agenda in a way that it is more than just on the consent agenda but allows for a discussion and somehow do something similar on the racial disparity on a regular cycle and create an action item when something is identified. We can look at it annually to see where we are and what needs to be updated. CSA Coordinators will try to get the racial data for CSA children, but respective agencies would need to collect it for a broader group of children. Looking at representation on CPMT, Program and FAPT, and recognizing the lack of diversity on these teams. Can we put thought into how we recruit with an end goal of a representative body? CPMT membership is set by Code but we can look at the other groups. The city currently has openings for the parent and private provider reps. Because those are appointed by City Council, it has to do with who applies. People are watching the City Council meetings and is there a way to make the community aware of these openings through that avenue? There are parent groups or other groups to possibly get the word out to as a means to recruit. Misty mentioned CANDYD (Charlottesville Area Network Dedicated to Youth Development) as a possible group to access. FAPT members have to be at least a senior/supervisor level because they are approving funding, but the agencies decide who they send. Perhaps there should be an additional goal of an intention look at diversity on our CPMT, Program, and FAPT teams. Perhaps it could be included under the on-boarding process to have a mentor. We have five goals and it seems like a good place to start.

Documents/Resources: n/a

Next Steps/Action(s) Taken: Action workplan will be updated and shared with CPMT at next meeting to review.

Agenda Item: Retreat Business-“Going Down CSA Memory Lane”

Presenter: Phyllis Savides

Discussion/Summary: Phyllis shared her memories and insights of CSA from its inception. She noted that our locality had started systems of care before CSA came into existence. We have been a front runner in this cause with the creation of CHAIN (Charlottesville/Albemarle Inter-Agency Network), a multidisciplinary team for CHINS cases. When CSA came into existence, we were able to build on what was already established. The FAPT coordinator was originally housed in Region Ten, as a joint CSA. There was also a CSA case manager, funded through targeted case management. Then it was decided to move CSA under the Commission for Children and Families (CCF). The overarching theme before and throughout CSA is one of collaboration. Program Sub-committee did a lot of work to bring a day treatment program, a crisis-stabilization program, an assessment and diagnostic service, independent living workgroup, family engagement workgroup, the children needing extensive services taskforce. This taskforce was a good example of time when data was used to come up with action items to address the number of children being placed in residential and their outcomes. After the recession, the county decided to no longer fund CCF and the CSA program was split between the city and county DSS's. Although FAPT was split between the two jurisdictions, there were still joint meetings to keep everyone connected and CPMT continued to meet jointly. We have strong working relationships not only between the two localities but also between agencies as evidenced by the collaboration and networking to address changes. We have continued to get the state approval for the way we use our FAPT for approval of funding, which shows our collaboration with OCS. We have gone through a lot of changes, but when Phyllis looks back, the collaboration has remained the same. We have always tried to make it as easy as possible for case managers. And lastly, there has always been a commitment to making the FAPT experience as family friendly as possible. Phyllis shared that this has been a highlight of her career by being a part of our community's commitment to doing what is best for children and families. Lori asked what is a key take away as Phyllis hands it off to those remaining? Phyllis said relationships. Relationships are what has allowed us to work together so well for our community. We have genuine regard for each other, and we are willing to go after opportunities. CPMT thanked Phyllis for her dedication, professionalism, and collaboration.

Documents/Resources: none

Phyllis Savides, Chair for Albemarle CPMT, adjourned the meeting at 3:30 pm

Next scheduled meeting: June 16, 2021 @ 3:30-5:00 Virtual Meeting by ZOOM

Respectfully Submitted:

Lisa Jordan